

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

WELCOME TO OUR CITIZENS -

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public.

The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education
Pine Hill Public Schools

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER- The regular meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Tuesday October 27, 2020 at 6:33 p.m. at the Overbrook High School Media Center.

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on November 23, 2019

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Ms. Christine Boyd	Present
Ms. Heather Cathrall	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Ms. Angela Kosar	Present
Mr. Martin Mendetta	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Frank Cavallo	Board Solicitor
Heidi Daunoras	Director of Curriculum

No public in attendance.

V. Motion to Caucus:

Motioned by Ms. Reed, seconded by Ms. Cooper at 6:46 pm to go into executive session. Voice vote. All in favor.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Pine Hill Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Pine Hill Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 27, 2020 at 6:46 P.M, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which 4 of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

- 1) Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion:
- 2) Any matter in which the release of information would impair a right to receive funds from the federal government;

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

- 3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The specific items being discussed are: student status, litigation, personnel
 - 4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
 - 5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
 - 6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;
 - 7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; the specific item being discussed is:
 - 8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality of an employee; specifically contracts. The specific item being discussed is:
 - 9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.
- WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Pine Hill Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Mr. Gallagher read Resolution #10272020 authorizing executive session to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters as the topics to be discussed.
(Attachment V)

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

1. Employee matters
2. Contracts

Motion to Return from Caucus: Motioned by Ms. Reed seconded by Mr. Freiling at 7:01 pm to come out of executive session. Voice vote. All in favor.

VI. PRESENTATIONS

1. Virtual Presentation - "Delta Cares for Kids" , NJ Garden City Alumnae Chapter, Delta Sigma Theta Sorority, Inc - Traci Benjamin, Chapter President. Donation of over 600 hand made masks.

Motioned by Mr. Freiling, seconded by Ms. Corry to open the meeting to the public . Voice vote. All in favor.

VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address. **NONE**

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Mr. Freiling, seconded by Ms. Reed to close the meeting to the public . Voice vote. All in favor.

IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- None
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- Administrators, non-unit employees & individuals settled contracts. Meeting soon with PHEA.
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy -None
6. AD HOC Committee – Property- Continuation of ongoing projects.
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

X. LIAISON REPORTS

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association - None
3. DEAC Committee – None
4. Municipal Alliance – Received full funding
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – Trick or treat Saturday; Christmas holiday parade cancelled.
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School- None

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

- b. Dr. Albert Bean Elementary School- None
- c. Pine Hill Middle School- None
- d. Overbrook High School- None

XI. SUPERINTENDENT'S REPORT

Motioned by Mr. Freiling seconded by Ms. Reed to approve Personnel Items A1-A10. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes- abstain 4b.
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a, 2a,3a,4a,, 6a, 7a, 8a.
Mr. Freiling	Yes-abstain 1a,2a, 3a, 4a, 6a, 7a, 8a.	Ms. Young	Yes
Mr. Gallagher	Yes		

A. Personnel

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0311	10/20/2020 - 11/18/2020	S-20			
2027	10/26/2020 - 11/12/2020	S - 12			

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1915	01/08/2021-03/31/2021	S- 29		2/22/2021 - 03/31/2021	02/22/2021 - 03/31/2021

*ratify

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Sandra DeGeorge	Glenn	PT Library Assistant	11/30/2020	Resignation
Holly Cheatley	Bean	FT- Custodian	10/14/2020	Resignation
Effrim Williams	Glenn	PT-Cleaner	10/05/2020*	Resignation

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Yousif Said	OHS	English Teacher	12/18/2020	Resignation

3. In District Transfers - Be it resolved that the persons listed be approved for transfer within the district in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>
Albert Packard	Holly Cheatley	Bean	FT Day Shift Cleaner	

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>
Kassandra Montgomery	Albert Packard	OHS	FT Day Shift Cleaner	

4. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Carleen Bryan	Danielle Diambrosio	Glenn	LTS- 3rd grade Teacher	10/20/2020*	B, BA	\$52,373 prorated	11-120-100-101-57-20-GLN
Gerald King	Effram Williams	District	PT-Cleaner	Pending new hire paperwork		\$12.00/hr	11-000-262-100-57-00-OPR

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Clayton Hill	Open Position	District	PT- Cleaner	Pending new hire paperwork		\$13.85/hr	11-000-26 2-100-57-00-OPR
Jessica Martinez	Saige O'Flanagan	OHS	FT- Night Custodian/ Cleaner	Pending new hire paperwork	1	\$29,701	11-000-26 2-100-00-00-OPR
Rosa White	Kassandra Montgomery	OHS	FT- Night Custodian/ Cleaner	Pending new hire paperwork	1	\$29,701	11-000-26 2-100-00-00-OPR

*ratify

5. Salary Adjustment - Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Mark Bottino	OHS	Physical Education Teacher	J, BA+30	\$63,640	Retro to September 1, 2020
Stephen Angilletta	OHS	Mathematics Teacher	L, MA	\$72,396	Retro to September 1, 2020

6. Project Success - Motion to approve the following staff for Project Success after school tutoring program for the 2020-2021 school year at a rate of \$27/hr payable through ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR

a. Grades PreK-8th grade:

<u>Staff</u>	<u>School</u>
Judy Cochran	PHMS

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

Michelle Cossaboon	PHMS
Christina Dooling	PHMS
Patricia Dunleavy	PHMS
Karen Fricke	PHMS
Renee Gilson	PHMS
Amanda Natalie	PHMS
Katherine Rabaca	PHMS
Matthew Torbik	PHMS
Gabrielle Foster	Bean

b. Grades 9th - 12th Grades:

<u>Staff</u>	<u>School</u>
Denise Rogers	OHS
Kristi Blundeto	OHS

7. Mentors - Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education's Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

a. Grades PreK-8th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Michael Pusztay	Glenn	LTS - Art Teacher	John Bauman	09/08/2020
Carleen Bryan	Glenn	LTS - 3rd Grade teacher	Amy Morlock	10/20/2020

b. Grades 9th-12th grade: NONE

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>

8. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the **2020-2021** School Year. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>

Pine Hill Board of Education Meeting
 Tuesday, October 27, 2020

Renee Gilson	PHMS	Safety Patrol Advisor	\$1,650.00	11-401-100-100-51-30-PHM
Erica Burr	PHMS	Band Instructor	\$2,020.00	11-401-100-100-51-30-PHM
Jeff Belmonte	PHMS	Newspaper Advisor	\$900.00	11-401-100-100-51-30-PHM
Rachel Davis	PHMS	Newspaper Advisor	\$900.00	11-401-100-100-51-30-PHM
Tammy Hudes	Glenn	Safety Patrol Advisor	\$1,650.00	11-401-100-100-51-10-GLN
Terri Ciotto	Bean	Safety Patrol Advisor	\$1,650.00	11-401-100-100-51-20-BEN

b. Grades 9th-12th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Pia Paolo	OHS	Math Facilitator	\$2,300.00	11-401-100-100-51-60-OHS
Melissa Perez	OHS	English Facilitator	\$2,300.00	11-401-100-100-51-60-OHS
Jared Caltabiano	OHS	Science Facilitator	\$2,300.00	11-401-100-100-51-60-OHS
Danielle Anari	OHS	PE/Spec Areas Facilitator	\$2,300.00	11-401-100-100-51-60-OHS
Nicole Smith	OHS	Social Studies/ Foreign Language Facilitator	\$2,300.00	11-401-100-100-51-60-OHS
Danielle Franchetti	OHS	National Honor Society Advisor	\$1,625.00	11-401-100-100-51-60-OHS
Adirenne Barrett	OHS	Website Manager	\$1,650.00	11-401-100-100-51-60-OHS
Christopher Callahan	OHS	Yearbook Advisor	\$3,350.00	11-401-100-100-51-60-OHS
Dan Pigott	OHS	Audio Visual Aids (Video Production) Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Suzanne Pomykacz	OHS	Academic Challenge Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Alexis Banner	OHS	African American Culture Club Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Claudia Biddle	OHS	Art Club Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Carmen Nieves	OHS	Multi Culture Club	\$1,450.00	11-401-100-100-51-60-

