

Pine Hill Board of Education Meeting

Tuesday, September 18, 2018 - 6:30pm

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 28, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Mr. Thomas Bermingham	Present
Ms. Christine Boyd	Present
Ms. Zipporah Daniels-Browne	Absent
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present *arrived 6:45
Mr. Les Gallagher	Present
Ms. Lois Parker	Absent
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

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Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amu Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
Karim Fisher	Vice Principal- OHS *arrived 7:22
James Scott	Technology
Jessica Denney	President PHEA

No members of the public were in attendance.

V. Motion to Caucus: No Caucus

VI. PRESENTATIONS

- 1. Superintendent's Goals-** Dr. Koczur shared his plan for the 18-19 school year to achieve his goals.
- 2. 2018 PARCC Data -** Ms. Daunoras stated the District test scores need improvement. We are working with staff to identify strategies that will help improve the scores. Mr. Freiling expressed concerns for HS math. He also asked if our staff has access to the assessment. Ms. Daunoras stated we can separate data by staff.

Karim Fisher arrived 7:22

VII. OPEN MEETING TO THE PUBLIC

Motioned by Ms. Reed seconded by Ms. Corry. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address.

NONE

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Mr. Freiling seconded by Ms. Reed. Voice vote, all in favor.

IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- Grants- After School \$10,000 Camden County pending approval from County

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- 2. AD HOC Committee – Finance- None at this time.
- 3. AD HOC Committee – Negotiations- None at this time.
- 4. AD HOC Committee – Personnel- None at this time.
- 5. AD HOC Committee – Policy - Several 1st & 2nd on agenda.
- 6. AD HOC Committee – Property- the committee did a walk thru of OHS 9/17
- 7. AD HOC Committee – Student Disciplinary Review- None at this time.
- 8. AD HOC Committee - Community Relations- None at this time.

X. LIAISON REPORTS

- 1. Camden County Educational Services Commission – None
- 2. Camden County School Boards Association – 10/2- Meeting at Villari’s
- 3. DEAC Committee – None
- 4. Municipal Alliance – Back to School Night- Anti Bully Red week
- 5. NJ School Boards Association – None
- 6. Pine Hill Borough Liaison – working on new park- grant; pilot Curb my Clutter
- 7. Education Foundation - Fall Festival; Trunk or Treat 10/25; Community Clean Up
- 8. PTO – Joe Corbi Pizza-Bean & Glenn. Glenn Book Fair; Texas RoadHouse
- 9. School Site Councils:
 - a. John H. Glenn Elementary School
 - b. Dr. Albert Bean Elementary School
 - c. Pine Hill Middle School
 - d. Overbrook High School

XI. SUPERINTENDENT'S REPORT

Motioned by Ms. Reed seconded by Ms. Young. Ms. Reed abstained A3a, A4a, A5a, A6a, A7a, C1a, D1a, D2a, D3a, D4a, D5a. Mr. Freiling abstained A3a, A4a, A5a, A6a, A7a,C1a, D1a, D2a, D3a, D4a, D5a. Roll Call. Approved 8-0

A. Personnel

The Superintendent recommends approval of the following items:

- 1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>

b. Grades 9th-12th grade:

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<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0310*	09/01/18-09/21/18	13 (S)			

*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Nandi Walker	OHS	Instructional Assistant	08/27/18*	Resignation
Noel Stio	OHS	Secretary	09/28/18	Resignation

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary based on PHEA contract.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Rachel Layton	Danielle DiAmbrosio	Glenn	LTS - 3rd Grade	10/9/18	B, BA	\$52,373	11-120-100-101-57-10-GLN
Elizabeth Pardi		Glenn	Lunch Aide	09/06/18*		\$12.13/hr	11-000-262-107-00-10-GLN

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b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Claudia Biddle	OPEN	OHS	Twilight Art	09/01/18 *		\$27/hr	11-423-100-101-51-60-OHS
Alec Nicolai	Jessica Tanski	OHS	Physical Ed/ Special Ed Resource teacher	09/01/18 *	B, BA	\$52,373	
Kelli Gibbons	Amanda Redrow	OHS	English Teacher	09/01/18 *	B, BA	\$52,373	11-140-100-101-00-60-OHS

4. Salary Adjustment - Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Elizabeth Somers	Glenn	2nd Grade teacher	L, BA+15	\$69,102	Retro to 09/01/18

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>

5. Project Success - Motion to approve the following staff for Project Success after school tutoring program for the 2017-2018 school year at a rate of \$27/hr payable through NCLB/ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR

