

Pine Hill Board of Education Meeting  
Tuesday, August 25, 2020

BOARD MEETING OF THE  
PINE HILL BOARD OF EDUCATION  
1003 Turnerville Road  
Pine Hill, NJ 08021

**WELCOME TO OUR CITIZENS -**

Questions may be emailed to [public@pinehillschools.org](mailto:public@pinehillschools.org)

Welcome to our meeting of the Pine Hill Board of Education. Attached you will find a copy of the agenda for this evening's meeting. As you can see, it contains topics of vital concern for our children, staff, and all our citizens.

The primary responsibility of the Board of Education is to establish policy for the operation of the schools and the education of all children in the district. Our job is not to administer the schools, but to see that the schools are administered well.

As required by the Open Public Meeting Act, also referred to as the Sunshine Law, all meetings of the Board of Education, with certain exceptions, must be open to the public.

The Board of Education welcomes your participation at our meetings. Should you desire to address the Board, please wait until the President opens the floor for public statements or discussion. This generally occurs before and after the business portion of the meeting. Once the floor is open, raise your hand and await recognition by the President of the Board. State your name and address and direct your remarks to the President, unless directed to do otherwise.

We wish to also note that our administration and staff are available to help you. Please feel free to call upon them with any questions or concerns you might have about the day-to-day operation of the schools.

Board of Education  
Pine Hill Public Schools

**MISSION STATEMENT**

*The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

**I. CALL TO ORDER-** The special meeting of the Pine Hill Board of Education was called to order by Mr. Leslie Gallagher, Jr., Board President, on Tuesday August 25, 2020 at 6:31 p.m. at the Overbrook High School Media Center( Zoom also).

**II. SALUTE TO THE FLAG**

**III. SUNSHINE STATEMENT**

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In

Pine Hill Board of Education Meeting  
Tuesday, August 25, 2020

accordance with the provisions of this act, the Pine Hill Board of Education, on August 3, 2020 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

**IV. ROLL CALL**

The following members answered roll call:

Ms. Christine Boyd	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Absent
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Patricia Knott	Present
Mr. Martin Mendetta	Present
Ms. Kimberly Reed	Absent
Ms. Sharon Young	Present

Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amy Guerin	Board Solicitor(Zoom)
Heidi Daunoras	Director of Curriculum
James Scott	Technology

Public in attendance via Zoom.

**V. Motion to Caucus: NONE**

**VI. PRESENTATIONS- None**

**Motioned by Ms. Cooper, seconded by Mr. Freiling to open the meeting to the public . Voice vote. All in favor.**

**VII. OPEN MEETING TO THE PUBLIC- AGENDA ITEMS ONLY**

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first.

Members of the public may participate in the Public Comment portion of the agenda for the August 25, 2020 Regular Meeting via electronic mail. E-mail comments to the Board of Education will be accepted at the address listed below.

[public@pinehillschools.org](mailto:public@pinehillschools.org)

Please do not copy the Board members or district personnel on your email. Please include the caption "COMMENT" to the Subject line of your email. Please include your full name and address in the opening dialog of your email for the record. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. NONE

Pine Hill Board of Education Meeting  
 Tuesday, August 25, 2020

**VIII. CLOSE MEETING TO THE PUBLIC** Motioned by Mr. Freiling, seconded by Ms. Boyd to close the meeting to the public . Voice vote. All in favor.

**IX. COMMITTEE REPORTS**

1. AD HOC Committee – Curriculum/Technology- None
2. AD HOC Committee – Finance- None
3. AD HOC Committee – Negotiations- None
4. AD HOC Committee – Personnel- None
5. AD HOC Committee – Policy -several new policies- 1st reading on agenda.
6. AD HOC Committee – Property- None
7. AD HOC Committee – Student Disciplinary Review- None
8. AD HOC Committee - Community Relations- None

**X. LIAISON REPORTS**

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association - None
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – new position court adm available, state police \$2500; new GT;
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
  - a. John H. Glenn Elementary School- None
  - b. Dr. Albert Bean Elementary School- None
  - c. Pine Hill Middle School- None
  - d. Overbrook High School- None

