

Pine Hill Board of Education Meeting
Wednesday, August 12, 2020

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

WELCOME TO OUR CITIZENS -

Questions may be emailed to public@pinehillschools.org

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public. The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education
Pine Hill Public Schools

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER- The special meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Wednesday August 12, 2020 at 6:52 p.m. at the Pine Hill Administration Building(Virtual meeting held).

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In

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accordance with the provisions of this act, the Pine Hill Board of Education, on August 3, 2020 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Mr. Thomas Bermingham	Absent
Ms. Christine Boyd	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Ms. Zipporah Daniels-Browne	Absent
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Mr. Martin Mendetta	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Absent

Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amy Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
James Scott	Technology

Public in attendance via Zoom.

V. Motion to Caucus:

Motioned by Ms. Reed, seconded by Ms. Corry at 6:54 pm to go into executive session. Voice vote. All in favor.

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Pine Hill Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Pine Hill Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 12, 2020 at 6:38 P.M, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which 1 of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

- 1) Any matter which, by express provision of Federal Law, State statute or rule of court shall be rendered confidential or excluded from public discussion:
- 2) Any matter in which the release of information would impair a right to receive funds from the federal government;
- 3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or

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institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The specific items being discussed are: student status, litigation, personnel

- 4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;
- 5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- 6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;
- 7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; the specific item being discussed is:
- 8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality of an employee; specifically contracts. The specific item being discussed is:
- 9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Pine Hill Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Clerk, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Mr. Gallagher read Resolution #08122020 authorizing executive session to discuss student placement, personnel, litigation, contractual matters, negotiations, or student matters as the topics to be discussed. (Attachment V)

1. Board member matters

Motion to Return from Caucus: Motioned by Ms. Reed seconded by Mr. Freiling at 7:02 pm to come out of executive session. Voice vote. All in favor.

VI. PRESENTATIONS- None

Motioned by Ms. Reed, seconded by Ms. Corry to open the meeting to the public . Voice vote. All in favor.

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VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first.

Members of the public may participate in the Public Comment portion of the agenda for the August 12, 2020 Special Meeting via electronic mail. E-mail comments to the Board of Education will be accepted at the address listed below.
public@pinehillschools.org

Please do not copy the Board members or district personnel on your email. Please include the caption "COMMENT" to the Subject line of your email. Please include your full name and address in the opening dialog of your email for the record. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be *agenda items only*. NONE

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Ms. Cooper, seconded by Ms. Corry to close the meeting to the public . Voice vote. All in favor.

IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- None
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- None
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy -None
6. AD HOC Committee – Property- None
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

X. LIAISON REPORTS

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association - None
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – None
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School- None
 - b. Dr. Albert Bean Elementary School- None
 - c. Pine Hill Middle School- None
 - d. Overbrook High School- None

XI. SUPERINTENDENT'S REPORT

Motioned by Mr. Freiling seconded by Ms. Reed to approve Personnel Items A1-A2, Roll Call, Approved 8-0-0. Motion carried.

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Mr. Bermingham	Absent	Mr. Gallagher	Yes
Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Ms. Daniels-Browne	Absent	Ms. Young	Absent
Mr. Freiling	Yes		

A. Personnel

1. LDT/C Services - The motion to approve Amy Francis, LDT-C, NCED to provide LDT/C services at the rate of \$45/hour. To cover LDT-C services across the district.

2. Bus Drivers: - Be it resolved that the persons listed be approved for school year in accord with the data presented.

Cynthia Bryoges	Leighanne Melincavage	Dist	Bus driver	Sept. 1, 2020	NA	\$23,220	11-000-270-161-00-00-BUS
Kimberly Murphy	NA	Dist	Bus driver	Sept. 1, 2020	NA	\$23,220	11-000-270-160-00-00-BUS
Cheron Gamble	NA	Dist	Bus driver	Sept. 1, 2020	NA	\$23,220	11-000-270-160-00-00-BUS
Janice Turner	NA	Dist	Bus driver	Sept. 1, 2020	NA	\$23,220	11-000-270-160-00-00-BUS
Sherron Nickel	NA	Dist	Bus driver	Sept. 1, 2020	NA	\$23,220	11-000-270-160-00-00-BUS

Motioned by Mr. Freiling seconded by Ms. Reed to approve Policy item B1-B2. Roll Call. Approved 8-0-0. Motion carried.

