

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on April 28, 2018 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Mr. Thomas Bermingham	Present
Ms. Christine Boyd	Present
Ms. Zipporah Daniels-Browne	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present *arrived 6:31
Mr. Les Gallagher	Present
Ms. Lois Parker	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

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Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amu Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
James Scott	Technology

No members of the public were in attendance.

V. Motion to Caucus:

Motioned by Ms. Corry, seconded by Mr. Bermingham at 6:37 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #08212018 authorizing legal and executive session as the issues to be discussed pertained to student, personnel and legal matters. (Attachment V)

Motion to Return from Caucus: Motioned by Ms. Young seconded by Mr. Gallagher at 7:06 pm to come out of executive session. Voice vote. All in favor.

VI. PRESENTATIONS

VII. OPEN MEETING TO THE PUBLIC

Motioned by Mr. Gallagher seconded by Ms. Cooper. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address.

- Ms. Browne left the meeting 7:06-7:09
- Chief Winters thanked the Board of Education and District for their help and support of The National Night Out.

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Ms. Reed seconded by Mr. Gallagher. Voice vote, all in favor.

IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- Next meeting Sept. 6th
2. AD HOC Committee – Finance- None at this time.
3. AD HOC Committee – Negotiations- None at this time.

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4. AD HOC Committee – Personnel- None at this time.
5. AD HOC Committee – Policy - None at this time.
6. AD HOC Committee – Property- trim hedge OHS; media center done; update on building
7. AD HOC Committee – Student Disciplinary Review- None at this time.
8. AD HOC Committee - Community Relations- None at this time.

X. LIAISON REPORTS

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association – Mr. Gallagher went to Leadership Training- very good knowledge
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – New network contract; audit gap
7. Education Foundation - Chick Filet night Chuck or Treat 10/25
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School
 - b. Dr. Albert Bean Elementary School
 - c. Pine Hill Middle School
 - d. Overbrook High School

XI. SUPERINTENDENT'S REPORT

Motioned by Mr. Gallagher seconded by Ms. Reed. Roll Call. Approved 10-0

A. Personnel

The Superintendent recommends approval of the following items:

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1168 (Teacher)	10/9/18 - 5/24/19	54 (S)		10/9/18 - 4/4/19	4/5/19 - 5/27/19

b. Grades 9th-12th grade:

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<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0310*	08/09/18 - 08/31/18	12 (S) 5 (V)			

*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Andrew Lomonico	OHS	Biology Teacher	08/21/2018	Resignation
Jamie Otis	OHS	Assistant Football Coach	07/24/2018	Resignation
Marc Lopez	OHS	Spanish Teacher	8/31/2018	Resignation
Jessica Tanski	OHS	Physical Education/Special Education Teacher	10/9/18 or replacement hired	Resignation
Anthony DeGanges	OHS	Assistant Football Coach	08/21/2018	Termination
Amanda Redrow	OHS	English Teacher	10/16/18 or replacement hired	Resignation
Amanda Redrow	OHS	Senior Class Advisor	8/22/18	Resignation
Amanda Redrow	OHS	English Department	8/22/18	Resignation

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		Facilitator		
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3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary based on PHEA contract.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Dawn Page	New Position	Bean	SE - Instructional Assistant MD Program	09/01/18	1	\$8,132	11-212-100-106-00-20-BEN
Ilana Morris	New Position	Bean	SE -Resource	09/01/18	B, MA	\$56,487	

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Sherry Zolinas	Open	District	ESY - Bus Aide	7/9/18 - 8/2/18*		\$8.60/hr	11-000-270-107-55-00-BUS
John Barski	Maureen Pancoast	OHS	Chemistry Teacher	09/01/18	F, MA	\$59,487	
Gina Paolo	Andrew Lomonico	OHS	Biology Teacher	9/26/18 or replacement hired	C,BA	\$53,073	
Cindi Tapia-James	Marc Lopez	OHS	Spanish Teacher	10/22/18 or replacement hired	D, BA	\$53,773	

*ratify

4. Salary Adjustment - Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

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<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Karen Bennett	Bean	Special Education	P, BA+30	\$91,279	09/01/18
Karen Simons	Bean	Special Education Teacher	P, BA+15	\$90,251	09/01/18
Melissa Ryan	Bean	Paraprofessional	B, MA+15	\$28,757.50	09/01/18