Pine Hill Board of Education Meeting
 Tuesday, October 27, 2020

		Advisor		OHS
Danielle Anari	OHS	Youth and Government Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Nicole Smith	OHS	Model UN Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Sharron Nadelbach	OHS	Newspaper Advisor	\$1,550.00	11-401-100-100-51-60-OHS
Stephen Angilletta	OHS	Coding Club Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Dominique Carlucci	OHS	Interact Club Co-Advisor	\$725.00	11-401-100-100-51-60-OHS
Francesca Greenwald	OHS	Interact Club Co-Advisor	\$725.00	11-401-100-100-51-60-OHS
Pia Paolo	OHS	Leo Club Advisor	\$725.00	11-401-100-100-51-60-OHS
Gina Lingham	OHS	Leo Club Advisor	\$725.00	11-401-100-100-51-60-OHS
Denise Rogers	OHS	LGBTQ Club Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Sharon Nadelbach	OHS	Newspaper Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Holly Wankel	OHS	Rambassador Advisor	\$1,450.00	11-401-100-100-51-60-OHS
Jessica Horner	OHS	Renaissance	\$1,000.00	11-401-100-100-51-60-OHS
Cindi Tapia-James	OHS	Renaissance	\$1,000.00	11-401-100-100-51-60-OHS
Casey Binkley	OHS	Student Government Advisor	\$2,000.00	11-401-100-100-51-60-OHS
Tammy Mosier	OHS	Student Government Advisor	\$2,000.00	11-401-100-100-51-60-OHS
Brian Height	OHS	Concert Band	\$4,000.00	11-401-100-100-51-60-OHS
Maura Schwartz	OHS	Concert Choir	\$4,000.00	11-401-100-100-51-60-OHS

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

9. Coaches - Be it resolved that the coaches listed below be approved for the **2020-2021** School Year. Stipends remain the same pending approval of PHEA school year in contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Tyler Coluccio	OHS	Volunteer Coach Football *	Fall	N/A	
Richard Figueroa	OHS	Volunteer Coach Football*	Fall	N/A	
Kristi Blundetto	OHS	Volunteer Coach Cross Country	NA	N/A	

10. Athletic Positions - Be it resolved that the coaches listed below be approved for the **2020-2021** school year in accord with the data presented. Stipends may be reduced due to a shortened season from COVID-19, to be negotiated with PHEA. Stipends remain the same pending approval of PHEA contract.

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Stipend</u>	<u>Account No.</u>
Valerie Dimiri	OHS	Clock Operator, Event Staff, Ticket Taker	\$48/event	11 402 100 100 51 60 ATH
John Rosser	OHS	Event staff	\$48/event	11 402 100 100 51 60 ATH
Cheryl Fisher	OHS	Event Staff, Substitute Ticket Taker	\$48/event	11 402 100 100 51 60 ATH
Valerie Damiri	OHS	Site Manager	\$104/day	11 402 100 100 51 60 ATH
Katerina Giberson	OHS	Substitute Ticket Taker	\$48/event	11 402 100 100 51 60 ATH
Chris Prescott	OHS	Event Staff	\$48/event	11 402 100 100 51 60 ATH

Motioned by Mr. Freiling seconded by Ms. Reed to approve Policy item B1. Roll Call. Approved 11-0-0. Motion carried.

