

Pine Hill Board of Education Meeting
Tuesday, March 16, 2021

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1200 Turnerville Road
Pine Hill, NJ 08021

WELCOME TO OUR CITIZENS

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public.

The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education, Pine Hill Public Schools

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER- The regular meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Tuesday March 16, 2021 at 6:31 p.m. at the Overbrook High School Media Center.

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 22, 2020

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caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Ms. Christine Boyd	Present
Ms. Heather Cathrall	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Ms. Angela Kosar	Present
Mr. Martin Mendetta	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amy Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
Dan Schuster	Principal Bean- arrived 7:00 pm
James Scott	Technology
John Bauman	President PHEA

No public in attendance.

V. Motion to Caucus: Moved to the end of the meeting

VI. PRESENTATIONS - NONE AT THIS TIME

Motioned by Ms. Reed, seconded by Mr. Freiling to open the meeting to the public . Voice vote. All in favor.

VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address. **NONE**

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Mr. Freiling, seconded by Ms. Cathrall to close the meeting to the public . Voice vote. All in favor.

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IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- none
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- negotiations continue with PHEA
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy -None
6. AD HOC Committee – Property- met and provided updates on district projects
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

X. LIAISON REPORTS

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association - Virtual meeting soon for 8th grade representatives
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – next meeting May 21 to vote on Pres. and VP
6. Pine Hill Borough Liaison – contract settled; elections soon
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School- try to re-open by CDC guidelines
 - b. Dr. Albert Bean Elementary School- None
 - c. Pine Hill Middle School- reviewed PTO- None
 - d. Overbrook High School- updated on math testing; dual credit courses; prom is still uncertain

XI. SUPERINTENDENT'S REPORT

Motioned by Ms. Boyd seconded by Ms. Reed to approve Personnel items A1-A9. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a,2a,3a, 7a..
Mr. Freiling	Yes- abstain 1a, 2a, 3a, 7a.	Ms. Young	Yes
Mr. Gallagher	Yes		

A. Personnel

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.
 - a. Grades PreK-8th grade:

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<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0649	2/18/21 - 3/16/21 *	S - 18			
1966	2/17/21 - 3/16/21*				2/17/21 - 3/16/21
0450	2/26/21 - 6/30/21			Intermittent Leave	30 unpaid days
1969	2/22/21 - 3/05/21*	S-10			
0580	3/08/21 - 3/09/21*				3/08/21 - 3/09/21
0658	3/09/21 - 3/16/21*	S - 6			

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1275	2/25/21 - 3/05/21*	S-14			
1990	3/15/21 - 4/09/21			3/15/21 - 4/09/21	3/15/21 - 4/09/21
1576	3/01/21 - 3/12/21*	S-10			

*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Lynn Jordan	PHMS	School Nurse	June 30, 2021	Retirement
Maria Edel	Bean	PT Instructional Assist	June 30, 2021	Retirement

b. Grades 9th-12th grade:

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<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Colleen McGarrity	New Position based on IEP	Glenn	1:1 Instructional Assistant	3/15/2021*	1	\$8,133	11-000-217-100-00-00-CS T
Deneene Fussell-Freeman	Class Aide was moved to 1:1	PHMS	Upper MD Classroom Aide	03/08/21*	1	\$8,133	11-212-100-106-00-30-PH M

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Crystal Porch	Michele McFaul	District	Bus Driver	03/10/21*		\$23,220	11-000-270
Leviathan Grey	Cheron Gamble	District	Bus Driver	03/22/21 Pending state approval		\$23,220	

5. Salary Adjustment - The motion to approve the salary adjustment listed below:

b. Grades 9th -12th grade & District:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Janice Pfluger	District	Transportation Coordinator	\$50,000	Retroactive to 07/01/20

6. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the **2020-2021** School Year.

b. Grades 9th-12th grade:

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<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Glenn Davis	OHS	Stage manager	\$2,100	11-401-100-500-00-6 0-OHS
Mike Charboneau	OHS	Set Construction	\$1,190	11-401-100-101-51-6 0-OHS