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a. Grades PreK-8th grade:

Staff	School
Jennifer Koontz	Glenn
Wendy Webb	Glenn
Mary Grasmick	Glenn
Fawn Mutschler	Glenn
Cindi Marrero	Bean
Nancy Sceia	Bean
Barbara Newell	Bean
Jeanette Duffy	Bean
Megan Blakelock	Bean
Melissa Ryan	Bean
Gabrielle Foster	Bean
JoAnne Curley	Bean
Nicole Smith	Bean
Zehava Halpern	Bean
Brittany Nelson	Bean
Amy Kalvaitis	Bean
Terry Ciotto	Bean
Jennifer Dugan	Bean
Karen Simons	Bean
Karen Bennett	Bean

6. Mentors - Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education's Provisional

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Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

a. Grades PreK-8th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Marcy Gregg	Bean	Music Teacher	Cathy Leone	09/04/18
Ilana Morris	Bean	Special Education Teacher	Julie Sara	09/04/18

b. Grades 9th-12th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Christopher Prescott	OHS	Business Teacher	Misty Procopio	09/04/18
Alec Nicolai	OHS	Physical Education/Spec Ed Teacher	Mark Bottino	09/04/18

7. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the **2018-2019** School Year. Stipends per PHEA contract.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Jeanette Duffy	Bean	Morning Duty	\$44/hr	11-401-100-101-00-20-BE N

b. Grades 9th-12th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Lauren Covaci	OHS	English Facilitator	\$2,189	11-401-100-101-00-60-O HS
Danielle Magazu	OHS	Pep Band Director	\$2,500	11-401-100-101-00-60-O HS

8. Coaches - Be it resolved that the coaches listed below be approved for the **2018-2019** school year in accord with the data presented.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
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b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Misty Procopio	OHS	Unified Sports Advisor			Paid by Unified Sports Grant
Danielle Anari	OHS	Unified Club Advisor			Paid by United Sports Grant
Misty Procopio	OHS	After school Supervision	Fall	\$27/hr	11-402-100-100-51-60-ATH
Hannah Do	OHS	After school Supervision	Fall	\$27/hr	11-402-100-100-51-60-ATH
Danielle Franchetti	OHS	After school Supervision	Fall	\$27/hr	11-402-100-100-51-60-ATH
Mike Charboneau	OHS	After school Supervision	Fall	\$27/hr	11-402-100-100-51-60-ATH
Alec Nicolai	OHS	Assistant Football Coach	Fall	\$6,473 Prorated	11-402-100-100-51-60-ATH

9. Fine Arts Dept - Be it resolved that the following positions listed below be approved in accord with the data presented.

<u>School</u>	<u>Name</u>	<u>Event</u>	<u>Position</u>	<u>Stipend or Cost</u>	<u>Account No.</u>
OHS	Ruslan Odinstov	Choral Concerts 12/13/18 & 05/22/19	Musical Accompanist	\$250 per concert	11-401-100-500-00-60-OH S
OHS	Larissa Danowitz	Fall Play and Spring Musical	Set Designer	\$600 per Show	11-401-100-100-51-60-OH S

B. Policy

1. # Policies - The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
R5200	2nd	Attendance	XI B1a
P1613	2nd	Disclosure and Review of Applicant's Employment History	XIB1b
P2430	2nd	Co-Curricular Activities	XIB1c
P5512	2nd	Harassment, Intimidation and Bullying	XIB1d
R1613	2nd	Disclosure and Review of Applicant's Employment History	XI B1e
R5600	2nd	Pupil Discipline Code of Conduct	XIB1f

C. Finance

The Superintendent recommends approval of the following items:

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
18-19 SY	PHMS	Music Department	Box Tops	PHMS	Raise funds to support music program
18-19 SY	Glenn	School wide	Box Tops	Glenn	Support Student Activities

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
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10/2/18	OHS	Boys Cross Country	Spirit Night	Panera, Cross Keys Road	Raise funds to support Boys Cross Country
10/9/18	OHS	Girls Cross Country	Spirit Night	Panera, Cross Keys Road	Raise funds to support Girls Cross Country
10/22/18	OHS	Leo Club	Feather Sale	OHS	Raise funds to support Thanksgiving Food Drive
10/25/18	OHS	Art Club	"Haunted High School"	OHS	Raise funds to support club activities
11/7/18	District	All Staff/Students	National Jeans for Troops Day	All Buildings	Support GIGo Fund
1/18/19	OHS	Leo Club	Pretzel / Water sale on ½ day	OHS	Raise funds for Senior Scholarship
5/10/19	OHS	Leo Club	Pretzel / Water sale on ½ day	OHS	Raise funds for Senior Scholarship

