

# PINE HILL PUBLIC SCHOOLS MARCH 21 2017 Board Minutes

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## BOARD MEETING

### OF THE PINE HILL BOARD OF EDUCATION

March 21, 2017

6:30 PM

- Call to Order                    **I** The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Mrs. Daniels-Browne, President.
- Flag Salute                      **II** All those in attendance were invited to pledge allegiance to the flag. Mrs Daniels-Browne to Salute the Flag.
- Open Public Meeting Act      **III** The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on February 22, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call                         **IV** The following members answered roll call:
- |                             |         |
|-----------------------------|---------|
| Ms. Lori Corry              | present |
| Ms. Zipporah Daniels-Browne | present |
| Mr. Randy Freiling          | absent  |
| Mr. Les Gallagher           | present |
| Ms. Lois Parker             | present |
| Ms. Kimberly Reed           | present |
| Mr. Roger Schwartz          | present |
| Ms. Barbara Villari-Peters  | absent  |
| Mr. James Wakeley           | present |
| Ms. Angela Cooper           | present |
- Also present were:
- |                     |   |
|---------------------|---|
| Dr. Kenneth Koczur: | Superintendent of Schools                 |
| Deborah Piccirillo: | School Business Administrator             |
| Heidi Daunoras      | Director of Curriculum and Instruction    |
| Amy Guerin          | Board Solicitor                           |
| Kate Klemick        | Principal at Pine Hill Middle School      |
| Debbie Lipko        | Vice-Principal at Pine Hill Middle School |
| Doug Endee          | Vice-Principal at Overbrook High School   |
| Nicole Kerber       | Director of Guidance                      |
- Motion to Caucus              Motioned by Ms. Reed seconded by Ms. Corry at 6:33pm to go into executive session. Voice vote. All in favor.

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VI Mrs. Daniels-Browne read Resolution #03212017 authorizing legal and executive session as the issues to be discussed pertained to student matter. **(Attachment V)**

Motion to Return from  
Caucus

Motioned by Mr. Schwartz seconded by Mr. Gallagher at 7:00pm to come out of executive session. Voice vote. All in favor.

Open Floor to Public  
Statements

Motioned by Mr. Gallagher, seconded by Mr. Schwartz to open the floor for public statements. Voice vote. All in favor.

Close Floor to Public  
Statements

There being no further statements, it was motioned by Mr. Gallagher seconded by Mr. Wakeley to close the floor. Voice vote. All in favor.

## IX COMMITTEE REPORTS

### Curriculum/Technology

Mr. Gallagher discussed PARC Schedule.

### Finance

Mr. Wakeley went over the budget.

### Negotiations

There will be a meeting the week of March 27<sup>th</sup>, 2017.

### Personnel

There will be a meeting the week of March 27<sup>th</sup>, 2017.

### Policy

None at this time

### Property

Auditorium updates including motions to approve various vendors within the agenda and to prove the contractor for the Dr. Albert Bean Elementary School administration renovation project.

### Student Disciplinary Review

None at this time

## X LIAISON REPORTS

### Camden County Educational Services Commission

Ms. Parker announced Emergency Meeting.

### Camden County School Boards Association

Reminder of the 8<sup>th</sup> grade dialogue Wednesday March 22, 2017.

### DEAC

None at this time

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Municipal Alliance

Easter Egg Hunt for the kids at the Pine Hill Middle School.

NJ School Boards Association

None at this time

Pine Hill Borough Liaison

Exceeding their caps by 3 1/2 % , property sales on March 29, 2017

Education Foundation

Ms. Cooper mentioned Chik-fila night May 4, 2017.

April 6, 2017 next meeting.

PTO

Ms. Corry discussed many fundraisers.

Site Council –

*John Glenn School* – Mr. Gallagher – None at this time

*Dr. Albert Bean School* – Mr. Gallagher – Donation sunroom.

