

Pine Hill Board of Education Meeting
Tuesday, February 16, 2021

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1200 Turnerville Road
Pine Hill, NJ 08021

WELCOME TO OUR CITIZENS

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public.

The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education, Pine Hill Public Schools

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER- The regular meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Tuesday February 16, 2021 at 5:45 p.m. at the Overbrook High School Media Center.

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on February 14, 2021 caused

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notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Ms. Christine Boyd	Present
Ms. Heather Cathrall	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Ms. Angela Kosar	Present
Mr. Martin Mendetta	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Andrew Li	Board Solicitor
Heidi Daunoras	Director of Curriculum

No public in attendance.

V. Motion to Caucus:

Motioned by Mr. Freiling, seconded by Ms. Reed at 5:47 pm to go into executive session. Voice vote. All in favor.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Pine Hill Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and **WHEREAS**, the Pine Hill Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 16, 2021 at 5:45 P.M., and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which 1 of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

- 1) Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion:**
- 2) Any matter in which the release of information would impair a right to receive funds from the federal government;**
- 3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation,**

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insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The specific items being discussed are: student status, litigation, personnel

- 4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- 5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- 6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;
- 7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; the specific item being discussed is:
- 8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality of an employee; specifically contracts. The specific item being discussed is:
- 9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Pine Hill Board of Education will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Mr. Gallagher read Resolution #02162021 authorizing executive session to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters as the topics to be discussed. (Attachment V)

1. Employment Matters

Motion to Return from Caucus: Motioned by Ms. Boyd seconded by Mr. Freiling at 6:14 pm to come out of executive session. Voice vote. All in favor.

VI. PRESENTATIONS - NONE AT THIS TIME

Motioned by Ms. Cooper, seconded by Mr. Freiling to open the meeting to the public . Voice vote. All in favor.

VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address. **NONE**

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Ms. Reed, seconded by Mr. Freiling to close the meeting to the public . Voice vote. All in favor.

IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- none
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- negotiations continue with PHEA
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy -None
6. AD HOC Committee – Property- None
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

X. LIAISON REPORTS

1. Camden County Educational Services Commission – Possible to establish E-sport
2. Camden County School Boards Association - update on meetings
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – update on meetings
6. Pine Hill Borough Liaison – None
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School- None
 - b. Dr. Albert Bean Elementary School- None
 - c. Pine Hill Middle School- reviewed PTO comm., fundraisers & upcoming 8th grade events; students want to be on the school board
 - d. Overbrook High School- None

XI. SUPERINTENDENT'S REPORT

Motioned by Ms. Corry seconded by Ms. Kosar to approve Personnel items A1-A8. Roll Call. Approved 9-0-2. Motion carried.

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Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a,4a,6a..
Mr. Freiling	Yes- abstain 1a, 4a, 6a.	Ms. Young	Yes
Mr. Gallagher	Yes		

A. Personnel

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0649	01/16/21 - 06/17/21	S-23			
1966	01/02/21 - 02/17/21		01/02/21 - 02/17/21		01/02/21 - 02/17/21
0991 - extended	03/29/21 - 09/01/21				03/29/21 - 09/01/21

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1990 - tentative	03/28/21 - 04/16/21			03/28/21 - 04/16/21	03/28/21 - 04/16/21

*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>

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b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Kenneth P. Koczur, Ed.D.	District	Superintendent	June 30, 2021	Retirement
#2056	District	Bus Driver	2/16/21	Term

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented.

a. Grades PreK-8th grade: **NONE AT THIS TIME**

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>

4. Salary Adjustment - Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Maria Casciotta	PHMS	English Teacher	F, BA+30	\$57,430	Retro to January 1, 2021

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Kristi Blundetto	OHS	Science Teacher	E,MA	\$58,687	Retro to January 1, 2021
Gabrielle Keller	OHS	English Teacher	C,BA	\$53,073	February 1, 2021

5. Athletic Positions - Be it resolved that the coaches listed below be approved for the **2020-2021** school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

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<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Christina Blundetto	OHS	Volunteer Track Coach	Spring	N/A	

6. Project Success - Motion to approve the following staff for Project Success after school virtual tutoring program for the 2020 - 2021 school year at a rate of \$27/hr payable through ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR
 Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Staff</u>	<u>School</u>
Shery Zolinas	Glenn

b. Grades 9th-12th grade:

<u>Staff</u>	<u>School</u>

7. Mentors - Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education's Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

a. Grades PreK-8th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>

b. Grades 9th-12th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Gabrielle Keller	OHS	English Teacher	Melissa Perez	02/01/2021

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8. Twilight Staff - The motion to approve the following staff to moderate Overbrook High School's Twilight Program for the 2020-2021 school year.

b. Grades 9th-12th grade:

