

# PINE HILL PUBLIC SCHOOLS August 23, 2016 Board Minutes

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## BOARD MEETING

### OF THE PINE HILL BOARD OF EDUCATION

August 23, 2016

6:30 PM

- Call to Order                    I The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Mr. Joseph Keyek, Jr., Board President.
- Flag Salute                      II All those in attendance were invited to pledge allegiance to the flag. Mr. Keyek to Salute the Flag.
- Open Public Meeting Act      III The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on August 23, 2016 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call                        IV The following members answered roll call:
- |                              |         |
|------------------------------|---------|
| Mr. Len Cavallaro            | absent  |
| Mrs. Lori Corry              | present |
| Mrs. Zipporah Daniels-Browne | present |
| Mr. Randy Freiling           | present |
| Mr. Les Gallagher            | present |
| Mrs. Lois Parker             | present |
| Ms. Kimberly Reed            | present |
| Mr. Roger Schwartz           | present |
| Mrs. Barbara Villari-Peters  | absent  |
| Mr. James Wakeley            | absent  |
| Mr. Joseph Keyek, Jr.        | present |
- Also present were:
- |                     |                               |
|---------------------|-------------------------------|
| Dr. Kenneth Koczur: | Superintendent of Schools     |
| Deborah Piccirillo: | School Business Administrator |
| Amy Guerin          | Board Solicitor               |
- Motion to Caucus              Motioned by Mr. Gallagher seconded by Mrs. Daniels-Browne at 6:38pm to go into executive session. Voice vote. All in favor.
- VI Mr. Keyek read Resolution #08232016 authorizing legal and executive session as the issues to be discussed pertained to student matter. **(Attachment VI)**
- Motion to Return from Caucus      Motioned by Mrs. Reed, seconded by Mr. Freiling at 6:45pm to come out of executive session. Voice vote. All in favor.
- Presentations

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Open Floor to Public Statements

Motioned by Mr. Gallagher, seconded by Mrs. Daniels-Browne to open the floor for public statements. Voice vote. All in favor.

Close Floor to Public Statements

There being no further statements, it was motioned by Mr. Freiling seconded by Mrs. Daniels-Browne to close the floor. Voice vote. All in favor.

## VIII COMMITTEE REPORTS

### Curriculum/Technology

None at this time

### Finance

None at this time

### Negotiations

None at this time

### Personnel

None at this time

### Policy

Mr. Gallagher discussed state request on the most of the 1<sup>st</sup> reading??

### Property

- a. Roof project at Overbrook High School 99% complete.
- b. Dry Well at Overbrook High School all complete, some piping left- new walkways by opening are complete.
- c. Locker rooms at Overbrook High School are complete.
- d. Overbrook High School Gym floor and Bleachers are complete.
- e. Playground at John Glenn is complete.
- f. Dr. Albert Bean carpet replacement in two classrooms is complete.
- g. Athletic Director office new flooring complete.
- h. Dr. Albert Bean retaining wall complete.
- i. Administration Building painting and removal of filing cabinets is complete.
- j. Duall Construction at all the buildings is 90% complete.
- k. Change Order #1 for security key pads to be moved
- l. Overbrook High School Gym and Auditorium sidewalk almost complete.
- m. Lead/Water 365-day plan initial testing was complete.
- n. John Glenn carpet replacement
- o. Water fountains installed at Overbrook High School complete.
- p. New phone system complete.
- q. Overbrook High School Trophy cases are installed
- r. Markerspace Room at Overbrook High School will be installed first week in September.

### Student Disciplinary Review

None at this time

## IX LIAISON REPORTS

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Camden County Educational Services Commission

None at this time

Camden County School Boards Association

None at this time

DEAC

None at this time

Municipal Alliance

None at this time

NJ School Boards Association

None at this time

Pine Hill Borough Liaison

None at this time

Education Foundation

None at this time

PTO

None at this time

Site Council –

*John Glenn School* – Mr. Gallagher

*Dr. Albert Bean School* – Mrs. Corry

*Pine Hill Middle School* – Mr. Schwartz

*Overbrook High School* – Mr. Freiling, Mrs. Villari-Peters – Mr. Freiling

announced that the HS is testing a new policy with regards to dress codes.

