

PINE HILL PUBLIC SCHOOLS APRIL 25, 2017 Board Minutes

BOARD MEETING

OF THE PINE HILL BOARD OF EDUCATION

April 25, 2017

6:30 PM

- Call to Order **I** The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Mrs. Daniels-Browne, President.
- Flag Salute **II** All those in attendance were invited to pledge allegiance to the flag. Mrs Daniels-Browne to Salute the Flag.
- Open Public Meeting Act **III** The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on April 26, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call **IV** The following members answered roll call:
- | | |
|-----------------------------|---------|
| Ms. Lori Corry | present |
| Ms. Zipporah Daniels-Browne | present |
| Mr. Randy Freiling | absent |
| Mr. Les Gallagher | present |
| Ms. Lois Parker | present |
| Ms. Kimberly Reed | absent |
| Mr. Roger Schwartz | present |
| Ms. Barbara Villari-Peters | absent |
| Mr. James Wakeley | present |
| Ms. Angela Cooper | present |
- Also present were:
- | | |
|---------------------|---|
| Dr. Kenneth Koczur: | Superintendent of Schools |
| Deborah Piccirillo: | School Business Administrator |
| Heidi Daunoras | Director of Curriculum and Instruction |
| Dan Schuster | Principal at Dr. Albert Bean Elementary |
| Amy Guerin | Board Solicitor |
- Motion to Caucus Motioned by Mr. Schwartz seconded by Ms. Corry at 6:31pm to go into executive session. Voice vote. All in favor.
- VI** Mrs. Daniels-Browne read Resolution #04252017 authorizing legal and executive session as the issues to be discussed pertained to student matter. **(Attachment V)**

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Motion to Return from
Caucus

Motioned by Ms. Reed seconded by Ms. Corry at 6:45pm
to come out of executive session. Voice vote. All in favor.

Presentations

Public Hearing 2017-2018 – Annual Public Hear on the Budget 2017-2018

Motion to open
Public Hearing

Motioned by Mr. Schwartz, seconded by Mr. Gallagher at 6:47pm.

A. Public Hearing Presentation of the 2017-2018 Budget Presentation

Motion to close
Public Hearing

Motion by Ms. Corry, seconded by Mr. Schwartz at 7:18pm

Open meeting to
Public

Motioned by Mr. Wakeley, seconded by Ms. Cooper. Voice Vote. All in Favor.

Close meeting to
Public

Motion by Ms. Corry, seconded by Mr. Wakeley. Voice Vote. All in Favor.

IX COMMITTEE REPORTS

Curriculum/Technology

None at this time

Finance

The 2017-2018 Budget Presentation

Negotiations

There will be a meeting on May 2 with the association.

Personnel

None at this time

Policy

None at this time

Property

None at this time

Student Disciplinary Review

None at this time

X LIAISON REPORTS

Camden County Educational Services Commission

None at this time

Camden County School Boards Association

There will be a meeting on April 27. Mr. Gallagher and Ms. Parker will be recognized for 15 years of service.

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DEAC

None at this time

Municipal Alliance

None at this time

NJ School Boards Association

There will be a meeting on May 20.

Pine Hill Borough Liaison

Sustainable Jersey to get Grants

Education Foundation

Chick-filet night on May 2,2017

Spirit Night

Color Run on May 20, 2017

PTO

T-Shirt, Book fair – yearbooks

Site Council –

John Glenn School – Mr. Gallagher – None at this time

Dr. Albert Bean School – Mr. Gallagher – None at this time

Pine Hill Middle School – Mr. Schwartz – Discussion about upcoming dance and PARCC testing

Overbrook High School – Mr. Freiling, Ms. Reed – None at this time

SUPERINTENDENT'S REPORT

A. PERSONNEL- The Superintendent recommends approval of the following items:

Motioned by Mr. Gallagher seconded by Mr. Wakeley Roll Call. All in Favor.

Leave of Absences

XIA1 Be it resolved that the employees listed below be approved for a leave of Absence, with/without pay in accord with the data presented.

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1255	03/22/17-05/19/17	S-4	03/22/17-05/15/17		03/22/17-05/15/17
1231	03/22/17-05/19/17			Intermittent Leave Approval from ST of NJ 3/31/17-4/7/17	03/31/17-04/07/17 & 04/26/17

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0844 Revised Leave	05/15/17- 06/19-17		05/15/17- 06/19/17		05/15/17- 06/19/17
1103	04/10/17- 04/13/17				04/10/17- 04/13/17

Separation of Employment **XIA2** Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accept on the dates listed below.

