

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

BOARD MEETING OF THE  
PINE HILL BOARD OF EDUCATION  
1003 Turnerville Road  
Pine Hill, NJ 08021

**WELCOME TO OUR CITIZENS -**

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public.

The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education  
Pine Hill Public Schools

**MISSION STATEMENT**

*The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

**I. CALL TO ORDER-** The regular meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Tuesday September 15, 2020 at 6:35 p.m. at the Overbrook High School Media Center.

**II. SALUTE TO THE FLAG**

**III. SUNSHINE STATEMENT**

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on November 23, 2019

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

**IV. ROLL CALL**

The following members answered roll call:

Ms. Christine Boyd	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Mr. Martin Mendetta	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amy Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
James Scott	Technology

1 member of the public in attendance.

**V. Motion to Caucus: NONE**

**A. Candidates for open Pine Hill Board of Education Seat**

Oath of Office Candidate

Seat 1- Term expires December 31, 2021- Angela B. Kosar sworn in.

Seat 2- Term expires December 31, 2020- Heather M. Cathrall sworn in.

**VI. PRESENTATIONS- None-** Dr. Koczur informed the Board that we have 1 student Covid positive and the cohort is quarantined.

Motioned by Mr. Freiling, seconded by Ms. Reed to open the meeting to the public . Voice vote. All in favor.

**VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY**

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a

Pine Hill Board of Education Meeting  
 Tuesday, September 15, 2020

meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address. **NONE**

**VIII. CLOSE MEETING TO THE PUBLIC** Motioned by Mr. Freiling, seconded by Ms. Reed to close the meeting to the public . Voice vote. All in favor.

**IX. COMMITTEE REPORTS**

1. AD HOC Committee – Curriculum/Technology- None
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- Interviewed Board candidates Thursday, 9/14. Will meet via Zoom with administrators negotiations team 9/17.
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy -None
6. AD HOC Committee – Property- Science labs waiting furniture tops; Glenn roof.
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

**X. LIAISON REPORTS**

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association - None
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – None
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
  - a. John H. Glenn Elementary School- None
  - b. Dr. Albert Bean Elementary School- None
  - c. Pine Hill Middle School- None
  - d. Overbrook High School- None

**XI. SUPERINTENDENT'S REPORT**

**Motioned by Mr. Freiling seconded by Ms. Reed to approve Personnel items A1-A6, Roll Call, Approved 9-0-2. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a, 3a, 5a.
Mr. Freiling	Yes-abstain 1a,3a, 5a.	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

**A. Personnel**

1. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Barbara Wilson	Bean	PT Instruct. Assistant	09/09/2020*	Resignation
Krista Ragone	Bean	PT Instruct. Assistant	09/01/2020*	Resignation

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joyce Kahaly	OHS	PT Inst. Assistant	09/01/2020*	Resignation
Brittany McHorney	OHS	PT Inst. Assistant	09/01/2020*	Resignation

2. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented.

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Amy Nyberg	Open Position	District	PT Night Cleaner	Upon completion of Background check	N/A	\$11.00/hr	11-000-26 2-100-57-00-OPR

\*ratify

3. Project Success - Motion to approve the following staff for Project Success after school virtual tutoring program for the 2020 - 2021 school year at a rate of \$27/hr payable through ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Staff</u>	<u>School</u>
Angelia Irizzary	PHMS
Denise Vuono	PHMS
Lisa Myers	PHMS
Lisa Short	PHMS

Pine Hill Board of Education Meeting  
 Tuesday, September 15, 2020

Denise Gilmore	PHMS
Cheryl Tunstall	Glenn
Kristin Kent	Glenn
Lauren Bigos	Glenn
Mary Grasmick	Glenn
Michael Rossi	Glenn
Alexandra Tralie	Bean
Barbara Newell	Bean
Jeanette Duffy	Bean
Katilynn Grey	Bean
Nancy Sceia	Bean
Terry Ciotto	Bean
Jessica Castanon	Bean
Cindi Marrero	Bean
Laura Hammond	Bean
Nicole D. Smith	Bean
JoAnne Curley	Bean

b. Grades 9th-12th grade:

<b>Staff</b>	<b>School</b>
Adrienne Barrett	OHS
Alexis Banner	OHS
Casey Binkley	OHS
Dominique Carlucci	OHS
Cheryl Fisher	OHS
Danielle Franchetti	OHS
Francesca Greenwald	OHS
Gina Lingham	OHS
Jayne Smith	OHS
Jessica Horner	OHS
Katerina Giberson	OHS
Melissa Perez	OHS
Nicole Smith	OHS
Pia Paolo	OHS

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

Sharon Nadelbach	OHS
------------------	-----

4. Salary Adjustment - Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented. Step and Salary Guide remains the same pending approval of PHEA contract.

b. Grades 9th -12th grade:

Staff Member	School	Position	Adjusted Step	Adjusted Salary	Effective Date
Frank Wilczynski	OHS	Teacher	Step E, BA+15	\$55,602	Retroactive to 09/01/20

5. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the 2020-2021 School Year. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

Staff Member	Building	Position	Stipend	Account
Melanie Kril	Bean	Webmaster	\$1,350	11-401-100-101-51-20-BEN
Nancy Gudknecht	Glenn	Webmaster	\$1,350	11-401-100-101-51-10-GLN
Christina Dooling	PHMS	Academic Pride	\$1,000	11-401-100-101-51-30-PHM
Amanda Natalie	PHMS	Academic Pride Co Advisor	\$1,000	11-401-100-101-51-30-PHM
Renee Gilson	PHMS	8th Grade Advisor	\$750	11-401-100-101-51-30-PHM
Lisa Short	PHMS	NJHS Advisor	\$1,625	11-401-100-101-51-30-PHM
Donna Herron	PHMS	Peer Mediation	\$1,500	11-401-100-101-51-30-PHM
Karen Fricke	PHMS	Student Government	\$1,550	11-401-100-101-51-30-PHM
Lisa Short	PHMS	Webmaster	\$1,550	11-401-100-101-51-30-PHM
Renee Gilson	PHMS	Yearbook	\$1,500	11-401-100-101-51-30-PHM
Jennifer Zane	PHMS	Yearbook	\$1,500	11-401-100-101-51-30-PHM
Judy Cochran	PHMS	Morning Duty	\$44/hr	11-401-100-101-51-30-PHM
William Fean	PHMS	Morning Duty	\$44/hr	11-401-100-101-51-30-PHM
Janelle Michaelowski	PHMS	Morning Duty	\$44/hr	11-401-100-101-51-30-PHM
Erica Burr	PHMS	Morning Duty	\$44/hr	11-401-100-101-51-30-PHM
Karen Fricke	PHMS	Morning Duty	\$44/hr	11-401-100-101-51-30-PHM

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

Denise Vuono	PHMS	Morning Duty	\$44/hr	11-401-100-101-51-30-PHM
--------------	------	--------------	---------	--------------------------

b. Grades 9th-12th grade:

<b>Staff Member</b>	<b>Building</b>	<b>Position</b>	<b>Stipend</b>	<b>Account</b>
Misty Procopio	OHS	Freshman Class Advisor	\$1,600	11-401-100-101-51-60-OHS
Danielle Anari	OHS	Sophomore Class Advisor	\$2,000	11-401-100-101-51-60-OHS
Nicole Smith	OHS	Junior Class Advisor	\$2,450	11-401-100-101-51-60-OHS
Jennifer Kohri	OHS	Senior Class Co Advisor	\$1,300	11-401-100-101-51-60-OHS
Jayne Smith	OHS	Senior Class Co Advisor	\$1,300	11-401-100-101-51-60-OHS
Stephen Angilletta	OHS	ID cards	\$1,500	11-401-100-101-51-60-OHS
Carmen Nieves	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Ken Slano	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Kathryn Clemency	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Michelle Dunnett	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Jennifer Moore	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Noel Enley	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
John Rosser	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Mike Fryer	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Frank Wilczynski	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Stephanie Jennetta	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Hannah Do	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Sharon Nadelbach	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Misty Procopio	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Lindsey Slano	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Tammy Mosier	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Mark Bottino	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Steve Burick	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Holly Wankel	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Nicole Smith	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