D. Curriculum

The Superintendent recommends approval of the following items:

1. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2018-2019 school year in accord with the data presented.
 - a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
9/26/18	Tracy Fowler Lisa Short	Leadership for Culturally Responsive Schools Workshop	NJCEE, Rowan Technology Park	Travel Only \$17.00	11-000-223-500-00 -

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10/5/18	Renee Gilson Jennifer Zane	Jostens Fall Yearbook Workshop	Jostens, Lindenwold High School	Travel Only \$5.44	
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b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
9/25/18	Ken Koczur Heidi Daunoras	Active Shooter Training	NJOHSP, Camden County College Police Academy, Blackwood NJ	Travel Only \$7.08	
9/26/18	Karim Fisher	Leadership for Culturally Responsive Schools Workshop	NJCEE, Rowan Technology Park	Travel Only \$8.50	11-000-240-500-0 0-60-OHS
09/28/18	Kim Seifring Heidi Daunoras Nicole Kerber	Educating the Whole Child Conference	NJASCD FEA Conference Ct. Monroe Twp NJ	\$405.00 Travel \$102.11	11-000-240-500-0 0-00-CST/60-OHS /11-000-221-500- 00-00-CUR
10/01/18	Pat Blaylock	McKinney Vento Homeless Education	Gloucester Co. Spec. Services School Dist.	Travel Only \$5.70	11-000-251-500-0 0-00-BUS
10/11/18	Ken Koczur	Restorative Classroom Management	I Solutions Group, Princeton NJ	\$209.00 Travel \$8.62	11-000-230-590-0 0-00-BUS
11/2/18	Holly Lewis	Fall 2018 Secondary School Counselor Training	HESAA, Rowan College at Glo. County	Travel Only \$6.26	
5/7/19	Pat Blaylock Erica Fean	Administrative Assistant Program	NJASBO, Mt. Laurel NJ	\$100.00/ Person Travel	11-000-230/251-0 0-00-BUS

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				\$16.76	
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*Ratify

2. Guest Speakers - The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
10/12/18		3 Screens Production	PHMS	Positive Difference now to avoid dangerous & destructive choices as they grow older	\$850	11-190-100-320-00-30-PHM

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
10/23/18	Janelle Gibson	Camden County College	21st Century Scholars	Financial Aid Presentation	-0-	N/A
Nov. or Dec 2018			21st Century Scholars	Student "Alumni Day"	-0-	N/A

3. Field Trips - The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost: Admission (A) Transportation (T)</u>	<u>Account No. Admission (A) Transportation (T)</u>
10/23/18	PMD Class	Glenn	Zimmerman's	(A): -0-	(A): N/A

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			Farm Market	(T): -0-	(T): In- District Transp.
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b. Grades 9th - 12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
9/15/18	All State Choir	OHS	Piscataway High School, Piscataway NJ	(A): -0- (T): \$443.55	(A): N/A (T): 11-000-270-512-00-60-BUS
9/20/18	Athletes/ Coaches	OHS	Jeff Hatch Presentation Sterling High School	(A): -0- (T): \$59.14/hr/bus	(A): N/A (T): 11-000-270-512-00-60-BUS
10/5/18	21st Century	OHS	Franklin Institute, Philadelphia PA	(A): -0- (T):	(A): N/A (T): 11-000-270-512-00-60-BUS
10/13/18	All State Choir	OHS	Edison High School, Edison NJ	(A): (T): \$443.55	(A): (T):11-000-270-512-00-60-BUS
10/20/18	Model United Nations	OHS	Eastern High School, Voorhees NJ	(A): -0- (T): \$473.12	(A): N/A (T): 11-000-270-512-00-60-BUS
10/25/18	12th grade students	OHS	Riverwinds, West Deptford - College Fair	(A): -0- (T): N/A	(A): N/A (T): Provided by College Fair
10/27/18	All State Choirs	OHS	Edison High School	(A): -0- (T): \$443.55	(A): N/A (T): 11-000-270-512-00-60-BUS
11/07/18	History/Theatre Classes	OHS	Richard Rogers Theatre, NY	(A): \$630.00 (T):\$1,478.50+ Tolls & Parking	(A): Students (T): 11-000-270-512-00-60-BUS