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Michelle Dunnet	OHS	Special Education Math	K, BA+45	\$68,409	09/01/18
John Chillem	CST	School Psychologist	D, MA+30	\$59,944	09/01/18

6. Project Success - Motion to approve the following staff for Project Success after school tutoring program for the 2017-2018 school year at a rate of \$27/hr payable through NCLB/ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR

a. Grades PreK-8th grade:

<u>Staff</u>	<u>School</u>
Nancy Gudknecht	Glenn
Katherine Rabaca	PHMS

b. Grades 9th-12th grade:

<u>Staff</u>	<u>School</u>

7. Twilight Program - The motion to approve the Twilight 3-7 Program for the 2018-2019 School year. This program will serve students who would otherwise be out of district placements.

Staffing for the program above is as follows:

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<u>Staff member</u>	<u>Subject</u>	<u>Date</u>	<u>Rate</u>	<u>Account No.</u>
Adam Lee	Lead Facilitator	7/1/18 - 6/30/19	\$6,000	11-423-200-100-51-60-OHS
Doug Endee	Co-Coordinator	7/1/18 - 8/30/19	\$1,000	11-423-200-100-51-60-OHS
Doug Endee	Co-Coordinator	9/1/18 - 6/30/19	\$45/hr	11-423-200-100-51-60-OHS
Karim Fisher	Co-Coordinator	7/1/18 - 8/30/19	\$1,000	11-423-200-100-51-60-OHS
Karim Fisher	Co-Coordinator	9/1/18 - 6/30/19	\$45/hr	11-423-200-100-51-60-OHS
Dan Schuster	Co-Coordinator	7/1/18 - 8/30/19	\$1,000	11-423-200-100-51-60-OHS
Dan Schuster	Co-Coordinator	9/1/18 - 6/30/19	\$45/hr	11-423-200-100-51-60-OHS
<ul style="list-style-type: none"> • Co-Coordinator's not to exceed a total cost of \$40,500. 				
Patti Israel	Counselor	9/1/18 - 6/30/19	\$35/hr	11-423-200-100-51-60-OHS
Aleah Braxton	Counselor	9/1/18 - 6/30/19	\$35/hr	11-423-200-100-51-60-OHS
Jayne Smith	Mathematics Teacher	9/1/18 - 6/30/19	\$27/hr	11-423-100-101-51-60-OHS
Denise Rogers	Social Studies \$ Special Education Teacher	9/1/18 - 6/30/19	\$27/hr	11-423-100-101-51-60-OHS
Charles Renner	Science Teacher	9/1/18 - 6/30/19	\$27/hr	11-423-100-101-51-60-OHS
Coreen Smith	Substitute Teacher	9/1/18 - 6/30/19	\$27/hr	11-423-100-101-51-60-OHS

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8. Mentors - Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education's Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

a. Grades PreK-8th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>

b. Grades 9th-12th grade:

<u>Mentee</u>	<u>School</u>	<u>Position</u>	<u>Mentor</u>	<u>Start Date</u>
Christopher Prescott	OHS	Business Teacher	Misty Procopio	09/01/18

9. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the **2017-2018** School Year. Stipends pending approval of PHEA contract. Stipends pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Donna Herron	PHMS	Peer Mediation Advisor	\$1,500	11-401-100-101-51-00-PH M
Megan Blakelock	District	ESL Translator	\$31/hr	VARIES
Lisa Short	PHMS	Webmaster	\$1,408	11-401-100-101-51-00-PH M

b. Grades 9th-12th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Steve Burick	OHS	Morning Duty	\$44/hr	11-140-100-101-58-60-O HS