## **SUPERINTENDENT'S REPORT**

**A. PERSONNEL-** The Superintendent recommends approval of the following items:

**Motioned by Mr. Schwartz, seconded by Mr. Freiling Roll Call. All in Favor.**

Substitute List

**XIA1** The motion to approve the 2016-2017 substitute list.

Megan Faltenbacher
Patricia Evans
Helen Sloan

Leave of Absences

**XIA2** The motion to approve the following employees:

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<b>Employee</b>	<b>Leave Requested</b>	<b>Sick, Personal, Vacation</b>	<b>Federal Family Medical Leave</b>	<b>NJ Medical Leave Act</b>	<b>Unpaid</b>
# 296	09/01/16-09/30/16	09/01/16-09/30/16			
# 809	Extended leave 7/11/16 to 9/30/16				7/11/16 - 9/30/16
# 1569	9/01/2016 to 9/26/16	9/01/2016 to 9/26/16			
# 1572	9/5/16 to 1/6/17	None	9/05 to 9/30	10/03 to 1/06/17	9/5/16 to 1/06/17
# 1037	9/01/16 to 1/24/17	9/01/16 to 10/14/16	10/17/16 to 1/24/17		10/17 to 1/24/17

- Resignation                    **XIA3** The motion to approve the resignation of Mrs. Carrie Bickhardt, Secretary, Overbrook High School, effective August 20, 2016.
- Resignation                    **XIA4** The motion to approve the resignation of Mrs. Rosemarie Finn-Torchia, Special Education Teacher, Overbrook High School, effective August 24, 2016.
- Resignation                    **XIA5** The motion to approve the resignation of Ms. Jeanmarie Rossi, Developmental Support Assistant, John Glenn School, effective August 24, 2016
- Resignation                    **XIA6** The motion to approve the resignation of Ms. Nancy Oliver, History Teacher, Pine Hill Middle School, effective August 24, 2016.
- Resignation                    **XIA7** The motion to approve the resignation and request to be released from the 2016-2017 contract of Mr. Daniel Cosenza, History Teacher, Overbrook High School, effective August 24, 2016.
- Resignation                    **XIA8** The motion to approve the resignation and request to be released from the 2016- 2017 contract of Ms. Jessica Vant, English Teacher, Overbrook High School, effective August 17, 2016.

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Resignation	<b>XIA9</b> The motion to approve the resignation of Ms. Kelly Smith, Mathematics Teacher, Overbrook High School, effective upon replacement or 60 days (October 17, 2016).
Ratification	<b>XIA10</b> The motion to approve Ms. Janice Pfluger as Transportation Coordinator at a salary of \$37,500.00, effective August 1, 2016.
Ratification Instruction Assistant	<b>XIA11</b> The motion to approve Ms. Theresa Gondolf as Summer Enrichment Instructional Assistant at the rate of \$10.00 per hour, effective July 12, 2016. Salary funded by NCLB/Title I funding.
Long Term Substitute	<b>XIA12</b> The motion to approve Ms. Samantha Trout as Long Term School Psychologist for the Child Study Team, Step 1 MA +60, at a salary of \$58,564.00, prorated without benefits, effective September 1, 2016.
Elementary Teacher	<b>XIA13</b> The motion to approve Ms. Mary Kennedy as First Grade Teacher at the John Glenn Elementary School, Step 1 MA, at a salary of \$54,450.00, effective September 1, 2016.
Elementary Teacher	<b>XIA14</b> The motion to approve Mrs. Debra Otis as Second Grade Teacher at the John Glenn Elementary School, Step 1 BA, at a salary of \$50,336.00, effective September 1, 2016.
Long Term Substitute	<b>XIA15</b> The motion to approve Ms. Denean Chiumento as Long Term Substitute Preschool Disabled Teacher at the John Glenn Elementary School, Step 1 MA, at a salary of \$54,450.00 prorated without benefits, effective September 1, 2016.
Long Term Substitute	<b>XIA16</b> The motion to approve Ms. Chelsea O'Hara as Long Term Substitute First Grade Teacher at the John Glenn Elementary School, Step 1 BA, at a salary of \$50,336.00 prorated without benefits, effective September 1, 2016.
Long Term Substitute	<b>XIA17</b> The motion to approve Ms. Maureen Davis as Long Term Substitute Fourth Grade at the John Glenn Elementary School, Step 1 MA, at a salary of \$54,450.00 prorated without benefits, effective September 1, 2016.
Elementary Teacher	<b>XIA18</b> The motion to approve Ms. Lisa Bariana as Special Education Teacher at the Dr. Albert Bean Elementary School, Step 1 MA, at a salary of \$54,450.00, effective September 1, 2016.
Paraprofessional	<b>XIA19</b> The motion to approve Ms. Lauren Bigos as Paraprofessional at the Pine Hill Middle School, Step 1 BA, at a salary of \$25,268.00, effective September 1, 2016.
Theater Teacher	<b>XIA20</b> The motion to approve Ms. Maria Panvini as Theater Teacher at Overbrook High School, Step 1 BA, at a salary of \$50,336.00, effective September 1, 2016.
Social Studies Teacher	<b>XIA21</b> The motion to approve Ms. Alexis Banner as Social