**XI. SUPERINTENDENT'S REPORT**

Motioned by Ms. Cooper seconded by Ms. Young to approve Personnel items A1-A3. Roll Call. Approved 6-0-1. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Freiling	Yes-abstain 1a	Ms. Young	Yes
Mr. Gallagher	Yes		

**A. Personnel**

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

Pine Hill Board of Education Meeting  
Tuesday, August 25, 2020

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1210	09/01/20 - 12/01/20			09/01/20-12/01/20	09/01/20 - 12/01/20
1168	11/2/20 - 05/25/21	S-32.5		01/04/21 - 03/30/21	01/04/21 - 05/25/21

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1844	10/1/20 - 01/04/21			10/01/20 -01/04/21	10/01/20 - 01/04/21

\*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Cynthia Bridges	District	Bus Driver	08/25/2020	Declined position

3. Mentors - Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education's Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

a. Grades PreK-8th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>

Pine Hill Board of Education Meeting  
 Tuesday, August 25, 2020

b. Grades 9th-12th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Mauricio Munez	OHS	English Teacher	Olga Fiocci	09/01/2020

**Motioned by Ms. Cooper seconded by Ms. Young to approve Policy item B1. Roll Call. Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

**B. Policy**

1. Policies - The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
P0155.1	1st	Board Member participating in Board Meeting using electric device	<u>XI B1a</u>
P1648	1st	Restart & recovery Plan Policy	<u>XI B1b</u>
P1648.2	1st	Remote Learning Options for Families	<u>XIB1c</u>
P1648.3	1st	Restart & Recovery Plan - F/T remote instruction	<u>XIB1d</u>
P1648-Plan	1st	Restart and Recovery Plan	<u>XIB1e</u>

**C. Finance-**

**Motioned by Ms. Cooper seconded by Ms. Young to approve Finance item C1. Roll Call. Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting  
 Tuesday, August 25, 2020

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>

\*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
10/23/20	District	School Nurses	National Breast Cancer Awareness Day	All buildings	Support Breast cancer research
02/05/21	District	School Nurses	National Women's Heart Health Day	All buildings	Support Heart health

**Motioned by Ms. Cooper seconded by Ms. Young to approve Curriculum item D1-D4. Roll Call. Approved 6-0-1. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Frelling	Yes-abstain 1a	Ms. Young	Yes
Mr. Gallagher	Yes		

**D. Curriculum**

1. Travel (In & Out of District)/ Professional Development - Be it resolved that the professional development listed below be approved for the 2019-2020 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
Summer 2020	Lisa Short	Technology building set up	Staff	\$25/hr not to exceed 20 hrs	
Summer 2020	Lisa Myers	Technology building set up	Staff	\$25/hr not to exceed 20 hrs	

Pine Hill Board of Education Meeting  
Tuesday, August 25, 2020

\*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
06/15/2020	Dr. Koczur	Virtual training	NJ ASBO	49.00	11-000-230-590-00-0 0-BUS

\*Ratify

2. Curriculum - The motion to approve the following revised curriculum as presented in the table below:

b. Grades 9th - 12th and District

<u>School</u>	<u>Academic Area</u>	<u>Grade Level or Course</u>	<u>Attachment</u>
OHS	Social Studies	American Cultures and Communities	<u>XID1</u>

3. District Mentoring 1 Yr Plan - The motion to approve the 2020-2021 District Mentor Plan.

4. Child Study Team Intern - The motion to approve Anthony Pacheco to complete School Psychology internship through Kean University.

**Motioned by Ms. Cooper seconded by Ms. Young to approve Miscellaneous Items E1. Roll Call.  
Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Freiling	Yes-abstain 1a	Ms. Young	Yes
Mr. Gallagher	Yes		

**E. Miscellaneous**

The Superintendent recommends the approval of the following item:

1. Flu Shot Clinic - The motion to approve the annual Staff Flu Shot clinics at each building on October 5, 2020. Flu Shot Clinic provided by Rite Aide.