Employee Name	School	Assignment	Effective Date	Reason
Renee' Bass	PHMS	Secretary	09/01/2017	Retirement
Lorraine Crowley	PHMS	Language Arts Teacher	09/01/2017	Retirement
Joanne Murray	OHS	P/T Aide	03/10/2017	Termination

New Hire **XIA3** Be it resolved that the persons listed be approved for the 2016-2017 School year in accord with the data presented.

<u>Employee Name</u>	<u>Replacement of:</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Brianna DeWitt	No. 1255	Long Term Substitute Art Teacher	OHS	03/27/2017	Step 1 BA	\$50,336 prorated	11-140-100-101-57-60-OHS
Lauren Muller	No. 0241	Secretary	PHMS	09/01/2017	Step 1	\$27,916	11-000-240-105-00-30-PHM
John Rosser	No. 1285	Long Term Sub Social Studies	OHS	04/24/2017	Step 1 BA	\$50,336 prorated	11-140-100-101-57-60-OHS

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Substitutes

XIA4 Be it resolved that the person listed be approved as district substitutes in Accord with the data presented.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Account No.</u>
Tiffany Speakman	Substitute Nurse	\$120 per day	11-000-213-100-57- (10-20-30-60) (BEN-GLN-PHM-OHS)
Lauren Muller	Substitute Secretary	\$8.44/hr.	11-000-218-105-57-30-PHM
Laurie Seifert	Substitute Teacher	\$90 per day	Various account

Homebound

XIA5 Be it resolved that the staff members listed below be approved as homebound Instructors for the 2016-2017 school year in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
Rachel Davis	PHMS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Kathryn Rabaca	PHMS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST

Homebound

XIA6 Be it resolved that the staff members listed below be approved for the **2017-2018 School Year** in accord with the data presented. Pending approval of PHEA contract.

<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
Susan Altringer	PHMS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Alexis Banner	OHS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Lauren Bigos	PHMS	\$32.00 per hour off school	11-115-100-101-51-00-

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		grounds \$27.00 per hour on school grounds	BUS or 11-219-100-101-51-00-CST
Christina Dooling	PHMS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Maria Panvini	OHS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Pia Paolo	OHS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Lisa Short	PHMS	\$32.00 per hour off school grounds \$27.00 per hour on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST

Coaches

XIA7 Be it resolved that the coaches listed below be approved for the 2017-2017 school year in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Stipend</u>	<u>Account No.</u>
John Hartman	OHS	Baseball-Volunteer	-0-	N/A

Coaches

XIA8 Be it resolved that the coaches listed below be approved for the **2017-2018 School Year** in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Frank Wilczynski	OHS	Head Football	Fall	\$7747	11-402-100-100-51-60-ATH
Ken Siano	OHS	Asst. Football	Fall	\$6473	11-402-100-100-51-60-ATH
Raheem Covington	OHS	Asst. Football	Fall	\$6473	11-402-100-100-51-60-ATH
Jamie Otis	OHS	Asst. Football	Fall	\$6473	11-402-100-100-51-60-ATH
Mark Peiffer	OHS	Asst. Football	Fall	\$6473	11-402-100-100-51-60-ATH

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James Belows	OHS	Head Boys Soccer	Fall	\$6367	11-402-100-100-51-60-ATH
Michael Stutz	OHS	Asst. Boys Soccer	Fall	\$4616	11-402-100-100-51-60-ATH
Stephen Burick	OHS	Asst. Boys Soccer	Fall	\$4616	11-402-100-100-51-60-ATH
Alexis Banner	OHS	Head Girls Soccer	Fall	\$6367	11-402-100-100-51-60-ATH
Jeff Mack	OHS	Head Girls Tennis	Fall	\$4128	11-402-100-100-51-60-ATH
Kate Clemency	OHS	Asst. Girls Tennis	Fall	\$3290	11-402-100-100-51-60-ATH
Holly Lewis	OHS	Head Boys Cross Country	Fall	\$4128	11-402-100-100-51-60-ATH
Jayne Smith	OHS	Head Girls Cross Country	Fall	\$4128	11-402-100-100-51-60-ATH
Danielle Anari	OHS	Head Cheerleading	Fall	\$2971	11-402-100-100-51-60-ATH
Jessica Tanski	OHS	Asst. Cheerleading	Fall	\$1751	11-402-100-100-51-60-ATH
Lindsey Sampolski	OHS	Head Field Hockey	Fall	\$6155	11-402-100-100-51-60-ATH
Mike Charboneau	OHS	Weight Room Supervisor	Fall	\$1592	11-402-100-100-51-60-ATH
Lindsey Sampolski	OHS	Clock Operator	Fall	\$48 per event	11-402-100-100-51-60-ATH
Chris Callahan	OHS	Clock Operator	Fall	\$48 per event	11-402-100-100-51-60-ATH
Marge Joseph	OHS	Ticket Taker	Fall	\$48 per event	11-402-100-100-51-60-ATH
Kathryn Bojanowski	OHS	Ticket Taker	Fall	\$48 per event	11-402-100-100-51-60-ATH