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10. Coaches - Be it resolved that the coaches listed below be approved for the **2017-2018** school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Rebecca Garretson	PHMS	Substitute Soccer Official	Fall	\$79 per game	11-402-100-500-00-60-ATH
Glenn Davis	PHMS	Substitute Soccer Official	Fall	\$79 per game	11-402-100-500-00-60-ATH
Glenn Davis	PHMS	Volunteer Soccer Coach	Fall	N/A	
Gwen Ulatowski	PHMS	Cross Country Coach	Fall	\$2,328.33	11-402-100-500-00-30-ATH
Christopher Prescott	PHMS	Girls Head Soccer Coach	Fall	\$2,328.83	11-402-100-500-00-30-ATH
William Fean	PHMS	Girls Assistant Soccer Coach	Fall	\$1,719.00	11-402-100-500-00-30-ATH
Jared Caltibiano	PHMS	Boys Assistant Soccer Coach	Fall	\$1,719.00	11-402-100-500-00-30-ATH

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Glenn Davis	OHS	Volunteer Soccer Coach	Fall	N/A	
Glenn Davis	OHS	Clock Operator	Winter	\$48 per game	11-402-100-100-51-60-ATH
John McCarthy	OHS	Temporary Volunteer Girls Tennis Coach	Fall	N/A	
John	OHS	Head Girls	Fall	\$4,367	11-402-100-500-00-60-ATH

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McCarthy		Tennis Coach - Pending Sub. Certification			
Alysa Fritzsche	OHS	Assistant Girls Tennis Coach	Fall	\$3,530	11-402-100-500-00-60-ATH
Lindsey Sampolski	OHS	Clock Operator	Fall	\$48 per event	11-402-100-500-00-60-ATH
Mike Fryer	OHS	Event Staff	Fall	\$48 per Event	11-402-100-500-00-60-ATH
James Parker	OHS	Clock Operator	Winter	\$48 per event	11-402-100-500-00-60-ATH

11. Part Time Cleaners- The motion to approve a 3.0% annual increase for part time custodian/cleaner Non Unit Members for July 1, 2018 through June 30, 2019.

12. Business Administrator's Contract - The motion to approve Deborah A. Piccirillo, Business Administrator's contract for the 2018-2019 submission reflecting a 3% increase to the Executive County Superintendent with revised wording for review and approval.

13. Curriculum Writing - The motion to ratify the following staff for Curriculum Writing at a rate of \$25/hr according to the data presented below.

a. Grades PreK - 8th

Staff	Course/Content	Hours not to exceed	Total cost not to exceed	Account Number
Patricia Dunleavy	Grades 6-8 ELA-PHMS	6	\$150	11-000-221-110-51-30-CUR
Kristine Mullin	Grades 6-8 ELA - PHMS	6	\$150	11-000-221-110-51-30-CUR
Jessica Hector	Grades 6-8 ELA - PHMS	6	\$150	11-000-221-110-51-30-CUR
Lauren King - Rigler	Grades 6-8 ELA - PHMS	6	\$150	11-000-221-110-51-30-CUR
Maria Casciotta	Grades 6-8 ELA - PHMS	6	\$150	11-000-221-110-51-30-CUR

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Renee Gilson	Grades K-5 Social Studies	15	\$375	11-000-221-110-51-10/20-GLN/B EN
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b. Grades 9th - 12th

Staff	Course/Content	Hours not to exceed	Total cost not to exceed	Account Number
Nicole Smith	Grades 9-12 Social Studies	15	\$375	11-000-221-110-51-60-CUR
Coreen Smith	Grades 9-12 Social Studies	15	\$375	11-000-221-110-51-60-CUR
Valerie Gambino	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Adrienne Barrett	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Tammy Mosier	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Stephen Angilletta	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Kathleen Grillo	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Pia Paolo	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Casey Binkley	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Jayne Smith	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Jennifer Moore	Grades 9-12 Mathematics	15	\$375	11-000-221-110-51-60-CUR
Glenn Davis	Grade 9-12 Intro to Digital Photography	15	\$375	11-000-221-110-51-60-CUR
Dan Pigott	Grade 9-12 Video Production II	15	\$375	11-000-221-110-51-60-CUR

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Amanda Redrow	Grade 9-12 ELA	8	\$200	11-000-221-110-51-60-CUR
Suzanne Pomykacz	Grade 9/12 ELA	8	\$200	11-000-221-110-51-60-CUR
Lauren Covaci	Grade 9-12 ELA	8	\$200	11-000-221-110-51-60-CUR
Melissa Perez	Grade 9-12 ELA	8	\$200	11-000-221-110-51-60-CUR
Stephen Angelitta	Grades 9-12 Introduction to Robotics	15	\$375	11-000-221-110-51-60-CUR