7. Athletic Positions - The motion to approve the following Spring 2021 athletic positions. Stipends may be reduced or deleted due to a shortened season from COVID-19 or lack of student participation. Reduced stipend to be negotiated with PHEA. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Stipend</u>	<u>Account No.</u>
Gabrielle Keller	PHMS	head baseball coach	\$2,400.	11 402 100 100 51 30 ATH
Erica Burr	PHMS	asst baseball coach	\$1,850.	11 402 100 100 51 30 ATH
William Fean	PHMS	head softball coach	\$2,400	11 402 100 100 51 30 ATH
Stephanie Williams	PHMS	asst softball coach	\$1,850	11 402 100 100 51 30 ATH
Erica Fean	PHMS	Volunteer Softball coach	-0-	N/A
Danielle Anari	PHMS	head track coach	\$2,450	11 402 100 100 51 30 ATH
Jared Caltibiano	PHMS	asst track coach	\$1,850	11 402 100 100 51 30 ATH
Kristi Blundetto	PHMS	asst track coach	\$1,850	11 402 100 100 51 30 ATH
Frank Wilczynski	PHMS	after school duty MS	\$44 per hour	11 402 100 100 51 30 ATH

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Stipend</u>	<u>Account No.</u>
Lindsey Siano	OHS	head softball coach	\$7,000	11 402 100 100 51 60 ATH
Misty Procopio	OHS	asst softball coach	\$4,900	11 402 100 100 51 60 ATH
Valerie Damiri	OHS	asst softball coach	\$4,900	11 402 100 100 51 60 ATH
Gregory Himes	OHS	head baseball coach	\$7,000	11 402 100 100 51 60 ATH

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Daniel Reece	OHS	asst baseball coach	\$4,900	11 402 100 100 51 60 ATH
Michael Stutz	OHS	asst baseball coach	\$4,900	11 402 100 100 51 60 ATH
Alec Nicolai	OHS	head girls track coach	\$6,500	11 402 100 100 51 60 ATH
Raheem Covington	OHS	asst girls track coach	\$4,900	11 402 100 100 51 60 ATH
Mike Egan	OHS	asst girls track coach	\$4,900	11 402 100 100 51 60 ATH
Chris Prescott	OHS	head boys track coach	\$6,500	11 402 100 100 51 60 ATH
Davante Parker	OHS	asst boys track coach	\$4,900	11 402 100 100 51 60 ATH
John Rosser	OHS	asst boys track coach	\$4,900	11 402 100 100 51 60 ATH
Stephen Burick	OHS	Golf coach	\$4,305	11 402 100 100 51 60 ATH
Jeff Mack	OHS	head boys tennis coach	\$4,500	11 402 100 100 51 60 ATH
Alyssa Fritzsche	OHS	asst boys tennis coach	\$3,650	11 402 100 100 51 60 ATH
Frank Wilczynski	OHS	Spring Weight Room	\$1,650	11 402 100 100 51 60 ATH
William Reece	OHS	volunteer baseball coach	-0-	NA
David Harris Norton	OHS	volunteer wrestling coach	-0-	NA
Mike Somers	OHS	volunteer wrestling coach	-0-	NA
Dan Pigott	OHS	volunteer golf coach	-0-	NA

8. SRO Contract - The motion to approve the 2021-2022 School Resource Officer contract for Overbrook High School, full time and on an as needed basis at Pine Hill Middle School, in the amount of \$125,948.97. See Attachment XI A8

9. Job Description - The motion to approve the job description for Assistant Supervisor of Building and Grounds. See Attachment XI A9

Motioned by Ms. Boyd seconded by Ms. Reed to approve Policy item B1. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes

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Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

