

PINE HILL PUBLIC SCHOOLS November 21, 2017 Board Minutes

BOARD MEETING OF THE PINE HILL BOARD OF EDUCATION

November 21, 2017
6:30 PM

- Call to Order **I** The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Deborah Piccirillo, Board Secretary.
- Flag Salute **II** All those in attendance were invited to pledge allegiance to the flag. Mr. Les Gallagher to Salute the Flag.
- Open Public Meeting Act **III** The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on May 17, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call **IV** The following members answered roll call:
- | | |
|-----------------------------|----------------|
| Ms. Lori Corry | Absent |
| Ms. Zipporah Daniels-Browne | Present |
| Mr. Randy Freiling | Present |
| Mr. Les Gallagher | Present |
| Ms. Lois Parker | Present |
| Ms. Kimberly Reed | Arrived 6:32pm |
| Mr. Roger Schwartz | Absent |
| Ms. Angela Cooper | Present |
| Mr. Thomas Bermingham | Present |
| Mr. Thomas MacPherson, Jr. | Arrived 6:46pm |
| Ms. Sharon Young | Present |

Also present were: Dr. Kenneth Koczur:
Deborah Piccirillo
Heidi Daunoras
Amy Guerin
Adam Lee
Karim Fisher
Jessica Denney

Superintendent of Schools
School Business Administrator
Director of Curriculum and Instruction
Board Solicitor
Principal OHS
Asst. Principal
PHEA

Approx. 34 members of the public in attendance

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Election Results Election Results (Unofficial): Unexpired Term- Angela Nolan Cooper: 883
Write- In: 15
Total Votes: 898

3 year term: Lori D. Corry: 796
Roger T. Schwartz: 767
Thomas Bermingham: 756

Write- in: 26
Total Votes: 2,345

Motion to Caucus **V.** Motioned by Mr. Gallagher seconded by Ms. Cooper at 6:31 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #11212017 authorizing legal and executive session as the issues to be discussed pertained to student matter.
(Attachment V)

Motion to Return from Caucus Motioned by Mr. Gallagher seconded by Mr. Freiling at 6:44 pm to come out of executive session. Voice vote. All in favor.

Moment of Silence for the Passing of Board Member Roger Schwartz and Presentation of Plaque in his honor by Dr. Koczur

Thomas MacPherson, Jr. arrived 6:46 pm

Presentations **VI** 1. Nutri Serve Food management- Loretta Ravelli and Jenn Dina

Open Meeting to Public **VII.** Motioned by Mr. Gallagher seconded by Ms. Cooper. Voice vote. All in Favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach the podium, please begin by stating your name and address. NONE

Close Meeting to Public **VIII.** Motioned by Mr. Gallagher seconded by Mr. Freiling

IX COMMITTEE REPORTS

Curriculum/Technology
None at this time.

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Finance

None at this time

Negotiations

Ongoing – met with association & mediator, will meet with admin. For contract

Personnel

None at this time

Policy

None at this time

Property

None at this time

Student Disciplinary Review

None at this time

X LIAISON REPORTS

Camden County Educational Services

Commission- None at this time

Camden County School Boards

Association -None at this time

DEAC

Next meeting Dec. 19

Municipal Alliance

None at this time

NJ School Boards Association

None at this time

Pine Hill Borough Liaison

New hires in boro; public works new hire; police officers recognized

Education Foundation

Successful Chick Filet Spirit Night
Christmas to wrap presents

PTO

None at this time

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Site Council –
John Glenn School – none
Dr. Albert Bean School – none
Pine Hill Middle School – none
Overbrook High School – positive at HS

SUPERINTENDENT'S REPORT

A. PERSONNEL- The Superintendent recommends approval of the following items:

Motioned by Ms. Reed seconded by Ms. Cooper Roll Call. All in Favor.