Danielle Anari	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Valerie Damiri	OHS	Morning Duty	\$44/hr	11-140-00-101-58-90-OHS
Noel Enley	OHS	Morning Duty	\$44/hr	11-140-00-100-58-90-OHS
Erik Krebl	OHS	Pep Band Director	\$2,500	11-401-100-101-51-60-OHS
Tyler Graves	OHS	Pep Band Volunteer	N/A	
McKenzie Dilks	OHS	Pep Band Volunteer	N/A	
Tim Fitzpatrick	OHS	Pep Band Volunteer	N/A	

6. Athletic Positions - Be it resolved that the coaches listed below be approved for the 2020-2021 school year in accord with the data presented. Stipends may be reduced due to a shortened season from COVID-19, to be negotiated with PHEA. Stipends remain the same pending approval of PHEA contract.

b. Grades 9th-12th grade:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Stipend</b>	<b>Account No.</b>
James Parker	OHS	Clock Operator	\$48	11 402 100 100 51 60 ATH
Alexis Banner	OHS	Clock Operator	\$48	11 402 100 100 51 60 ATH
Glenn Davis	OHS	Clock Operator	\$48	11 402 100 100 51 60 ATH 11 402 100 100 51 30 ATH
Holly Wankel	OHS	Clock Operator	\$48	11 402 100 100 51 30 ATH
Alexis Banner	OHS	Event Staff	\$48	11 402 100 100 51 60 ATH
Michael Fryer	OHS	Event Staff	\$48	11 402 100 100 51 60 ATH
Alec Nicolai	OHS	Event Staff	\$48	11 402 100 100 51 60 ATH
Holly Wankel	OHS	Event Staff	\$48	11 402 100 100 51 60 ATH
Angie Irizarry	OHS	Site Manager	\$104 per day	11 402 100 100 51 60 ATH 11 402 100 100 51 30 ATH
Glenn Davis	OHS	Site Manager	\$104 per day	11 402 100 100 51 60 ATH 11 402 100 100 51 30 ATH
Marge Joseph	OHS	Ticket Taker	\$48	11 402 100 100 51 60 ATH
Stephanie Martin	OHS	Ticket Taker	\$48	11 402 100 100 51 60 ATH
Kate Bojanowski	OHS	Ticket Taker	\$48	11 402 100 100 51 60 ATH
Kim Riley	OHS	Ticket Taker	\$48	11 402 100 100 51 60 ATH



Pine Hill Board of Education Meeting  
 Tuesday, September 15, 2020

**Motioned by Mr. Freiling seconded by Ms. Reed to approve Policy item B1. Roll Call. Approved 11-0-0. Motion carried.**

**B. Policy**

1. Policies - The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
P0155.1	2nd	Board Member participating in Board Meeting using electric device	XIB1a
P1648	2nd	Restart & recovery Plan Policy	XIB1b
P1648.2	1st	Remote Learning Options for Families	XIB1c
P1648.3	1st	Restart & Recovery Plan - F/T remote instruction	XIB1d

**C. Finance-**

**Motioned by Mr. Freiling seconded by Ms. Reed to approve Finance item C1-C3. Roll Call. Approved 9-0-2. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a.
Mr. Freiling	Yes- abstain 1a.	Ms. Young	Yes
Mr. Gallagher	Yes		

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
20-21 SY	PHMS	Music Dept	Box Tops for Education	PHMS	Raise funds for music supplies and instrument repair

\*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
9/14/20 -	OHS	Field Hockey	Fan Clothing Sale	OHS	Raise funds for

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

9/28/20					program and senior gifts
---------	--	--	--	--	--------------------------

2. Southern Poverty Law Center Grant-The motion to approve the Southern Poverty Law Center Grant for \$5,000. Teachers will use the grant to fund programming that promotes empathy and kindness, positive identity development, perspective taking and critical thinking. This grant was submitted by Ms. Alexis Banner and Ms. Sharon Nadelbach.