Project Success

XIA9 Motion to approve the following staff for Project Success after school tutoring program for the 2016-2017 school year at a rate of \$27/hr payable through NCLB/ESSA Funding. Acct No. 20-231-100-100-00-99—CUR

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<u>Staff</u>	<u>School</u>
Amanda Redrow	Overbrook High School
Suzanne Pomykacz	Overbrook High School
Steven Angiletta	Overbrook High School
Jamie Otis	Overbrook High School
Jared Caltabiano	Overbrook High School
Maureen Pancoast	Overbrook High School
Daniel Petroski	Overbrook High School
Carmen Nieves	Overbrook High School

Project Success

XIA10 Motion to approve the following staff for Project Success after school tutoring program for the **2017-2018 School Year** at a rate of \$27/hr payable through NCLB/ESSA Funding. Acct No. 20-231-100-100-00-99-CUR

<u>Staff</u>	<u>School</u>
Susan Altringer	John Glenn Elementary / Pine Hill Middle School
Karen Bennett	Dr. Albert Bean Elementary
Lauren Bigos	John Glenn Elementary/ Pine Hill Middle School
Casey Binkley	Overbrook High School
Megan Blakelock	Dr. Albert Bean Elementary
Janine Burpulis	Overbrook High School
Rachel Davis	Pine Hill Middle School
Hannah Do	Overbrook High School
Michelle Dunnet	Overbrook High School
Carol Faggiani	Overbrook High School
Danielle Franchetti	Overbrook High School
Denise Gilmore	Pine Hill Middle School

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Nancy Gudknecht	John Glenn Elementary
Angelina Irizarry	Pine Hill Middle School
Mary Kennedy	John Glenn Elementary
Sharon Nadelbach	Overbrook High School
Brittany Nelson	Dr. Albert Bean Elementary
Heather Otto	Dr. Albert Bean Elementary
Pia Paolo	Overbrook High School
Nancy Sceia	Dr. Albert Bean Elementary
Lisa Short	Pine Hill Middle School
Cheryl Tunstall	John Glenn Elementary
Wendy Webb	John Glenn Elementary

Mentors

XIA11 Be it resolved that the teacher mentoring partnerships listed below be Approved for the duration of the requirement set forth by New Jersey Department Of Educations' Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Brianna DeWitt	OHS	Art Teacher	Glenn Davis	03/26/2017
Cecilia Gross	Bean	Special Education Teacher	Nicole D. Smith	03/16/2017

Morning Duty

XIA12 Be it resolved that the Morning Duty Advisor listed below be approved for 2016-2017 school year in accord with the data presented.

<u>Staff Member</u>	<u>Building</u>	<u>Rate</u>	<u>Account</u>
Cecilia Gross	Bean	\$44/hr	11-120-100-101-58-20-BEN

Extra-Curricular Advisors

XIA13 Be it resolved that the Extra Curricular Advisors listed below be approved For the **2017-2018 School Year**. Stipends pending approval of PHEA contract.

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Terry Ciotto	Bean	Safety Patrol	\$1,459	11-401-100-100-51-20-

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		Coordinator		BEN
Lori Favoroso	Glenn	Web Master	\$1,126	11-401-100-100-51-10-GLN
Tammy Hudes	Glenn	Safety Patrol Coordinator	\$1,459	11-401-100-100-51-10-GLN
Brittany Nelson	Bean	Web Master	\$1,126	11-401-100-100-51-20-BEN

Fine Arts Dept

XIA14 Be it resolved that the following positions listed below be approved in the Accord with the data presented.

