

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

BOARD MEETING OF THE PINE HILL BOARD OF EDUCATION

March 20, 2018
6:30 PM

- Call to Order **I** The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Deborah Piccirillo, Board Secretary.
- Flag Salute **II** All those in attendance were invited to pledge allegiance to the flag. Mr. Les Gallagher to Salute the Flag.
- Open Public Meeting Act **III** The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on March 23, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call **IV** The following members answered roll call:
- | | |
|-----------------------------|---------|
| Mr. Thomas Bermingham | Present |
| Ms. Christine Boyd | Absent |
| Ms. Zipporah Daniels-Browne | Present |
| Ms. Angela Cooper | Present |
| Ms. Lori Corry | Absent |
| Mr. Les Gallagher | Present |
| Mr. Thomas MacPherson, Jr. | Absent |
| Ms. Lois Parker | Absent |
| Ms. Kimberly Reed | Present |
| Ms. Christy Weaver | Absent |
| Ms. Sharon Young | Present |

Also present were: Dr. Kenneth Koczur:
Deborah Piccirillo
Andrew Li
Kimberly Siefring
Jessica Denney

Superintendent of Schools
School Business Administrator
Board Solicitor
Director of Special Education
PHEA

Approx. 15 members of the public in attendance

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Motion to Caucus **V.** Motioned by Ms. Cooper seconded by Mr. Bermingham at 6:33 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #03202018 authorizing legal and executive session as the issues to be discussed pertained to student matter. **(Attachment V)**

Motion to Return from Caucus Motioned by Mr. Gallagher seconded by Ms. Reed at 6:36 pm to come out of executive session. Voice vote. All in favor.

Presentations **VI** None

Open Meeting to Public in **VII.** Motioned by Mr. Gallagher seconded by Ms. Young. Voice vote. All in Favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach please begin by stating your name and address.

NONE

Close Meeting to Public **VIII.** Motioned by Mr. Gallagher seconded by Ms. Reed.

IX COMMITTEE REPORTS

Curriculum/Technology
Next meeting April 17th.

Finance
None at this time

Negotiations
After this meeting, committee to meet. Non-unit increase approved.

Personnel
None at this time

Policy
None at this time

Property
None at this time.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Student Disciplinary Review

None at this time

Community Relations

Ms. Reed discussed ways to promote the good work at OHS.

X LIAISON REPORTS

Camden County Educational Services Commission- None at this time.

Camden County School Boards Association –Meeting was postponed.

DEAC

None at this time.

Municipal Alliance

None at this time

NJ School Boards

Association None at this time.

Pine Hill Borough

Liaison –None at this time.

Education Foundation

Chick Filet April 12th
Apr. 21 Color Run

PTO

None at this time.

Site Council –

John Glenn School – none
Dr. Albert Bean School – none
Pine Hill Middle School – none
Overbrook High School – none

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

SUPERINTENDENT'S REPORT

Motioned by Mr. Gallagher seconded by Ms. Reed Roll Call. Ms. Reed abstained A2a, A3a, A4a, A6a. All in Favor.

A. PERSONNEL- The Superintendent recommends approval of the following items:

Leave of Absences

XIA1 Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0267-Maintenance	Extended Leave - 3/12/18 - 4/6/18	S - 18			
1126-Custodian	3/8/18 - 3/23/18	S - 12			

*ratify

Separation of Employment

XIA2 Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Sharon Crossley	Glenn	Developmental Support Assistant	01/22/18*	Resignation

*Ratify

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jeff Mack	OHS	English Teacher	07/01/2018	Retirement

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

David Poponi	CST	School Psychologist	07/01/18	Retirement
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New Hire **XIA3** Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary-pending negotiations.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Marie Spencer*	-	Glenn	Floater Substitute	3/6/18	1 BA	\$50,336 prorated	11-204-100-101-57-10-GLN
Michele Berk		Bean	Instructional Assistant	Upon completion of paperwork	1 Asst	\$8,132 prorated	11-212-1000-106-0020-BEN

b. Grades 9th-12th grade/District:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Barbara Sokowloski	N/A	OHS	Extra Curricular Instructional Assistant (1:1)	3/12/18	N/A	\$11.62/hr	11-000-217-00-61-CST
Willam Effrin	N/A	District	Part Time Custodian	Upon completion of paperwork	N/A	\$14/hr	11-000-262-100-57-00-OPR