Revenue Account: 20-1990-007 Account Number: 20-007-100-610-00-60-OHS

3. Extel Communications Contract-The motion to approve a contract with Extel Communications to provide unlimited data plans for students without internet access. The cost is \$49.95 per month per device. Sim Card Activation fee is \$9.95. This cost is funded through Digital Divide Grant.

**Motioned by Mr. Freiling seconded by Ms. Reed to approve Curriculum item D1-D3, Roll Call. Approved 9-0-2. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a.
Mr. Freiling	Yes-abstain 1a.	Ms. Young	Yes
Mr. Gallagher	Yes		

**D. Curriculum**

1. Travel (In & Out of District)/ Professional Development - Be it resolved that the professional development listed below be approved for the 2020-2021 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
10/14/20	Sue Gilbert	29th Annual Health Conference	American Academy of Pediatrics -	\$135	11-000-213-320-00-20-BEN
10/14/20	Pam Marmon	29th Annual Health Conference	American Academy of Pediatrics -	\$135	11-000-213-320-00-10-GLN
10/14/20	Lynn Jordan	29th Annual Health Conference	American Academy of Pediatrics -	\$135	11-000-213-320-00-30-PHM

\*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
-------------	--------------	--------------	---------------------------	-------------------	--------------------

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

06/30/20*	Ken Koczur	Impact of Covid19 on HR Operations	NJASA, Virtual	\$49.00	11-000-230-590-00-00-BUS
10/07/20	All Staff	Turning Adversity into Opportunity	GOMO Educational Services, Virtual	\$5,000	11-000-223-320-00-10/20/30/60-CUR
10/07/20	Administrative Staff	Cultural Competency for School Administrators & Leadership Teams	GOMO Educational Services, Virtual	\$3,500	11-000-223-320-00-10/20/30/60-CUR
10/14/20	Marybeth Jensen	29th Annual Health Conference	American Academy of Pediatrics -	\$135	11-000-223-320-00-60-OHS
10/20/20 - 10/22/20	Debbie Piccirillo Up to 25 BOEmembers	NJSBA Virtual Workshop	NJABA, Virtual	\$900.00	11-000-230-590-00-00-BUS

2. Child Study Team Intern - The motion to approve Anthony Pacheco to complete School Psychology internship through Kean University.

3. Program Purchases - The motion to approve the following program purchases

b. Grades 9th-12th:

Program-Vendor	Grade(s) /Course	Total Cost	Acct #(s)
America: A Narrative History - Digital Licenses, Norton High School	AP- US History	\$660.00	11-190-100-610-00-60-CUR
AP American History Update Ebook, McGraw Hill	AP- US History	\$1,408.32	11-190-100-610-00-60-CUR

**Motioned by Mr. Frelling seconded by Ms. Reed to approve Miscellaneous items E1-E3. Roll Call. Approved 11-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

**E. Miscellaneous**

The Superintendent recommends the approval of the following item:

1. Senior Privilege - The motion to approve Overbrook High School student #118295 to use Senior Privilege to complete 12th grade at Overbrook High School although parents have moved out of Overbrook receiving area.
2. Athletic Schedules - The motion to approve the Fall Athletic Schedules. See Attached XI E2
3. Addendum to Nurses Standing Orders - The motion to approve the addendum of the Nurses standing orders as approved by Dr. Lambert, School Physician. See Attachment XIE3

**F. Items of General Interest**

1. Principal's Reports
  - a. Overbrook High School - See Attachments XI F1a
  - b. Pine Hill Middle School - See Attachments XI F1b
  - c. John H. Glenn Elementary School - See Attachments XI F1c
  - d. Dr. Albert Bean Elementary School - See Attachments XI F1d
2. Athletic Report (Mrs. Sheryl Smith) - See Attachment XI F2
3. Child Study Team Report ( Mrs. Amy Francis) - See Attachment XI F3
4. Curriculum and Instruction Report (Ms. Heidi Daunoras) - See Attachment XI F4
5. Staff Attendance - See Attachment XI F5
6. Student Enrollment - See Attachment XI F6

**XII. BUSINESS ADMINISTRATOR'S REPORT**

**A. Information -**

- Reminder to complete your mandated training.
- New Jersey School Board Virtual Workshop 2020 to be held October 20-22, 2020.