*Pine Hill Middle School* – Mr. Schwartz – None at this time

*Overbrook High School* – Mr. Freiling, Ms. Reed – None at this time

## SUPERINTENDENT'S REPORT

**A. PERSONNEL-** The Superintendent recommends approval of the following items:

**Motioned by Mr. Gallagher seconded by Mr. Wakeley Roll Call. All in Favor.**

Leave of Absences

**XIA1** Be it resolved that the employees listed below be approved for a leave of Absence, with/without pay in accord with the data presented.

Employee No.	Employee Leave	Sick, Personal , Vacation	Federal Family Medical Leave	NJ Medical Leave Act	Unpaid
0039 (Custodian)	4/03/17 - 4/28/17		4/03/17 - 4/28/17		4/03/17 - 4/28/17
0945 (Teacher)	3/8/17 - 3/23/17	S-11			
1231 (Bus Driver)	3/10/17 & 3/15/17			Intermittent leave approval from NJ 3/10/17 & 3/15/17	3/10/17 & 3/15/17
1565 (Teacher)	5/26/2017	P-1			
0155 (Teacher)	4/10/17 - 4/13/17	P-2			4/10/17 & 4/11/17

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1062 (Teacher)	Extended Leave of Absence 4/12/17 - 9/01/17				4/12/17 - 9/01/17
0844 (Teacher)	5/29/17 - 12/10/17	S-19	5/30/17 - 6/16/17	10/2/17 - 12/8/17	5/30/17 - 6/16/17 & 10/2/17 - 12/8/17

Separation of Employment **XIA2** Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accept on the dates listed below.

Employee Name	School	Assignment	Effective Date	Reason
Damiana Padilla	Pine Hill Middle School	Secretary	3/30/17	Resignation

New Hire **XIA3** Be it resolved that the persons listed be approved for the 2016-2017 School year in accord with the data presented.

Employee Name	Replacement of:	Assignment	School	Effective Date	Step	Salary	Account No.
William Herron	Emp No. 0732	Full Time Cleaner	District	3/22/17	Cust.1	\$28,546	11-000-262-100-00-00-OPR
Michael Piccioni	Emp No. 0324	Full Time Maintenance/ Grounds	District	3/22/17	Maint3	\$37,516	11-000-263-100-00-00-OPR
Beth Friedberg	Emp No. 1103	Long Term Subs. Special Ed	OHS	3/06/17	Cert.1BA +30	\$52,393	11-213-100-101-57-60-OHS
Cecilia Gross	Emp No. 1072	Long Term Subs. Special Ed	BEAN	3/17/17	Cert.1BA	\$50,336	11-213-100-101-57-20-BEN

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Transfers      **XIA4** The motion to approve the employee transfers listed below:

Name	Replacement of:	Assignment	School	Effective Date	Step	Salary	Account No.
Kathryn Clemency	Emp No. 0710	Special Education Teacher - MD Program	OHS	03/22/17	Cert.4 BA	\$51,636	11-212-100-101-00-60-OHS

Substitutes      **XIA5** Be it resolved that the person listed be approved as district substitutes in Accord with the data presented.

Name	Position	Salary	Account No.
Monique Barrile	Daily District Substitute	\$90 per day	TBD
Justin LoMonaco	Daily District Substitute	\$90 per day	TBD
Michael Naylor	Daily District Substitute	\$90 per day	TBD
Coreen Smith	Twilight Substitute	\$27 per hour	11-423-100-101-51-60-OHS
Alonzo Somerville	Twilight Substitute	\$27 per hour	11-423-100-101-51-60-OHS

Homebound      **XIA6** Be it resolved that the staff members listed below be approved as Homebound Instructors for the 2016-2017 school year in accord with the data Presented.

Name	School	Stipend	Account No.
Nancy Sceia	Dr. Albert Bean Elementary School	\$32.00 per hour off school grounds, \$27.00 on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Stephanie Evans	Overbrook High School	\$32.00 per hour off school grounds, \$27.00 on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Christina Cibioti	Overbrook High School	\$32.00 per hour off school grounds, \$27.00 on school grounds	11-115-100-101-51-00-BUS or 11-219-100-101-

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			51-00-CST
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**Coaches**

**XIA7** Be it resolved that the coaches listed below be approved for the 2016-2017 school year in accord with the data presented.

