

Tuesday, October 16, 2018 - 6:30pm

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 28, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Mr. Thomas Bermingham	Absent
Ms. Christine Boyd	Present
Ms. Zipporah Daniels-Browne	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Absent
Mr. Randy Freiling	Present
Mr. Les Gallagher	Present
Ms. Lois Parker	Absent
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

Also present were:

Dr. Kenneth Koczur Superintendent of Schools

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Deborah Piccirillo	School Business Administrator
Andrew Li	Board Solicitor
Heidi Daunoras	Director of Curriculum
Adam Lee	Principal- OHS
Dan Schuster	Principal- Bean
Nicole Kerber	Supervisor of Guidance
Sheryl Smith	Athletic Director
James Scott	Technology

One member of the public in attendance.

V. Motion to Caucus:

Motioned by Mr. Gallagher, seconded by Mrs. Young at 6:37 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #10162018 authorizing legal and executive session as the issues to be discussed pertained to student, personnel and legal matters. (Attachment V)

Motion to Return from Caucus: Motioned by Mr. Freiling seconded by Ms. Reed at 7:21 pm to come out of executive session. Voice vote. All in favor.

VI. PRESENTATIONS

1. Oath of Office- Elizabeth King sworn in.
2. School report card- Tom Diaz: Presented HIB report. We met or exceeded the legal requirements.
3. Student recognition- Mr. Lee: James Barnes attended the Future Physician's Conference in Washington, D.C. Darien Brown received a commendation from the National Merit Scholarship Committee.

VII. OPEN MEETING TO THE PUBLIC

Motioned by Mr. Gallagher seconded by Ms. Cooper. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address.

- Debbie Barrett thanked everyone for their help with the gifting program. She also thanked the police department for their monetary gift as well as canned goods.

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Mr. Gallagher seconded by Ms. Young. Voice vote, all in favor.

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IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- None at this time.
2. AD HOC Committee – Finance- None at this time.
3. AD HOC Committee – Negotiations- None at this time.
4. AD HOC Committee – Personnel- None at this time.
5. AD HOC Committee – Policy - None at this time.
6. AD HOC Committee – Property- None at this time.
7. AD HOC Committee – Student Disciplinary Review- None at this time.
8. AD HOC Committee - Community Relations- will set a date to meet.

X. LIAISON REPORTS

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association – None
3. DEAC Committee – None
4. Municipal Alliance – Back to School Night- None
5. NJ School Boards Association – Mr. Gallagher shared that there are many training opportunities at the convention in Atlantic City in October.
6. Pine Hill Borough Liaison – None
7. Education Foundation - Fall Festival Nov. 17th; Oct. 20-Nov.9- Fun Shapes; Trunk or Treat Oct. 25
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School
 - b. Dr. Albert Bean Elementary School
 - c. Pine Hill Middle School- Oct. 9 dress code committee met
 - d. Overbrook High School- Oct. 23rd met- W. Branch Ave received a grant to replace the playground equipment

XI. SUPERINTENDENT'S REPORT

Motioned by Ms. Reed seconded by Ms. Young. Ms. Reed abstained A2a,A3a, A4a, A5a, C1a, D1a, D2a, D3a. Mr. Freiling abstained A2a,A3a, A4a, A5a, C1a, D1a, D2a, D3a. Mr. Gallagher abstained D2a. Roll Call. Approved 8-0-0.