**F. Items of General Interest-** None at this time

**XII. BUSINESS ADMINISTRATOR'S REPORT**

**A. Information -**

- Reminder to complete your mandated training.
- New Jersey School Board Virtual Workshop 2020 to be held October 20-22, 2020.

**B. Correspondence – None**

**C. Minutes – None**

**Motioned by Mr. Freiling seconded by Ms. Young to approve Finance items D1-D3, Roll Call, Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

**D. Finance – The Business Administrator recommends approval of the following items:**

**1. Payment of Bills for August 2020 - See Attachment XIID 1a**

- a. Bill List General Accts(10-40)- August 20, 2020 \$ 383,292.35

**2. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.**

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Black Horse Pike Regional	10841	6/29/20	6/30/21	11-000-100-56 2-00-00-BUS	\$3,792 ESY \$32,000.00Tuition

**3. Board Member Resignation- Motion to accept the resignation of School Board member Zipporah Daniels- Browne.**



Pine Hill Board of Education Meeting  
 Tuesday, August 25, 2020

**Motioned by Mr. Freiling seconded by Ms. Young to approve Facilities Items E1-E3. Roll Call. Approved 6-0-1. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Freiling	Yes- abstain 2	Ms. Young	Yes
Mr. Gallagher	Yes		

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.  
 a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>

- b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>

2. LED Lighting Upgrades-The motion to approve WJ Gross, Inc. for lighting upgrades at the Bean Annex lighting through CCECSC #66CCEPS Contract #FY19-01. \$68,400  
 Account Number: 12-000-400-450-00-00-BEN

3. Ford 2020-250 Transit Van-The motion to approve a Ford 2020, 250 Transit Van from Holman Ford, Maple shade NJ. Total cost \$30,880  
 Account Number: 12-000-262-730-00-00-OPR

**XIII. OPEN MEETING TO THE PUBLIC- Motioned by Mr. Freiling, seconded by Ms. Cooper to open the floor to statements for public. Voice vote. All in favor.**

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- Heather- thanked us for hard work.

Pine Hill Board of Education Meeting  
Tuesday, August 25, 2020

- Angela Kosar- thanked BOE, plan is thorough. Are locker rooms available? Dr. Koczur said NJSIAA still reviewing plan; accessories such as pads and helmets. Thank you for the consideration to allow.

**XIV. CLOSE MEETING TO THE PUBLIC-** There being no further statements, it was motioned by Mr. Frelling seconded by Ms. Boyd to close the floor. Voice vote. All in favor.

**XV. OLD BUSINESS- NONE**

Motioned by Ms. Cooper seconded by Ms. Young to approve Addendum item XVI-1. Roll Call. Approved 7-0-0. Motion carried.

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

**XVI. NEW BUSINESS- Addendum**

1. Coaches - Be it resolved that the coaches listed below be approved for the **2020-2021** school year in accord with the data presented. Stipends may be reduced due to a shortened season from COVID-19, to be negotiated with PHEA and contingent upon the start of the season.

a. Grades PreK-8th grade: NONE

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Danielle Anari	OHS	Head Cheerleading	FALL	\$3800.	11-402-100-100-51-60-ATH
Frank Wilczynski	OHS	Head Football	FALL	\$8000	11-402-100-100-51-60-ATH
John Ferraro	OHS	Asst Football	FALL	\$6500	11-402-100-100-51-60-ATH
Dan Bojeski	OHS	Asst Football	FALL	\$6500	11-402-100-100-51-60-ATH