*ratify

Salary Adjustment **XIA4** Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Nicole D. Smith	Bean	Literacy Coach	12, MA	\$65,850	Retro to 01/01/18

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Jared Caltabiano	OHS	Science Teacher	2, MA	\$54,450	Retro to 01/01/18

Fine Arts

XIA5 Be it resolved that the following positions listed below be approved in accord with the data presented.

<u>School</u>	<u>Name</u>	<u>Event</u>	<u>Position</u>	<u>Stipend or Cost</u>	<u>Account No.</u>
OHS	Ruslan Odinstov	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00-60-OHS
OHS	Elton Gjermo	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00-60-OHS
OHS	Mitch Stowman	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00-60-OHS
OHS	William Conn	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00-60-OHS

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

OHS	John Welte	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00- 60-OHS
OHS	John Clark	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00- 60-OHS
OHS	Mary Manion	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00- 60-OHS
OHS	Hugh Bryan	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$675	11-401-100-500-00- 60-OHS
OHS	Phil Verespy	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$600	11-401-100-500-00- 60-OHS
OHS	Jason Neri	Spring Musical "Once Upon A Mattress"	Musician - Orchestra	\$75	11-401-100-500-00- 60-OHS

Extra Curricular Advisors **XIA6** Be it resolved that the Extra Curricular Advisors listed below be approved for the 2017-2018 School Year. Stipends pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
Joanne Brown	GLN	Substitute Morning Duty	\$44./hr	Various Acct no
Megan Blakelock	GLN	Substitute Morning Duty	\$44./hr	Various Acct no
Angela Pereria	GLN	Substitute Morning Duty	\$44./hr	Various Acct no
Somalia Maloy	GLN	Substitute Morning Duty	\$44./hr	Various Acct no

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

b. Grades 9th-12th grade:

<u>Staff Member</u>	<u>Building</u>	<u>Position</u>	<u>Stipend</u>	<u>Account</u>
TBD	OHS	Rambassador Advisor	To be negotiated with PHEA	11-401-100-101-00-60-OHS

Coaches

XIA7 Be it resolved that the coaches listed below be approved for the 2017-2018 School Year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Ryan Handy	OHS	Volunteer Track Coach	Spring	-0-	N/A
Brandon Handy	OHS	Volunteer Track Coach	Spring	-0-	N/A

B. POLICY – None at this time.

C. FINANCE – The Superintendent recommends approval of the following items:

Motioned by Mr. Gallagher, seconded by Ms. Young. Roll Call. All in favor. Ms. Reed abstained 1a.

Fundraisers

XIC1 The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
3/28/18	PHMS	Library	Potted Plant Sale	PHMS	Library Collections
4/1/18 - 4/30/18	Glenn	PMD Class	“Change Autism” Coin drive	Glenn	Raise Awareness about Autism - All proceeds will be donated to Autismspeaks.org
4/1/18 - 4/30/18	PHMS	Student Council	AWA - Pet Supply Drive	PHMS	To Support Animal Welfare Association in Voorhees, NJ Www. awanj.org

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

4/1/18 - 4/30/18	PHMS	Student Council	8th Grade Panoramic Picture Sale	PHMS	Support Student Activities run by Student Council
4/24/18	PHMS	Student Council	Spirit Night	Panchero's, Berlin NJ	Offset cost of dance and purchase 8th gr t-shirts