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Studies Teacher at Overbrook High School, Step 1 MA, at a salary of \$54,450.00, effective September 1, 2016.

Special Education Teacher **XIA22** The motion to approve Ms. Jessica Tanski as Special Education Teacher at Overbrook High School, Step 1 MA, at a salary of \$54,450.00, effective September 1, 2016.

Physical Education Teacher **XIA23** The motion to approve Mr. Kenneth Siano as Physical Education Teacher at Overbrook High School, Step 1 BA, at a salary of \$50,336.00, effective September 1, 2016.

English Teacher **XIA24** The motion to approve Ms. Lauren Covaci as English Teacher at Overbrook High School, Step 1 MA, at a salary of \$54,450.00, effective September 1, 2016.

School Secretary **XIA25** The motion to approve Ms. Noel Stio as School Secretary at Overbrook High School, Step 1, at a salary of \$27,916.00, effective August 29, 2016.

Athletic Director Secretary **XIA26** The motion to approve Ms. Kimberly Reily as Athletic Director Secretary at Overbrook High School, Step 1, at a salary of \$27,916.00, effective September 19th, 2016.

District Guidance Supervisor **XIA27** The motion to approve Mrs. Nicole Kerber as District Guidance Supervisor at Overbrook High School pending a negotiated salary with Pine Hill Board of Education, effective October 1, 2016.

Twilight Staff **XIA28** The motion to approve the following staff for Twilight Program at Overbrook High School, at a rate of \$27.00 per hour.

David Poponi	School Psychologist
Patti Israel	Guidance Counselor
Charles Renner	Science Teacher
Mary Gummo	Art Teacher
Jessica McCabe	English Teacher
Jessica Dalessandro	Spanish/Special Education Teacher
Sarah DiBenedetto	Physical Education Teacher
JoAnne Vanderslice	History Teacher

Custodian **XIA29** The motion to approve Ms. Kassandra Montgomery as custodian, at a salary of \$28,546.00, effective September 1, 2016.

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- Salary Adjustment      **XIA30** The motion to approve the salary adjustment of Ms. Coreen Smith's salary to Step 1 MA, \$54,450.00. Originally approved as Step 1 BA, \$50,336.00, effective September 1, 2016.
- Salary Adjustment      **XIA31** The motion to approve the salary adjustment of Ms. Leigh Brown, to Step 14, BA+30, at a salary of \$63,793.00, effective September 1, 2016. Ms. Brown has supplied necessary paperwork to warrant this movement.
- Salary Adjustment      **XIA32** The motion to approve the salary adjustment of Ms. Nicole D. Smith, to Step 12, BA+30, at a salary of \$63,793.00, effective September 1, 2016. Ms. Smith has supplied necessary paperwork to warrant this movement.
- Salary Adjustment      **XIA33** The motion to approve the salary adjustment of Ms. Lawren Duffy, to Step 11 MA, at a salary of \$65,850.00, effective September 1, 2016. Ms. Duffy has supplied necessary paperwork to warrant this movement.
- Salary Adjustment      **XIA34** The motion to approve the salary adjustment of Ms. Susan Altringer to Step 7, BA+15, at a salary of \$54,765.00, effective September 1, 2016. Ms. Altringer has supplied the necessary paperwork to warrant this movement.
- Salary Adjustment      **XIA35** The motion to approve a salary adjustment for Ms. Amanda Redrow to step 6, MA+15, at a salary of \$58,078.00, effective September 1, 2016. Ms. Redrow has supplied the necessary paperwork to warrant this movement.
- Ratification of Summer      **XIA36** The motion to ratify Mr. Karim Fisher, Assistant Principal, Overbrook High School, to work the month of August at a rate of \$ 358.75 per day.
- Overbrook High School      **XIA37** The motion to approve the following advisors for the 2016- 2017 school year.