A. Personnel

The Superintendent recommends approval of the following items:

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.
 - a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>

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b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0753	11/26/18 - 5/23/19	S - 26	4/8/19 - 5/23/19		4/8/19 - 5/23/19

*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Guy Mauriello	PHMS	Physical Education Teacher	01/01/19	Retirement

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Genevieve Griffith	OHS	English Teacher	11/22/18	Resignation
Terrence Alphonso	OHS	Custodian	10/26/18	Resignation

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary based on PHEA contract.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Kimberly Leadley	Cathy DeWitt	Glenn	Lunch aide Coordinator	10/9/18*		\$12.24/hr	11-000-266-100-00-10-GLN

b. Grades 9th-12th grade:

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<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Dominique Carlucci	Genevieve Griffith	OHS	English Teacher	12/03/18	B, BA	\$52,373	11-140-100-101-00-60-OHS
Sage O'Flanagan		District	Part Time Cleaner	10/08/18		\$10.65/hr	11-000-262-100-57-00-OPR

4. Project Success - Motion to approve the following staff for Project Success after school tutoring program for the 2018-2019 school year at a rate of \$27/hr payable through NCLB/ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR

a. Grades PreK-8th grade:

<u>Staff</u>	<u>School</u>
Mike Rossi	Glenn
Joanne Brown	Glenn

5. Coaches - Be it resolved that the coaches listed below be approved for the **2018-2019** school year in accord with the data presented.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Daniel Pigot	MS	Clock Operator	Winter	\$48 per event	11-402-100-100-51-30-ATH
Valerie Gambino	MS	Clock Operator	Winter	\$48 per event	11-402-100-100-51-30-ATH
Alexis Banner	MS	Clock Operator	Winter	\$48 per event	11-402-100-100-51-30-ATH
William Fean	MS	Site Manager	Winter	\$104 per day	11-402-100-100-51-30-ATH

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
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Daniel Pigot	HS	Clock Operator	Winter	\$48 per event	11-402-100-100-51-60-ATH
Valerie Gambino	HS	Clock Operator	Winter	\$48 per event	11-402-100-100-51-60-ATH
Alexis Banner	HS	Clock Operator	Winter	\$48 per event	11-402-100-100-51-60-ATH
William Fean	HS	Site Manager	Winter	\$104 per day	11-402-100-100-51-60-ATH
Alec Nicolai	OHS	Assistant Wrestling Coach	Winter	\$4,945	11-402-100-100-51-60-ATH
Mike Charboneau	OHS	Weight Room Supervisor	Winter	\$1,621	11-402-100-100-51-60-ATH
Marcus Holman	OHS	Boys Track Coach	Winter	\$3,223	11-402-100-100-51-60-ATH
Christopher Prescott	OHS	Girls Track Coach	Winter	\$3,223	11-402-100-100-51-60-ATH
Russell Forchion	OHS	Freshman Basketball	Winter	\$2,356	11-402-100-100-51-60-ATH
Mike Charboneau	OHS	Volunteer Basketball Coach	Winter	-0-	N/A

B. Policy

1. # Policies - The motion to approve the Policies listed below in accord with the data presented. NONE at this time.

C. Finance

The Superintendent recommends approval of the following items:

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.
 - a. Grades PreK - 8th

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<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
10/2018	PHMS	Student Council	Ribbon Necklace Sale	PHMS	Funds raised to be donated to Breast Cancer research Foundation
12/15/18	PHMS	Library	Barnes & Noble Night	Cherry Hill	Purchase additional titles for the middle school library

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
10/22/18 - 6/1/19	OHS	Renaissance	Donors Choose	OHS	Raise funds for the Renaissance Carnival
11/6/18	OHS	Leo Club	Dine & Donate	Panera Bread, Cross Keys Rd, Sicklerville	Raise funds for Leo Club Scholarships
11/6/18	OHS	Multicultural Club	Henna tattoos and accessories	OHS	Raise funds to support Multicultural Club activities
11/7/18	OHS	Junior Class	Bowling Night	30 strikes, Lindenwold NJ	Raise funds to help with the cost of the Prom
11/13/18	OHS	Rambassadors	Dine & Donate	Panera Bread, Cross Keys Rd, Sicklerville	Raise funds for Rambassadors
11/16/18	OHS	Renaissance	Dine & Donate	Buffalo Wild Wings, Cross Keys Road	Raise funds for Renaissance Carnival
11/19/18	OHS	Junior Class	Musical Chair Tournament	OHS	Raise funds to help with the cost of the Prom
11/20/18	OHS	Renaissance	Dine & Donate	Panera Bread, Cross Keys Rd, Sicklerville	Raise funds to support Renaissance
11/2018	OHS	Boys	Snap Raise	OHS	Raise funds to