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
3/28/18	OHS	Multicultural Club	Henna Tattoos	OHS	Project Supplies, Multicultural Club Festival
3/29/18	OHS	Renaissance	School Spirit Day	OHS	Colon Cancer Research
3/22/18 - 4/13/18	OHS	Junior Class	Krispy Kreme Fundraiser	OHS	Offset cost of Prom
3/26/18 - 4/16/18	OHS	Junior Class	King/Queen Raffle Ticket sale	OHS	Offset cost of Prom
4/25/18	OHS	Project Graduation	Dodgeball Tournament	OHS	Project Graduation
4/1/18 - 4/30/18	OHS	Football	Cookie Dough Sale	OHS	On field equipment
5/4/18	OHS	Project Graduation	Local Business Basket Raffle	OHS	Project Graduation
8/6/18 - 8/11/18	OHS	Tech Crew	Sponsor South Jersey Stageworks	OHS	Equipment for Auditorium, Student Tech experience

SRO Contract

XIC2 The motion to approve the contract between Pine Hill Police and Pine Hill Board of Education for the School Resource Officer for the 2018-2019 school year for \$102,389.62
Account No. 11-000-266-300-00-60-OHS

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

D. CURRICULUM – The Superintendent recommends approval of the following items

Motioned by Mr. Gallagher seconded by Ms. Young. Roll Call Vote.
Ms. Reed abstained 2a, 3a, 4a, 5a,6, All in favor

Travel(In & Out of District)/
Professional Development

XID1 Be it resolved the professional development listed below be approved for the 2017-2018 school year in accord with the data presented.

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
TBD	Christine Boyd	School Funding 101	NJSBA Training, Sewell NJ	\$49	11-000-230-585-00-00-BUS
3/22/18 & 3/23/18	Jeffrey Gigilo	Mechanic's Conference	NJ School Transportation Supervisors	\$350	11-000-262-590-00-00-OPR
4/13/18	Patricia Israel	Annual School Counselor Spring conference	NJSCA, Kean University, Union NJ	\$35	11-000-221-500-00-60-OHS
5/8/18	Patricia Blaylock	Administrative Assistant Program	NJASBO	\$100	11-000-251-952-00-00-BUS
5/8/18	Erica Fean	Administrative Assistant Program	NJASBO	\$100	11-000-230-585-00-00-BUS
TBD	Dan Trinh	Athletic Trainer	American Heart Assoc./ BLS Course, CPR & First Aid Instructor Course	\$350	11-402-100-500-00-60-ATH
6/26/18 - 6/29/18	Dan Trinh	Athletic Trainer	NATA Clinical Symposia and Athletic Trainer Expo	\$250	11-402-100-500-00-60-ATH

*Ratify

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Guest Speakers

XID2 The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Acct #</u>
4/12/18	Nancy Viau	Author of children's books	Glenn / K-5 students	Aspects of being an author. Process of creating a book.	\$825	11-000-222-500-00-10-GLN
4/13/18	Nancy Viau	Author of children's books	Bean / K-5 students	Aspects of being an author. Process of creating a book.	\$825	11-000-222-500-00-20-BEN
4/16/18		JDRF - Juvenile Diabetes Research Foundation	Bean / PreK - 5	Student education on Type 1 and Type 2 diabetes & Healthy lifestyle	-0-	N/A
5/1/18 & 5/2/18	Justin DiGiacomo	Pine Hill Police	PHMS/ 7th & 8th Grade Students	Physical fitness event	-0-	N/A
TBD		Google Expedition Program	Bean/ Selected Classes	Augmented reality to enhance instruction	-0-	N/A

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Acct #</u>
4/9/18 & 4/16/18	Park Management	Clementon Park	OHS	Job recruiting for the summer	-0-	N/A

Field Trips

XID3 The motion to approve the following field trips listed be approved in accord with the data presented.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
2/28/18*	NJHS	PHMS	Glenn School	(A): -0- (T): -0-	(A): N/A (T): N/A - Students walk
3/5/18*	Selected Students	PHMS	Fox 29 News Breakfast at Lamp Post Diner, Blackwood NJ	(A): -0- (T): \$145.65	(A): N/A (T): 11-000-270-512-00-30-BUS
5/17/18	8th Grade	PHMS	Jewish Federation of South Jersey	(A): \$875 (T): \$786.51	(A): \$400 Grant \$475 Holocaust Center (T): 11-000-270-512-00-30-BUS
5/22/18	4th grade	Bean	Museum of the American Revolution	(A): \$72 (T): \$699.12	(A): MAR Scholarship/ Student Activities (T): 11-000-270-512-00-20-BUS