Name	School	Sport	Season	Stipend	Account No.
Erica Fean	PHMS	Volunteer Softball	Spring 2017	-0-	N/A
Kim Nemerov	PHMS	Volunteer Softball	Spring 2017	-0-	N/A
Robert Missovolous	OHS	Volunteer Baseball	Spring 2017	-0-	N/A
Brandon Handy	OHS	Volunteer Baseball	Spring 2017	-0-	N/A
Ryan Handy	OHS	Volunteer Baseball	Spring 2017	-0-	N/A
Megan Becker	OHS	Volunteer Softball	Spring 2017	-0-	N/A
Kenneth Scott	OHS	Boys Track	Spring 2017	\$4,712	11-402-100-101-51-60-ATH

**Mentors**

**XIA8** Be it resolved that the teacher mentoring partnerships listed below be approve for the duration of the requirement set forth by New Jersey Department of Education's Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

Mentee	School	Position	Mentor	Start Date
Sarah Carrasquillo	Overbrook High School Twilight Program	Physical Education Teacher	Jamie Smith	01/26/2017

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Fine Arts Dept

**XIA9** Be it resolved that the following positions listed below be approved in the Accord with the data presented.

Date	School	Name	Event	Position	Stipend	Account No.
3/23/17 - 3/26/17	OHS	Chris Miller	"Seussical"- Spring Musical	Set Design	\$600	11-401- 100-500- 00-60-OHS
3/23/17 - 3/26/17	OHS	Anthony Wallace	"Seussical"- Spring Musical	Music pit Keyboard #2	\$675 for 9 performances	11-401- 100-500- 00-60-OHS
3/23/17 - 3/26/17	OHS	Ruslan Odinstov	"Seussical"- Spring Musical	Music pit Keyboard #1	\$675 for 9 performances	11-401- 100-500- 00-60-OHS
3/28/17 - 5/30/17	PHMS	Judy Hulmes - Cochran  Katherine Rabaca	Dance Club  (Replacing Games Club which is not running)	Co- Advisors	\$573 split between advisors	11-401- 100-100- 51-30- PHM

**B. POLICY -**

No items for this agenda.

**C. FINANCE –** The Superintendent recommends approval of the following items:

**Motioned by Mr. Schwartz seconded by Mr. Gallagher Roll Call. All in Favor.**

Fundraisers

**XIC1** The motion to approve the fundraisers listed below in accord with the data presented.

Date	School	Group	Event	Location	Purpose
4/01/17- 4/24/17	OHS	Junior Class	Sell Prom T-shirts	OHS	To raise funds to offset the cost of prom
4/08/17 &	OHS	Softball	Sell banners	OHS	To raise funds for the softball tournament.

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4/09/17			with sponsor's name (displayed at the softball tournament )		
4/26/17	OHS	Athletic Dept	Olive Garden Dinner Sale	OHS	To raise funds for fall sports teams.
4/22/17	OHS	Softball	Hoagie Sale	OHS	To raise funds to softball equipment/uniforms.
Spring 2017	OHS	Baseball	Teamwear Sale	OHS	To raise funds for purchase equipment for  baseball team.
7/31/17-8/12/17	OHS	Tech Crew	South Jersey Stage Works Community Theater	OHS	To raise funds to purchase equipment for the auditorium.

Athletics Recommendations **XIC2** The motion to approve attendance at the athletic achievement dinners listed be approved in accord with the data presented.