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		Basketball			support Boys Basketball
1/30/19	OHS	Drama Club	Dancing with the Teachers	OHS	Raise funds to support Drama Club
2/14/19	OHS	Drama Club	Singing Valentines	OHS	Raise funds to support Drama Club
Multiple	OHS	Renaissance	Movie afterschool	OHS	Raise funds to support Renaissance

D. Curriculum

The Superintendent recommends approval of the following items:

1. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2018-2019 school year in accord with the data presented.
 - a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
10/5/18*	*Melanie Krill *Melanie Kuzinski *Mandi Dorrell *Rachel Davis *Collette Staab *Jeff Belmonte	Staff In-Service	In District	\$25/hr Preparati on Time not to exceed \$212.50 per person.	11-000-223-320- 00-30-CUR 11-000-223-320- 00-10- CUR 11-000-223-320- 00-20-CUR
10/24/18	Dan Schuster	“Supporting Equity-Driven Instructional and Facilitative Leaders”	NJCEE Consortium Rowan Tech Park	\$8.50 - Travel Only	11-000-240-500- 00-20-BEN
10/26/18	Lisa Myers Maria Casciotto Nicole D Smith Zehava Halpern Cheryl Tunstall Julie Wisniewski	Rutgers Center for Literacy 2018 Reading and Writing Conference	Rutgers Graduate School of Education New Brunswick, NJ	\$1485.0 0 +travel	11-000-223-500- 00-30-CUR 11-000-223-500- 00-10- CUR 11-000-223-500- 00-20-CUR

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	Megan Blakelock				
11/13/18	Joann Curley Cheryl Tunstall	“Learner Active and Technology Infused Classrooms: Lessons That Build Students’ Executive Functioning Skills”	NJCEE Consortium Rowan Tech Park	\$8.50/ person- Travel Only	11-000-223-500-00-10- CUR 11-000-223-500-00-20-CUR
12/11/18	Jen Cipparone Tracey Rosa Cindy Marrero	“Nurturing Culturally Responsive Pedagogy in Our Classrooms”	NJCEE Consortium Rowan Tech Park	\$8.50/ person - Travel Only	11-000-223-500-00-30-CUR 11-000-223-500-00-10- CUR 11-000-223-500-00-20-CUR
1/16/2019	Julie Wisniewski Maria Casciotto	“Nurturing Students’ and Our Own Resilience: It Begins with Beliefs”	NJCEE Consortium Rowan Tech Park	\$8.50/ person - Travel Only	11-000-223-500-00-30-CUR 11-000-223-500-00-10- CUR 11-000-223-500-00-20-CUR
3/13/2018	Julie Wisniewski Dana DeGrand	“Transformative Student Voices for Equity: Nothing About Us Without Us”	NJCEE Consortium Rowan Tech Park	\$8.50/ person - Travel Only	11-000-223-500-00-10- CUR 11-000-223-500-00-20-CUR

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
10/1/18* & 10/2/18*	High School Staff	Co-Teach Coaching	Camden County College Continuing Education	\$2400.00	11-000-223-320-00-60-CUR
10/5/18*	Jessica Horner Denise Rogers Danielle Anari Larissa Danowitz Alexis Banner	Staff In-Service	In District	\$25/hr Preparation Time not to exceed	11-000-223-320-00-60-CUR