Pine Hill Board of Education Meeting
 Tuesday, October 27, 2020

B. Policy

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
P1620	1st	Administrative Employment Contracts	<u>XIB1a</u>
P1648	1st	Restart & Recovery Plan Policy	<u>XIB1b</u>
P1648.2	1st	Remote Learning Options for Families	<u>XIB1c</u>
P1648.3	1st	Restart & Recovery Plan - F/T remote instruction	<u>XIB1d</u>
P2431	1st	Athletic Competition	<u>XIB1e</u>
P2451	1st	Adult High School	<u>XIB1f</u>
P2464	1st	Gifted and Talented Students	<u>XIB1g</u>
P5305.05	1st	Seizure Action Plan	<u>XIB1h</u>
P6440	1st	Cooperative Purchasing	<u>XIB1i</u>
P6470.01	1st	Electronic Funds Transfer and Claimant Certification	<u>XIB1j</u>
P7440	1st	School District Security	<u>XIB1k</u>
P7450	1st	Property Inventory	<u>XIB1l</u>
P7510	1st	Use of School Facilities	<u>XIB1m</u>
P8420	1st	Emergency and Crisis Situations	<u>XIB1n</u>
R2431.1	1st	Emergency Procedures for Sports & Athletic Activity	<u>XIB1o</u>
R5330.05	1st	Seizure Action Plan	<u>XIB1p</u>
R6470.01	1st	Electronic Funds Transfer and Claimant Certification	<u>XIB1q</u>
R7440	1st	School District Security	<u>XIB1r</u>
R7510	1st	Use of School Facilities	<u>XIB1s</u>

C. Finance-

Motioned by Mr. Freiling seconded by Ms. Reed to approve Finance item C1-C4. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
2020-2021 SY	OHS	OMBA	Various	OHS	Support the performing arts programs

2. Chromebook Purchase-The motion to purchase 69 chromebooks through Dell. Total cost \$21,645.30, State Contract M0483/19TELE00656. This is purchased through the Digital Divide Grant Account Number: 20-478-100-600-00-00-CUR

3. Chromebook Purchase-The motion to purchase 25 chromebooks through CDW-G. Total cost \$8,257, ESCNJ18/19-03. This is purchased through the Digital Divide Grant Account Number: 20-478-100-600-00-00-CUR

4. Donors Choose Grant - The motion to approve the acceptance of the donation of materials with a \$603.24 value from Donors Choose for Melissa Perez's classroom project "A Diverse Reflection" at Overbrook High School.

Motioned by Mr. Freiling seconded by Ms. Reed to approve Curriculum item D1-D4. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrail	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a, 2a.
Mr. Freiling	Yes-abstain 1a, 2a.	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

D. Curriculum

1. Travel (In & Out of District)/ Professional Development - Be it resolved the professional development listed below be approved for the 2020-2021 school year in accord with the data presented.

a. Grades PreK - 8th

Date	Staff	Event	Provider/ Location	Total Cost	Account No.
Virtual	Cathy Leone	Nonviolent Crisis Intervention	Crisis Prevention Institute	\$3,450.	11-000-219-320-00-00-CST
8/03/2020*	Lisle Duffey Jessica Castanon	Preparing for a return to remote learning	Dr. Eric Milou	\$118.00	11-000-223-500-00-20-CUR
9/30/2020*	Lisle Duffey Melanie Kril	Engaging Students through Authentic 3-act Mathematical	Dr. Eric Milou	\$89.00 per person	11-000-223-500-00-20-CUR

*Ratify

b. Grades 9th-12th and District

Date	Staff	Event	Provider/ Location	Total Cost	Account No.
9/29/20-1/21/21	Deborah Piccirillo	NJASBO PD Classes	Virtual	150.00	11-000-251-320-00-00-BUS
10/16/20*	Angela Kosar	NJSBA PD Class-Ready, Set, Bargain	Virtual	149.00	11-000-230-585-00-00-BUS
11/9/2020 - 11/11/2020	Janice Pfluger	TSD Virtual Conference	Transporting Students with Disabilities and special needs	\$199.00	11-000-270-320-00-00-BUS
11/9/2020 01/21/2021 04/26/2021	Heidi Daunoras	The Power of Legal Information 3 part series	NJASA - Zoom	\$400.00	11-000-221-500-00-00-CUR

*Ratify

2. Program Purchases - The motion to approve the following program purchases

a. Grades PreK - 8th

Program-Vendor	Grade(s) /Course	Total Cost	Acct #(s)
Pear Deck Premium Access	School Account	\$1,665.00	20-236-100-600-00-20-CUR