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11/07/18	All State Mixed Choir	OHS	Claridge Hotel, Atlantic City NJ	(A): -0- (T): \$118.28	(A): N/A (T): 11-000-270-512-00-60-BUS
11/17/18	All South Auditions	OHS	Woodstown High School	(A): -0- (T): \$59.14/hr/bus	(A): N/A (T): 11-000-270-512-00-60-BUS
11/18/18	All State Mixed Choirs	OHS	NJPAC Center, Newark NJ	(A): -0- (T): \$709.68	(A): N/A (T): 11-000-270-512-00-60-BUS
12/1/18	All South Choirs	OHS	Lenape High School	(A): -0- (T): \$354.84	(A): N/A (T): 11-000-270-512-00-60-BUS
01/05/19	All South Choirs	OHS	Lenape High School	(A): -0- (T): \$354.84	(A): N/A (T): 11-000-270-512-00-60-BUS
01/10/19	All South Choirs	OHS	Rowan University	(A): -0- (T): \$384.41	(A): N/A (T): 11-000-270-512-00-60-BUS
01/18/19	All South Choirs	OHS	Lenape High School	(A): -0- (T): \$354.84	(A): N/A (T): 11-000-270-512-00-60-BUS
01/25/19	All South Choirs	OHS	Washington Twp High School	(A): -0- (T): \$354.84	(A): N/A (T): 11-000-270-512-00-60-BUS
01/26/19	All South Choirs	OHS	Washington Twp High School	(A): -0- (T): \$295.70	(A): N/A (T): 11-000-270-512-00-60-BUS
1/27/19	All South Choirs	OHS	Washington Twp High School	(A): -0- (T): \$399.20	(A): N/A (T): 11-000-270-512-00-60-BUS

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02/03/19	All State Treble Choirs	OHS	JFK High School, Iselin NJ	(A): -0- (T): \$473.12	(A): N/A (T): 11-000-270-512-00-60-BUS
05/29/19	Leo/Interact Club	OHS	Morey's Pier Education Extravaganza, Wildwood NJ	(A):\$1,050.00 (T): \$532.26	(A): Students (T): 11-000-270-512-00-60-BUS

4. Curriculum - The motion to approve the following curriculum as presented in the table below:
Please see attachments

a. Grades PreK- 5th

Grade Span	Academic Area	Course	Attachment
6-8	Math	Math Grade 6	XID5a1
6-8	Math	Math Grade 7	XID5a2
6-8	Math	Math Grade 8	XID5a3

b. Grades 9th - 12th

Grade Span	Academic Area	Course	Attachment

5. Field Experience - The motion to approve the persons listed be approved for field experience/student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Fall 2018	Shawn Clerkin	The University of the Arts	Music Education	John Bauman	Glenn

b. Grades 9th - 12th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>

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Fall 2018	Danielle Matias	Rowan University	Field Experiences in Psychology	Lara Koenig	OHS/ CST
Fall 2018	Lacy Byrd	Camden County College		Lindsey Sampolski	OHS

E. Miscellaneous

The Superintendent recommends the approval of the following items:

1. Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **None at this time.**
2. Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **None at this time.**
3. 2018 - 2019 School Calendar - The motion to approve the revised 2018-2019 School Calendar. **See Attachment XI E3**
4. Play Unified Grant - The motion to accept the Play Unified Grant in the amount of \$3,500.00, from the Special Olympics, to continue with our Unified Sports and Club program.
5. Site Manager Observation Instrument - The motion to approve the Site Manager observation instrument to reflect duties as listed in job description. See Attachment [XI E5](#)
6. Senior Privilege - The motion to approve Overbrook High School student #118005 to use Senior Privilege to complete 12th grade at Overbrook High School although parents have moved out of Overbrook receiving area.