14. Unit Employees - The motion to approve Pine Hill Public Schools Unit employees salaries for July 1, 2018 through June 30, 2019 as per PHEA contract. See Attachment XIA14

B. Policy

1. # Policies - The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
R5200	1st	Attendance	XI B1a
R1613	1st	Disclosure and Review of Applicant's Employment History	XIB1b
P1550	1st	Equal Employment Anti Discrimination	XIB1c
P1613	1st	Disclosure and Review of Applicant's Employment History	XIB1d
P2430	1st	Co-Curricular Activities	XIB1e
P2431	1st	Athletic Competition	XIB1f

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P5350	1st	Student Suicide Prevention	XIB1g
P5512	1st	Harassment, Intimidation and Bullying	XIB1h
P5533	2nd	Student Smoking	XIB1i
P5535	2nd	Passive Breath Alcohol Sensor Device	XIB1j
P5561	2nd	Use of Physical Restraint and Seclusion Tech.	XIB1k
P8462	2nd	Reporting Potentially Missing or Abused Children	XIB1l
P8561	2nd	Procurement Procedures for School Nutrition Program	XIB1m
R1550	2nd	Equal Employment Anti- Discrimination Practices	XIB1n
R2431.2	2nd	Medical Examination Prior to Participation on School Sponsorship	XIB1o
R5350	2nd	Student Suicide Prevention	XIB1p
R5561	2nd	Use of Physical Restraint and Seclusion Techniques	XIB1q
R5600	1st	Pupil Discipline Code of Conduct	XIB1r
P2431.8	2nd	Varsity Letters for Interscholastic Extracurricular	XIB1s

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		Activities	
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C. Finance

The Superintendent recommends approval of the following items:

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
9/24/18 - 10/5/18	PHMS	8th Grade Class	"Kids Stuff" coupon book sale	PHMS	Raise funds to defray cost of 8th grade activities

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
2018-20 19 SY	OHS	Boys Basketball	T-Shirt Sale	OHS	Raise funds for warm up apparel.
2018 - 2019 SY	OHS	Renaissance	Snack Cart before and after school	OHS	Raise funds to support Renaissance
9/17/18 & 6/12/18	OHS	Newspaper Club	Frozen snack sale	OHS	Raise funds for Newspaper Scholarships for Seniors
9/21/18	District	Special Services	Holiday Basket Fundraiser - Spirit Day	District	Raise funds to help provide Holiday presents and food for families in need
11/15/1 8	OHS	Student Government	Candy Bingo	OHS	Raise funds for school events
11/15/1 8	OHS	Renaissance	Silent Auction	OHS	Raise funds for card holder events
2/14/19	OHS	Renaissance	Valentines Day Movie	OHS	Raise funds to support

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					Renaissance
March 2019	OHS	Renaissance	Snack Sales before and after school	OHS	Raise funds for Colon Cancer Research "Get your Rear in Gear"

D. Curriculum

The Superintendent recommends approval of the following items:

1. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2018-2019 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
*8/15/18	Dan Schuster Kate Klemick Jim Vacca	South Jersey Data Leaders Partnership Data Conference	SJDJP Lindenwold, NJ		11-00-240-500-00-10/20/30-BEN/GLN /PHM

*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
08/01/18*	Christine Boyd Les Gallagher	NJSBA Leadership Training	NJSBA, Sewell, NJ	\$100.00	11-000-230-585-00-00-BUS
08/15/18	Ken Koczur Heidi Daunoras Nicole Kerber Adam Lee Doug Endee	South Jersey Data Leaders Partnership Data Conference	SJDJP Lindenwold, NJ	\$150 - 2 free admissions	11-000-240-500-00-60-OHS 11-000-221-580-00-00-cur 11-000-230-590-00-00-cur
Various	Various	New Jersey Consortium for Excellence	NJCEE	\$9000/5 seats (\$1,800 to be charged	11-000-223-500-00-10/20/30/60-CUR