Leave of Absences

XIA1 Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
PT- Inst Assist (1189)	11/03/17-12/1/17	S-19			

Separation of Employment

XIA2 Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Mackenzie Beckley	PHMS	Assistant Boys Basketball	11/22/17	Resignation
Lisa Fonseca	BEAN	LTS-Paraprofessional	11/30/17	Resignation

New Hire

XIA3 Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary-pending negotiations.

<u>Employee Name</u>	<u>Replacement of:</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Justin Leavy	Jesse Fanz	Grounds	Dist	11/22/17	Maint01	\$36,026	11-000-263-100-00-00-OPR

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Judilyn Weiserth	Kathryn Turcotte	LDTTC	CST	10/23/17*	MA+15, Step 3	\$56,128	
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Substitutes

XIA4 Be it resolved that the persons listed be approved as district substitutes in accord with the data presented.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Augustine, Hope	Instructional Assistant	\$11.62/hr
Baglieri, Barbara	Instructional Assistant	\$22.69/hr
Bess, Jennifer	Instructional Assistant	\$15.62/hr
Carannante, Sandra	Instructional Assistant	\$19.05/hr
Cavallo, Gina	Instructional Assistant	\$23.40/hr
Crossley, Sharon	Instructional Assistant	\$14.69/hr
Davis, Saleemah	Instructional Assistant	\$16.19/hr
Devlin, Andrea	Instructional Assistant	\$12.19/hr
DeWitt, Cathy	Instructional Assistant	\$22.69/hr
Doane, Diane	Instructional Assistant	\$12.19/hr
Duda, Brianna	Instructional Assistant	\$12.76/hr
Duda, Danielle	Instructional Assistant	\$19.05/hr
Edel, Maria	Instructional Assistant	\$18.47/hr
Enley, Noel	Instructional Assistant	\$19.05/hr
Eustace, Martha	Instructional Assistant	\$11.62/hr
Gondolf, Theresa	Instructional Assistant	\$19.62/hr
Guardiani, Dianne	Instructional Assistant	\$18.47/hr
Harris, Constance	Instructional Assistant	\$13.33/hr
Hickman, Grace	Instructional Assistant	\$19.05/hr
Hickman, Loretta	Instructional Assistant	\$14.47/hr
Hill, Deidra	Instructional Assistant	\$11.62/hr
Houck, Susan	Instructional Assistant	\$13.33/hr

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Hyatt, Janet	Instructional Assistant	\$16.76/hr
Jones, Sandra	Instructional Assistant	\$21.55/hr
Korsakoff, Vicki	Instructional Assistant	\$13.90/hr
Leadley, Kim	Instructional Assistant	\$15.62/hr
Majeski, Jamie	Instructional Assistant	\$13.33/hr
Maloy, Somana	Instructional Assistant	\$12.40/hr
McDowell, Sharon	Instructional Assistant	\$15.62/hr
McEaney, Debbie	Instructional Assistant	\$19.05/hr
Johns, Lori	Instructional Assistant	\$13.33/hr
Monckton, Christine	Instructional Assistant	\$19.05/hr
Morgan, Nancy	Instructional Assistant	\$18.47/hr
Pardi, Elizabeth	Instructional Assistant	\$16.19/hr
Pleis, Michele	Instructional Assistant	\$19.05/hr
Schaw, Jennifer	Instructional Assistant	\$14.69/hr
Schemeley, Lisa	Instructional Assistant	\$19.62/hr
Seifert, Maryann	Instructional Assistant	\$17.90/hr
Smith, Tammy	Instructional Assistant	\$16.76/hr
Sokolowski, Barbara	Instructional Assistant	\$11.62/hr
Spencer, Marie	Instructional Assistant	\$24.26/hr
Steward, Diana	Instructional Assistant	\$12.76/hr
Tomasello, Kim	Instructional Assistant	\$14.47/hr
Valansky, Katherine	Instructional Assistant	\$11.62/hr
Verderame, Sharon	Instructional Assistant	\$16.76/hr
Villari, Kim	Instructional Assistant	\$15.26/hr
Ward, Wendy	Instructional Assistant	\$12.76/hr
Zein, Samantha	Instructional Assistant	\$16.19/hr
Zolinas, Sherry	Instructional Assistant	\$13.90/hr

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Salary Adjustment **XIA5** The motion to approve the move on salary guide for the following staff in accord with the data presented: None at this time.