Date	Attendee	Event	Cost to board	Account No.
TBD	Coach Marciano and baseball captains	SJ Baseball Coaches Assoc. Captain's Night	\$90	11-402-100-800-00-60-ATH
05/04/17	Athletic Director, 4 students, 8 parents	Colonial Conference Sportsmanship Dinner	\$25 per person Total Cost \$325	11-401-100-500-00-60-ATH



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Use of Facilities

**XIC3** The motion to approve the facilities in accord with the data presented.

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
3/02/17	OHS	Nutri Serve Meeting	N/A Staff
3/10/17	OHS	Police Athletic League Basketball Practice	N/A Staff
3/15/17	Bean	Art Fair	N/A Staff
3/16/17	PHM	NJHS Induction Ceremony	N/A Staff
3/20-7/27/17	OHS	Omega Track 3 nights/wk	\$900.00
3/23/17 - 3/25/17	OHS	Choir Rehearsal & Concert	N/A Staff
3/27/17	OHS	Job Recruiter	N/A Staff
4/03/17	OHS	Jr. Wrestling Banquet	N/A
4/03/17 – 10/29/17	OHS	PH Rams Baseball	Pending
4/22/17	OHS	NJAJE State Jazz Finals	OMBA to pay cafeteria salary cost
4/26/17	OHS	Olive Garden Fall Sports Fundraiser	N/A Staff
5/22/17	OHS	Parent Mtg for students attending RYLA Program	N/A Staff
5/23/17 & 5/24/17	OHS	Choir Rehearsal & Concert	N/A Staff
6/08/17	OHS	Tri-M Honors Society/OMBA Banquet/Senior Music Awards	N/A Staff
10/17/17, 12/02/17, 3/10/18	OHS	SAT Testing	N/A Staff

**D. CURRICULUM** – The Superintendent recommends approval of the following items:

**Motioned by Mr. Schwartz seconded by Mr. Gallagher Roll Call. All in Favor.**

Travel Professional Devel.

**XID1** Be it resolved the professional development listed below be approved for the 2016-2017 school year in accord with the data presented.

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Date	Staff	Event	Provider/ Location	Total Cost	Account No.
*03/14/17 Ratify	Kim Seifring	Learning Ally Senate Hearing	Trenton NJ	-0- Mileage only	11-000- 240-500- 00-00-CST
03/23/17	Dr. Kenneth Koczur	New Jersey Network to Close the Achievement Gap Recruitment Fair	EIRC, Blackwood, NJ	-0-	11-000- 230-590- 00-00-BUS
03/23/17	Heidi Daunoras Dan Schuster James Scott	Technology Standards 8.1 and 8.2 - Building the Technology Plan for Digital Learning	NJASA Crowne Plaza Monroe, NJ	\$487 Plus mileage	11-000- 221-500- 00-00- CUR~ 11-000- 240-500- 00-20- BEN~ 11-000- 240-500- 00-60-OHS
03/24/17	Lisa Short, Maria Casciotta	Yoga and Mindfulness in NJ Schools	Rowan University Glassboro, NJ	\$338	20-231- 200-500- 00-00-CUR
03/29/17	Heidi Daunoras	NJDOE District COOP (Reunification/ Continuity of Operations) Plan Workshop	Stafford Township Arts Center Manahawkin, NJ	-0- Mileage Only	11-000- 221-500- 00-00-CUR
04/01/2017	Judy Griffin Erica Iannaco Bernadette Krier Elaine Moore Lucille Myers Regina Nicoletto Janice Pfluger Sharron Riiff Madelyn	School Bus Safety Online Course  Transporting Students with Special Needs program	Safe Schools - Scenario Learning  In-District	\$330	11-000- 270-390- 00-00-BUS

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	Sharp Marie Spencer				
04/11/17	Heidi Daunoras Kim Seifring Kate Klemick Adam Lee Dan Schuster Jim Vacca	Professional Development Strategic Planning and Train the Trainers Staff Development	GoTeach Consultants	\$1500	11-000-221-320-00-00-CUR
04/26/17	Dr. Kenneth Koczur	Trenton College of New Jersey Educator Interview Day	Trenton, NJ	\$100 + Mileage	11-000-230-590-00-00-BUS
04/27/17	James Vacca Adam Lee	Black Horse Pike Regional School District Diversity Job Fair	Highland High School	\$100	11-000-240-500-00-10-GLN~ 11-000-240-500-00-60-OHS
04/28/17	Les Gallagher Tom Bermingham JimWakeley	NJSBA - NASA Training	Goddard Space Center, MD	\$387	11-000-230-585-00-00-BUS
05/17/17 - 05/19/17	Dr. Kenneth Koczur	NJASA	Caesars, Atlantic City, NJ	\$525	11-000-230-590-00-00-BUS
06/06/17 - 06/09/17	Deborah Piccirillo	NJASBO Conference - (New Jersey Association of School Business Officials)	Borgata, Atlantic City, NJ	\$600	11-000-251-592-00-00-BUS