Mr. Bermingham	Absent	Mr. Gallagher	Yes
Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Ms. Daniels-Browne	Absent	Ms. Young	Absent
Mr. Freiling	Yes		

B. Policy

1. Policies - The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
1648.02	1st	Remote Learning Options for Families	XIB1a

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2. Standard of Dress - The motion to approve the suspension of the Standard of Dress for the 2020-2021 school year. However, the inappropriate dress will still be addressed. I.e. sagging pants, low cut shirts.

C. Finance- None at this time.

Motioned by Mr. Freiling seconded by Ms. Reed to approve Curriculum Item D1. Roll Call.
Approved 6-0-2. Motion carried.

Mr. Bermingham	Absent	Mr. Gallagher	Yes
Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes- abstain 1a.
Ms. Daniels-Browne	Absent	Ms. Young	Absent
Mr. Freiling	Yes-abstain 1a.		

D. Curriculum

1. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2020-2021 school year in accord with the data presented.

a. Grades PreK - 8th

Date	Staff	Event	Provider/ Location	Total Cost	Account No.
Summer 2020	Laurie Seifert	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Amanda Kulak	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Aubrey Schreyer	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Amy Pavone	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Samantha Viccaro	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Maria Casciotta	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Kathie Rabaca	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Jennifer Zane	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I

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Summer 2020	Lauren Canonica	Sheltered Instruction Training	Remote sessions	\$25/hr	ESSA I
Summer 2020	Fawn Mutschler	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Cheryl Tunstal	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Vicki Devine	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Tracey Fowler	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Julie Wisnewski	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Cheryl Tunstal	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Wendy Webb	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Tracey Fowler	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Jessica Castanon	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Jennifer Koontz	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Jennifer Cipparone	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I

*Ratify

b. Grades 9th-12th and District

Date	Staff	Event	Provider/ Location	Total Cost	Account No.
*08/03/20-08/06/20	Hannah Do	AP Calculus online training	Camden County College	\$950.00	

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Summer 2020	Danielle Anari	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Sharon Nadelbach	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Pia Paolo	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Coreen Smith	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Tammy Mosier	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Melissa Perez	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Nicole Smith	School Summer PD Leaders Training - Mental Health/SEL	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Alexis Banner	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Hannah Do	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020	Sharon Nadelbach	School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I
Summer 2020		School Summer PD Leaders Training - Remote Learning	Remote Sessions	\$25/hr	ESSA I

*Ratify

Motioned by Mr. Freiling seconded by Ms. Reed to approve Miscellaneous items E1. Roll Call. Approved 8-0-0. Motion carried.

E. Miscellaneous

Mr. Bermingham	Absent	Mr. Gallagher	Yes
Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes

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Ms. Daniels-Browne	Absent	Ms. Young	Absent
Mr. Freiling	Yes		

The Superintendent recommends the approval of the following item:

1. Senior Privilege - The motion to approve Overbrook High School student #118319 to use Senior Privilege to complete 12th grade at Overbrook High School although parents have moved out of Overbrook receiving area.

XII. BUSINESS ADMINISTRATOR'S REPORT

A. Information -

- Reminder to complete your mandated training.
- New Jersey School Board Virtual Workshop 2020 to be held October 20-22, 2020.

B. Correspondence – None

C. Minutes – None

Motioned by Ms. Reed seconded by Ms. Corry to approve Finance items D1-D2. Roll Call.

Approved 8-0-0. Motion carried.

Mr. Bermingham	Absent	Mr. Gallagher	Yes
Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Ms. Daniels-Browne	Absent	Ms. Young	Absent
Mr. Freiling	Yes		

D. Finance

1. Payment of Bills for July 2020 - See Attachment XIID 1a XIID 1b XIID 1c

- a. Bill List General Accts(10-40)- July 29, 2020- \$500,246.86
- b. Bill List General Accts. (10-40)- July 27, 2020- \$1,419,031.90
- c. Bill List Cafeteria Fund (61)- July 27, 2020- \$4,515.00

2. Budget

It is recommended to make the following line adjustments due to reduction of State aid of \$745,801. Accounts impacted by State Aid, an increase to School choice of \$26,340 and a decrease to Equalization Aid of \$772,141. The district was able to make the following adjustments due to retirements and cancellation of programs due to remote learning. The loss of state aid was offset by the following unanticipated reduction of expenditures.