B. Policy

1. Policies - The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
P0145	2nd	Board Member Resignation and Removal	<u>XI B1a</u>
P0164.6	2nd	Remote Public Board Meetings During a Declared Emergency	<u>XI B1b</u>
P2415	1st	Every Student Succeeds Act	<u>XI B1c</u>
P2415.02	1st	Title I - Fiscal Responsibilities	<u>XI B1d</u>
P2415.05	2nd	Student Surveys, Analysis, and or Evaluations	<u>XI B1e</u>
P2415.20	1st	Every Student Succeeds Act Complaints	<u>XI B1f</u>
P5330.01	2nd	Administration of Medical Cannabis	<u>XI B1g</u>
P6360	2nd	Political Contributions	<u>XI B1h</u>
P8330	2nd	Student Records	<u>XI B1i</u>
P9713	2nd	Recruitment by Special Interest Groups	<u>XI B1j</u>
R2415.20	1st	Every Student Succeeds Act Complaints	<u>XI B1k</u>
P1643	2nd	Family Leave	<u>XI B1l</u>
R5330.01	2nd	Administration of Medical Cannabis	<u>XI B1m</u>

Motioned by Ms. Boyd seconded by Ms. Reed to approve Finance item C1-C4. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 2a,4.

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Mr. Freiling	Yes- abstain 2a,4.	Ms. Young	Yes
Mr. Gallagher	Yes		

C. Finance

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

Date	School	Group	Event	Location	Purpose

*Ratify

b. Grades 9th-12th

Date	School	Group	Event	Location	Purpose
March 2021	OHS	Softball team	Team wear sale	OHS	Support Softball team
3/21/21 - 4/18/21	OHS	Drama Club	SNAP Fundraiser	OHS	Support Drama club and Scholarships
March - June 2021	OHS	Senior Class	OHS Mask Sale	OHS	Raise funds for senior picnic

2. Science Equipment Purchases - The motion to approve the purchase of STEAM equipment purchases in accord with data presented.

a. Grades: PreK - 8th

School	Vendor	Amount	State Contract #	Account No.
Glenn	Lakeshore Learning	\$1,439.85	9275	11-190-100-610-00-10-GLN
Glenn	CDWG	\$420.00	ESCNJ18/19-03	11-190-100-610-00-10-GLN
Glenn	Engineering is Elementary	\$7,645.00	52604	11-190-100-610-00-10-GLN
Bean	Lakeshore Learning	\$1,438.85	9275	11-190-100-610-00-20-BEN
Bean	CDWG	\$420.00	ESCNJ18/19-03	11-190-100-610-00-20-BEN
Bean	Engineering is Elementary	\$7,645.00	52604	11-190-100-610-00-20-BEN

b. Grades: 9th - 12th

School	Vendor	Amount	State Contract #	Account No.

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OHS	Flinn Scientific	\$2,615.18	182398	20-236-100-600-00-60-CUR
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3. Educational Equipment Purchase - The motion to approve the purchase of Dell Laptops (12) including adapters, briefcase and mouse in the amount of \$16,774.32. State Contract # MO48/19-TELE-00656
Account Number:20-477-200-600-00-00,20,30,60-CUR
4. Susan Rupp Donation - The motion to approve the donation in the amount of \$500.00 from the Susan Marie Rupp Foundation to the Dr. Albert Bean School Library.

Motioned by Ms. Boyd seconded by Ms. Reed to approve Curriculum item D1-D6, Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes-abstain 1a, 2a, 3a.
Mr. Freilling	Yes- abstain 1a, 2a, 3a.	Ms. Young	Yes
Mr. Gallagher	Yes		

D. Curriculum

1. Travel (In & Out of District)/ Professional Development - Be it resolved the professional development listed below be approved for the 2020-2021 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
3/22/21	Tracey Fowler	Technology Tools to Engage Students K-12	Eric Milou - Virtual	\$89.00	

*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
3/25/21	Martin Mendetta	Analyzing & Constructing Salary Guides	NJSBA - Virtual	\$149	11-000-230-590-00-00-BUS

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4/16/21	Judilyn Weiserth	NJA of Learning Consultants Spring Conference 2021	NJ Association of Learning Consultants - Virtual	\$130	
5/3/21 - 5/6/21	Sheryl Smith	DAANJ Conference	Atlantic City, NJ	\$438.81	11-000-240-500-00-60-ATH