### Guest Speakers

**XID2** The motion to approve the guest speakers listed be approved in accord with the data presented.

Date	Speaker's Name	Organization	School / Group	Topic	Cost
*3/02/17 Ratify	Tom Reilly	Atlantic City Electric	21st Century Scholars	Careers in Engineering	-0-

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			Afterschool Program	field.	
*3/15/17 Ratify	Angel Lucas	Hire Ability	21st Century Scholars Afterschool Program	Stereotypes of common disabilities	-0-
3/27/2017	Kevin Karol	American Pool Management of South Jersey	OHS Students	Lifeguard training & positions for the summer.	-0-
4/04/17	Katie Burke	Rowan Glassworks	OHS - English 12 CP Classes	Rowan Glasswork Apprentice Publication/ Process.	-0-
4/05/2017	Katherine Henry	American Red Cross	Overbrook High School Sophomore, Junior and Senior Classes	Spring Blood Drive scheduled for 5/18/2017.	-0-
5/17/17	TBD	Esther Raab Holocaust Museum/ Goodwin Education Center	Pine Hill Middle School	Holocaust Survivor	-0-
On Going Feb, March, April	Brian Bennett	"Challenge Island"	21st Century Scholars Afterschool Program	High Energy STEM Program	-0-

### Field Trips

**XID3** The motion to approve the following field trips listed be approved in accord with the data presented.

Date	Staff/Group	School	Location	Cost: Admission (A) Transportation (T)	Account No. Admission (A) Transportation (T)
*03/19/17 Ratify	Unified Sports Club	OHS	Brunswick Zone, North Brunswick, NJ	A: -0- T: \$406.63 - T&L	A: Paid by Special Olympics T: Paid by Special Olympics

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03/22/17	Glenn & Bean Students	OHS	OHS	A: -0- T: \$348.54 - T&L	A: -0- T: Student Activity Fund
05/05/17	ELA 11 - Advanced	OHS	Rowan University, Glassboro, NJ	A: -0- T: -0-	A: Paid by Rowan T: Paid by Rowan
05/15/17	Multicultural Club	OHS	Funplex , Mt. Laurel, NJ	A: \$220 T: \$125 - In District	A: Student Activity Fund T: In District Trans.
05/19/17	Math Concepts	OHS	Hershey Park, Hershey PA	A: \$329.45 T: \$464.72 - T & L	A: Students T: Students
06/02/17	Overtones	OHS	Temple Performing Arts Center, Philadelphia, PA	A: \$50 T: \$464.72 - T&L	A: 11-401-100-800-00-60-OHS T: 11-000-270-512-00-60-OHS
6/10/17	Drama Club	OHS	School of Rock, New York City, NY	A: \$4,150 T: \$755.17 - T & L	A: Students & Drama Student Activity Fund T: Students & Drama Student Activity Fund

### Field Experience

**XID4** The motion to approve the persons listed be approved for field experience Student teaching in accord with the data presented.

Effective Dates	Name	College/University	Content Area	Cooperating Teacher/Staff	School
100 hrs beginning 3/22/17	Leslie Vilgrain	New York University	Guidance	Nicole Kerber	OHS
2017-2018 School Year	Kelsey Sierra	Widener University	Social Work	Tom Diaz	CST
3/23/17	Debbie Ottenberg	Camden County College	Sign Language Interpreting	Lauren DeLucas	OHS

### Envisions K-5

**XID5** The motion to approve the purchase of Envisions K-5 Math Program for the John Glenn Elementary and Dr. Albert Bean Elementary Schools at a cost of \$75,688.94. No Bid Contract-Sole Source Account No: 11-190-100-610-00-10-CUR \$43,983.24; 11-190-100-610-00-20-CUR \$31,705.70.