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		through Equity Membership		to Berlin & Clementon for 1 seat each)	
Various	Various	South Jersey Data Leaders Partnership	SJDLP	\$150	11-000-223-320-00-10/20/30/60-CUR
9/30 - 10/2	Larissa Danowitz	AENJ Conference	AENJ	\$225	11-000-223-320-00-60-CUR

*Ratify

2. Guest Speakers - The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
10/4/18	Ned's Kindness Aventures	All for KIDZ	Bean	Character Education	-0-	N/A

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>

3. Field Trips - The motion to approve the following revised ESY field trip destinations. Trips previously approved for alternate destinations.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
7/9/18*	ESY	Bean	Republic	(A): -0-	(A): N/A

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			Bank, Berlin NJ	(T) :-0-	(T): In District Transp
7/16/18*	ESY	Bean	Barnes & Nobles, Marlton NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/23/18*	ESY	Bean	Home Depot, Berlin NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/30/18*	ESY	Bean	Shoprite Williamstown	(A): -0- (T) :-0-	(A): N/A (T): In District Transp

*Ratify

4. Field Trips - The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
8/29/18	Kindergarten Orientation	Bean	Bean- Introduction to school bus	(A):-0- (T): \$88.71	(A): N/A (T): 11-000-270-512-00 -20-BUS
8/30/18	Kindergarten Orientation	Glenn	Glenn- Introduction to school bus	(A): -0- (T): \$88.71	(A): N/A (T): 11-000-270-512-00 -10-BUS
May or June 2019	8th Grade	PHMS	Education Extravaganza, Wildwood, NJ	(A): \$3,240.00 (T):	(A): (T)11-000-270-512 -00-30-BUS

b. Grades 9th - 12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
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Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

8/28/18	Fall Athletes	OHS	30 Strikes, Lindenwold NJ	(A): -0- (T): No cost to board	(A): N/a (T): Provided by 30 Strikes
9/13/18	Athletics	OHS	Auletto's, Deptford - Sportsmanship Breakfast	(A): \$20/99 (T): \$177.42	(A): 11-402-100-800-00 -60-ATH (T):11-000-270-51 2-00-60-BUS
9/23/18	Girls Soccer	OHS	Talen Energy Stadium, Chester PA	(A): \$792 (T): \$206.99	(A): Girls Soccer Account (T): Players
10/17/18	Renaissance	OHS	Duffields Farm, Washington Twp	(A): \$1,097.00 (T): \$354.84	(A): Students (T): 11-000-270-512-00 -60-BUS
12/12/18	Renaissance	OHS	Skate Zone, Voorhees NJ	(A): \$720.00 (T): \$357.84	(A): Students (T): 11-000-270-512-00 -60-BUS
3/27/19	Renaissance	OHS	30 Strikes Bowling Alley, Lindenwold NJ	(A): \$900 (T): \$354.84	(A): Students (T): 11-000-270-512-00 -60-BUS

5. Curriculum - The motion to approve the following curriculum as presented in the table below:
See Attachment XI D5

a. Grades PreK- 5th

6-8	ELA	ELA Grade 6
6-8	ELA	ELA Grade 7
6-8	ELA	ELA Grade 8
K-5	Social Studies	Social Studies Grade K
K-5	Social Studies	Social Studies Grade 1

Pine Hill Board of Education Meeting

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K-5	Social Studies	Social Studies Grade 2
K-5	Social Studies	Social Studies Grade 3
K-5	Social Studies	Social Studies Grade 4
K-5	Social Studies	Social Studies Grade 5

b. Grades 9th - 12th

Grade Span	Academic Area	Course
9-12	Science	Biology CP
9-12	English	English 9 CP
9-12	English	English 9 Advanced
9-12	English	English 9 Honors
9-12	English	English 10 CP
9-12	English	English 10 Advanced
9-12	English	English 10 Honors
9-12	English	English 11 CP
9-12	English	English 11 Advanced
9-12	English	English 11 Honors
9-12	English	English 12 Advanced
9-12	English	English 12 Honors
9-12	English	AP Literature and Composition
9-12	Special Areas	Introduction to Digital Photography
9-12	Special Areas	Video Production II
9-12	Special Areas	Introduction to Digital Paint
9-12	Special Areas	Introduction to Robotics

6. School Outreach Programs - The motion to approve the following counseling programs for the 2018-2019 school year at no cost to the board.