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	John Rosser Melissa Perez Stephanie Evans Lauren Covaci Sharon Nadelbach Maura Schwartz Hannah Do			\$212.50 per person.	
10/24/18	Karim Fisher	“Supporting Equity-Driven Instructional and Facilitative Leaders”	NJCEE Consortium Rowan Tech Park	\$8.50- Travel Only	11-000-240-500- 00-60-OHS
10/26/18	Lauren Covaci Melissa Perez	Rutgers Center for Literacy 2018 Reading and Writing Conference	Rutgers Graduate School of Education New Brunswick, NJ	\$1485.00 +travel	11-000-223-500- 00-60-CUR
10/31/18	Dan Petroski Mike Charboneau	Panasonic Creative Design Challenge	Panasonic Headquarters, Newark NJ	\$106.89 - Travel Only	11-000-223-500- 00-60-CUR
11/13/18	Tammy Mosier	“Learner Active and Technology Infused Classrooms: Lessons That Build Students’ Executive Functioning Skills”	NJCEE Consortium Rowan Tech Park	\$8.50 - Travel Only	11-000-223-500- 00-60-CUR
1/16/19	Gabrielle Foster	“Nurturing Students’ and Our Own Resilience: It Begins with Beliefs”	NJCEE Consortium Rowan Tech Park	\$8.50 - Travel Only	11-000-223-500- 00-60-CUR
3/13/19	Karim Fisher	“Transformative Student Voices for Equity: Nothing About Us Without Us”	NJCEE Consortium Rowan Tech Park	\$8.50 - Travel Only	11-000-240-500- 00-60-OHS

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3/29/19	Kim Seifring	Star Advantage workshop	Legal One, Monroe Twp NJ 08831	\$44.27 Travel	11-000-240-500-00-00-CST
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*Ratify

2. Guest Speakers - The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
06/04/19	Les Gallagher		Glenn & Bean	Seashell and sea life	-0-	N/A

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
10/25/18	Kathleen Parasimo	American Red Cross	OHS	Introduction and information regarding Blood Drive	-0-	N/A
10/26/18 11/30/18 12/7/18	Laura Baez-Nieves		AP Spanish	Spanish conversations about College in Puerto Rico	-0-	N/A
12/5/18		Sparkling Pool Services	OHS	Recruit lifeguards during lunches	-0-	N/A
1/2019	Kathleen Friess	NJ Human Trafficking Task Force	OHS	Awareness/Education during National Human Trafficking Month	-0-	N/A
5/2019		Pine Hill Police Department	OHS - Juniors & Seniors	Distracted Driving/ Driving under the influence pre prom assembly	-0-	N/A

3. Field Trips - The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

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<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
10/24/18	Kindergarten	GLN	McCann Farm, Monroeville NJ	(A): -0- (T): \$236.56	(A): N/A (T): 11-000-270-512-00-10-BUS
01/15/19	2nd Grade	GLN	Franklin Institute, Philadelphia PA	(A): -0- (T): \$650.54	(A): -0- (T): 11-000-270-512-00-10-BUS
5/8/19	MD Class	GLN	Cape May Zoo, Cape May NJ	(A): \$40.00 (T): -0-	(A): Student Activity (T): In District Transp.
6/6/19	4th Grade	GLN	Museum of the American Revolution, Philadelphia PA	(A): -0- (T): \$532.26	(A): N/A (T): 11-000-270-512-00-10-BUS

b. Grades 9th - 12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission</u> <u>(A)</u> <u>Transportati</u> <u>on (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
09/24/18	Football	OHS	Crowne Plaza Hotel, Cherry Hill NJ	(A): \$69.00 (T): \$118.25	(A): 11-000-270-512-00-60-BUS (T): 11-000-270-512-00-60- BUS
10/17/18	RYLA	OHS	Lamp Post Diner, Blackwood NJ	(A): -0- (T): -0-	(A): N/A (T): In-District Transp.
10/17/18	Cappies	OHS	Delsea Regional High School, Franklinville NJ	(A): -0- (T): \$280.92	(A): N/A (T): 11-000-270-512-00-60- BUS
11/07/18 *REVISE D*	History/ Theatre Classes	OHS	Richard Rogers Theatre, NY City	(A):\$630.00 (T):\$1,800.00	(A): Students (T): 11-000-270-512-00- 60-BUS
11/13/18	Seniors	OHS	BB&T Pavilion College Fair, Camden NJ	(A): -0- (T): \$59.14/bus/hr	(A): N/A (T): 11-000-270-512-00- 60-BUS