<u>Date</u>	<u>School</u>	<u>Name</u>	<u>Event</u>	<u>Position</u>	<u>Stipend or Cost</u>	<u>Account No.</u>
5/18 - 5/21/17	OHS	Adam Lee Jenn Moore	Music Festival Annual Trip: Boston	Chaperones	Reimburse OMBA for cost of hotel \$1,528	11-401-100-800-00-60-OHS

B. POLICY -

Policies

The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
P0000.01	1st	Introduction	XIB1a
P0000.02	1st	Introduction	XIB1b
P2415.06	1st	Unsafe School Choice Option	XIB1c
P2460	1st	Special Education	XIB1d
P2464	1st	Gifted and Talented Students	XIB1e
P2467	1st	Surrogate Parents and Foster Parents	XIB1f
P2622	1st	Student Assessment	XIB1g
P3160	1st	Physical Examination	XIB1h
P4160	1st	Physical Examination	XIB1i
P5116	1st	Education of Homeless Children	XIB1j
P5460	1st	High School Graduation	XIB1k

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P7446	1st	School Security Program	XIB1l
P8350	1st	Records Retention	XIB1m
R000.03	1st	Introduction	XIB1n
R2460	1st	Special Education	XIB1o
R2460.1	1st	Special Education - Location, Identification and Referral	XIB1p
R2460.8	1st	Special Education - Free Appropriate Public Education	XIB1q
R2460.9	1st	Special Education - Transition from Early Intervention Programs to Preschool Programs (M)	XIB1r
R2460.15	1st	Special Education - In-Service Training need for Professional and Paraprofessional staff (M)	XIB1s
R2460.16	1st	Special Education - Instructional Material to Blind or Print-Disabled students	XIB1t
R3160	1st	Physical Examination	XIB1u
R4160	1st	Physical Examination	X1B1v
R5116	1st	Education of Homeless Children	XIB1w

Abolishment of Policies

The motion to approve the abolishment of policies listed below in accord with the data presented.

<u>Number</u>	<u>Title</u>
P2320	Independent Study Programs 092308
P5465	Early Graduation

C. FINANCE – The Superintendent recommends approval of the following items:

Motioned by Mr. Schwartz seconded by Mr. Gallagher Roll Call. All in Favor.

Fundraisers

XIC1 The motion to approve the fundraisers listed below in accord with the data presented.

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
4/27/17	OHS	Boys Track	Lift-A-Thon	OHS Gym	Support Boys Track

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5/2/17	OHS	Football	Cookie Dough Sale		Support OHS Football
5/10/17	OHS	Project Graduation	Lip Sync Contest	OHS Aud	Raise funds for Project Graduation
5/12/17	OHS	Project Graduation	Basket Raffle at Promenade	OHS	Raise funds for Project Graduation
5/16/17	OHS	National Honor Society	Wendy's Night	Wendy's Cross Keys Road	Raise funds for supplies and trip
6/7/17	OHS	Project Graduation	Dodgeball Tournament	OHS Gym	Raise funds for Project Graduation

School Resource Office **XIC2** The motion to approve the contract between Pine Hill Police and Pine Hill Board of Education for the School Resource Officer for the 2017-2018 school year for \$80,798. Account No. 11-000-266-300-00-00-OHS

Use of Facilities **XIC3** The motion to approve the facilities in accord with the data presented.

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
3/2-6/30/17	H.S.	Overbrook Jr. Wrestling Practices M,T,W,Th Nights	N/A –continuation
4/4/17	H.S.	8 th Grade Parent Meeting	N/A – Staff
4/5/17	H.S.	College Planning Night	N/A – Staff
4/6/17	H.S.	People's Choice Ceremony	N/A – Staff
4/22/17	H.S.	OMEGA Track	Additional date to original schedule
4/22/17	H.S.	NJAJE State Jazz Finals	N/A – Staff
5/11/17	H.S.	Project Graduation – Lip Sync Contest – Students/Staff	N/A – Staff
5/20/17 5/21/17 (Rain Date)	H.S.	Community Color Run	N/A – Borough
6/7/17	H.S.	Project Graduation – Dodge Ball Tournament – Staff/Students	N/A – Staff
7/31- 8/12/17	M.S.	Summer Theatre	N/A- Staff

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12/31/17	H.S.	Pine Hill Borough – NYE Fireworks	N/A - Borough
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D. CURRICULUM – The Superintendent recommends approval of the following items:

Motioned by Mr. Schwartz seconded by Mr. Wakeley Roll Call. All in Favor.