Staff	Position	Rate
Melissa Perez	Teacher	\$27.00 per hour
Valerie Damiri	Teacher	\$27.00 per hour
Michael Chance	Teacher	\$27.00 per hour
Cheryl Fisher	Teacher	\$27.00 per hour
Coreen Smith	Teacher	\$27.00 per hour
Denise Rogers	Teacher	\$27.00 per hour
Danielle Anari	Teacher	\$27.00 per hour
Nicole Smith	Teacher	\$27.00 per hour
Alexis Banner	Teacher	\$27.00 per hour
Aleah Braxton	Counselor	\$35.00 per hour
Holly Wankel	Counselor	\$35.00 per hour

Motioned by Ms. Corry seconded by Ms. Kosar to approve Policy item B1. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

B. Policy

1. Policies - The motion to approve the Policies listed below in accord with the data presented.

Number	Reading	Title	Attachment
P0145	1st	Board Member Resignation and Removal	XI B1a
P0164.6	1st	Remote Public Board Meetings During a Declared Emergency	XI B1b

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P2415.05	1st	Student Surveys, Analysis, and or Evaluations	XI B1c
P4125	1st	Employment of Support Staff Members	XI B1d
P5330.01	1st	Administration of Medical Cannabis	XI B1e
P6360	1st	Political Contributions	XI B1f
P8330	1st	Student Records	XI B1g
P9713	1st	Recruitment by Special Interest Groups	XI B1h
R5330.01	1st	Administration of Medical Cannabis	XI B1i
P1643	1st	Family Leave	XI B1j
R1642	1st	Earned Sick Leave	XI B1k

Motioned by Ms. Corry seconded by Ms. Kosar to approve Finance item C1. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

C. Finance-None

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
2/16/21 - 2/28/21	OHS	Boys Basketball	BSN Online team fundraiser	OHS	Raise funds to support the Team
3/23/2021	OHS	National Honor Society	Spring Pictures	OHS	Raise funds to support NHS
Winter	OHS	Interact Club	Adult Winter clothing drive	OHS	To benefit local needs

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Motioned by Ms. Corry seconded by Ms. Kosar to approve Curriculum item D1-D9. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes-abstain 1a, 5a.
Mr. Freiling	Yes- abstain 1a, 5a.	Ms. Young	Yes
Mr. Gallagher	Yes		

D. Curriculum

1. Travel (In & Out of District)/ Professional Development - Be it resolved the professional development listed below be approved for the 2020-2021 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
1/27/21*	Maria Casciotta	PD Shorts: Engagement for All in Online Learning	SW BOCES - Virtual	\$45	
2/18/21	Erica Burr	New Jersey Music Educators Association Conference	New Jersey Music Educators Association - Virtual	-0-	N/A
5/25/21 - 5/27/21	Megan Blakelock Jessica Hull	NJTESOL Spring Conference	NJTESOL - Virtual	\$299p p	20-243-200-500-00-00 -CUR

*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
2/11/21*	Katie Clemency Denise Rogers	Online Designing & Implementing Student Training	Rutgers, NJ Safe Schools Program-Virtual	\$225pp	11-000-223-320-00-60-OHS
3/25/21	Angela Kosar	Analyzing & Constructing Salary Guides	NJSBA - Virtual	\$149	11-000-230-590-00-00-BUS
2/18/21	Katie Clemency Denise Rogers	Online NJ Wage & Hour & Child Labor Laws	Rutgers, NJ Safe Schools Program-Virtual	\$75pp	11-000-223-320-00-60-OHS

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2/21/21	Katie Clemency Denise Rogers	Online Federal Wage & Hour & Child Labor Laws	Rutgers, NJ Safe Schools Program- Virtual	\$75pp	11-000-223-320-00-60- OHS
2/25/21	Heidi Daunoras Amy Francis	Annual Early Childhood Conference	NJASCD - Virtual	\$50pp	11-000-221/240-500-00 -00-60-CUR/CST
3/9/21	Gina Lingham	Assessing Student Learning at home or in School	Raritan Valley Community College - virtual	\$75.00	11-000-223-500-00-60- CUR
3/11/21	Katie Clemency Denise Rogers	Online OSHA 10+ for General Industry	Rutgers, NJ Safe Schools Program- Virtual	\$150pp	11-000-223-320-00-60- OHS
3/11/21	Jessica Horner	Preparate 2021	CollegeBoards - Virtual	\$250	11-000-223-500-00-60- CUR
4/24/21	Alexis Banner Melissa Perez	2nd Annual National Antiracist Book Festival	The Antiracist Group - Virtual	\$266.85 pp	11-000-223-500-00-60- CUR
5/25/21 - 5/27/21	Jessica Horner	NJTESOL Spring Conference	NJTESOL - Virtual	\$299.	20-243-200-500-00-00- CUR
TBD	Michelle Messina	McREL Administrators Training	McREL- Virtual	N/C	N/A