*Ratify

b. Grades 9th -12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
3/5/18*	Selected Students	OHS	Fox 29 News Breakfast at Lamp Post Diner, Blackwood NJ	(A): -0- (T): \$145.65	(A): N/A (T): 11-000-270-512-00-60-BUS
3/9/18*	YAM State Honoree - Art IV	OHS	State House, Trenton	(A): -0- (T): \$466.08	(A): N/A (T): 11-000-270-512-00-60-BUS
3/14/18*	Select Jazz Band	OHS	Cherokee High School, Marlton	(A): -0- (T): -0-	(A): N/A (T): In District Transportation

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

3/19/18* - Previously approved as TBD	MD Class	OHS	Eagles - Nova Care Complex, Philadelphia PA	(A): -0- (T): -0-	(A): N/A (T): In District Transportation
3/21/18	4th & 5th Grade Students	Bean & Glenn	Overbrook High School	(A): -0- (T): \$349.56	(A): N/A (T): 11-000-270- 512-00-10-BUS 11-000-270-512- 00-20-BUS
3/23/18	Student Athletes	OHS	Auletto's	(A): \$214.50 (T): \$116.52	(A): 11-402-100- 800-00-60-ATH (T): 11-000-270- 512-00-60-BUS
4/18/18	Senior Class	OHS	Fr: Overbrook High School To: Philadelphia Airport	(A): -0- (T): \$524.34 + tolls	(A): N/A (T): 11-000-270- 512-00-60-BUS
4/22/18	Senior Class	OHS	Fr: Philadelphia Airport To: Overbrook High School	(A): -0- (T): \$524.34 + tolls	(A): N/A (T): 11-000-270- 512-00-60-BUS
5/12/18	Jazz Band	OHS	NJAJE State Jazz Gala, Scotch Plains Fanwood High School	(A): -0- (T): \$407.82	(A): N/A (T): 11-000-270- 512-00-60-BUS

*Ratify

Field Experience

XID4 The motion to approve the persons listed below for field experience/ student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Spring 2018	Laurie Seifert	Nyack College	High Incidence disability	Amy Kalvitis/ Heather Gorman	Bean
Spring 2018	Emily Fey	Camden County College	Elementary Education	Kim Marlow	Bean

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

b. Grades 9th - 12th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
5/1/18 - 6/26/18	Stephanie Evans	Rowan University	Special Education	Katie Clemency	OHS
Summer 2018	Tara Page	Stockton University	LDTC	Kim Seifring	CST

Affiliation Agreement

X1D5 The motion to approve Pine Hill School District to partner with Camden Center for Youth Development (CCYD), Inc for grant funded after school youth programming. This programming will provide prevention services to benefit our local families. The services will be provided during the evenings and weekends.

Archway Just Kids Program

X1D6 The motion to approve the contract with Archway Just Kids Program at the Dr. Albert Bean Elementary and John Glenn Elementary Schools for the 2018-2019 School Year.

OHS Twilight Program Calendar Update

X1D7 The motion to approve Overbrook High School Twilight Program to schedule classes on April 30, 2018 due to weather closing on March 7, 2018.

E. MISCELLANEOUS – The Superintendent recommends approval of the following items

Motioned by Mr. Gallagher seconded by Ms. Reed. Roll Call Vote. All in favor (6-0).

Approval of HIB Findings

X1E1 The motion to approve the Findings of the Anti-Bullying Specialists (HIB) at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

Acceptance of Fire and Lockdown Drills

X1E2 The motion to approve the acceptance of Fire and Lockdown Drills At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Tri County Conference **X1E3** The motion to approve for Mrs. Sheryl Smith to submit admittance application to Tri County Conference for Athletics.