<b>Activity</b>	<b>Employee</b>	<b>Stipend</b>
Freshman Class Advisor	Katie Naccarato	\$1,503.00
Sophomore Class Advisor	Jeff Mack	\$1,853.00
Junior Class Advisor	Nicole Kerber & Nicole Smith	\$1,187.00 per person
Senior Class Advisor	Amanda Redrow & Jennifer Kohri	\$1,187.00 per person

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<b>Activity</b>	<b>Employee</b>	<b>Stipend</b>
Audio Visual Aids	Andrew Lomonico	\$2,294.00
Concert Band Director	Brian Height	\$3,967.00
Jazz Band Director	Brian Height	\$2,434.00
Marching Band Director	John Bauman	\$6,989.00
Musical Director for the play	Maura Schwartz	\$1,619.00
Pit Orchestra Conductor for the Musical	Maura Schwartz	\$1,619.00
Choir Director	Maura Schwartz	\$3,967.00
Art Club Advisor	Larissa Danowitz	\$1,175.00
Astronomy Club Advisor	Sharon Scott	\$1,175.00
Academic Challenge Advisor	Suzanne Pomykacz	\$1,175.00
Multi-Cultural Club	Danielle Walker	\$1,175.00
AVA Club Advisor	Andrew LoMonico	\$1,175.00
Interact Club Advisor	Amanda Redrow	\$1,175.00
Model UN Advisor	Nicole Smith	\$1,175.00
Leo Club Advisor	Pia Paolo	\$1,175.00
National Honor Society Advisor	Janine Burpulis	\$1,459.00
Youth and Government Advisor	Nicole Kerber	\$1,175.00
Science League Advisor	Phyllis DeRito	\$1,175.00
Drama Director	Maria Panvini	\$4,862.00
Set Construction	Mike Charboneau	\$1,619.00
Stage Manager	Glenn Davis	\$4,053.00
Newspaper Advisor	Sharon Nadelbach	\$1,459.00
Student Government Advisor	Kelly Smith & Casey Binkley	\$3,967.00
Summer ID Cards	Stephen Angilletta	\$1,493.00
Web Site Manager	Glenn Davis	\$1,126.00
Yearbook Editor	Christopher Callahan	\$2,294.00
Morning Duty	Jeff Mack	\$44.00 per hour
Morning Duty	Mamie Gummoe	\$44.00 per hour
Morning Duty	Michele Dunnet	\$44.00 per hour

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<b>Activity</b>	<b>Employee</b>	<b>Stipend</b>
Morning Duty	Ken Siano	\$44.00 per hour
Morning Duty	Mark Bottino	\$44.00 per hour
Morning Duty	Katie Naccarato	\$44.00 per hour
Morning Duty	Noel Enley	\$44.00 per hour
Morning Duty	Mike Fryer	\$44.00 per hour
Morning Duty	Stephanie Jennetta	\$44.00 per hour
Morning Duty	Jennifer Moore	\$44.00 per hour
Morning Duty	Sharon Nadelbach	\$44.00 per hour
Morning Duty	Carmen Nieves Ocasio	\$44.00 per hour
Morning Duty	Mark Peiffer	\$44.00 per hour
Morning Duty	Lindsey Sampolski	\$44.00 per hour
Morning Duty	Frank Wilczynski	\$44.00 per hour
Detention Proctors	Jennifer Moore	\$33.00 per hour
Detention Proctors	Lauren Delucas	\$33.00 per hour
Detention Proctors	Christopher Callahan	\$33.00 per hour

Overbrook High School  
Facilitators

**XIA38** The motion to approve the following Overbrook High School Academic Facilitators for the 2016-2017 school year at a stipend of \$1,967.00 per contract.