F. Items of General Interest

1. Principal's Reports
 - a. **Overbrook High School - See Attachments XI F1a**
 - b. **Pine Hill Middle School - See Attachments XI F1b**
 - c. **John H. Glenn Elementary School - See Attachments XI F1c**
 - d. **Dr. Albert Bean Elementary School - See Attachments XI F1d**
2. Athletic Report (Mrs. Sheryl Smith) - **See Attachment XI F2**
3. Child Study Team Report (Dr. Kim Seifring) - **See Attachment XI F3**
4. Curriculum & Instruction/ Technology Report (Mrs. Heidi Daunoras) - **See Attachment XI F4**
5. Staff Attendance - **See Attachment XI F5**
6. Student Enrollment - **See Attachment XI F6**

Tuesday, September 18, 2018 - 6:30pm

7. Home Instruction - **See Attachment XI F7**
8. Nurse's Report - **None at this time**
9. Upcoming Events -

XII. BUSINESS ADMINISTRATOR'S REPORT

Motioned by Ms. Boyd seconded Ms. Young. Roll Call Vote. Mr. Bermingham abstained all. Mr. Freiling abstained D8a,D9a, D11 E1a, Ms. Reed abstained D8a,D9a, D11 E1a. 7-0-1 motion passed.

A. Information -

- Reminder- anyone who needs to complete mandated training please contact the board office to have us register you for your training.
- Reminder- Please complete the Board Self Evaluation.
- The NJSBA Convention is October 22-25, 2018 at the Atlantic City Convention Center.
- Camden County School Boards Assoc. Meeting- October 2, 2018, 6-9 pm at Villari's Lakeside

B. Correspondence

1. Berlin Twp. Board Minutes- July 26, 2018- See Attachment **XII B1a**
2. Berlin Twp. Board Training Minutes- August 13, 2018 **XII B1b**
3. Clementon Board Minutes - May 29, 2018- See Attachment **XII B2**
4. Nutri Serve Update - **See Attachment XII B3**

C. (#)Minutes

1. August 21, 2018- Regular Meeting Minutes **See Attachment XIIC 1**
2. August 21, 2018- Caucus Meeting Minutes **See Attachment XIIC 2a- XIIC 2b**

D. Finance

1. Secretary's Report - The Board Secretary certifies that no line item accounts in August 2018 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**See Attachment XII D1**

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of August. **See Attachment XIID 2**

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3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the August Secretary's Monthly Financial Report and the August Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for August- **See Attachments XIID 5**

6. Payment of Bills for August 2018 - **See Attachment XIID 6a**

a. Bill List General Accts (10-40)- August 29, 2018- \$388.65

7. Payment of Bills for September 2018 **See Attachment XIID 7a - XIID 7b- XIID 7c**

a. Bill List General Accts (10-40) - Sept. 4, 2018- \$236,439.73

b. Bill List General Accts. (10-40)- Sept.13, 2018 -\$1,006,877.49

c. Bill List Cafeteria Fund (61)- Sept.13, 2018- \$560.00

8. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for tuition, McKinney-Vento and DCP & P.

Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Lindenwold	Gr. 8	9/6/18	6/30/19	11-000-100-56 1-00-00-BUS	\$13,280
Pine Hill	Collingswood	115302- Gr. 5	9/6/18	6/30/19	11-000-100-56 1-00-00-BUS	\$14,273
Pine Hill	Collingswood	115300- Gr. 7	9/6/18	6/30/19	11-000-100-56 1-00-00-BUS	\$14,609
Monroe Twp.	Glenn	117157- Gr. 4	9/6/18	6/30/19	10-1320-200	\$13,800

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Lindenwold	Glenn	114708-Gr. 2-LLD	9/6/18	6/30/19	10-1320-200	\$19,000
Irvington	Bean	119020-Gr. 1	9/6/18	6/30/19	10-1320-200	\$13,800
Glouc. Twp	Glenn	119024-Gr. 1	9/6/18	6/30/19	10-1320-200	\$13,800
Glouc. Twp	PHMS	115212-Gr. 7-LLD	9/6/18	6/30/19	10-1320-200	\$19,000
Glouc. Twp	PHMS	117601-Gr. 7-LLD	9/6/18	6/30/19	10-1320-200	\$19,000
Glouc. Twp	Glenn	118484-Gr. 1	9/6/18	6/30/19	10-1320-200	\$13,800
Stafford Twp	Glenn	117948-Gr.2	9/6/18	6/30/19	10-1320-200	\$5,750
Clayton	Glenn	119108-Gr. K	9/11/18	6/30/19	10-1320-200	\$8,751
Voorhees	Bean	119116-Gr. K	9/13/18	6/30/19	10-1320-200	\$8,652

b. Grades 9-12th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Collingswood	115304-Gr. 9	9/6/18	6/30/19	11-000-100-5 61-00-00-BUS	\$14,405
Waterford	OHS	109054-Gr. 12	9/6/18	6/30/19	10-1320-200	\$15,500