*Ratify

2. Field Experience - The motion to approve the persons listed be approved for field experience/student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
09/01/21 - 12/31/2021	Lida Kirkland	Wilmington University	Counseling	Dana DeGrande Fawn Mutschler	Bean/Glen n

b. Grades 9th-12th:

<u>Effective Dates</u>	<u>Name</u>	<u>College/University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
09/01/21 - 10/22/21	Melissa Breslins	Rowan University	Music - Instrumental	Brian Height	OHS

3. Guest Speakers - The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
Wednesday's - remainder of year	Multiple	STEAM professionals	Glenn 3rd Grade	STEM Careers	-0-	N/A
3/18/21	Moriah Connolly	Amazon	PHMS/ 8th Grade	STEAM Careers	-0-	N/A

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
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04/26/21	Tom Gano	Gift of Life	Sophomores	Organ & Tissue donation	-0-	N/A
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4. Revised Course Guide - The motion to approve the revised 2021-2022 course guide for Overbrook High School. See Attachment XI D4

5. Program Purchases - The motion to approve the following program purchases

a. Grades PreK - 8th

Program-Vendor	Grade(s) /Course	Total Cost	Acct #(s)

b. Grades 9th-12th:

Program-Vendor	Grade(s) /Course	Total Cost	Acct #(s)
NWEA	MAP Growth 9-12	\$8,625	11-190-100-610-00-60-OHS

6. Critical Response Group - The motion to approve the annual service and implementation plan for Collaborative response graphics in the amount of \$1,740. Account # 11-000-266-300-00-(10/20/30/60)-TEC

Motioned by Ms. Cathrall seconded by Mr. Freiling to approve Miscellaneous items E1-E5. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 3,4,5.
Mr. Freiling	Yes-abstain 3,4,5.	Ms. Young	Yes
Mr. Gallagher	Yes		

E. Miscellaneous

1. Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment XI E1 - None at this time**

2. Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment X1 E2**
3. PHMS Baseball to Bowen Field - The motion to approve middle school baseball to walk to the Bowen field for practices. A coach will walk down with the players.
4. PHMS Softball to Joey Green Field - The motion to approve middle school softball players to walk to the Joey Green field for practices. A coach will walk down with the players.
5. PHMS Track to Bowen Field - The motion to approve middle school track runners to jog to the Bowen field to run laps at the park. A coach will attend with the runners.

F. Items of General Interest

1. Principal's Reports
 - a. **Overbrook High School - See Attachments XI F1a**
 - b. **Pine Hill Middle School - See Attachments XI F1b**
 - c. **John H. Glenn Elementary School - See Attachments XI F1c**
 - d. **Dr. Albert Bean Elementary School - See Attachments XI F1d**
 2. Athletic Report (Mrs. Sheryl Smith) - **See Attachment XI F2**
 3. Child Study Team Report (Mrs. Amy Francis) - **See Attachment XI F3**
 4. Curriculum and Instruction Report (Ms. Heidi Daunoras) - **See Attachment XI F4**
 5. Staff Attendance - **See Attachment XI F5**
 6. Student Enrollment - **See Attachment XI F6**
 7. Home Instruction - **See Attachment XI F7**
 8. Nurse's Report - **See Attachment XI F8**
- **A moment of silence observed for retired teacher Ms. Whitty from Bean School.**

XII. BUSINESS ADMINISTRATOR'S REPORT

A. Information -

1. Reminder that all training presented at the NJSBA Virtual Workshop will be available online for Board members to view for one year.
2. Reminder to complete your Ethics and your mandated training.