NJ High School Film Festival **X1E4** The motion to approve four Student (Video Class) entries into the NJ High School Film Festival - Cost to board \$20. Acct: 11-190-100-610-00-60-OHS

Softball Skills Workshop **X1E5** The motion to approve a free softball skills workshop, presented by Lindsey Sampolski, Misty Procopio, Holly Lewis, and Valerie Gambino for students grades 6-8 in Pine Hill and sending districts, to be held on May 18, 2018 from 3:45 pm - 6:00 pm. No cost to the board.

F. ITEMS OF GENERAL INTEREST

XIF1 Principal Reports

XIF1a – Overbrook High School

XIF1b – Pine Hill Middle School

XIF1c – John H. Glenn Elementary School

XIF1d – Dr. Albert Bean Elementary School

XIF2 Athletic Report

XIF3 Child Study Team Report

XIF4 Curriculum & Instruction Report

XIF5 Staff Attendance

XIF6 Student Enrollment

XIF7 Home Instruction

XIF8 Nurse’s Report

XIF9 Upcoming events- PHEF Chick Fil A Night- rescheduled to April 12,2018

XIF10 Just Kids Update

XIF11 Revised Field Trips

<u>Original Date</u>	<u>Rescheduled Date</u>	<u>Staff/ Group</u>	<u>School</u>	<u>Location</u>
3/7/18	4/12/18	Leo/ Interact Club	OHS	SJ Food Bank
3/7/18	3/14/18	Jazz Band	OHS	Cherokee HS
3/14/18	Cancelled	OHS	OHS	Ritz Theatre
3/17/18	Cancelled	OHS	OHS	9/11 Memorial

XII - SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Motioned by Mr. Gallagher seconded Ms. Reed. Roll Call Vote. Ms. Reed abstained D8a, D9a,D11,D14, E1, E2. 6-0 motion passed.

A. INFORMATION

Reminder to complete your Ethics and anyone requiring mandated training please contact the board office to have us registered you for your training.

B. CORRESPONDENCE

1. Berlin Board Minutes- January 24, 2018 Action Meeting Minutes
2. Clementon Board Minutes- January 22, 2018 Regular Meeting Minutes
3. Nutri Serve Update

C. MINUTES

Work session Minutes

XIIC 1 February Meeting Minutes –February 20, 2018
XIIC 2 February Caucus Minutes- February 20, 2018

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

D. FINANCE

- Secretary Report **XIID1** The Board Secretary certifies that no line item accounts in February 2018 have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Treasurer's Report **XIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of February.
- Board Secretary **XIID3** Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education Certification **XIID4** Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the February Secretary's Monthly Financial Report and the February Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Line Item Transfers February **XIID5**
- Payment of Bills for February 2018 **XIID6a**
- a. Bill List General Accts(10-40) February 28, 2018- \$34,771.40
- Payment of Bills for March 2018 **XIID 7a - XIID 7b- XIID 7c**
- a. Bill List General Accts(10-40) March 1, 2018- \$683,712.67
b. Bill List General Accts(10-40) March 15,2018- \$789,647.35
c. Bill List Cafeteria Fund (61) March 15,2018- \$107,723.68

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Student Tuition Contracts **XIID8** The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Camden	Glenn-Gr.3	118592	11/1/17	6/30/18	10-1320-200	\$10,355
Camden	PHMS-Gr.7	118593	11/1/17	6/30/18	10-1320-200	\$11,833

Educational Instruction **XIID9** The motion to approve the student(s) listed be approved for Educational Instruction Services.

a. Grades Pre-K-8:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Brookfield	118569	2/22/2018	3/6/2018	11-219-100-320-00-00-CST	\$49 per hour
Pine Hill	ARK	118657	2/27/18	3/15/18	11-150-100-320-00-00-BUS	\$30 per hour
Pine Hill	Education,Inc	9586490272	3/22/18	3/29/18	11-219-100-320-00000-CST	\$33 per hour

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Education Inc	118363	3/9/2018	3/13 total /2018	11-219100-320-00-00-CST	\$33 per hour