<b>Content Area</b>	<b>Employee</b>
Math	Susan Levy
Science	Morgan Zielinski
Language Arts	Amanda Redrow
Social Studies/ World Language	Nicole Smith
Physical Education/Special Area	Danielle Anari

Substitute Athletic

**XIA39** The motion to approve the following substitute athletic trainers for the 2016-2017 school year. At a rate of \$30.00 per hour.

Katherine Fucetola
Michele Ferguson
Chad Scott
Lawrence Jones

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Coaching

**XIA40** The motion to approve the following fall coaches:

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
Dontay Stokes	Overbrook High School - Football Assistant Coach	\$6,473.00
Mark Bottino	Overbrook High School - Volunteer Football Assistant Coach	N/A
Thomas Wilczynski	Overbrook High School - Volunteer Football Assistant Coach	N/A
Matthew Torbik	Pine Hill Middle School - Soccer Official	\$53.00 per game
Alexis Banner	Pine Hill Middle School - Soccer Official	\$53.00 per game
James Law	Pine Hill Middle School - Soccer Official	\$53.00 per game

Marching Band

**XIA41** The motion to approve the following Marching Band Staff:

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
Elizabeth Burian	Color Guard Designer	\$1,300.00
Lisa Harkisheimer	Marching Band Volunteer	N/A

Resignation

**XIA42** The motion to approve the resignation of Mr. Daniel Cosenza as Assistant Football coach for the 2016-2017 School year.

**B. POLICY -**

The Superintendent recommends approval of the following items:

1. The motion to approve the following Policies:

2nd reading	2415.04	Parent Involvement - <b>Attachment XI-B1a</b>
1st reading	P1220	Employment of Chief School Administrator - Attachment XI-B2b
1st reading	P1310	Employment of School Business Administrator/Board Secretary - Attachment XI-B2c
1st reading	P3111	Creating Positions - Attachment XI-B2e

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1st reading	P3124	Employment Contract - Attachment XI-B2f
1st reading	P3125	Employment of Teaching Staff Members - Attachment XI-B2g
1st reading	P3125.2	Employment of Substitute Teachers - Attachment XI-B2h
1st reading	P3126	District Mentoring Program - Attachment XI-B2i
1st reading	R3126	District Mentoring Program - Attachment XI-B2j
1st reading	P3141	Resignation - Attachment XI-B2k
1st reading	P3144	Certification of Tenure Charges - Attachment XI-B2l
1st reading	R3144	Certification of Tenure Charges - Attachment XI-B2m
1st reading	P3159	Teaching Staff Members/School District Reporting Responsibilities- Attachment - Attachment XI-B2n
1st reading	P3231	Outside Employment as Athletic Coach - Attachment XI-B2o
1st reading	P3240	Professional Development for Teachers and School Leaders - Attachment XI-B2p
1st reading	R3240	Professional Development for Teachers and School Leaders - Attachment XI-B2q
Abolishment	P3244	In-Service Training - Attachment XI-B2r
Abolishment	R3244	In-Service Training - Attachment XI-B2s
1st reading	P4159	Support Staff Member/School District Reporting Responsibilities - Attachment XI-B2t
1st reading	P5305	Health Services Personnel - Attachment XI-B2u
1st reading	R5330	Administration of Medication - Attachment XI-B2v
1st reading	P5350	Student Suicide Prevention - Attachment XI-B2w
1st reading	R5350	Student Suicide Prevention - Attachment XI-B2x
1st reading	P9541	Student Teachers/Interns - Attachment XI-B2y
1st reading	P1140	Affirmative Action Program - Attachment XI-B2z
1st reading	P1523	Comprehensive Equity Plan - Attachment XI-B2aa
1st reading	P1530	Equal Employment Opportunities - Attachment XI-B2bb
1st reading	R1530	Equal Employment Opportunity Complaint Procedure - Attachment XI-B2cc