B. Correspondence –

1. Berlin Twp. Board Minutes- January 28, 2021-See Attachment **XII B1a**
2. Clementon Board Minutes - January 25, 2021 See Attachment **XII B2a**
3. Nutri Serve Update - **XII B3**

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Motioned by Mr. Freiling seconded by Ms. Boyd to approve Minutes C1-C14. Roll Call. Approved 11-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

C. Minutes –

1. February 10, 2021- Special Meeting Minutes **See Attachment XIIC 1**
2. February 10, 2021- Caucus Minutes **See Attachment XIIC 2**
3. February 16, 2021- Regular Meeting Minutes **See Attachment XIIC 3**
4. February 16, 2021- Caucus Meeting Minutes **See Attachment XIIC 4a XIIC4b**
5. February 18, 2021- Special Meeting Minutes **See Attachment XIIC 5**
6. February 18, 2021- Caucus Minutes **See Attachment XIIC 6**
7. February 22, 2021- Special Meeting minutes- **See attachment XIIC 7**
8. February 22, 2021- Caucus minutes- **See attachment XIIC 8**
9. March 1, 2021- Special Meeting Minutes **See Attachment XIIC 9**
10. March 1, 2021- Caucus Minutes **See Attachment XIIC 10**
11. March 8, 2021- Special Meeting Minutes **See Attachment XIIC 11**
12. March 8, 2021- Caucus Minutes **See Attachment XIIC 12**
13. March 10, 2021- Special Meeting Minutes **See Attachment XIIC 13**
14. March 10, 2021- Caucus Minutes **See Attachment XIIC 14**

Motioned by Mr. Freiling seconded by Ms. Boyd to approve Finance items D1-D17. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 9a, 11, 12, 13.
Mr. Freiling	Yes- abstain 9a, 11, 14, 15.	Ms. Young	Yes
Mr. Gallagher	Yes		

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D. Finance – The Business Administrator recommends approval of the following items:

1. Secretary's Report - The Board Secretary certifies that no line item accounts in February 2021 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**See Attachment XIID1**

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of February. **See Attachment XIID 2**

3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the February Secretary's Monthly Financial Report and the February Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for February- **See Attachments XIID 5**

6. Payment of Bills for February 2021 - **See Attachment XIID 6a**

a. Bill List General Accts(10-40)- February 28, 2021- \$498,333.87

7. Payment of Bills for March 2021- **See Attachment XIID 7a - XIID 7b**

a. Bill List General Accts(10-40)- March 11, 2021- \$675,598.77

b. Bill List Cafeteria Fund (61)- March 11, 2021- \$50,610.51

8. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

a. Grades PreK-8th grade: **NONE**

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pleasantville	OHS	120086	12/8/20	6/30/20		\$17,415.00

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9. Educational Instruction - The motion to approve the student(s) listed be approved for Educational Instruction Services.

a. Grades PreK-8th grade:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	Brookfield	119675	2/11/21	2/17/21	11-219-100-320-00-00-CST	\$34/hr NTE \$238.00
Pine Hill	Bridgeton BOE	118016	2/8/21	2/11/21	11-150-100-320-00-00-BUS	\$35/hr NTE \$280.00

b. Overbrook High School Grades 9-12:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	Brookfield	113299	2/3/21	TBD	11-219-100-320-00-00-CST	\$34/hr NTE \$6,120.00

10.(#) Camden County Technical Schools- The motion to approve the 2021-2022 tuition assessment for Camden County Technical Schools in the amount of \$208,545 (\$3,465 annual rate per student x 68 students= \$235,620 minus \$27,075.00 for the 2019-2020 tuition adjustment)

11. Archway Just Kids Program- The motion to approve the contract with Archway Just Kids Program at the Dr. Albert Bean Elementary and John Glenn Elementary Schools for the 2021-2022 School Year.

12. Tuition Contract Berlin S/E Agreement - The motion to approve the 2021-2022 tuition contract with Berlin Township Board of Education for grades 9-12 for Special Education Programs: 1 student at \$33,000 for BD Program; 4 students at \$21,500 for MD program plus the Resource Room fee of \$100,000. Total contract for Special Ed. Programs 2021-2022 is \$219,000.

13. Tuition Contract Berlin Agreement - The motion to approve the 2021-2022 tuition contract with Berlin Twp. Board of Education for grades 9-12 for Regular Education Programs at a per pupil cost of \$17,415 based on the estimated average daily enrollment of 161 pupils less the tuition adjustment of \$33,595. Total contract for 2021-2022 \$2,770,220.