*Ratify

2. Field Experience - The motion to approve the persons listed be approved for field experience/student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>

b. Grades 9th-12th:

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
3/29/2021 - 06/04/21	Elena Markoulis	Drexel University	Physical Therapist	Monica Bonitatis (Virtua - PT)	District

3. Apex Learning - The motion to approve the use of Apex Learning for Overbrook High School's Twilight program.

4. Apex Learning - The motion to approve the use of Apex Learning as Option II credits in the Twilight Program.

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5. Project Success After School Programs - The motion to approve the following after school programs for Project Success. Staffing funded with ESEA funds at \$27/hr.

a. Grades PK - 8th

Program Name	School	Special Staffing Need	Grade(s)
Mentoring Sessions	PHMS	Mentor Trained	6-8
Yoga and Mindfulness	PHMS	Yoga Trained	6-8

b. Grades 9th - 12th

Program Name	School	Special Staffing Need	Grade(s)
Prenatal Support	OHS	School Nurse	9-12

6. Program Purchases - The motion to approve the purchase of 72 additional G Suite for Education licenses from CDW-G in the amount of \$3,456.00. Account#: 11-190-100-610-00-10/20/30/60
7. Dual Credit Course Tuition Motion to approve the payment of dual credit course tuition for Overbrook High School students enrolled in dual credit courses for the 2020-2021 school year. Cost to the board \$17,100.
Account # 20-232-100-300-00-60-CUR
8. Restorative Practices Grant Submission - Motion to approve submitting to the NJDOE Competitive Restorative Practices Grant. Award to be determined if approved
9. Student Internship Agreement - The motion to approve the Student Internship Agreement between Pine Hill Public Schools and Rowan University. The agreement allows for Student Teachers to be allowed to complete practicum hours in order to complete graduation requirements.

Motioned by Ms. Corry seconded by Ms. Kosar to approve Miscellaneous items E1-E4. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

E. Miscellaneous

1. Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment XI E1 - None at this time**

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2. Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment [X1 E2](#)**
3. Athletic schedules - The motion to approve the 2a and 3 athletic season schedules. See Attachment [X1 E3](#)
4. Updated Nursing Standing Orders - The motion to approve the updated Covid - 19 Nurse Standing Orders revised January 26, 2021 as approved by the school physician. See Attachment [X1 F4](#)

F. Items of General Interest

1. Principal's Reports
 - a. **Overbrook High School - See Attachments [X1 F1a](#)**
 - b. **Pine Hill Middle School - See Attachments [X1 F1b](#)**
 - c. **John H. Glenn Elementary School - See Attachments [X1 F1c](#)**
 - d. **Dr. Albert Bean Elementary School - See Attachments [X1 F1d](#)**
2. Athletic Report (Mrs. Sheryl Smith) - **See Attachment [X1 F2](#)**
3. Child Study Team Report (Mrs. Amy Francis) - **See Attachment [X1 F3](#)**
4. Curriculum and Instruction Report (Ms. Heidi Daunoras) - **See Attachment [X1 F4](#)**
5. Staff Attendance - **See Attachment [X1 F5](#)**
6. Student Enrollment - **See Attachment [X1 F6](#)**
7. Home Instruction - **See Attachment [X1 F7](#)**
8. Nurse's Report - **See Attachment [X1 F8](#)**

XII. BUSINESS ADMINISTRATOR'S REPORT

A. Information -

1. Reminder that all training presented at the NJSBA Virtual Workshop will be available online for Board members to view for one year.

B. Correspondence –

1. Berlin Twp. Board Minutes- December 17, 2020-See Attachment [XII B1a](#)
 Berlin Twp. Board Minutes- January 4, 2021 - See Attachment [XII B1b](#)
2. Clementon Board Minutes -November 23, 2020- See Attachment [XII B2a](#)
 Clementon Board Minutes -December 14, 2020- See Attachment [XII B2b](#)
 Clementon Board Minutes - January 4, 2021- See Attachment [XII B2c](#)
3. Nutri Serve Update - **See Attachment III B3**

Motioned by Ms. Cooper seconded by Ms. Reed to approve Minutes C1-C4. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

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C. Minutes –

1. January 19, 2021- Regular Meeting Minutes **See Attachment [XIIC 1](#)**
2. January 19, 2021- Caucus Minutes **See Attachment [XIIC 2](#)**
3. January 27, 2021- Special Meeting Minutes **See Attachment [XIIC 3](#)**
4. January 27, 2021- Caucus Meeting Minutes **See Attachment [XIIC 4](#)**

Motioned by Ms. Cooper seconded by Ms. Reed to approve Finance items D1-D10. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 8a.
Mr. Freiling	Yes- abstain 8a.	Ms. Young	Yes
Mr. Gallagher	Yes		