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Envisions PD

**XID6** The motion to approve the Envisions K-5 Math Staff Professional Development for program implementation, dates to be determined, at a cost of \$5,600. Account No. 11-000-223-320-00-10-CUR \$3,000; 11-000-223-320-00-20-CUR \$2,600.

Curriculum Writing

**XID7** The motion to approve the following staff for curriculum writing at a rate of \$25/hr.

Dates	Staff	School	Content	Hours	Account No.
3/23/17 3/30/17 4/06/17 4/13/17 5/03/17 5/10/17	Joanne Brown	Glenn	K-5 Next Generation Science Standards	Not to exceed 12 hours	11-000-221-110-51-10-CUR
3/23/17 3/30/17 4/06/17 4/13/17 5/03/17 5/10/17	Allison Egizi	Glenn	K-5 Next Generation Science Standards	Not to exceed 12 hours	11-000-221-110-51-10-CUR
3/23/17 3/30/17 4/06/17 4/13/17 5/03/17 5/10/17	Cindi Marerro	Bean	K-5 Next Generation Science Standards	Not to exceed 12 hours	11-000-221-110-51-20-CUR

### **E. MISCELLANEOUS**

**Motioned by Mr. Schwartz seconded by Mr. Gallagher Roll Call. All in Favor.**

Approval of  
The findings of the  
Anti-Bulling Specialists

**XIE1** The motion to approve at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

Acceptance of  
Fire and Lockdown  
Drills

**XIE2** The motion to approve at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

Donation of Used Books

**XIE3** The motion to approve Sharon Nadelbach, Media Specialist, Overbrook High School to donate outdated books currently in Overbrook Library to Vietnam Veterans of America. There is no cost to the School District.

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Presentations 1. Pine Hill Middle School State Testing Awards- Excellence Awards presented To students who exceeded expectations on 2016 Spring PARCC and/or NJASK Science

## **F. ITEMS OF GENERAL INTEREST**

### **SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

#### **A. INFORMATION**

Ethics 1. Reminder that Ethics are to be completed by April 30, 2017.  
2. New Jersey School Boards Association – Mandated Training

#### **B. CORRESPONDENCE**

**XIIB1** Clementon Board Minutes January 19, 2017  
**XIIB2** Berlin Board Minutes January 19, 2017  
**XIIB3** Clementon Board Minutes January 23, 2017  
**XIIB4** Nutri-Serve Update February 2017  
**XIIB5** Berlin Township Board Minutes February 23, 2017

#### **C. MINUTES**

**Motioned by Mr. Schwartz, seconded Mr. Wakeley. All in favor. Mr. Freiling and Ms. Reed abstained.**

Work session Minutes **XIIC1** February 21, 2017 Re-Work session/Regular Meeting Minutes  
**XIIC2** February 21, 2017 Caucus Minutes

#### **D. FINANCE**

**Motioned by Mr. Gallagher, seconded by Mr. Wakeley. All in favor.**

Secretary's Report **XIID1** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of February 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XIID1-1a**

Treasurer's Report **XIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the months of February 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2017. **See Attachment XIID2-2a**

Board Secretary **XIID3** Board Secretary Certification in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education **XIID4** Pursuant to N.J.A.C 6A:23A – 16.10 (c), the Pine Hill Board of Education

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**Certification** certifies that after review of the February Secretary’s Monthly Financial Report and the February Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, that to be the best of the Board’s knowledge, no major account or fund had been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Line Item Transfers** **XIID5** Transfers for February 2017