14. Tuition Contract Clementon Agreement - The motion to approve the 2021-2022 tuition contract with Clementon Board of Education for grades 9-12 for Regular Education Programs at a per pupil cost of \$17,415 based on the estimated average daily enrollment of 117 pupils plus the tuition adjustment of \$406,640. Total contract for 2020-2021 \$2,446,195.

15. Tuition Contract Clementon S/E Agreement - The motion to approve the 2021-2022 tuition contract with Clementon Board of Education for grades 9-12 for Special Education Programs: 5 students at \$21,500 for MD program plus the Resource Room fee of \$100,000. Total contract for Special Ed. Programs 2021-2022 is \$207,500.

16. The 2021-2022 School Budget-The board to approve the Adoption of the 2021-2022 School Year Budget for submission to the Camden County Executive Superintendent of Schools for approval:

	Budget Local	Local Tax Levy
General Fund	\$40,652,844	\$12,173,424
Special Revenue	\$ 1,429,109	
Debt Service	\$ -0-	\$ -0-
Total	\$42,081,953	\$12,173,424

And Be it Resolved, to approve the 2021-2022 School District Budget.

Resolved, that taxes should be raised from the Borough of Pine Hill in the amount of \$12,173,424 for the General Fund for the 2021-2022 school year.

Whereas, the district needs to appropriate money from the excess surplus for the 2021-2022 budget in the amount of \$2,047,967. From these funds of excess surplus \$1,500,000 will be used for the necessary district wide projects such as HVAC, windows and roofing projects.

Whereas, the district makes the following assurances: 1) No other line item balances are or will be available 2.) No other emergency reserves or maintenance reserves are available for transfer 3). The transfer is for the purposes to ensure health and safety of students and staff 4). Any unbudgeted or under budgeted revenue or excess under budgeted, unreserved, undesignated fund balance has been utilized, and

Now, therefore, be it resolved that the Pine Hill School District shall appropriate an excess surplus in the amount of \$2,047,967 and to be used for the 2020-2021 school year.

17. Travel Expenditure Resolution - The motion to approve the maximum travel expenditure resolution in accordance with the NJAC 6A:23A-7.3

MAXIMUM TRAVEL EXPENDITURE RESOLUTION

WHEREAS, Pursuant to the N.J.S.A. 18A:11-12, in each pre-budget year, the Pine Hill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget 2020-2021 as \$50,000 and

WHEREAS, The Board of Education has expended \$3,325 of the maximum amount of the pre-budget year to date and

WHEREAS, The Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS; The Board of Education has determined the total amount of travel expenditures supported by federal funds is \$20,000 for the pre-budget year to date; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the school year 2021-2022 is \$40,000; be it

RESOLVED, The Pine Hill Board of Education hereby establishes the maximum travel expenditure amount for the 2021-2022 school year as \$65,000.

Motioned by Mr. Freiling seconded by Ms. Boyd to approve Facilities item E1-E10. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 10.
Mr. Freiling	Yes-abstain 10.	Ms. Young	Yes
Mr. Gallagher	Yes		

E. Facilities

1. Sound System Overbrook High School Gym- The motion to approve JD Sound and Video, Voorhees, NJ for a complete sound system at Overbrook High School. The cost of system \$31,609.05 Account Number: 12-000-400-450-00-00-OHS \$8,398.30 and 12-140-100-730-00-00-OHS \$23,210.72
2. Fencing for Additional Bus Lot- The motion to approve American Track, through ESCNJ AEPIFB #020 to provide fencing located at Overbrook High School. The cost of the project is \$57,658. Account number 12-000-263-730-00-00-OHS
3. OHS Parking Lot Paving - The motion to approve WJ Gross, Inc. for parking lot paving at the Overbrook High School through CCESC #66CCEPS Contract #FY19-01. \$194,900 Account Number: 12-000-400-450-00-00-OHS