Reduction in Force **XID1** Be it resolved that the following reduction in force be approved in accord with the data presented.

BE IT RESOLVED, that the Board of Education approves the following resolution to enact a reduction in force for the 2017/2018 school year:

WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may “reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause”

WHEREAS, for reasons of economy and reduction in the number of pupils, the existing full time position of French Teacher is to be reduced to half time.

WHEREAS, based foregoing and information provided by the Chief School Administrator, the Pine Hill Borough School District Board of Education finds it advisable to reduce the Full Time Equivalent of the position in the District for the 2017-2018 school year through reduction in force;

IT IS HEREBY RESOLVED by the Pine Hill Board of Education as follows: 1. That the following existing staff position is hereby reduced to half time as a result of a reduction in force:. The full time French Teacher 2. That the affected employee will promptly receive appropriate notification of their employment status; and 3. That the Chief School Administrator or his/her designee is authorized to provide the necessary notification to the affected employee.

Travel Professional Devel. **XID2** Be it resolved the professional development listed below be approved for the 2016-2017 school year in accord with the data presented.

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
*3/21/17	Russell Lewis	Pesticide Class	Mid Atlantic Pesticide Millville, NJ	\$155	11-000- 263-800- 00-00-OPR

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4/27/17	Debroah Picirillo	Audit Program Update & Miscellaneous Financial Issues	NJASBO- DoubleTree Inn, Mt. Laurel NJ	\$75	N/A
5/5/17	Russell Lewis	IPM Cord Workshop	Rutgers Coop Ext. @CCVTS Sicklerville, NJ	-0-	N/A
5/9/17	Allison Banks Erica Fean	Administrative Assistant Program	NJASBO- Double Tree Inn, Mt. Laurel, NJ	\$75/ person	11-000-230-590-00-000-BUS 11-000-230-592-00-000-BUS
5/23/17	Allison Banks Deborah Piccirillo Janice Pfluger	McKinney-Vento Training	GCSSD Sewell, NJ	-0-	N/A
5/23/17	Nicole D. Smith	Revisiting Guided Reading	Rutgers University Center for Literacy Development/ Doubletree Suites Mt. Laurel	\$150 plus travel	20-231-200-500-00-00-CUR
5/24/17	Amanda Redrow Suzanne Pomykacz	NJ Writing Alliance Conference	New Jersey Writing Alliance/Rutgers University, Livingston, NJ	\$150 plus travel	20-231-200-500-00-00-CUR
6/5/17	Ken Koczur	The Bulletproof Mind	Lower Camden County SRT- Camden County College, Blackwood, NJ	\$100	11-000-230-590-00-000-BUS
6/9/17	Janice Pfluger	STS General Meeting	School Transportation Supervisors of NJ, Jamesburg, NJ	-0- Part of STS dues	

Guest Speakers

XID3 The motion to approve the guest speakers listed be approved in accord with the data presented.

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<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>
5/10/17	Candice Davis	Former OHS student	OHS / American Sign Language Classes	Value for hearing people to learn ASL	-0-
5/15/17	Brad Redrow SRO, Justin DiGiacomo	Pine Hill Police/Camden Co. Prosecutor's Office	Web Graphics & Design Classes	Photography of Crime Scenes	-0-
5/19/17	Chris Lingham	Former OHS student	OHS / Algebra II Classes	Setting life goals and doing well in school	-0-

Summer Enrichment

XID4 The motion to approve the 2017 Summer Enrichment Program at the John H. Glenn and Dr. Albert Bean Elementary Schools for Grades 1-5. The program will run July 10, 2017 - August 3, 2017 and will service approximately 60 students meeting program criteria. The total cost is \$17,696 funded by NCLB Title I Federal Grant. The program will be staffed in accord with the data presented.

<u>Staff</u>	<u>Position</u>	<u>Rate</u>	<u>Account</u>
Laura Hammond	Substitute	\$27/hr	20-232-100-100-00-99-CUR
Kristin Kent	Teacher	\$27/hr	20-232-100-100-00-99-CUR
Cindi Marrero	Teacher	\$27/hr	20-232-100-100-00-99-CUR
Brittany Nelson	Teacher	\$27/hr	20-232-100-100-00-99-CUR
Debra Otis	Teacher	\$27/hr	20-232-100-100-00-99-CUR
Aubrey Schreyer	Teacher	\$27/hr	20-232-100-100-00-99-CUR
Beth Somers	Substitute	\$27/hr	20-232-100-100-00-99-CUR
Diane Guardiani	Instructional Assistant	\$10/hr	20-232-100-106-00-99-CUR
Karim Fisher	Program Supervisor	\$51.25/hr	20-232-200-100-00-99-CUR

Revised Calendar

XID5 The motion to approve the revised 2016-2017 school calendar.