**Payment of Bills February** **XIID6** a. Bill List- February \$35,859.85  
Total out of General Account: \$35,859.85

**Payment of Bills March** **XIID7** a. Bill List- March 2 \$357,569.77  
 b. Bill List- March 16 \$238,674.07  
Total Out of General Account: \$596,243.84

a. Northeast Mechanical \$2,556.00 Check #1301  
 b. Nutri-Serve Food Management \$83,003.02 Check #1302  
 c. US FOODS \$18,597.71 Check #1303  
Total Out of Cafeteria Account: \$104,156.73

**Educational Services** **XIID8** The motion to approve student #118108 to receive Behavioral from Christen Russell,MS,BCBA at a rate of \$100 per hour not to exceed 22 hours effective 2/18/2017-6/30/2017. Account No. 11-000-219-390-00-00-CST\*Ratiofy

**Budget 2017-2018** **XIID9** The motion to approve the 2017-2018 School Year Budget: **BE IT RESOLVED**, that the tentative budget be approved for the 2017-2018 School Year and the Secretary of the Board of Education be authorized to submit the tentative budget to Camden County Superintendent of Schools to approval as follows:

**BE IT RESOLVED** to approve the 2017-2018 School District Budget:

Budget Local	Tax Levy	
General Fund	\$34,966,456	\$11,620,866
Special Revenue	\$1,092,465	
Debt Service	<u>\$1,437,200</u>	<u>\$750,266</u>
	<u>\$37,496,121</u>	<u>\$12,371,132</u>

**AND BE IT RESOLVED**, to approve the 2017-2018 School District Budget.

**RESOLVED**, that taxes should be raised from the Borough of Pine Hill in the amount of \$11,620,866 for the General Fund for the 2017-2018 school year.

**WHEREAS**, the District needs to appropriate money from the excess surplus for the 2017-2018 budget in the amount of \$949,335 and



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**WHEREAS**, the District needs to appropriate money from the excess surplus for the 2017-2018 budget for Capital Reserve in the amount of \$400,000 and

**WHEREAS**, the District makes the following assurances: 1.) No other line item balances are or will be available, 2.) No other emergency reserves or maintenance reserves are available for transfer, 3.) The transfer is for T&E purposes or to ensure health and safety of students/or staff, 4.) any unbudgeted or under-budget revenue or excess (under projected) unreserved undesignated fund balance has been utilized, and

**NOW**, Therefore, be it resolved that the Pine Hill School District shall appropriate excess surplus in the amount of \$949,355 and to be used for the 2017-2018 school year and Capital Reserves in the amount of \$400,000 and to be used for 2017-2018 High School Renovations.

### Travel Expenditure

**XIID10** The motion to approve the maximum travel expenditure resolution in accordance with the NJAC 6A:23A-7.3

#### **MAXIMUM TRAVEL EXPENDITURE RESOLUTION**

**WHEREAS**, Pursuant to the N.J.S.A. 18A:11-12, in each pre-budget year, the Pine Hill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not exceeded; and

**WHEREAS**, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

**WHEREAS**, The Board of Education had previously established a maximum amount for the pre-budget 2016-2017 as \$21,500 and

**WHEREAS**, The Board of Education has expended \$8,186 of the maximum amount of the pre-budget year to date and

**WHEREAS**, The Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

**WHEREAS**, The Board of Education has determined the total amount of travel expenditures supported by federal funds is \$15,000 for the pre-budget year to date; and

**WHEREAS**, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the school year 2017-2018 is \$15,000; be it

**RESOLVED**, The the Pine Hill Board of Education hereby establishes the maximum travel expenditure amount for the 2017-2018 school year as \$30,000.