Project Success **XIA6** Motion to approve the following staff for Project Success after school tutoring program for the 2017-2018 school year payable through NCLB/ESSA Title 1 Funding. Acct# 20-231-100-100-00-99-CUR

<u>Staff</u>	<u>School</u>
Jennifer Koontz	Glenn
Kristin Kent	Glenn
Julie Wisniewski	Glenn

Mentors **XIA7** Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education’s Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented. **None at this time.**

Coaches **XIA8** Be it resolved that the coaches listed below be approved for the **2017-2018** school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Holly Lewis	OHS	Girls Cross Country	Fall	\$4,128*	11-402-100-100-51-60-ATH
Lauren Covaci	OHS	Boys Cross Country	Fall	\$4,128*	11-402-100-100-51-60-ATH
Joseph Brannigan	PHMS	Assistant Wrestling Coach	Winter	\$1,457	11-402-100-100-51-30-ATH
Ryan Heron	OHS	Volunteer Wrestling Coach	Winter	-0-	N/A
Chuck Marciano	OHS	Volunteer Wrestling Coach	Winter	-0-	N/A

* Corrected stipend amount. Previously approved at incorrect rate.

Fine Arts Dept. **XIA9** Be it resolved that the following positions listed below be approved in accord with the data presented.

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<u>School</u>	<u>Name</u>	<u>Event</u>	<u>Position</u>	<u>Stipend or Cost</u>	<u>Account No.</u>
OHS	Rulan Odinstov	Winter Concert	Accompanist	\$1,300	11-401-100-500-00-60-OHS
OHS	Kimberly Suskind	Spring Production	Musical Choreographer	\$1,000	11-401-100-800-00-60-OHS

Homebound

XIA10 Be it resolved that the staff members listed below be approved as homebound instructors for the 2017-2018 school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
Robin Nastasi	Glenn	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Coreen Smith	OHS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Andrew Lomonico	OHS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Hannah Do	OHS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Christina Cibotti	OHS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Alonzo Somerville	OHS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST

Curriculum Writing

XIA11 Be it resolved that the following staff be approved for Curriculum Writing at a rate of \$25/ hr according to the data presented below. **None at this time.**

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B. POLICY -

Policies

The motion to approve the Policies listed below in accord with the data presented. **None at this time.**

C. FINANCE – The Superintendent recommends approval of the following items:
Motioned by Mr. Gallagher, seconded by Ms. Reed. Roll Call. All in favor.

Fundraisers

XIC1 The motion to approve the fundraisers listed below in accord with the data presented.

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
11/22/17	OHS	Junior Class	Bowling Fundraiser	30 Strikes, Lindenwold	Update to date previously approved for 11/8/17
11/22/17	OHS	African American Culture Club	Pine Hill Pizza - Lunch & Dinner Event	Pine Hill Pizza, Turnerville Rd., PH	Assemblies & trips
12/15/17	OHS	MD Class	Horticulture Holiday Sale	OHS lobby	Spring planting and community garden
12/18/17	OHS	Video Production Club	Fall Play Video Sale	OHS	Equipment and entry fees for film festival
12/22/17	OHS	MD Class	Bake Sale	OHS Cafe	MD life skills based learning experiences
Jan 2018	PHMS	Media Center	Book Drive for the homeless	PHMS	Donate books to local homeless shelter
02/05/18	OHS	Dance Team	Panera Night	Cross Keys Road, Sicklerville NJ	Choreography & Uniform Tops
2/26/18	OHS	Unified Sports	Panera Night	Cross Keys Road, Sicklerville NJ	End of Year celebration
Spring 2018	PHMS	Student Council	8th Grade Class Photo Sale	PHMS	Raise funds for 8th grade activities

*Ratify

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D. CURRICULUM – The Superintendent recommends approval of the following items
Motioned by Mr. Gallagher seconded by Mr. Bermingham. Roll Call Vote. All in favor

Travel(In & Out of District)/

Professional Development **XID1** Be it resolved the professional development listed below be approved for the 2017-2018 school year in accord with the data presented.