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11/15/18	Unified Sports	OHS	Riverwinds, Deptford NJ	(A): -0- (T): \$310.49	(A): -0- (T): Unified Sports/Special Olympics
11/17/18	Model United Nations	OHS	Camden County Technical School, Sicklerville NJ	(A): \$120 (T): -0-	(A): MUN Club (T): 11-000-270-512-00- 60-BUS
2/7/19	AP Psychology	OHS	Jump Start Academy, Clementon and John Glenn Elementary	(A): -0- (T): \$295.70	(A): N/A (T): 11-000-270-512-00- 60-BUS
2/21/19	All State Treble	OHS	East Brunswick Hilton, East Brunswick NJ	(A): -0- (T): \$147.85	(A): N/A (T): 11-000-270-512-00- 60-BUS
3/11/19	Overtones	OHS	Stockton University	(A): -0- (T): \$413.98	(A): N/A (T): 11-000-270-512-00- 60-BUS
3/13/19	Leo/Interact Club	OHS	SJ Food Bank	(A): -0- (T): \$295.70	(A): N/A (T): 11-000-270-512-00- 60-BUS
4/2/19	Honors USII	OHS	Battleship New Jersey, Camden NJ	(A): \$380.00 (T): \$236.56	(A): Students (A): Students
5/16/19 - 5/19/19	Choir & Band	OHS	Cleveland OH	(A): \$760.00 (T): Coach Bus	(A): Students (T): Students

4. Online Education Systems and Services-

Program-Vendor	Grade(s) / Course	Total Cost	Acct #(s)
IXL Site Licensing IXL Learning	K-12 Additional Licensing for enrollment increase - 75 licenses 3 yr. Payment and multi-year discount applied	\$2757.00 (50% 1 of 3 payments)	11-190-100-610-00-10- CUR 11-190-100-610-00-30- CUR 11-190-100-610-00-60- CUR

5. 21st Century Scholars - The motion to approve the 21st Century Scholars Guest speakers, workshops and activities as listed. No cost to the board. See Attachment XI D5

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6. Field Experience - The motion to approve the persons listed be approved for field experience/student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>

b. Grades 9th - 12th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Fall 2018 (15 hrs)	Adrianna Bradley	Camden County College	Introduction to Teaching	Larissa Danowitz	OHS

E. Miscellaneous

The Superintendent recommends the approval of the following items:

1. Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. See attachment X1 E1
2. Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. See attachment X1 E2
3. Nursing Service Plans - The motion to approve the 2018-2019 Nursing Service Plan. See Attachment X1 E3
4. School Bus Emergency Evac. Drill - The motion to approve the Fall 2018 School Bus Emergency Evacuation Drill reports. See Attachment XI E4

F. Items of General Interest

1. Principal's Reports
 - a. Overbrook High School - See Attachments XI F1a
 - b. Pine Hill Middle School - See Attachments XI F1b
 - c. John H. Glenn Elementary School - See Attachments XI F1c
 - d. Dr. Albert Bean Elementary School - See Attachments XI F1d
2. Athletic Report (Mrs. Sheryl Smith) - See Attachment XI F2
3. Child Study Team Report (Dr. Kim Seifring) - See Attachment XI F3
4. Curriculum & Instruction/ Technology Report (Mrs. Heidi Daunoras) - See Attachment XI F4

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5. Staff Attendance - See Attachment XI F5
6. Student Enrollment - See Attachment XI F6
7. Home Instruction - See Attachment XI F7
8. Nurse's Report - None at this time
9. Upcoming Events - PHEA - Trunk or Treat 10/25/18
PHEF - Fall Festival 11/17/18

XII. BUSINESS ADMINISTRATOR'S REPORT

Motioned by Ms. Cooper seconded Ms. Young. Roll Call Vote. Mr. Freiling abstained D8,D9a, D10a,D11a, E1a, Ms. Reed abstained D8,D9a,D10a, D11a, E1a. 8-0-0 motion passed.