D. Finance – The Business Administrator recommends approval of the following items:

1. Secretary's Report - The Board Secretary certifies that no line item accounts in January 2021 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**See Attachment [XIID1](#)**

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of January. **See Attachment [XIID 2](#)**

3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the January Secretary's Monthly Financial Report and the January Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for January- **See Attachments [XIID 5](#)**

6. Payment of Bills for January 2021 - **See Attachment [XIID 6a](#)**

- a. Bill List General Accts(10-40)- January 29, 2021- \$551,680.01

7. Payment of Bills for February 2021- **See Attachment [XIID 7a](#) - [XIID 7b](#)**

- a. Bill List General Accts(10-40)- February 11, 2021- \$785,326.27

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b. Bill List Cafeteria Fund (61)- February 11, 2021- \$63,575.83

8. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Lindenwold	Glenn	116603	2/8/21	6/30/21		\$6,848.00
Pine Hill	Gloucester Twp.	120072	9/16/20	6/15/21		\$13,720.00

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Lindenwold HS		12/1/20	6/30/21		\$11,340.39
Lindenwold	OHS	117679	2/8/21	6/30/21		\$8,224.00
Lindenwold	OHS	112069	2/8/21	6/30/21		\$8,224.00

9. Homebound Educational Services- The motion to approve Brookfield Educational Services to provide educational services to Pine Hill School District students during their stay at Brookfield programs during the 2020-2021 school year at a rate of \$34.00 per hour.

10. Audit 2019-2020- The motion to accept the 2019-2020 Comprehensive Annual Financial Report(CAFR) and Auditor's Management Report(AMR) as prepared by Bowman and Company. No Corrective Action Plan. **See Attachment [XIID 10a](#) [XIID 10b](#)**

Motioned by Ms. Cooper seconded by Mr. Reed to approve Facilities item E1-E4. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

E. Facilities

1. OHS Classroom and Cafeteria Lighting Upgrades - The motion to approve WJ Gross, Inc. for LED lighting upgrades for 10 classroom and cafeteria at the Overbrook High School through CCESC #66CCEPS Contract #FY19-01. \$64,040 Account Number: 12-000-400-450-00-00-OHS
2. Donation of Bus- The motion to approve the donation of the 1995 Ford Bus, VIN#1FDJE37F9SHB04763, to the Pine Hill Fire Department.
3. Disposal of Inventory- The motion to dispose of the attached technology items.
See Attachment [XIIIE 3](#)
4. DEC Electrical Contractors-The motion to approve DEC Electrical Contractors dining and audio relocation at OHS auditorium . This is purchased through Camden County ESC, CM3. Total cost \$40,800. Account Number 12-000-400-450-00-00-OHS

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Corry, seconded by Mr. Freiling to open the floor to statements for public. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address.**NONE**

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Mr. Freiling seconded by Ms. Reed to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- Mr. Mendetta asked about the percentage of student attendance for hybrid and remote learning in district.

XVI. NEW BUSINESS- NONE

XVII. CAUCUS REQUESTED - Approval that the Board of Education, by Resolution, recess into Closed Session, from which the general public will be excluded, to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. **See Resolution #02162021 authorizing executive session Attachment [XVII](#)**

1. Employment matters

Motioned by Mr. Freiling, seconded by Ms. Reed at 6:50 pm to go into executive session. Voice vote. All in favor. Dr. Koczur left the meeting at 6:51.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Pine Hill Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

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WHEREAS, the Pine Hill Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 16, 2021 at 5:45 P.M, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which 1 of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

- 1) Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion:**
- 2) Any matter in which the release of information would impair a right to receive funds from the federal government;**
- 3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The specific items being discussed are: student status, litigation, personnel**
- 4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;**
- 5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;**
- 6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;**
- 7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; the specific item being discussed is:**
- 8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality of an employee; specifically contracts. The specific item being discussed is:**
- 9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.**

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Pine Hill Board of Education will go into Executive Session for **only** the above stated reasons;

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BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Mr. Gallagher read Resolution #02162021 authorizing executive session to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters as the topics to be discussed. (Attachment XVII)

1. Employment Matters

Motion to Return from Caucus: Motioned by Ms. Cathrall seconded by Ms. Cooper at 7:49 pm to come out of executive session. Voice vote. All in favor.

XVIII. NEXT BOARD MEETING -

- Special Fully Remote Board Meeting Thursday February 18, 2021 at 6:15 pm
- Special Fully Remote Board Meeting Monday February 22, 2021 at 6:15 pm
- Regular Meeting Tuesday, March 16, 2021 at 6:30pm

XIX. Motion to Adjourn: Motioned by Mr. Freiling, seconded by Ms. Reed to adjourn the meeting. Voice vote. All in favor. The Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:49 pm.

Deborah A. Piccirillo, School Business Administrator

Date