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
11/16/17	Janice Pfluger, Pat Blaylock, Erica Fearn Kim Riley	McKinney- Vento Homeless Students	School Transportation Supervisors of NJ, Sewell NJ	Travel Only	N/A
12/5/17 - 12/7/17	Thomas Crosby, Carmello Anquillo, Russell Lewis	NJ Turf Assoc	Green Expo Borgata Hotel, Atlantic City NJ	\$675 and Memb. Dues \$210	11-000- 263-800- 00-00-OPR
10/10/17, 3/13/18. 4/26/18	Patty Israel	Affirmative Action Officer Training	NJPSA Monroe, NJ	\$450	11-000- 223-500- 00-60-CUR
12/12/17	Kathy Rabaca Holly Strobl	MAKERSPACES: Powerfully Enhance Student Learning in your Classroom	Institute for Educational Development Cherry Hill, NJ	\$498	11-00-223- 500-00-30- CUR
12/31/17	Janice Pfluger	Regular Transportation Supervisors Meeting	School Transportation Supervisors	\$45 Milage \$33.17	11-000- 270-581- 00-00-BUS
1/08/18	Jeff Belmonte	Creating Android Applications	Rowan STEM Center Glassboro, NJ	\$149 +travel	11-00-223- 500-00-30- CUR
1/10/18	Melanie Kril Jen Koontz	Computer Science Through Storytelling and Games - Coding with Scratch for Beginners	Rowan STEM Center Glassboro, NJ	\$298 +travel	11-00-223- 500-00-20- CUR
2/07/18	Suzanne Gilbert	NJ Statewide PreSchool Nurses Meeting	NJDOE Neptune, NJ	Travel Only	11-00-223- 500-00-20- CUR

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3/13/18 thru 3/16/18	Sheryl Smith	Athletic Director Conference	DAANJ/ Atlantic Cty, NJ	\$375.	11-000- 240-500- 00-60-ATH
4/18/18 thru 4/22/18	Amanda Redrow Jennifer Kohri Alexis Banner Kathryn Clemency Adam Lee David Poponi Glenn Davis Stephen Angilletta	Senior Trip Chaperones	World Class Vacations/ Orlando FL	\$9,456	11-190- 100-800- 00-60-OHS
5/24/18	Amanda Redrow Suzanne Pomykacz	New Jersey Writing Alliance Spring Conference	Rutgers University New Brunswick, NJ	\$150 +travel	11-000- 223-500- 00-60-CUR

*Ratify

Guest Speakers **XID2** The motion to approve the guest speakers listed be approved in accord with the data presented.

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
12/12/17	Marieke Nijkamp	Sourcebook Publishers	OHS	Author Visit "Before I Let Go"	-0-	n/a
01/08/18	Tom Gano	Gift of Life	OHS - 10th Grade	Gift of Life is explained.	-0-	n/a
02/07/18	Wayne Shelton	ST Transportation/Planning Organization	OHS -10th Grade	Most Dangerous place on Earth - How Speed Kills.	-0-	n/a

Field Trips **XID3** The motion to approve the following field trips listed be approved in accord with the data presented.