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Lindenwold	OHS	119123-Gr. 9	9/13/18	6/30/19	10-1320-200	\$15,069
Lindenwold	OHS	119124-Gr. 11	9/17/18	6/30/19	10-1320-200	\$14,897

9. Educational Instruction - The motion to approve the student(s) listed be approved for Educational instruction Services.

a. Grades PreK-8th grade:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	ARK	117302	9/6/18	6/30/19	11-219-100-320-00-00-CST	\$30/hr NTE \$12,300

b. Grades 9th -12th:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	ARK	111962	9/6/18	6/30/19	11-219-100-320-00-00-CST	\$30 hour NTE \$12,300
Pine Hill	ARK	114715	9/6/18	6/30/19	11-219-100-320-00-00-CST	\$30 hour NTE \$12,300

10. Tuition Contract for Camden County Technical School- The motion to approve the CCTS tuition contract for the 18-19 school year. Per pupil cost is \$3,265 per student for 55 students plus the tuition adjustment from 2016-2017 school year of \$205 for a total cost of \$179,780. Account Number(s): 11-000-100-563-00-00-BUS and 11-000-100-564-00-00-BUS

11. New Jersey Consortium for Equity and Excellence - Approval to join the New Jersey Consortium for Equity and Excellence for the 2018-2019 School year at a cost of \$9000.00 and to bill cost for two consortium seats to Berlin Twp. Schools and Clementon Schools at a rate of \$1800.00 per seat. Payable through account no: 11-000-223-500-00-10-CUR, 11-000-223-500-00-20-CUR, 11-000-223-500-00-30-CUR, 11-000-223-500-00-60-CUR

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12. Testing for Lead Statement of Assurance- The motion to approve submission of the statement of Assurance to the Department of Education for the Lead Testing. This submission is for the 17-18 school year.

E. Facilities

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.
a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
10/2/18	MS	Village of Little Mill HOA Meeting	\$200.00
11/28/18	MS	Village of Little Mill HOA Meeting	\$200.00

- b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
8/13/18 - 11/19/18	OHS	Overbrook Jr. Wrestling Practice	N/C
5/4/19 - 5/5/19	OHS	The Royal Dance Competition	\$10,050.00

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Reed, seconded by Ms. Young to open the floor to statements for public.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address. **NONE**

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Mr. Freiling seconded by Ms. Reed to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- NONE

XVI. NEW BUSINESS- Motioned by Ms. Reed, seconded by Ms. Corry. Roll call vote, Ms. Reed abstained 2, 6a. Mr. Freiling abstained 2, 6a. Motion passed(8-0).

Pine Hill Board of Education Meeting

Tuesday, September 18, 2018 - 6:30pm

The Superintendent recommends approval of the following items:

1st _____ 2nd _____ Roll Call

1. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the **2018-2019** School Year. Stipend per PHEA contract.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>

b. Grades 9th-12th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Jennifer Kane	OHS	Pep Band Assistant	\$2,000	11-401-100-101-00-60-OHS
Tom Harbora	OHS	Pep Band Assistant	\$2,000	11-401-100-101-00-60-OHS

2. PSAT Testing - The motion to approve 8th grade PSAT Testing for approximately 120 students on October 23, 2018 at the Pine Hill Middle School. Cost to Board \$1,320.00. Account # 11-000-218-600-00-30-CUR

3. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2018-2019 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
10/31/18 -2/22/19	Kim Seifring	Special Ed Litigation Certificate Program	Foundation for Education Admin	\$450.00	11-000-240-500- 00-00-CST

Pine Hill Board of Education Meeting

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4. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
10/13/18	OHS	Varsity Club	Hand out Purple Ribbons and accept donations	Football Game	Support former graduate diagnosed with advanced Hodgkin's Lymphoma

5. Grandstand Renovation Project-The motion to approve the renovation and installation of the "Home Grandstands" purchased through Nickerson Corp. Union Beach, NJ. Pricing based off of the agreement with #65MCECCPS --Middlesex Bid \$315,000
Account No. 12-000-400-450-48-00-OHS

6. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Yale- Cherry Hill	117302	9/21/18	6/30/19	11-000-100-5 61-00-00 BUS	\$283.40 per diem

XVII. NEXT BOARD MEETING - Meeting Tuesday, October 16, 2018 at 6:30pm

XVIII. Motion to Adjourn: Motioned by Ms. Reed, seconded by Ms. Corry to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:22 pm.

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Deborah A. Piccirillo, School Business Administrator

Date