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

Teaching Strategies Gold	PreK	\$1,644.30	20-218-100-600-00-00-C UR
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b. Grades 9th-12th:

Program-Vendor	Grade(s) /Course	Total Cost	Acct #(s)
AP American History Update Ebook, Teacher Edition, McGraw Hill	AP- American History	\$159.69	11-190-100-610-00-60-C UR
Kiddom Digital Curriculum Repository Teacher Licensing	K-12	\$16,000.00	11-190-100-610-00-10/20/ 30/60-CUR

3. Securly, Inc. Security Service - The motion to approve a 5 year contract with Securly, Inc for Security Filter Services, total contract \$41,875 billed \$10, 630.01 yearly. Account Number: 11-000-266-230-10/20/30/60

4. Field Experience - The motion to approve the persons listed be approved for field experience/student teaching in accord with the data presented.

b. Grades 9th-12th:

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
12/1/2020 - 01/15/2021 15 days total	Hannah Hoffecker	Fairleigh Dickinson University	Social Studies - Special Education	Coreen Smith	OHS
01/19/2021- 03/15/2021	Kyle Hemmert	Rowan University	Teacher of Students w/ Disabilities	John Rosser	OHS

Motioned by Mr. Freiling seconded by Ms. Reed to approve Miscellaneous items E1-E7. Roll Call. Approved 11-0-0, Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

E. Miscellaneous

The Superintendent recommends the approval of the following item:

1. Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment XI E1**
2. Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment XI E2**
3. Nursing Services Plan 2020-2021 - The motion to approve the Pine Hill Public Schools Nursing Services Plan for 2020-2021. **See Attachment XI E3**
4. 30 Strikes Bowling Alley - the motion to approve use of 30 strikes bowling alley for practice and matches for the 2020-2021 school year. Cost is 8.50 per bowler per day approximate cost to board \$4500 line # 11-402-100-500-00-60-ATH
5. SD Game Day - The motion to approve SD Game Day to cover athletic events when our athletic trainer is not available. rate \$50 per hour (ratify) line # 11-402-100-101-57-00-ATH
6. Substitute Athletic Trainers - The motion to approve Shanda Jones and Katherine Fucetola as substitute trainers when our athletic trainer is not available. rate \$45 per hour line # 11-402-100-101-57-00-ATH
7. Unified Champion Schools Grant -The motion to accept the Unified Champion Schools Grant for \$4,150. The grant will be used to continue our Unified Club and Sports program.
 - a. Club advisor Misty Procopio \$500
 - b. Sports Advisors Misty Procopio and Danielle Anari \$1000 each.
 - c. Remaining money to be used for programming and busing.

F. Items of General Interest

1. Principal's Reports
 - a. Overbrook High School - See Attachments XI F1a
 - b. Pine Hill Middle School - See Attachments XI F1b
 - c. John H. Glenn Elementary School - See Attachments XI F1c
 - d. Dr. Albert Bean Elementary School - See Attachments XI F1d
2. Athletic Report (Mrs. Sheryl Smith) - See Attachment XI F2
3. Child Study Team Report (Mrs. Amy Francis) - See Attachment XI F3
4. Curriculum and Instruction Report (Ms. Heidi Daunoras) - See Attachment XI F4
5. Staff Attendance - See Attachment XI F5
6. Student Enrollment - See Attachment XI F6
7. Home Instruction - See Attachment XI F7
8. Nurse's Report - See Attachment XI F8
9. Bus Evacuation Reports - See Attachments XIF9a, XIF9b, XIF9c, XIF9d

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

XII. BUSINESS ADMINISTRATOR'S REPORT

A. Information -

1. Reminder to complete your mandated training **before 12/31/20**.
2. Reminder that all training presented at the NJSBA Virtual Workshop will be available online for Board members to view for one year.