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<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
11/1/17*	Unified Sports	OHS	Riverwinds, West Deptford, NJ	(A): -0- (T): -0-	(A): N/A (T): Special Olympics
11/20/17	Scholar Athlete of the week	OHS	Crowne Plaza, Cherry Hill NJ	(A): \$230.00 (T): \$174.78	(A): Student Activity & 11-402-100-800-00-60-ATH (T): 11-000-270-512-00-60-BUS
11/22/17	Preschool	Bean/ Glenn	Wooster Towers, Clementon NJ	(A): -0- (T): \$116.52	(A): N/A (T):
11/28/17	2nd Grade	Bean	Franklin Institute, Philadelphia PA	(A): -0- (T): \$582.60	(A): N/A (T):
11/28/17	Leadership Group	PHMS	Promising Practices Fair, Rowan Technology Park	(A): -0- (T): -0-	(A): N/A (T): In House Transportation
11/29/17	Unified Sports	OHS	30 Strikes Bowling Alley, Lindenwold NJ	(A): -0- (T): -0-	(A): N/A (T): Sharing Bowling Team's bus
12/1/17	Overtones	OHS	Kroc Community Center, Camden NJ	(A): -0- (T): \$233.04	(A): N/A (T):
12/12/17	Unified Sports	OHS	30 Strikes Bowling Alley, Lindenwold NJ	(A): -0- (T): -0-	(A): N/A (T): Sharing Bowling Team's bus
12/8/17	Overtones	OHS	Lucien's Manor, Berlin NJ	(A): -0- (T): \$116.52	(A): N/A (T):
12/15/17	Captains	OHS	Aulettos, Sportsmanship Breakfast, Deptford, NJ	(A): \$280.50 (T): \$174.78	(A): 11-402-100-800-00-60-ATH (T): 11-00-270-512-00-60-BUS
12/16/17	Seniors	OHS	Camden County College, Blackwood NJ	(A): -0- (T): -0-	(A): N/A (T): Set up by Camden County College
12/19/17	Philosophy Classes	OHS	Cinemark Somerdale, NJ	(A): \$384 (T): \$174.78	(A): Paid by students (T): Paid by students
12/19/17	MD Class	OHS	Deptford Mall, Deptford, NJ	(A): -0- (T): -0-	(A): N/A (T): In House Transportation

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12/19/17	Band	OHS	Eastern High School	(A): \$50 (T): \$291.30	(A): 11-401-100-800-00-60-OHS (T): 11-000-270-512-00-60-OHS
01/17/18	5th Grade	BEAN	Franklin Institute, Philadelphia PA	(A): -0- (T): 699.12	(A): N/A (T): 11-000-270-512-00-30-PHM
02/9/18-02/11/18	Jazz Band	OHS	Boston MA	(T)\$3,883 Werner Coach	11-000-270-512-00-60-OHS
03/09/18	US II Honors Classes	OHS	Battleship NJ, Camden NJ	(A): \$1,700 (T): \$466.08	(A): Paid by students (T): Paid by students
3/18/18	Unified Sports	OHS	Bowlero, N. Brunswick NJ	(A): -0- (T): \$291.30	(A): N/A (T): Paid by Special Olympics
5/24/18	Unified Sports	OHS	Riverwinds, West Deptford NJ	(A): -0- (T): \$291.30	(A): N/A (T): Paid by Special Olympics
June 2018	8th Grade Class	PHMS	Morey's Piers, Education Extravaganza Wildwood NJ	(A): \$3,120 (T) \$58.26/hr/bus + tolls	(A): 11-190-100-800-30-PHM (T):

*Ratify

Field Experience

XID4 The motion to approve the persons listed below for field experience/ student teaching in accord with the data presented.

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Spring 2018	Kameitri Saxe	Rutgers, Camden	Applied Psychology	Desiree Marassa	Glenn/ CST

E. MISCELLANEOUS – The Superintendent recommends approval of the following items

Motioned by Mr. Gallagher seconded by Ms. Reed. Roll Call Vote. All in favor

Approval of the Findings of the Anti-Bullying Specialists (HIB)

X1E1 The motion to approve the Findings of the Anti-Bullying Specialists (HIB) at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

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Acceptance of Fire and
Lockdown Drills

X1E2 The motion to approve the acceptance of Fire and Lockdown Drills At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

Nursing Plans

X1E3 The motion to approve and submit the 2017-2018 Nursing Plans to the County Office of Education.