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

Group	Program	School
Robin's Nest	Coordinated services/ after school community programs	District Wide

E. Miscellaneous

The Superintendent recommends the approval of the following items:

1. (#)Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **NONE AT THIS TIME**
2. (#)Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.
NONE AT THIS TIME
3. Athletic Recognition Events - The Motion to approve Overbrook Athletics to attend Brooks/Irvine Memorial Football Club luncheons, Touchdown Club of southern NJ dinners and any other recognition event where Overbrook student athletes may be recognized throughout the Fall season. Athletic director, Principal, Coaches, players and parents of students honored may attend. Approximate cost to Board is \$25. per person.
11-402-100-800-00-60-ATH
4. Substitute Athletic Trainers - The motion to approve Katherine Fucetola and Shanda Jones as substitute trainers for the 2018-2019 school year. Rate \$45 per hour.
11-402-100-101-57-00-ATH
5. Substitute Athletic Trainer Service - The motion to approve SD game day to supply athletic trainers if a current substitute trainer is unavailable. SD game day trainers are certified by the board of certification for athletic trainers and are licensed by the NJ board of Medicine. Rate \$45 per hour. 11-402-100-101-57-00-ATH
6. Fall Athletic Schedule - The motion to approve the Fall Schedule for athletics. **See Attachment XI E6**
7. Tennis Center Practices - The motion to approve use of the Berlin/Voorhees Tennis Center for pre-season practice in the event of bad weather. Parents will provide transportation. During the school year if the facility is to be used students will be transported by bus. Pending insurance approval. No Cost to Board for use of facility.

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

8. Jazz Festival - The motion to approve Overbrook Jazz Band to register for NJAJE State Jazz Festival. Registration \$350.00 11-401-100-800-00-60-OHS
9. Senior Privilege - The motion to approve Overbrook High School student #109844 to use Senior Privilege to complete 12th grade at Overbrook High School although parents have moved out of Overbrook receiving area.

F. Items of General Interest

1. Principal's Reports
 - a. **Overbrook High School - See Attachments XI F1a**
 - b. **Pine Hill Middle School - See Attachments XI F1b**
 - c. **John H. Glenn Elementary School - See Attachments XI F1c**
 - d. **Dr. Albert Bean Elementary School - See Attachments XI F1d**
2. Athletic Report (Mrs. Sheryl Smith) - **See Attachment XI F2**
3. Child Study Team Report (Dr. Kim Seifring) - **See Attachment XI F3**
4. Curriculum & Instruction/ Technology Report (Mrs. Heidi Daunoras) - **See Attachment XI F4**
5. Staff Attendance - **NONE AT THIS TIME**
6. Student Enrollment - **NONE AT THIS TIME**
7. Home Instruction - **NONE AT THIS TIME**
8. Nurse's Report - **NONE AT THIS TIME**
9. Upcoming Events -

XII. BUSINESS ADMINISTRATOR'S REPORT

Motioned by Ms. Reed seconded Ms. Young. Roll Call Vote. Mr. Freiling abstained D9a, E1a, Ms. Reed abstained D9a, E1a, Ms. Browne abstained D9a. 10-0 motion passed.

A. Information -

- Reminder- anyone who needs to complete mandated training please contact the board office to have us register you for your training.
- Please complete Chief School Administrator Evaluation- Board President to contact NJSBA for results so summary report can be completed.
- Please complete the Board Self Evaluation.

B. Correspondence

1. Berlin Twp. Board Minutes- June 21, 2018- See Attachment
2. Clementon Board Minutes - May 29, 2018- See Attachment
3. Nutri Serve Update - See Attachment XII B3

C. (#)Minutes

1. June 26, 2018- Regular Meeting Minutes **See Attachment XIIC 1**
2. June 26, 2018- Caucus Meeting Minutes **See Attachment XIIC 2**

D. Finance

1. Secretary's Report - The Board Secretary certifies that no line item accounts in July 2018 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XII D1 XII D1b**

2. Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June & July 2018. The Treasurer's Report and Secretary's Report are in agreement for the months of June & July. **See Attachment XIID 2 XII D2b**

3. Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the June & July Secretary's Monthly Financial Report and the June & July Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Line Item Transfers for July- **See Attachments XIID 5 XIID 5b**