B. Correspondence –

1. Berlin Twp. Board Minutes- August 20, 2020- See Attachment **XII B1**
2. Clementon Board Minutes - August 24, 2020- See Attachment **XII B2**
3. Nutri Serve Update - **See Attachment XII B3**

Motioned by Ms. Reed seconded by Ms. Cooper to approve Minutes C1, Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

C. Minutes –

1. September 15, 2020- Regular Meeting Minutes **See Attachment XIIC 1**

Motioned by Ms. Reed seconded by Ms. Cooper to approve Finance items D1-D14. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 9a, 11a.
Mr. Freiling	Yes-abstain 9a, 11a.	Ms. Young	Yes
Mr. Gallagher	Yes		

D. Finance – The Business Administrator recommends approval of the following items:

1. Secretary's Report - The Board Secretary certifies that no line item accounts in September 2020 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**See Attachment XIID1**

Pine Hill Board of Education Meeting
 Tuesday, October 27, 2020

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of September. **See Attachment XIID 2**

3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the September Secretary's Monthly Financial Report and the September Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for September- **See Attachments XIID 5**

6. Payment of Bills for September 2020 - **See Attachment XIID 6a**

- a. Bill List General Accts(10-40)- September 29, 2020- \$494,673.88

7. Payment of Bills for October 2020 - **See Attachment XIID 7a- XIID 7b- XIID 7c**

- a. Bill List General Accts(10-40)- October 1, 2020- \$828,353.65
- b. Bill List General Accts(10-40)- October 22, 2020- \$931,084.16
- c. Bill List Cafeteria Fund (61) - October 22, 2020- \$106,981.00

8. Transportation - The motion to approve the following transportation routes for the Pine Hill School District.

- a. Grades PreK-8th grade: **NONE**
- b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/ School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number/ Vendor</u>	<u>Cost</u>
Pine Hill	Hamilton Twp BOE Jointure to Mary Dobbins School	119410	9/15/20	6/15/21	11-000-270-514-0 0-00-BUS	\$10,620.00

9. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

- a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/ School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
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Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

Pine Hill	Lindenwold		9/10/20	6/30/21	11-000-100-561-00-00-BUS	\$12,410.00
Pine Hill	Lindenwold		9/10/20	6/30/21	11-000-100-561-00-00-BUS	\$12,410.00

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Clearview Reg. HS		9/8/20	6/30/21	11-000-100-561-00-00-BUS	\$14,400.00
Winslow Twp	OHS	119593	10/13/20	6/30/21	10-1210-000	\$19,202.00

10. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

a. Grades PreK-8th grade: **NONE**

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Yale-Ellisburg	112653	10/20/20	6/30/21	11-000-100-566-00-00-BUS	\$342.77 per diem
Pine Hill	Glouc. Co. Voc-Tech School	111914	9/2/20	6/30/21	11-000-100-564-00-00-BUS	\$2,502 tuition Plus \$5,364.00 annual non-resident fee
Pine Hill	Camden County College (Garden State Pathways	109174	9/1/20	6/30/21	11-219-100-320-00-00-CST	\$7,000.00

11. Educational Instruction - The motion to approve the student(s) listed be approved for Educational instruction Services.

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

a. Grades PreK-8th grade:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	Brookfield Castle	119594	9/24/20	11/19/20	11-150-100-320-00-00-BUS	\$34/hr NTE \$2,720.00
Pine Hill	Brookfield Castle	118441	9/8/20	10/6/20	11-219-100-320-00-00-CST	\$34/hr NTE \$1,360.00
Pine Hill	Brookfield Castle	119456	9/30/20	11/25/20	11-150-100-320-00-00-BUS	\$34/hr NTE \$2,720.00
Pine Hill	Brookfield	117720	9/9/20	6/30/21	11-219-100-320-00-00-CST	\$34/hr NTE \$12,240.00

b. Overbrook High School Grades 9-12:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	Brookfield	119416	9/25/20	10/10/20	11-150-100-320-00-00-BUS	\$34/hr NTE \$340.00

12.(#) Budget Calendar 2020-2021 - The motion to approve the Budget Calendar for the 2021-2022 School Year. **See attachment XII D12**