Account number	Original Budget	Revised Budget	Impact	Explanation:
11-000-100-566	\$3,056,669	\$2,806,669	\$250,000	Private Spec Ed for Out of Dist

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11-000-217-320	\$ 407,000	\$ 366,000	\$ 41,000	Extraordinary Ser-Prof Educ Ser
11-000-218-104	\$ 490,629	\$ 465,629	\$ 25,000	Guidance Salary
11-000-219-104	\$ 427,504	\$ 407,504	\$ 20,000	CST-Salary
11-000-221-102	\$ 366,456	\$ 363,456	\$ 3,000	Improv of Inst-Salary
11-000-222-100	\$ 227,511	\$ 202,511	\$ 25,000	Media-Salary
11-000-223-500	\$ 21,000	\$ 1,000	\$ 20,000	Staff Training-Out of dist Travel
11-000-261-100	\$ 300,516	\$ 275,516	\$ 25,000	Required Maint-Salaries
11-000-261-420	\$ 519,238	\$ 397,537	\$ 121,701	Required Maint-Repairs
11-000-262-300	\$1,038,699	\$1,013,699	\$ 25,000	Custodial Salaries
11-000-270-512	\$ 182,722	\$ 177,722	\$ 5,000	Transp-Field/Ath Trips
11-212-100-106	\$ 230,975	\$ 219,275	\$ 11,700	Multiple Disb-Other Salaries
11-212-100-800	\$ 3,000	\$ 1,000	\$ 2,000	Multiple Disb-Other Objects
11-215-100-106	\$ 34,635	\$ 33,235	\$ 1,400	Preschool Disabled-Other Salary
11-402-100-100	\$ 411,268	\$ 396,268	\$ 15,000	Athletics-Salaries
11-423-100-101	\$ 80,000	\$ 53,000	\$ 27,000	Alternative Prog-Salaries
11-423-200-100	\$ 76,000	\$ 48,000	\$ 28,000	Alternative Prog-Other Salaries
10-303	\$2,824,687	\$2,924,687	<u>\$100,000</u>	Budgeted Fund Balance
Total Expenditures			\$745,801	

It is recommended that the Pine Hill Board of Education approve by Resolution the 2020-2021 school district budget to go to Camden County Office of Education for approval and is within the statutory cap, reflecting a 2.00% increase in the local tax levy.

	Budget Local	Revised Budget	Local Tax Levy
General Fund	\$40,863,981	\$40,218,180	\$12,173,424
Special Revenue	\$ 1,160,314	\$ 1,160,314	
Debt Service	\$ -0-	\$ -0-	\$ -0-
Total	\$42,024,295	\$41,378,494	\$12,173,424

And Be it Resolved, to approve the 2020-2021 School District Budget.

Resolved, that taxes should be raised from the Borough of Pine Hill in the amount of \$12,173,424 for the General Fund for the 2020-2021 school year.

Whereas, the district needs to appropriate money from the excess surplus for the 2019-2020 budget in the amount of \$2,924,687. From these funds of excess surplus \$1,850,000 will be used for the completion of the Cogeneration project(s) and varying school projects.

Whereas, the district makes the following assurances: 1) No other line item balances are or will be available 2.) No other emergency reserves or maintenance reserves are available for transfer 3). The transfer is for the purposes to ensure health and safety of students and staff 4). Any unbudgeted or under budgeted revenue or excess under budgeted, unreserved, undesignated fund balance has been utilized, and

Now, therefore, be it resolved that the Pine Hill School District shall appropriate an excess surplus in the amount of \$2,924,687 and to be used for the 2020-2021 school year.

Motioned by Ms. Cooper seconded by Ms. Corry to approve Finance items D3, Roll Call. Approved 7-0-1. Motion carried.

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Mr. Bermingham	Absent	Mr. Gallagher	Yes
Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Yes	Ms. Reed	Yes
Ms. Daniels-Browne	Absent	Ms. Young	Absent
Mr. Freiling	Abstain		

3. Board Member Resignation- Motion to accept the resignation of School Board member Thomas Bermingham.

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Reed, seconded by Mr. Freiling to open the floor to statements for public. Voice vote. All in favor.

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- Ms. Weaver from Clementon asked why attachments on the agenda are not accessible to the public. Dr. Koczur said they will be available.

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Ms. Cooper seconded by Ms. Reed to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- NONE

XVI. NEW BUSINESS- NONE

XVII. NEXT BOARD MEETING - Regular Meeting Tuesday, August 25, 2020 at 6:30pm at Overbrook High School Media Center.

XVIII. Motion to Adjourn: Motioned by Ms. Corry, seconded by Ms. Reed to adjourn the meeting. Voice vote. All in favor. The Special Business Meeting of the Pine Hill Board of Education was adjourned at 7:23 pm.



Deborah A. Piccirillo, School Business Administrator

9-17-2020

Date