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1st reading	P1550	Affirmative Action Program for Employment and Contract Practices - Attachment XI-B2dd
1st reading	P2200	Curriculum Content - Attachment XI-B2ee
1st reading	R2200	Curriculum Content - Attachment XI-B2ff
1st reading	P2260	Affirmative Action Program for School and Classroom Practices - Attachment XI-B2gg
1st reading	P2411	Guidance Counseling - Attachment XI-B2hh
1st reading	R2411	Guidance Counseling - Attachment XI-B2ii
1st reading	P2423	Bilingual and ESL Education - Attachment XI-B2jj
1st reading	R2423	Bilingual and ESL Education - Attachment XI-B2kk
1st reading	P2610	Educational Program Evaluation - Attachment XI-B2ll
1st reading	P2622	Student Assessment - Attachment XI-B2mm
1st reading	P5750	Equal Educational Opportunity - Attachment XI-B2nn
1st reading	P5755	Equity in Educational Programs and Services - Attachment XI-B2oo
1st reading	P5339	Screening for Dyslexia - Attachment XI-B2pp
1st reading	P5460	High School Graduation - Attachment XI-B2qq
1st reading	P5514	Student Use of Vehicles on School Grounds - Attachment rr
Abolishment	R5514	Student Use of Vehicles
1st reading	P7481	Unmanned Aircraft Systems (UAS also known as Drones) - Attachment XI-B2ss
1st reading	P8441	Care of Injured and Ill Persons - Attachment XI-B2tt
1st reading	R8441	Care of Injured and Ill Persons - Attachment XI-B2uu
1st reading	P8454	Management of Pediculosis - Attachment XI-B2vv
1st reading	P8630	Bus Driver/Bus Aide Responsibility - Attachment XI-B2ww
1st reading	R8630	Emergency School Bus Procedure - Attachment XI-B2xx

**C. FINANCE** – The Superintendent recommends approval of the following items:

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Professional Days                    **XIC4** The motion to approve professional days. **See Attachment XI C2**

Fund Raisers                        **XIC5** The motion to approve the following fundraisers:

Group	Event	Purpose	Date
Overbrook Football	Discount Card Sale	Raise funds to support Overbrook Football	August 23, 2016
Overbrook Football	Rita's Night	Raise funds to support Overbrook Football	August 30, 2016
Overbrook Football	Advertising Space along Field	Raise funds to support Overbrook Football	Ongoing
Staff Renaissance	School Spirit Days	Raise funds to support Renaissance Club	One day per month Sept - June
Student Government	School Spirit Day	Raise funds to support Go 4 the Goal Kids with cancer research	September 30, 2016

**Motion by Mrs. Reed seconded by Mrs. Corry Roll Call. All in favor**

**D. CURRICULUM** – The Superintendent recommends approval of the following items:

Guest Speaker                    **XID1** The motion to approve guest speaker, Mr. Ty Drago, to speak to Pine Hill Middle School 6th Grade Reading Classes about his fiction books and the importance of good decision making at a cost of \$250.00.

Delayed Openings                **XID2** The motion to approve for Overbrook High School to operate on a delayed opening schedule on April 25, 26, 28, May 2, 3, 4, 2017 during PARCC testing.

Practicum Students               **XID3** The motion to approve the following students from Rutgers University to complete practicum hours September 2016 with Kathy Benton, School Nurse, at Overbrook High School to fulfill requirements of the Rutgers Nursing Program.

Laura Henry
Kyung Lee
Jenna Morrison
Erica Norris

Equivalency Wavier               **XID4** The motion to approve the submission of application for

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the AchieveNJ teacher evaluation equivalency waiver for the 2016-2017 school year.

2016-2017 Professional Development Plans

**XID5** The motion to approve the school and district Professional Development Plans for the 2016-2017 school year. **See Attachment XI-D7a-e**

Teacher Mentoring

**XID6** The motion to approve the following teacher mentoring partnerships for the 2016-2017 school year.

<b>Mentee</b>	<b>School</b>	<b>Position</b>	<b>Mentor</b>
Chelsea O'Hara	John Glenn	LTS - 1st Grade	Joanne Brown
Maureen Davis	John Glenn	LTS - 4th Grade	Nancy Gudknecht
Lauren Bigos	Middle School	Paraprofessional	Lisa Short
Kenneth Siano	Overbrook High School	Physical Education	Mark Bottino
Alexis Banner	Overbrook High School	Social Studies	Danielle Franchetti
Sara DiBenedetto	Overbrook High School	LTS - Physical Education	TBD
Jessica Tanski	Overbrook High School	Special Education	Danielle Anari
Lauren Covaci	Overbrook High School	English	TBD