6. Payment of Bills for June 2018 - **See Attachment XIID 6a XIID 6b XIID 6c XIID 6d XIID6e**

- a. Bill List General Accts(10-40)- June 26, 2018- \$323,189.67
- b. Bill List General Accts(10-40)- June 29, 2018- \$49,310.10
- c. Bill List Cafeteria Fund (61) - June 22, 2018- \$126,909.68
- d. Bill List Cafeteria Fund (61)- June 25, 2018- \$8,045.73
- e. Bill List General Accts(10-40)- June 22, 2018- \$485,057.32

7. Payment of Bills for July 2018 & August 2018 **See Attachment XIID 7a - XIID 7b- XIID 7c - XII D7d -XII D7e**

- a. Bill List General Accts (10-40) - July 29, 2018- \$495.90
- b. Bill List General Accts. (10-40)- July 31, 2018- \$923,663.29
- c. Bill List General Accts. (10-40)- August 9, 2018- \$516,558.09
- d. Bill List General Accts. (10-40)- August 15, 2018- \$1,085,673.48
- e. Bill List Cafeteria Fund (61)- August 15, 2018 - \$10,857.23

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

8. Student Tuition Contracts- The motion to approve the following student(s) listed be approved for tuition, McKinney-Vento and DCP & P.

Grades PreK-12th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Waterford	Grade 12	117361	9/6/18	6/30/19	10-1320-200	\$15,500

9. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Cherry Hill- John A Carusi Middle School	113344	9/5/18	6/30/19	11-000-100-5 61-00-00 BUS	\$14,262.00
Pine Hill	NJ Commission for the Blind and Visually Impaired	113772	9/1/18	6/30/19	11-000-217-3 20-00-00-cst	\$1,900.00
Pine Hill	NJ Commission for the Blind and Visually Impaired	117775	9/1/18	6/30/19	11-000-217-3 20-00-00-cst	\$1,900.00
Pine Hill	Kingsway Learning Center	113772	7/1/18	6/30/19	11-000-100-5 66-00-00-BU S	\$35,700
Pine Hill	Kingsway Learning Center- 200 days	118751	7/23/18	6/30/19	11-000-100-5 66-00-00-BU S	\$63,874 (\$319.37 per diem)

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

Pine Hill	Real Center	118625	9/5/18	6/30/19	11-219-100-3 20-00-00-CS T	\$37,515 (\$205 per diem)
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Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/ School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Bancroft	117223	7/1/18	6/30/19	11-000-100- 566-00-00-B US	\$78,995.44 *amended
Pine Hill	Bancroft	118746	7/1/18	6/30/19	11-000-100- 566-00-00-B US	\$78,995.44 *amended
Pine Hill	Kingsway Learning Center	118768	7/1/18	6/30/19	11-000-100- 566-00-00-B US	\$53,085.90
Pine Hill	Kingsway Learning Center- 1:1 aide	118768	7/1/18	6/30/19	11-000-100- 566-00-00-B US	\$36,120.00 *amended
Pine Hill	Yale-Southeast II(210 days)	113296	7/1/18	6/30/19	11-000-100- 566-00-00-B US	\$65,206.80 *amended
Pine Hill	Y.A.L.E. School Inc	111577	9/11/18	6/30/19	11-000-100- 566-00-00-B US	\$51,012.00 *Revised
Pine Hill	Y.A.L.E. School Inc	110012	8/30/18	6/30/19	11-000-100- 566-00-00-B US	\$51,012.00 *Revised

10. Federally Funded Salaries - Motion to approve the following personnel and salaries for the 2018-19 Federal Programs:

<u>Grant</u>	<u>Staff Member</u>	<u>Salary*</u>	<u>Percen tage</u>	<u>Account Number</u>	<u>Amount Funded by</u>
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Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