**B. Correspondence –**

1. Berlin Twp. Board Minutes- June 25, 2020 See Attachment XII B1a  
July 23, 2020- See Attachment XII B1b  
August 3,2020- See Attachment XIIB1c
2. Clementon Board Minutes - June 22, 2020- See Attachment XII B2a  
July 27, 2020- See Attachment XIIB2b
3. Nutri Serve Update - **See Attachment XII B3**

**Motioned by Mr. Freiling seconded by Ms. Reed to approve Minutes C1-C3. Roll Call. Approved 8-0-3. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Abstain	Ms. Kosar	Abstain

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Abstain	Ms. Reed	Yes-abstain C3
Mr. Freiling	Yes	Ms. Young	Yes-abstain C3
Mr. Gallagher	Yes		

**C. Minutes –**

1. a. July 28, 2020- Special Meeting Minutes **See Attachment XIIC 1a**  
b. July 28, 2020- Special Meeting Caucus Minutes **See Attachment XIIC 1b**
2. a. August 12, 2020- Special Meeting Minutes **See Attachment XIIC 2a**  
b. August 12, 2020- Caucus Meeting Minutes **See Attachment XIIC 2b**
3. August 25, 2020- Regular Meeting Minutes **See Attachment XIIC 3**

**Motioned by Mr. Freiling seconded by Ms. Reed to approve Finance items D1-D8. Roll Call. Approved 8-0-3. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes- abstain D1-D7
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 8a
Mr. Freiling	Yes-abstain 8a	Ms. Young	Yes
Mr. Gallagher	Yes		

**D. Finance –** The Business Administrator recommends approval of the following items:

1. Secretary's Report - The Board Secretary certifies that no line item accounts in July and August 2020 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XIID1a XIID1b**
2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the months of July and August 2020. The Treasurer's Report and Secretary's Report are in agreement for the months of July and August.  
**See Attachment XIID 2a XIID 2b**
3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the July and August Secretary's Monthly Financial Report and the July and August Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for July and August- See Attachments XIID5a XIID5b

6. Payment of Bills for August 2020 - See Attachment XIID 6a

- a. Bill List General Accts(10-40)- August 29, 2020- \$490,650.19

7. Payment of Bills for September 2020 - See Attachment XIID 7a XIID 7b

- a. Bill List General Accts(10-40)- September 10, 2020- \$739,066.60
- b. Bill List Cafeteria Fund (61)- September 10, 2020- \$105.45

8. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

- a. Grades PreK-8th grade:

<b>District Fiscally Responsible</b>	<b>Program/ School</b>	<b>Student ID</b>	<b>Start Date</b>	<b>End Date</b>	<b>Account Number</b>	<b>Bd. Appr Rates</b>
Pine Hill	Lindenwold School #4	109200	4/19/20	6/30/20	11-000-100-562-00-00-BUS	\$2,673.20
Pine Hill	Lindenwold School #4	109200	9/8/20	7/19/21	11-000-100-562-00-00-BUS	\$9,651.60
Camden	Bean	119475	9/8/20	6/30/21	10-1320-200	\$14,500.00
Camden	Bean	119476	9/8/20	6/30/21	10-1320-200	\$14,500.00
Camden	PHMS	115274	9/8/20	6/30/21	10-1320-200	\$17,000.00
Bellmawr Park	Glenn	119999	9/8/20	6/30/21	10-1320-200	\$14,500.00
Lindenwold	Glenn	119682	9/8/20	11/4/20	10-1320-200	\$3,222.40
Lindenwold	OHS	119157	9/8/20	6/30/21	10-1320-200	\$17,415.00

Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

Somerdale	PHMS	117106	9/8/20	6/30/21	10-1320-200	\$21,500.00
Somerdale	PHMS	114338	9/8/20	6/30/21	10-1320-200	\$15,575.00