Field Trips

**XID7** The motion to approve the following Field Trips:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Cost to Board</b>
9/17/16	Overbrook Choir	All State Rehearsal- East Brunswick High School	\$464.72
10/1/16	Overbrook Choir	All State Rehearsal- Edison High School	\$464.72
10/29/16	Overbrook Choir	All State Rehearsal- Edison High School	\$464.72
11/9/16	Overbrook Choir	All State Mixed Performance- Claridge Hotel, AC	\$174.27
11/19/16	Overbrook	All South Jersey Auditions –TBD	\$58.00/hr

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	Choir		
11/20/16	Overbrook Choir	All State Mixed Performance-NJPAC Newark, NJ	\$464.72
12/3/16	Overbrook Choir	All South Jersey Rehearsal-Lenape High School	\$348.54

## **E. MISCELLANEOUS**

- High School Grounds      **XIE1** The motion to approve the use of Overbrook High School grounds for the Pine Hill Borough New Year's Eve celebration and fireworks.
- Memorandum of              **XIE2** The motion to approve the Memorandum of Agreement between Pine Hill Board of Education and Pine Hill Police Department as required by the New Jersey Department of Education. **See Attachment XI E2**
- Bowling Facility              **XIE3** The motion to approve the use of 30 strikes Bowling Alley for all Bowling practices and home matches for the 2016-2017 season. Cost is \$6.95 per bowler, per day. Approximate season cost to board \$4,500.00.

## **F. ITEMS OF GENERAL INTEREST**

### **SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

#### **A. INFORMATION**

#### **B. CORRESPONDENCE**

#### **C. MINUTES**

- Work session Minutes      **XIIC1** August 23, 2016 Work session/Regular Meeting Minutes  
**XIIC2** August 23, 2016 Caucus Minutes

**Motioned by Mrs. Corry, seconded by Mrs. Daniels-Browne Roll Call Vote. All in favor.**

#### **D. FINANCE**

- Secretary's Report        **XIID1** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XIID1**
- Treasurer's Report        **XIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2016. **See Attachment XIID2**

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Board Secretary **XIID3** Board Secretary Certification in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification **XIID4** Pursuant to N.J.A.C 6A:23A – 16.10 (c), the Pine Hill Board of Education certifies that after review of the June Secretary’s Monthly Financial Report and the June Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, that to be the best of the Board’s knowledge, no major account or fund had been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Line Item Transfers **XIID5** Transfers for June 2016 **See Attachments XIID5**

Payment of Bills June 2016 **XIID6 See Attachments XIID6a**

- a. Bill List- June 23 \$383,905.66
- b. Bill List- June 25 \$177,958.82
- c. Bill List- June 29 \$197,644.05
- Total out of General Account: \$759,508.53

Payment of Bills July-August 2016 **XIID7 See Attachments XIID7a-b**

- a. Bill List- July 13 \$667,586.90
- b. Bill List- July 29 \$686.10
- c. Bill List- August 1 \$643,907.01
- d. Bill List- August 8 \$1,046,989.94
- e. Bill List- August 18 \$1,127,977.75
- Total Out of General Account: \$3,487,147.70

- a. Nutri-Serve – Check # 1270 \$1,562.12
- b. Nutri-Serve – Check #1271 \$10.80
- c. Nutri-Serve – Check # 1272 \$2,214.10
- d. Nutri-Serve – Check #1273 \$1,940.25
- e. Nutri-Serve – Check # 1275 \$2,265.05
- f. Nutri-Serve – Check #1276 \$1,873.37
- g. American Kitchen Machinery – Check #1274 \$912.46
- h. Advanced Restaurant Technologies – Check #1277 \$2,625.00
- i. Nutri-Serve – Check #1278 \$3,029.82
- j. Nutri-Serve – Check #1279 \$313.68
- Total Out of Cafeteria Account: \$16,746.65

**Motioned by Mr. Freiling seconded by Mrs. Corry Roll Call Vote. All in favor.**

IDEA Grant **XIID8** The motion to approve IDEA Application and submit the grant application for FY 2017 funding in the following amounts:

	Allocation
Basic Grant Award (Ages 3-21)	\$431,616
Preschool Grant Award ( Ages 3-5)	\$14,985

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**Wrestling Room**                    **XIID9** The motion to approve and accept a donation from Larry Mauriello in the amount of \$20,201.70 to purchase new wrestling mats for the new Paul Mauriello wrestling room.