					Federal Grants
ESSA Title I					
Glenn	Wendy Webb	\$62,915	80%	20-231-100-10 1-00-10-CUR	\$50,332
Glenn	Tracy Fowler	\$94,364	50%	20-231-100-10 1-00-10-CUR	\$47,182
Bean	Zehava Halpern	\$97,450	80%	20-231-100-10 1-00-20-CUR	\$77,960
PHMS	Lisa Short	\$91,279	45%	20-231-100-10 1-00-30-CUR	\$41,076
PHMS	Lisa Myers	\$83,873	50%	20-231-100-10 1-00-30-CUR	\$41,937
OHS	Lauren Covaci	\$57,187	100%	20-231-100-10 1-00-60-CUR	\$57,187
OHS	Tammy Mosier	\$57,773	65%	20-231-100-10 1-00-60-CUR	\$37,552
ESSA Title IIA					
Glenn	Mary Grasmick	\$57,187	55%	20-270-100-10 1-00-10-CUR	\$31,453
PreSchool IDEA					
Glenn	Sherry ZOLINAS	\$10,532	100%	20-252-100-10 6-00-00-CUR	\$13,332

E. Facilities

1. Use of Facilities - The motion to approve the facilities in accord with the data presented. Grades PreK-8th grade:

Dates of Use	Building	Purpose	Fee
8/16 & 23	MS	PHPD Training	N/C

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

10/1-4/30/19	MS & Glenn	PH Youth Assn – Basketball Practices/Games	N/C
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Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
8/6-8/11	HS	SJ Stageworks Theatre & Play	\$875.00
9/1-11/21	HS	Camden County Women's Tennis Team Matches/Practices	N/C
9/15/18	HS	PHPD Bike Rodeo & Child Safety Seat Install	N/C
11/17/18	HS	PH Ed. Foundation – Holiday House	N/C
3/4/19-7/30/19	HS	PH Youth Assn – Baseball & Softball Practices/Games	N/C

2. Mower Donation- The motion to donate 2008 X-Mark mower to the Pine Hill Boro.

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Mr. Gallagher, seconded by Ms. Young to open the floor to statements for public.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address. **NONE**

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Ms. Cooper seconded by Ms. Young to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- NONE

Tuesday, August 21, 2018 - 6:30pm

XVI. Motion to Caucus: Motioned by Ms. Reed seconded by Ms. Corry at 7:50 pm to go into executive session to discuss the Superintendent Evaluation. Voice vote. All in favor.

Motion to Return from Caucus: Motioned by Mr. Gallagher seconded by Ms. Reed at 8:05 pm to come out of executive session. Voice vote. All in favor.

XVI. NEW BUSINESS- Motioned by Mr. Gallagher, seconded by Ms. Reed. Roll call vote, Ms. Reed voted no to XVI-1. Motion passed (10-0).

1. School Calendar - The motion to approve the revised 2018-2019 school calendar. See attached.

2. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary based on PHEA contract.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Samantha Smith	Danielle DiAmbrosio	Glenn	LTS- 3rd Grade Teacher	10/9/18	B, MA	\$56,487	11-120-100-101-57-10-GLN
Marie Spencer	Laurie Seifert	Glenn	LTS - Kindergarten	10/15/18	B, BA	\$52,373	11-110-100-101-57-10-GLN

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Samantha Smith	Open Position	OHS	Twilight Math Teacher	09/01/18	N/A	\$27/hr	11-423-100-101-51-60-OHS
Lisa Bittle	Bernadette Krier	District	Part Time Bus Aide	09/01/18	N/A	\$9/hr	11-000-270-107-00-00-BUS

Pine Hill Board of Education Meeting

Tuesday, August 21, 2018 - 6:30pm

Lauren Covaci	Open Position	OHS	Twilight English	09/01/18	N/A	\$27/hr	11-423-1 00-101-5 1-60-OH S
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*ratify

3. Vision Screening - The motion to approve The Lions Club to provide vision screenings at the Dr. Albert Bean Elementary School and the John H. Glenn Elementary School. Date to be determined by building. No cost to the board.

Motion to approve Superintendent Goals:

Motioned by Mr. Freiling seconded by Ms. Corry to approve the Superintendent evaluation and goals for 2018-2019. Voice vote. All in favor.

XVII. NEXT BOARD MEETING - Meeting Tuesday, September 18, 2018 at 6:30pm

XVIII. Motion to Adjourn: Motioned by Ms. Corry, seconded by Ms. Young to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:10 pm.

Deborah A. Piccirillo, School Business Administrator

Date