A. Information -

- Reminder- anyone who needs to complete mandated training please contact the board office to have us register you for your training.
- Reminder- Please complete the Board Self Evaluation.
- The NJSBA Convention is October 22-25, 2018 at the Atlantic City Convention Center.

B. Correspondence

1. Berlin Twp. Board Minutes- August 23, 2018- See Attachment **XII B1a**
2. Clementon Board Minutes - August 27, 2018- See Attachment **XII B2**
3. Nutri Serve Update - **See Attachment XII B3**

C. Minutes

1. September 18, 2018- Regular Meeting Minutes **See Attachment XIIC 1**

D. Finance

1. Secretary's Report - The Board Secretary certifies that no line item accounts in September 2018 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**See Attachment XII D1**

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of September. **See Attachment XIID 2**

3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the September Secretary's Monthly Financial Report

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and the September Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for September- **See Attachments XIID 5**

6. Payment of Bills for September 2018 - **See Attachment XIID 6**

a. Bill List General Accts (10-40)- Sept. 29, 2018- \$28,515.85

7. Payment of Bills for October 2018 **See Attachment XIID 7a - XIID 7b- XIID 7c**

- a. Bill List General Accts (10-40) - Oct. 1, 2018- \$596,323.27
- b. Bill List General Accts. (10-40)- Oct. 11, 2018- \$533,369.26
- c. Bill List Cafeteria Fund (61)- Oct. 11, 2018- \$144,940.54

8. Transportation - The motion to approve the following transportation routes for the Pine Hill School District.

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number/Vendor</u>	<u>Cost</u>
Berlin	Twilight/Late	Various	9/7/2017	6/30/2018	11-000-270-511-00-00-BUS	\$13,833.64
Clementon	OHS/TWLT/TMCK1/Late/Ath	Various	9/7/2017	6/30/2018	11-000-270-511-00-00-BUS	\$70,475.08
Lindenwold	OHS	119157	10/11/18	6/30/19	11-000-270-511-00-00-BUS	\$785.00

9. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for tuition, McKinney-Vento and DCP & P.

Grades PreK-8th grade:

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<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Camden	PHMS	118593	9/6/18	6/30/19	10-1320-300	\$15,975
Camden	Glenn	118592	9/6/18	6/30/19	10-1320-300	\$13,800

b. Grades 9-12th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Collingswood	115304-Gr. 9	9/6/18	6/30/19	11-000-100-561-00-00-BUS	\$14,405
Lindenwold	OHS- Twilight Program	119157-Gr. 9	10/11/18	6/30/19	10-1320-300	\$13,519

10. Educational Instruction - The motion to approve the student(s) listed be approved for Educational instruction Services.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Brookfield	119017	9/27/18	11/23/18	11-219-100-320-00-00-CST	\$34/hr NTE \$2,720

11. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

Grades PreK-8th grade:

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<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Kingsway Learning Center	117677-Gr. K	11/15/18	6/30/18	11-000-100-566-00-00-BUS	\$319.37 per diem- \$67,067.70 annual cost \$170.00 per diem 1:1 aide- \$35,700 annual cost

12. (#)The motion to approve Brookfield Educational Services Program to provide educational instructional services to Pine Hill students for the 18-19 school year at the rate of \$34.00 per hour.