Dance Choreographer

X1E4 The motion to approve Dynasty Spirit Elite All Stars as dance choreographer for the Winter Dance/ Cheer team, the week of December 4th. No cost to the board.

Pitman Basketball Tournament

X1E5 The motion to approve the Boys and Girls Basketball teams to participate in the Pitman Basketball Tournament to be held on December 26th and 27th. Cost to the board \$600. Acct #: 11-402-100-800-00-60-ATH

Recognition Events

X1E6 The motion to approve attendance at Banquets/ Recognition dinners/ lunches for Winter athletes if they are selected as recipients of any award. School will pay for athlete, coach and parents. Approximate cost \$30 per person.

NJAJE State Festival

X1E7 The motion to approve registration for the Overbrook Jazz Band for the NJAJE State Festival held in March 2018. Cost to board \$275. Acct #: 11-401-100-800-00-60-OHS

All South Jersey Choir

X1E8 The motion to approve the registration/ music fee for All South Jersey Choir Participants. Costs to board \$30 per student. Acct #: 11-401-100-800-00-60-OHS

Disposal of Books

X1E9 The motion to approve the disposal of books from Overbrook High School Library.

F. ITEMS OF GENERAL INTEREST

XIF1 Principal Reports

XIF1a – Overbrook High School

XIF1b – Pine Hill Middle School

XIF1c – John H. Glenn Elementary School

XIF1d – Dr. Albert Bean Elementary School

XIF2 Athletic Report

XIF3 Child Study Team Report

XIF4 Curriculum & Instruction Report

XIF5 Staff Attendance

XIF6 Student Enrollment

XIF7 Home Instruction

XIF8 Nurse's Report

XIF9 Upcoming Events-

a. Pine Hill Holiday Open House- December 9, 2017

b. Pine Hill Christmas Parade- December 3, 2017

XIF10 Award- NJEA Frederick L. Hipp Foundation for Excellence in Education Program

XII - SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Motioned by Mr. Gallagher seconded Ms. Reed Roll Call Vote. All in favor. Mrs. Browne Abstained #11.

A. INFORMATION

None at this time.

B. CORRESPONDENCE

1. Berlin Board Minutes- October 19, 2017 Action Meeting Minutes

C. MINUTES

Work session Minutes

XIIC 1 September Meeting Minutes –September 19, 2017

XIIC 2 October Meeting Minutes - October 21, 2017

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D. FINANCE

Secretary Report **XIID1** The Board Secretary certifies that no line item accounts in September and October 2017 have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report **XIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September and October 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of September.

Board Secretary **XIID3** Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification **XIID4** Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the August Secretary's Monthly Financial Report and the August Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Line Item Transfers
September and October **XIID5**

Payment of Bills for October 2017 **XIID6a**

a. Bill List October 29 - \$33,490.55

Payment of Bills for November 2017 **XIID 7a - XIID 7b- XIID 7c- XIID 7d**

a. Bill List General Fund Nov 1 - \$314,988.38

b. Bill List General Fund Nov 16 - \$807,269.67

Total out of General Account: \$1,122,258.05

c. Bill List Cafeteria Fund 11/16/17 \$108,506.22

Check # 1313- \$12.30	Check # 1319- 12.45
Check # 1314- \$7.35	Check # 1320- \$48.55
Check # 1315- \$5.80	Check # 1321- \$14.05
Check # 1316- \$9.55	Check # 1322- \$10.60
Check # 1317- \$7.95	Check # 1323- \$19.60
Check # 1318- \$17.95	Check # 1324- \$18.70
<u>Total \$184.85</u>	

Comprehensive Maintenance Plan **XI1D8** The motion to approve the 2017-2018 Comprehensive Maintenance Plan.