## PINE HILL PUBLIC SCHOOLS MARCH 21 2017 Board Minutes

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- Nutri-Serve Food                   **XIID11** The motion to approve Nutri-Serve Food Management for the 2017-2018 school year, at a total flat cost of \$43,811.55 which is an increase of 1.5% from the 2016-2017 school year.
- District Projects                   **XIID12** The motion to approve Charge Order 1 a decrease in the amount of \$6,749.09. This reduction is per the D. A. Nolt, Inc contract for the O Overbrook High School partial roof replacement. The Change Orders is from unused allowance and unused wood blocking allowance within the original contract. Project No. FVHD #4825. Account Number: 30-203-400-450-00-00-OHS
- District Projects                   **XIID13** The motion to approve Charge Order 1 a decrease in the amount of \$618. This reduction is per the Diamond Construction contract for the Overbrook High School Drywell Replacement Project. The reduction is from unused allowance. Project No. FVHD #4826 . Account Number: 30-203-400-450-00-00-OHS
- District Projects                   **XIID14** The motion to approve NorthEast Electrical / Ed Data Electrical Bid No. 7920 vendor for the Overbrook High School- Auditorium LED Floor Track and ceiling Lighting totaling \$56,500. This will be funded through the Maintenance Reserve. Account Number: 12-000-400-450-42-00-OHS
- District Projects                   **XIID15** The motion to approve Nickerson NJ, Inc for furniture in the Dr. Albert Bean School. The total cost NTE \$20,000 for furniture including installation for the Administration, Attendance, Guidance and the small classroom instruction office. State Contract ESCNJ 15/16-09. Account Number 11-000-240-610-00-20-BEN; 11-000-211-610-00-20-BEN; 11-000-218-610-00-BEN; 11-190-100-610-00-20-BEN
- District Projects                   **XIID16** The motion to approve Capital Floors, LLC to repair and refurbished the Overbrook High School- Auditorium stage floor in the amount of \$7,640. This will be funded through the Maintenance Reserve. Account Number: 12-000-400-450-42-00-OHS
- District Projects                   **XIID17** The motion to approve Frank Mazza & Son, Inc., for carpet removal and installation at Overbrook High School- Auditorium. The total cost NTE \$70,000. State Contract A81751. This will be funded through the Maintenance Reserve. Account Number: 12-000-400-450-42-00-OHS
- District Projects                   **XIID18** The motion to approve the contractor Gross, W. J., Inc. Sewell, NJ for the Renovations at the Albert Bean School administration offices. The awarded amount is \$326,900. This contract is pending legal approval. This be funded through the Maintenance Reserve. Account Number: 12-000-400-450-40-00-BEN

# PINE HILL PUBLIC SCHOOLS MARCH 21 2017 Board Minutes

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Student Tuition Contracts      The motion to approve the following student that is McKinney Vento, residing in Pine Hill:

**Motioned by Mr. Wakeley, seconded by Mr. Freiling. All in favor.**

District Fiscally Responsible	Program/ School	Student ID	Start Date	End Date	Bd. Appr Rates
Pleasantville	K/ Dr. Albert Bean	118183	1/23/2017	6/30/2017	10,000.00

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public      **XIII.** Motioned by Mr. Schwartz, seconded by Mr. Gallagher to open the floor Statements for public

Close Floor to Public Statements      **XIII.** There being no further statements, it was motioned by Mr. Schwartz seconded by Mr. Gallagher to close the floor. Voice vote. All in favor.

**XV. OLD BUSINESS-**

**XVI. NEW BUSINESS-**

Be it resolved the students listed below be approved for the programs in accord with the data recorded:

Student Programs

Student ID	Grade	Placement
114720	12	Twilight
116516	10	Twilight

# PINE HILL PUBLIC SCHOOLS MARCH 21 2017 Board Minutes

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Addendum – New Hire            1. Be it resolved that the persons listed be approved for the 2016-2017 school year in accord with the data presented.

**Motioned by Mr. Schwartz, seconded by Mr. Wakeley. All in favor.**

Employee Name	Replacement of:	Assignment	School	Effective Date	Step	Salary	Account No.
Tonyierra Jones	1506	Secretary	PHMS	Upon release of current contract	6	\$32,466	11-000-218-105-00-30-PHMS

Motion to Adjourn            **XV** Motioned by Ms. Corry seconded by Mr. Wakeley to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:19pm.

Next Board Meeting            Tuesday, April 25, 2017 at 6:30pm

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Deborah A. Piccirillo, School Business Administrator            Date