Program Collaboration **XIID10** The motion to approve the collaboration with Gloucester County Special Services School District for the McKinney- Vento Homeless Children and Youth Program for the **2018-2019** school year at no cost to the district.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Rider Univ. Grant
For Holocaust

XIID11 The motion to accept the Rider University Grant for Holocaust Museum Admission Fees for the Pine Hill Middle School in the amount of \$400. Revenue Account: 20-1900-017 Expenditure: 20-017-100-800-00-30-PHM

2018-2019 School Budget

XIID12 The board to approve the Adoption of the 2018-2019 School Year Budget for submission to the Camden County Executive Superintendent of Schools for approval:

	Budget Local	Local Tax Levy
General Fund	\$36,607,516	\$11,700,715
Special Revenue	\$ 1,111,698	
Debt Service	\$ 1,426,550	\$ 744,706

And Be it Resolved, to approve the 2018-2019 School District Budget.

Resolved, that taxes should be raised from the Borough of Pine Hill in the amount of \$11,700,715 for the General Fund for the 2018-2019 school year.

Whereas, the district needs to appropriate money from the excess surplus for the 2018-2019 budget in the amount of \$788,930 and

Whereas, the District needs to appropriate money from the excess surplus for the 2018-2019 budget for the Capital Reserve in the amount of \$350, 000 and

Whereas, the district makes the following assurances: 1) No other line item balances are or will be available 2.) No other emergency reserves or maintenance reserves are available for transfer 3). The transfer is for the purposes to ensure health and safety of students and staff 4). Any unbudgeted or under budgeted revenue or excess under budgeted, unreserved, undesignated fund balance has been utilized, and

Now, therefore, be it resolved that the Pine Hill School District shall appropriate excess surplus in the amount of \$788,930 and to be used for the 2018-2019 school year and Capital Reserves in the amount of \$350,000 for the purpose of High School Renovations.

Calculator Purchase

XIID13 The motion to approve Overbrook High School to purchase 105 TI-84PLUS graphing calculators from TECHMART COMPUTER PRODUCTS in the amount of \$10,554.60. Account Number: 11-190-100-610-00-60-OHS

Furniture Classroom

XIID14 The motion to approve the purchase of 80 sets of desks and chairs for the Bean and Glenn Elementary Schools from Nickerson Inc .ESCNJ Contract #17/18-16. \$23,500
Account Number:11-190-100-610-00-(10-20)BEN/GLN

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

E. FACILITIES

Use of Facilities

XIIE1 The motion to approve the facilities in accord with the data presented.

Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
2/16/18	HS	Nutri Serve Meeting	NC
2/28/18	HS	Nutri Serve Food Management Meeting	NC
3/5-8/2/18 Mon & Th	HS	PH Rams Baseball – JV Fields – Practices/Games	Pending
3/7/18	HS	21st Century FASFA Night	NC
3/7-8/2/18 Tues & Wed	HS	PHYA Softball/Baseball – JV Fields – Practices/Games	NC
3/8/18	HS	PHPD Human Trafficking Assembly	NC
3/9/18	HS	PHEA Family Movie Night	NC
3/9/18	Glenn	PH Rams T Ball Clinic	NC
3/9,29,4/12,20, 4/27,5/3/18	Bean	Twilight Enrichment Class	NC
4/13/18	Bean	Twilight Math Night	NC
4/19/18	Bean	Twilight Zoo On Wheels	NC
4/20/18	HS	Overbrook JR Wrestling Banquet	NC
5/1,2/18	MS/HS	PHPD MS Physical Fitness Challenge	NC
6/8,9,10,15,16, 17/18	HS	PHYA Softball/Baseball Tournaments –JV Fields	NC