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Transportation

XIID9 The motion to approve the following transportation routes for Pine Hill students due to various situations. The following routes are for DCP&P and McKinney-Vento.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number/ Vendor</u>	<u>Cost</u>
Pine Hill	Black Horse Pike Regional	2089023328	9/20/17	6/30/18	11-000-270-514-00-00-BUS	\$3,100.23

Student Tuition Contracts

X11D10 The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Black Horse Pike Reg.	Gr. 12 - SE	115204	09/07/17	06/30/18	10-1320-200	\$21,285.00
Gloucester Twp	Gr. 6 - SE	115212	09/07/17	06/30/18	10-1320-200	\$21,285.00
Camden	Gr 12	6825167141	9/7/17	6/30/18	10-1320-200	\$15,069
Waterford Twp	Gr 11-SLD	7244779505	9/7/17	6/30/18	10-1320-200	\$21,285
Vineland	Gr 7	1455035661	9/7/17	6/30/18	10-1320-200	\$15,000
Pine Hill	Gr 7	3449672397	11/4/17	6/30/18	11-000-100-562-00-00-BUS	\$11,341.40

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Pine Hill	Gr 2	118265	9/7/17	6/30/18	11-000-100-561-00-00-BUS	\$11,722.00
Pine Hill	Gr 7	118267	9/7/17	6/30/18	11-000-100-561-00-00-BUS	\$12,197.00
Pine Hill	Gr 9	118266	9/7/17	6/30/18	11-000-100-561-00-00-BUS	\$11,974.00
Pine Hill	Gr 12	2089023328	9/20/17	6/30/18	11-000-100-561-00-00-BUS	\$15,369.48
Pine Hill	Gr 5		9/7/17	6/30/18	11-000-100-561-00-00-BUS	\$13,445.00

Out of District Placements

X11D11 The motion to approve the student(s) listed be approved for Out of District Placement.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	ARK Educ Ser	108916	10/1/17	10/31/17	11-219-100-30-000-00-CST	\$42,012
Pine Hill	Brookfield	114423	11/6/17	6/30/17	11-000-100-566-00-00-BUS	\$58,320
Pine Hill	REAL Center	115017	11/6/17	6/30/18	11-150-100-300-00-00-CST	\$25,480
Pine Hill	GCSSD-Bankbridge- South Middle Campus	118590	11/13/17	6/30/18	11-000-100-565-00-00-BUS	\$37,800 \$3,000.00 Out of County Fee \$39,960 1:1 Aide
Pine Hill	Kingsway Learning Center	115465	11/6/17	6/30/18	11-000-100-566-00-00-BUS	\$51,881
Pine Hill	Brookfield	114423	11/6/17	6/30/18	11-000-100-566-00-00-BUS	\$41,005

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Pine Hill	Archway	111947	9/7/17	6/30/18	11-000-100-566-00-00-BUS	1:1 bus aide \$8,100
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Educational Instruction
Instruction Services

X11D12 The motion to approve the student(s) listed for Educational

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	Education Inc	112096	10/8	10/14	11-219-100-30000-00-CST	\$330
Pine Hill	Education Inc	118289	10/20	10/30	11-218-100-30000-00-CST	\$198
Pine Hill	Education Inc	118520	10/23	TBD	11-219-100-30000-00-CST	\$660
Pine Hill	CHOP-Phila	111983	11/1	11/15	11-150-100-30000-00-BUS	\$607.09

Resolution for Cost Reimbursement
Procure Food Service Mgmt.

X11D13 The motion to adopt the resolution to request the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a "Fixed Price" basis and allow the option of continuing to use a "Cost Reimbursement procurement model; or in the alternative, a "Fixed Price" procurement method.

Budget Calendar

X11D14 The motion to approve the Budget Calendar for the 2018-2019 School Year.