**Homebound Instruction**                    **XIID10** The motion to approve the Daytime Solution by WALSHLEGACY, INC for home instruction/tutoring the 2016-2017 school year at a rate of %55.00 per hour per student.

**Serve Trade**                    **XIID11** The motion to approve the retirement of (4) servers to Advanced Computer Solutions Group for a total of 20 hours at a proposed rate of \$95 per hour to have the work completed.

**NJSBA Workshop**                    **XIID12** The motion to approve the following board members to attend the 2016 Workshop being held in Atlantic City from October 25 - 27, 2016. The hotel stay is \$92.00 per night. Unforeseen fees/expenses which qualify for reimbursement in accordance with Board policy will be allowed for payment/reimbursement.

Joseph Keyek Jr	\$184.00
Zipporah Daniels-Browne	\$184.00
Les Gallagher	\$184.00
Barbara Villari-Peters	\$184.00
Lois Parker	\$184.00
Greg Sawyer	\$184.00
Deborah Piccirillo	\$184.00

**Delta-T Group**                    **XIID13** The motion to approve Delta T and Education Services Commission for Educational Specialist services which includes LDTC at a rate of \$249.00 for half day and \$476.00 full day. There is a minimum half day commitment.

**Security System Change**                    **XIID14** The motion to approve the following Charge Order 1 for each school listed below.

Overbrook High School	\$1,169.00
Albert Bean	\$2,186.00
John Glenn	\$7,552.00

**Student Tuition Contracts**                    **XIID15** The motion to approve the following McKinney Vento students, out of district

Student#/Grade	Sending District (Fiscally Responsible)	Receiving District	Effective Date	Amount

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N.W. - 7th	Pine Hill	Gloucester Township	4/16/2016	\$5,214.80
K.B. - 5th	Pine Hill	Gloucester Township	4/16/2016	\$2,824.40
C.B. - 3rd	Pine Hill	Gloucester Township	4/16/2016	\$8,778.40
F.B. - T1	Pine Hill	Gloucester Township	4/16/2016	\$5,042.40

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public

**XIII.** Motioned by Mr. Freiling, seconded by Mr. Gallagher to open the floor Statements for public

Close Floor to Public Statements

**XIII.** There being no further statements, it was motioned by Mr. Freiling, seconded by Mr. Schwartz to close the floor. Voice vote. All in favor.

### **XV. OLD BUSINESS- None**

### **XVI. NEW BUSINESS-**

1. Next Board Meeting - Tuesday, September 27, 2016
2. District Mentoring Plan – The motion to approve the 2016-2017 Mentoring Plan – **See Attachment SVI-2a&b**
3. Classroom Grant – The motion to approve Ms. Amanda Natalie, Middle School Science Teacher to apply for the Petsmart Pets in the Classroom Grant.
4. Mathematics Teacher – The motion to approve Ms. Adrienne Barrett as Mathematics Teacher at Overbrook High School, Step 1 BA, at a salary of \$50,336.00 effective September 1, 2016.
5. Volunteer Coach – The motion to approve Ms. Megan Becker as volunteer Field Hockey Coach at Overbrook High School for the 2016 season.
6. Special Education Teacher – The motion to approve Ms. Denise Rogers as BD Special Education Teacher at Overbrook High School, Step 5 MA+45, at a salary of \$59,485.00, effective September 1, 2016.

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7. Special Education Teacher – The motion to approve Ms. Stephanie Evans as Special Education Teacher at Overbrook High School, Step 1 BA, at a salary of \$50,336.00.
8. Student – The motion to approve student to attend Alternative Program.
9. LOGO Project – The motion to approve the new Logo Project at Dr. Albert Bean School.
10. TAPS – The motion to approve the Tragedy Assistant Program for Survivors after complete care to all lost loved ones in Armed Forces. Stickers to be placed on Overbrook High School Football Helmets.
11. Board Meeting Time Change – The motion to approve the time change to start at 6:30pm for Board of Education meetings.

### **Motion by Mr. Schwartz, seconded by Mrs. Reed**

Motion to Adjourn

**XV** Motioned by Mr. Schwartz, seconded by Mr. Freiling to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:07pm.

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Deborah A. Piccirillo, School Business Administrator

Date