Pine Hill Board of Education Meeting  
 Tuesday, August 25, 2020

Jacob Gruber	OHS	Asst Football (pending substitute certification)	FALL	\$6500	11-402-100-100-51-60-ATH
Kenneth Siano	OHS	Asst Football	FALL	\$6500	11-402-100-100-51-60-ATH
Davante Parker	OHS	Asst Football	FALL	\$6500	11-402-100-100-51-60-ATH
Valerie Dimiri	OHS	Head Field Hockey	FALL	\$6500	11-402-100-100-51-60-ATH
Miranda Altringer	OHS	Assistant Field Hockey	FALL	\$4750	11-402-100-100-51-60-ATH
Alec Nicolai	OHS	Head Boys Soccer	FALL	\$6500	11-402-100-100-51-60-ATH
Michael Stutz	OHS	Asst Boys Soccer	FALL	\$4750	11-402-100-100-51-60-ATH
Stephen Burick	OHS	Asst Boys Soccer	FALL	\$4750	11-402-100-100-51-60-ATH
Alexis Banner	OHS	Head Girls Soccer	FALL	\$6500	11-402-100-100-51-60-ATH
Dan Pigott	OHS	Asst Girls Soccer	FALL	\$4750	11-402-100-100-51-60-ATH
John Rosser	OHS	Asst Girls Soccer	FALL	\$4750	11-402-100-100-51-60-ATH
John McCarthy	OHS	Head Girls Tennis	FALL	\$4500	11-402-100-100-51-60-ATH
Alysa Fritzsche	OHS	Asst Girls Tennis	FALL	\$3650	11-402-100-100-51-60-ATH
Holly Lewis	OHS	CoEd Cross Country	FALL	\$4500	11-402-100-100-51-60-ATH

**Motioned by Mr. Freiling seconded by Ms. Young to approve Addendum item XVI-2. Roll Call.  
 Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting  
 Tuesday, August 25, 2020

2. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the 2020-2021 School Year. Stipends pending approval of PHEA contract.

b. Grades 9th-12th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Adrienne Barrett	OHS	Website Manager	\$1,650	11-140-100-101-51-60-OHS
Pia Palol	OHS	Math Facilitator	\$2,300	11-140-100-101-58-60-OHS
Jared Caltabiano	OHS	Science Facilitator	\$2,300	11-140-100-101-51-60-OHS
Melissa Perez	OHS	English Facilitator	\$2,300	11-140-100-101-51-60-OHS
Danielle Anari	OHS	PE/ Special Areas	\$2300	11-140-100-101-51-60-OHS
Nicole Smith	OHS	Social Studies/Foreign Language	\$2300	11-140-100-101-51-60-OHS
Danielle Franchetti	OHS	National Honor Society	\$2300	11-140-100-101-51-60-OHS

**Motioned by Ms. Cooper seconded by Ms. Boyd to approve Addendum item XVI-3. Roll Call. Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

3. Donation - The motion to approve donation of old wrestling mats to Overbrook Youth Wrestling Program.

**Motioned by Ms. Cooper seconded by Ms. Young to approve Addendum item XVI-4. Roll Call. Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Frelling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

Pine Hill Board of Education Meeting  
Tuesday, August 25, 2020

4. Camera Maintenance - The motion to approve Advantage Security Inc to provide Camera maintenance service for the 2020-2021 School Year, Payment is to be made quarterly \$4,051.02. Account # 11-190-100-340-00-100-10/20/30/60-TEC

**Motioned by Mr. Freiling seconded by Ms. Cooper to approve Addendum Item XVI-5. Roll Call. Approved 7-0-0. Motion carried.**

Ms. Boyd	Yes	Ms. Knott	Yes
Ms. Cooper	Yes	Mr. Mendetta	Yes
Ms. Corry	Absent	Ms. Reed	Absent
Mr. Freiling	Yes	Ms. Young	Yes
Mr. Gallagher	Yes		

5. Digital Divide Grant- The motion to approve and accept the Digital Divide Grant in the amount of \$39,281.00.

**XVII. NEXT BOARD MEETING** - Regular Meeting Tuesday, September 15, 2020 at 6:30pm at Overbrook High School Media Center.

**XVIII. Motion to Adjourn:** Motioned by Mr. Freiling, seconded by Ms. Young to adjourn the meeting. Voice vote. All in favor. The Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:10 pm.

  
\_\_\_\_\_  
Deborah A. Piccirillo, School Business Administrator

9-17-2020  
Date