College Board AP Award

X11D15 Motion to Accept a \$250 award for AP Coordinator for recognition and administering the AP Exam. Revenue Acct: 20-1900-007 Expense Account: 20-007-100-600-00-60-OHS.

Chromebooks Glenn School

X11D16 The motion to approve the purchase of 30 Chromebooks for the Glenn School. Cost \$8,626.19 State Contract WN23AGW Account Number: 11-190-100-610-00-10-GLN

Homeless Liaison

X11D17 The motion to approve Patricia Blaylock as the District Homeless Liaison.

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E. FACILITIES

- Use of Facilities **X11E1** The motion to approve the facilities in accord with the data presented.
- District Projects **X11E2** The motion to approve Northeast Electrical Services, Williamstown, NJ through the Ed Data Contract to purchase and install LED lighting and lighting control panel at the Overbrook High School Auditorium.. The cost 31,564.20. Account Number: 12-000-400-450-42-00-OHS
- Facilities Purchasing
Dump Truck **XIIE3** The motion to approve the purchase of a Ford F-350 Dump Body 2017 total cost \$38,177. Account Number: 12-000-263-730-00-00-OPR

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

- Open Floor to Public **XIII.** Motioned by Mr. Gallagher, seconded by Mr. Bermingham to open the floor statements for public.
1. Jessica Denney- PHEA- the association is available to meet and has met with mediator; filing report to go to Fact Finder.
 2. Bea Fugueroa- Pine Hill- has concerns regarding the purchase of a dump truck for grounds and facilities use. Pleased that teachers at the PHMS are so active in pursuing grants. She suggested that we move drains at Glenn School; would like to see Out of District placements brought back to the district; asked about old and new business as well as public comments.
- Close Floor to Public **XIII.** There being no further statements, it was motioned by Mr. Gallagher seconded by Mr. Freiling to close the floor. Voice vote. All in favor.

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XV. OLD BUSINESS- none at this time.

XVI. NEW BUSINESS-

Motioned by Mr. Gallagher seconded by Mr. Freiling. Roll Call Vote. All in favor. Ms. Parker abstained.

1. Removal of Job Description - The motion to approve the removal of the School Site Manager job description that was approved at the October 24, 2017 board meeting. Job description is pending negotiations.
2. Days without Pay - The motion to approve employee# 1030 to take 2 days without pay, February 8, 2017 & February 9, 2017.

Suggestion by Mr. Freiling to promote the positive work at the high school and form a committee to determine the best method.

Motioned by Mr. Gallagher, seconded by Ms. Young, to have Mrs. Cooper represent the committee to rename a street in Pine Hill Roger Schwartz Street. Voice vote, all in favor.

Motioned by Mr. Gallagher, seconded by Ms. Reed. Ms. Parker abstained, all others in favor.

Addendum- Field Trips

XVII The motion to approve the following field trips in accord with the data presented. Pending Insurance Approval

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost: Admission (A) Transportation (T)</u>	<u>Account No. Admission (A) Transportation (T)</u>
12/8/17	Finance & Leadership for Youth	PHMS	Washington DC	(A): -0- (T): N/C	A. & (T): Paid by Camden County Youth Leadership
12/17	Finance & Leadership for Youth	PHMS	New York City	(A): -0- (T): N/C	B. & (T): Paid by Camden County Youth Leadership
12/27/17	Finance & Leadership for Youth	PHMS	Lancaster, PA	(A): -0- (T): N/C	C. & (T): Paid by Camden County Youth Leadership

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- Addendum- Donation **XVI** The motion to accept donation in the amount of \$700.00 from Pine Hill Rams Baseball Organization.
- Motion to Adjourn **XV** Motioned by Mr. Gallagher, seconded by Ms. Reed to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:30pm
- Next Board Meeting Tuesday, December 19, 2017 at 6:30pm

Deborah A. Piccirillo, School Business Administrator

Date