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4. Disposal of Inventory- Motion to dispose of 10 broken student chairs at Overbrook High School.
5. MIS Building-Doors, Ceiling and Led Lighting- The motion to approve WJ Gross, Inc. for repairs/replace doors, ceiling and Led lighting at the MIS building. through CCESC #66CCEPS Contract #FY19-01. \$21,700
Account Number: 11-000-261-420-00-00-OHS
6. School Bus Purchase- The motion to approve the purchase of buses at Wolfington Co.,Inc through ESCNJ Co-Op Bid 19/20-22. The purchase is for four- 54 passenger bus. Total cost is \$380,880 Account Number:12-000-270-733-00-00-BUS
7. OHS Bus Parking Lot Lights and Electronic Gate - The motion to approve WJ Gross, Inc. for parking installing lights and electronic gate at the Overbrook High School through CCESC #66CCEPS Contract #FY19-01. \$25,600
Account Number: 12-000-400-450-00-00-OHS
8. Long Range Facility Plan-The motion to approve Fraytak Veisz Hopkins Duthie, PC (FVHD) Architects Planners to update in accordance with the latest NJDOE guidance our LRFP. \$9,400 Account Number: 11-000-230-334-00-00-BUS
9. Hot and cold Server Line for OHS Cafeteria- The motion to approve Don J. Urie Assoc. Inc for a hot and cold line server line for the high school cafeteria.
Account Number: 61-910-310-732-00-00-000
10. Refinish PHMS Gym Floors- The motion to approve Capital Floors LLC (EDS VIN #10411) to refinish the gym floors at Pine Hill Middle School. Total Cost \$19,800
Account Number: 11-000-261-420-00-00-PHM

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Reed, seconded by Mr. Freiling to open the floor to statements for public. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address.

- Ms. Daunoras gave a curriculum report.

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Ms. Reed seconded by Mr. Freiling to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- NONE

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XVI. NEW BUSINESS- Mr. Freiling suggested that the Board goals be updated.

Motioned by Ms. Boyd seconded by M. Cathrall to approve XVI-1. Roll Call. Approved 9-0-2. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cathrall	Yes	Ms. Kosar	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 10.
Mr. Freiling	Yes-abstain 10.	Ms. Young	Yes
Mr. Gallagher	Yes		

1. After School Program- The motion to approve the extension of the Together Apart Club for the remainder of the 20-21 school year.

XVII. CAUCUS REQUESTED - Approval that the Board of Education, by Resolution, recess into Closed Session, from which the general public will be excluded, to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. **See Resolution #03162021 authorizing executive session Attachment XVII**

1. Employment matters

Motioned by Ms. Reed, seconded by Ms. Boyd at 7:25 pm to go into executive session. Voice vote. All in favor. Dr. Koczur left the meeting at 7:25.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Pine Hill Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and **WHEREAS**, the Pine Hill Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 16, 2021 at 7:25 P.M, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which 1 of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

- 1) Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion:
- 2) Any matter in which the release of information would impair a right to receive funds from the federal government;
- 3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social

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service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The specific items being discussed are: student status, litigation, personnel

4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;

7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; the specific item being discussed is:

8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality of an employee; specifically contracts. The specific item being discussed is:

9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Pine Hill Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Mr. Gallagher read Resolution #03162021 authorizing executive session to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters as the topics to be discussed. (Attachment XVII)

1. Employment Matters

Motion to Return from Caucus: Motioned by Ms. Cathrall seconded by Ms. Reed at 8:20 pm to come out of executive session. Voice vote. All in favor. Terri Lewis from NJSBA left the meeting.

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XVIII. NEXT BOARD MEETING -

- Special Zoom Meeting Wednesday April 14, 2021 at 6:00 pm
- Regular Meeting(Public Hearing) Tuesday, April 27, 2021 at 6:30pm

IX. Motion to Adjourn: Motioned by Ms. Reed, seconded by Mr. Freiling to adjourn the meeting. Voice vote. All in favor. The Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:21 pm.

Deborah A. Piccirillo, School Business Administrator

Date