13. (#)Coronavirus Relief Fund-The motion to approve the Coronavirus Relief Fund Grant totaling \$158,128. This is federal funding for the purpose of additional needs the district has incurred due to the pandemic. Revenue Account: 20-4532-479 Expense Account:20-479-100-600-00-00-BUS

14. (#)School Security Grant-The motion to approve the School Security Grant totaling \$103,621. This funding is for the purpose of the surveillance camera project district wide. (Alyssa's Law)

Motioned by Ms. Reed seconded by Ms. Cooper to approve Facilities items E1-E6. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 2,5.
Mr. Frelling	Yes- abstain 2,5	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.
a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>

- b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
09/25/2020 - 11/27/2020* - Fridays added to original request	OHS	Interboro Football - 1hr walk through	N/C
09/30/2020*	OHS	PHPD - Book Bag Drive	N/C
11/14/2020	OHS	PHPD - Fitness training	N/C

2. LED Sign Board Glenn-The motion to approve KC Signs, Inc. replace and upgrade the LED Sign at the Glenn School. \$23,695
Account Number: 12-000-300-730-00-00-GLN

- 3.(#) M1 & Comprehensive Maintenance Plan- The motion to approve the 2020-2021__M1 & Comprehensive Maintenance Plan- **See Attachment XII E3**

- 4.(#) Repair Soffit fascia and Gutter Repair-The motion to approve Tortorice Contracting for repair to soffit and gutter at the Maintenance Annex Building. The cost is \$28,472 Account Number:
11-000-261-420-00-00-GLN

5. Air Conditioning-The motion to approve Northeast Plumbing, Williamstown, NJ Educational Data Services Plumbing Contract Bid# 9185 Package #27, Bean School Annex HVAC replacement totaling \$114,659.00. Account Number: 12-000-400-450-00-00-BEN

- 6.(#) Surveillance Camera Project- The board to approve Advantage Security of Delaware Valley. This purchase is through co-op Hunterdon ESS HCESC-TECH-1701. Total cost of project is \$116,602.45

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Mr. Freiling, seconded by Ms. Reed to open the floor to statements for public. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes

Pine Hill Board of Education Meeting
 Tuesday, October 27, 2020

to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address. **NONE**
XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Mr. Freiling seconded by Ms. Reed to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS-

- Ms. Boyd asked for an update on bussing- Dr. Koczur said it is working well.
- Ms. Boyd also asked why the OHS band can't practice. Dr. Koczur explained the process with Covid.
- Ms. Boyd asked if we can open the meetings for Zoom each month. Dr. Koczur said yes.
- Ms. Corry asked if we have more students returning from full remote- Dr. Koczur said not a significant number to date.
- The Board will be having a training at the November 17, 2020, BOE meeting presented by NJSBA for the Superintendent search.

XVI. NEW BUSINESS

1. Motioned by Ms. Reed seconded by Ms. Cathrall to approve the Administrator's contract for the 20-21 school year. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

2. Motioned by Ms. Reed seconded by Mr. Freiling to approve the submission of the Business Administrator's contract, (Deborah Piccirillo) for the 2020-2021 school year to the Executive County Superintendent for review and approval, after negotiation of a 3% increase. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

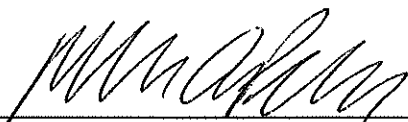
Pine Hill Board of Education Meeting
Tuesday, October 27, 2020

3. Motioned by Ms. Reed seconded by Ms. Young to approve a salary increase of 3% for the non-unit employees for the 20-21 school year. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

XVII. NEXT BOARD MEETING - Regular Meeting Tuesday, November 17, 2020 at 5:30pm at Overbrook High School Media Center.

XVIII. Motion to Adjourn: Motioned by Ms. Reed, seconded by Ms. Corry to adjourn the meeting. Voice vote. All in favor. The Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:40 pm.



Deborah A. Piccirillo, School Business Administrator

11/18/2020
Date