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Ed. Appr Rates</u>
Black Horse Pike Regional	OHS	111941	9/8/20	6/30/21	10-1320-200	\$17,415.00
Vineland	OH	119143	9/8/20	6/30/21	10-1320-200	\$33,000.00
Vineland	OH	119144	9/8/20	6/30/21	10-1320-200	\$33,000.00

**Motioned by Mr. Frelling seconded by Ms. Reed to approve Facilities items E1-E4. Roll Call.  
Approved 9-0-2. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a, 2, 4
Mr. Frelling	Yes- abstain 1a, 2,4	Ms. Young	Yes
Mr. Gallagher	Yes		

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.
  - a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
8/6/2020 & 8/13/2020*	MS	PHPD Training	N/C

Pine Hill Board of Education Meeting  
 Tuesday, September 15, 2020

b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
8/3/2020-11/1/2020	HS	Camden County College Women's Tennis	N/C
9/23/2020	HS	PHPD Backpack/Book Giveaway	N/C

2. Glenn Roofing Project-"Round Building" -The motion to approve Weatherproofing Technologies, Flemington, NJ Educational Services Commission of New Jersey (ESCNJ) Contract No. 19/20-15 for the Glenn School- Rehabilitation of the "Round Building" Wing Roof Replacement totaling \$590,000 Account Number: 11-000-261-420-00-00-GLN

3. OHS Lighting Upgrades - The motion to approve WJ Gross, Inc. for lighting upgrades for hallway switches at the Overbrook High School through CCECSC #66CCEPS Contract #FY19-01. \$30,600 Account Number: 12-000-400-450-00-00-OHS

4. LED Sign Board PHM-The motion to approve Sign Pros, Inc. repair and upgrade the LED Sign at the Pine Hill Middle School. \$24,725 Account Number: 11-000-261-420-00-00-PHM

**XIII. OPEN MEETING TO THE PUBLIC-** Motioned by Mr. Freiling, seconded by Ms. Reed to open the floor to statements for public. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address.

- Dr. Koczur congratulated the new Board members.

**XIV. CLOSE MEETING TO THE PUBLIC-** There being no further statements, it was motioned by Ms. Reed seconded by Mr. Freiling to close the floor. Voice vote. All in favor.

**XV. OLD BUSINESS- NONE**

Motioned by Ms. Corry seconded by Ms. Cooper to approve Addendum item XVI1-4. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes



Pine Hill Board of Education Meeting  
Tuesday, September 15, 2020

Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes-abstain 1a, 2a, 4a
Mr. Frelling	Yes-abstain, 1a,2a,4a	Ms. Young	Yes
Mr. Gallagher	Yes		

**XVI. NEW BUSINESS- Addendum**

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1980	11/30/20 - 3/9/21	P-3		12/3/20 -3/9/21	12/3/20 - 3/9/21

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Virgil Carmen	Glenn	Part Time Instr Assistant	09/01/2020*	Resignation

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented.

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Michelle McFaul	Leigh Melincavage	District	FT- Bus Driver	Upon completion of Background check	N/A	\$23,220 prorated	

Pine Hill Board of Education Meeting  
 Tuesday, September 15, 2020

4. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Ocean Twp	PHMS	119676	9/8/20	6/30/21	10-1320-200	\$15,575.00

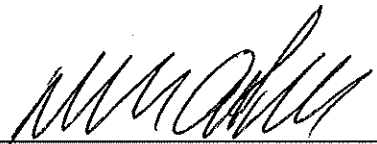
a. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Lindenwold	OHS	119157	9/8/20	6/30/21	10-1320-200	\$17,415.00

- Mr. Freiling asked how things are going. Dr. Koczur responded that the staff, parents and students are doing well. Students are working hard. There is so much cooperation and everyone has been very understanding.

**XVII. NEXT BOARD MEETING** - Regular Meeting Tuesday, October 27, 2020 at 6:30pm at Overbrook High School Media Center.

**XVIII. Motion to Adjourn:** Motioned by Ms. Reed, seconded by Ms. Boyd to adjourn the meeting. Voice vote. All in favor. The Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:14 pm.

  
 \_\_\_\_\_  
 Deborah A. Piccirillo, School Business Administrator

\_\_\_\_\_  
 10-30-2020  
 Date