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School Calendar

XID6 The motion to approve the **2017-2018** school calendar.

Field Trips

XID7 The motion to approve the following field trips listed be approved in accord with the data presented.

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost: Admission (A) Transportation (T)</u>	<u>Account No. Admission (A) Transportation (T)</u>
3/30/17*	Seniors	OHS	RCGC	A: -0- T: -0-	A: -0- T: RCGC provided transportation
4/24/17*	John Bauman - Glenn Carol Adelson 5th Grade Band Students	Glenn & Bean	Pine Hill Middle School	A: -0- T: \$58.09	A: -0- T: 11-000-270-512-00-10-GLN 11-000-270-512-00-20-BEN
4/25/17	Senior Trip	OHS	Atlantic City Airport	A: -0- T: \$522.81	A: -0- T: Senior Trip Acct
4/29/17	Senior Trip	OHS	Philadelphia Airport	A: -0- T: \$522.81	A: -0- T: Senior Trip Acct
5/9/17	Web/Graphic Design I	OHS	Longwood Gardens, PA	A: \$150 T: \$348.54	A: Student Activity Account T: Student Activity Account
5/11/17	Web/Graphic Design II	OHS	Reading Terminal/ Magic Garden Philadelphia	A: \$ 90 T: In House	A: Student Activity Account T: In House
5/12/17	Baseball Team Members	OHS	Unsung Hero Scholar athlete luncheon, Masso's Glassboro	A: \$75 T: \$174.27	A: 11-402-100-800-00-60-ATH T: 11-000-270-512-00-60-BUS
5/16/17	US History I - Alexis Banner	OHS	Museum of the American Revolution	A: \$229.55 T: 290.45	A: Paid by students T: Paid by students
5/23/17	Renaissance - Danielle Franchetti	OHS	Cape May Zoo	A: \$500 T: \$580.90	A: Paid by Renaissance Student activity account

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					T: Paid by Renaissance Student activity account
5/23/17	6th Grade Class - Denise Vuono	PHMS	Edelman Planetarium Rowan University	A: Free T: \$871.35	A: Free T: 11-000-270-512-00-30-BUS
5/24/17	7th Grade	PHMS	NJ State Museum	A: \$330 T: \$1045.62	A: PHMS PTO T: 7th gr. Class Acct
5/30/17	Senior Class	OHS	Rowan at Gloucester County College	A: Free T: Free	A: Free T: RCGC providing transportation
6/2/17	4th Grade Class	Glenn	Red Bank Battlefield, National Park NJ	A: Free T: \$697.08	A: Free T: 11-000-270-512-00-10-GLN

*Ratify

Field Experience

XID8 The motion to approve the persons listed be approved for field experience Student teaching in accord with the data presented.

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Spring 2017	Laurie Seifert	Nyack College	Elementary	Amy Kalvaitis	Bean
May & June 2017	Jessica Germain	Saint Michael's College	Elementary	Various Teachers	Bean

Curriculum Writing

XID9 The motion to approve the following staff for curriculum writing at a rate of \$25/hr.

<u>Dates</u>	<u>Staff</u>	<u>School</u>	<u>Content</u>	<u>Hours</u>	<u>Account No.</u>
4/06/17 4/13/17 5/03/17 5/10/17	Joanne Curley	Bean	K-5 Next Generation Science Standards	Not to exceed 12 hours	11-000-221-110-51-20-CUR

Program Collaboration

XID10 The motion to approve the collaboration with Camden County College to Participate in the 21st Century Community Learning Centers Program at Overbrook High School for the **2017-2018** school year at no cost to the district.

E. MISCELLANEOUS

Motioned by Mr. Schwartz seconded by Mr. Wakeley Roll Call. All in Favor.

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Approval of
The findings of the
Anti-Bulling Specialists

XIE1 The motion to approve at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

Acceptance of
Fire and Lockdown
Drills

XIE2 The motion to approve at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

Renaissance Carnival

XIE3 The motion to approve Overbrook High School Renaissance Committee to hold a Carnival on May 2, 2017 during the school day.