13. (#)Tuition Contract for Gloucester County Vocational School- The motion to approve the tuition contract with the Special Services School District and the Vocational School District of Gloucester County for the 18-19 school year. Per pupil cost is \$2,395 per student plus an annual non-resident fee of \$5,620 per student. Account Number: 11-000-100-564-00-00-BUS

E. Facilities

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.

a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
10/16/18	Bean	Family Connections Parent Event	N/C
11/14/18	MS	PTO Joe Corbi Distribution	N/C
11/28/18	MS	Village of Little Mill HOA Meeting	\$200.00

b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
10/9/18	HS	Self Care Group Meeting	N/C

10/18-6/19/19	HS	OMBA Meetings 1 st Monday of Each Month	N/C
10/24/18	HS	CCHS Principals Meeting	N/C

2.(#) Disposal of Property-Motion for the disposition of the following items at Overbrook High School.

<u>Item</u>	<u>Model #</u>	<u>Serial Number/ Inventory #</u>
Kenwood Record Player	KO-2100	10104338 LCC//07583
Panasonic Dual Tape Deck	RS-361	AH5528B372 LCC//07585
Old Marching Band Closet	In room E114	In room E114

3. (#)Disposal of Property- Motion for the disposition of forty- one (41) boxes of library books from Overbrook High School to be donated to Vietnam Vets.

4. (#)Roof Replacement- The motion to approve the replacement of the Administration Building roof by Tortorice Contractors, Inc. at a cost of \$29,763.00. Account # 11-000-261-420-00-00-GLN

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Reed, seconded by Ms. Young to open the floor to statements for public.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address. **NONE**

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XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Mr. Gallagher seconded by Ms. Reed to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS-

- Mr. Freiling questioned PARCC data for our district and our rankings.
- Mr. Lee stated that we found we were not aligned with standards. He discussed improvements being made to help.
- Mr. Gallagher thanked everyone who helped with Clean Up day.
- Motioned by Mr. Gallagher, seconded by Ms. Young to approve the new Board member to attend the NJSBA Workshop in Atlantic City Oct. 22-25. Roll call vote, all in favor. Ms. King abstained. Motion passed (8-0-0)

XVI. NEW BUSINESS- Motioned by Ms. Reed, seconded by Mr. Freiling. Roll call vote, Ms. Reed abstained 1a,3a,4a. Mr. Freiling abstained 1a,3a,4a. Motion passed(8-0-0).

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
Cathy Dewitt	10/16/18 - 10/31/18		10/16/18-10/31/18		10/16/18-10/31/18

2. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary based on PHEA contract.

b. District:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Zulma Santos	Sharon Riif	District	Part Time Bus Driver	10/17/18		\$20/hr	

3. Educational Instruction - The motion to approve the student(s) listed be approved for Educational instruction Services.

a. Grades PreK-8th grade:

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District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Pine Hill	Brookfield	117767	10/15/18	11/23/18	11-219-100-320-00-00-CST	\$34/hr NTE \$2,040

4. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Vineland	Archway Upper School	119144-Gr. 8	10/15/18	6/30/18	11-000-100-566-60-00-BUS	\$224.22 per diem- \$47,086.20 annual cost

b. Grades 9th- 12th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
East Orange	Archway Lower School	118147-Gr. 12	10/15/18	6/30/18	11-000-100-566-60-00-BUS	\$224.22 per diem- \$47,086.20 annual cost \$170.00 per diem 1:1 aide- \$35,700 annual cost

5. Comprehensive Maintenance Plan- The motion to approve the 2018-2019 Comprehensive Maintenance Plan- **See Attachment**

6. Settlement- The motion to approve the acceptance of the settlement negotiated by Hill-Wallack as discussed in Caucus.

XVII. NEXT BOARD MEETING - Meeting Tuesday, November 20, 2018 at 6:30pm

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XVIII. Motion to Adjourn: Motioned by Ms. Reed, seconded by Ms. Corry to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:22 pm.

Deborah A. Piccirillo, School Business Administrator

Date