Presentations

1. Pine Hill Middle School State Testing Awards- Excellence Awards presented To students who exceeded expectations on 2016 Spring PARCC and/or NJASK Science

F. ITEMS OF GENERAL INTEREST

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

A. INFORMATION

Ethics

1. Ethics are to be completed by April 30, 2017.
2. New Jersey School Boards Association – Mandated Training

B. CORRESPONDENCE

XIIB1 Clementon Board Minutes February 27, 2017

XIIB2 Nutri-Serve Update March 2017

C. MINUTES

Motioned by Ms. Reed, seconded Mr. Wakeley. All in favor. Mr. Freiling and Ms. Reed abstained.

Work session Minutes

XIIC1 March 21, 2017 Re-Work session/Regular Meeting Minutes

XIIC2 March 21, 2017 Caucus Minutes

D. FINANCE

Motioned by Mr. Gallagher, seconded by Mr. Wakeley. All in favor.

Secretary's Report

XIID1 Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XIID1-1a**

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WHEREAS, the District makes the following assurances: 1.) No other line item balances are or will be available, 2.) No other emergency reserves or maintenance reserves are available for transfer, 3.) The transfer is for T&E purposes or to ensure health and safety of students/or staff, 4.) any unbudgeted or under-budget revenue or excess (under projected) unreserved undesignated fund balance has been utilized, and

NOW, Therefore, be it resolved that the Pine Hill School District shall appropriate excess surplus in the amount of \$949,355 and to be used for the 2017-2018 school year and Capital Reserves in the amount of \$400,000 and to be used for 2017-2018 High School Renovations.

Employee Salaries

XIID9 The motion to approve the re-appointment of staff with step levels and salaries for the 2017-2018 school year. Salaries are pending PHEA negotiated contract.

Transportation

XIID10 The motion to approve the following transportation routes for the Pine Hill School District.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number/Vendor</u>	<u>Cost</u>
Pine Hill	Bean/ MV-Wash Twp	118051	3/13/2017	6/30/2017	11-000-270-511-00-00-BUS - DE City	\$4,534.80
Pine Hill	Bean/ MV-Wash Twp	118052	3/13/2017	6/30/2017	11-000-270-511-00-00-BUS - DE City	\$4,534.80
Pine Hill	CCTS/ MV-Wash Twp	117951	3/13/2017	6/30/2017	11-000-270-511-00-00-BUS - DE City	\$4,534.80
Berlin	Twilight/ T and L	Various	3/14/2017	6/30/2017	11-000-270-511-00-00-BUS	\$1,830.00
Pine Hill	Archway/1:1 Bus Aide	111947	4/5/2017	6/30/2017	11-000-270-390-00-00-BUS	\$45.00 per diem

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Education Instruction

XIID11 The motion to approve the student(s) listed be approved for Educational Instruction Services.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	High Focus Centers- Cherry Hill	116414	4/6/2017	6/30/2017	11-150-100-320-00-00-BUS	\$32/hr

Resolution-School Lunch

XIID12 As it pertains to New Jersey State Board of Education permitting private schools for students with disabilities to continue providing meals to students and not collect co-payments from parents and guardians for the 2017-2018 school year.

Be It Resolved that the Pine Hill Board of Education does not require the private school for handicapped to charge students for reduced and/ or paid meals provided as part of their educational program in compliance with the New Jersey Department of Agriculture’s Child Nutrition Program regulations. Schools currently contracted with Pine Hill Board of Education include the following:

Archbishop Damiano	Archway	Creative Achievement
Bancroft	Brookfield Academy	Pinelands
Brookfield Elementary	Durand Academy	LARC
Garfield Park	High Point	Kingsway Learning Center
Holly Dell	YALE	

Meal Pricing

XIID13 Board to approve the meal cost for the 17-18 school year as follows:

Elementary and Middle School	
Breakfast \$1.05	Lunch \$2.40
High School	
Breakfast \$1.15	Lunch \$2.75
Adult	
Breakfast \$1.55	Lunch \$3.85

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- District Projects **XIID14** The motion to approve D.D.S. Contractor Sewell, NJ for the Overbrook High School- Auditorium Project for ceiling painting totaling \$8,260. This will be funded through the Maintenance Reserve.
Account Number: 12-000-400-450-42-00-OHS
- District Projects **XIID15** The motion to approve HHM,Inc, Mullica Hill, NJ for the Overbrook High School- Auditorium Project. This contractor will construct a storage closet within the Auditorium in the amount of \$7,200. This will be funded through the Maintenance Reserve.
Account Number: 12-000-400-450-42-00-OHS
- District Projects **XIID16** The motion to approve Weather Proofing Technologies, Flemington, NJ Educational Services Commission of New Jersey (ESCNJ) Contract No. AEPEIFB-013-13 for the Overbrook High School- Auditorium Rehabilitation of the Auditorium Roof totaling \$110,000. This will be funded through the Maintenance Reserve.
Account Number: 12-000-400-450-42-00-OHS
- District Projects **XIID17** The motion to approve Charge Order 2 a decrease in the amount of \$7,040. This reduction is per the Duall Building Restoration, Inc.contract for the security upgrades. The Change Orders is from unused allowance.
Project No. FVHD #4824-4827-4828-4829.
Account Number: 30-205-400-450-00-00-OHS \$425; 30-205-400-450-00-00-PHM \$4,000; 30-205-400-450-00-00-GLN \$922; 30-205-400-450-00-00-BEN \$1,693
- Information Technology **XIID18** The motion to approve the Contract with Transource Services Corp., Phoenix, AZ for IT services for the 2017-2018 school year. The contract includes an assigned technician on-site for five days a week for 12 months. The contract also allows for desktop support which includes network engineers. Total cost of contract is \$60,000, NJ State Contract 89982.
Account Number: 11-000-252-340-00-00-TEC
- PHM School Equipment **XIID19** The motion to approve Nickerson Inc., Union Beach, NJ for portable staging at the Pine Hill Middle School. The total cost \$8,318.66. State Contract ESCNJ 15/16-09. Account Number 12-130-100-730-00-00-PHM
- OHS Equipment **XIID20** The motion to approve Nickerson, Inc Union Beach, NJ for two wireless gymnasium score boards and one wireless score board for the Athletic Complex at Overbrook High School. The total cost \$36,298. State Contract ESCNJ 15/16-09. Account Number 12-140-100-730-00-00-OHS

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Student Tuition Contracts The motion to approve the following student that is McKinney Vento, residing in Pine Hill:

Motioned by Mr. Schwartz seconded by Mr. Gallagher. All in favor.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Bd. Appr Rates</u>
Collingswood	10/OHS	118207	3/20/2017	6/30/2017	\$14,774

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public **XIII.** Motioned by Mr. Schwartz, seconded by Mr. Gallagher to open the floor Statements for public

Close Floor to Public Statements **XIII.** There being no further statements, it was motioned by Ms. Corry seconded by Mr. Schwartz to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS-

XVI. NEW BUSINESS-

Motioned by Mr. Schwartz, seconded by Mr. Gallagher. All in favor.

Addendum – Field Trip 1. The motion to approve the following field trip listed be approved in accord with the data presented.

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost: Admission (A) Transportation (T)</u>	<u>Account No. Admission (A) Transportation (T)</u>
5/11/17	Art Enrichment - Philadelphia Zoo Unless Finalist	BEAN	Philadelphia Zoo	A: \$80.00 T: \$348.54	A: Philadelphia Zoo & Unless Grant T: Unless Grant & \$250.00 Transportation Reimbursement

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					from Philadelphia Zoo
5/13/17	Jazz Band - 4th Place in Competition on April 22, 2017	OHS	Scotch Plains Fanwood High School	A:-0- T: \$580.90	A: Free T:11-000-270-512-00-60-BUS
5/11/17	Boys State Students	OHS	American Legion Hall Brooklawn	A: -0- T: \$58.09 per hour	A: -0- T:11-000-270-512-00-60-BUS

Addendum – Substitute

2. Be it resolved that the persons listed be approved as district substitutes in accord with the data presented.

<u>Employee Name</u>	<u>Position</u>	<u>Salary</u>	<u>Account No.</u>
Saleemah Davis	Substitute Teacher	\$90.00/day	Various
Constance Savage	Substitute Teacher	\$90.00/day	Various

Motion to Adjourn

XV Motioned by Ms. Reed seconded by Ms. Corry to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:00pm.

Next Board Meeting

Tuesday, May 16, 2017 at 6:30pm

Deborah A. Piccirillo, School Business Administrator

Date