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

- Change Order No. 2 **XIIE2** The motion to approve the Change Order No. 2 to the single overall contract of MJJ Construction for the renovations at Albert Bean School in the amount of (\$12,979.67) Account Number 12-203-400-450-40-00-BEN
- Disposal of Property **XIIE3** Motion for the disposition of the broken Grand Piano on the stage at Overbrook High School.
- Aces Electric Resolution **XIIE4** Motion to approve Resolution # XII E4 to allow the purchase of electric Generation Services through The Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS from 3-20-18 through May 2023.
- Aces Gas Resolution **XIIE5** Motion to approve Resolution # XII E5 to allow the purchase of Natural Gas Services through The Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS from 3-20-18 through May 2023.
- Asphalt Cart path at OHS **XIIE6** Motion to approve Asphalt Paving Corp., Malaga NJ to pave the "Cart" path at OHS in the amount of \$35,469. Account No.: 12-000-400-450-00-60-OHS

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

- Open Floor to Public **XIII.** Motioned by Mr. Gallagher, seconded by Ms. Reed to open the floor statements for public.

- Linda Hoger, 116 Country Club Road, Pine Hill, asked to please settle contract.
- Judy Cochran, 209 Parkville Rd., West Deptford, teacher- she doesn't understand why we are not coming together to model the partner message that we send. As a teacher, we make sure the schools are safe and run properly. We are never told what a great job we do. Help us show how we are united by coming to the table.
- Liz Williams- we volunteer by responding to parents, helping with Project Graduation, school site. We volunteer on our own time at after school events and PTO events.
- Raquel Otiz, 147 Woodburn Ave- my youngest has special needs- my son is doing so well in this school district. I really appreciate the teachers.
- Danielle Anari, Sewell NJ, HS teacher- other events that we do and do not get paid- respond to parents, pass out programs and help at pep rallies.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

- Marc Lopez, E. Collingswood, Haddon Heights- we nominate student of the month, set up for PARCC Test, door decorating, PARCC presentation.
- John Bauman, Sewell, Glenn School- he suggest we get caught up in the fine details. We add value to the life of many in the community.

** Lois Parker arrived 7:23pm.

Close Floor to Public

XIII. There being no further statements, it was motioned by Ms. Reed seconded by Mr. Gallagher to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- none at this time.

XVI. NEW BUSINESS-

Motioned by Ms. Cooper, seconded by Ms. Reed. Ms. Parker abstained to all. All others in favor(6-0).

Addendum- Memorandum
Of Agreement PH
Non-Unit Members

XVI1 The motion to approve the agreement between Pine Hill Board of Education and Pine Hill Public Schools Non Unit Members for July 1, 2017 through June 30, 2018. The Agreement is for 3.0% annual increase for the year.

Addendum- Separation of
Employment

XVI2 Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

Grades 9th-12th

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jason Handy	OHS	Alternate Instruction Room Proctor	06/30/18	Resignation

Addendum- Twilight Club/
21st Century After School
Program

XVI3 The motion to approve First Student Services to provide the Twilight Club/21st Century After School Program for the 2018-2019 School Year.

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Addendum- Coordinated
Transportation Services

XVI4 The motion to approve agreement for participation in Coordinated Transportation Services with Somerset County Educational Services Commission for the purpose of transporting a student from Franklin Twp. Somerset County to Garfield School District at a rate of \$144.00 per diem plus administrative fees for the 2017-2018 school year.

Addendum- Revised School
Calendar

XVI5 The motion to approve the revised 2017-2018 School Calendar. Adjustment made for 2 inclement weather closings.

Addendum- Travel
Expenditure Resolution

XVI6 The motion to approve the maximum travel expenditure resolution in accordance with the NJAC 6A:23A-7.3

MAXIMUM TRAVEL EXPENDITURE RESOLUTION

WHEREAS, Pursuant to the N.J.S.A. 18A:11-12, in each pre-budget year, the Pine Hill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget 2017-2018 as \$42,000 and

WHEREAS, The Board of Education has expended \$34,212 of the maximum amount of the pre-budget year to date and

WHEREAS, The Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined the total amount of travel expenditures supported by federal funds is \$15,000 for the pre-budget year to date; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the school year 2018-2019 is \$45,000; be it

RESOLVED, The the Pine Hill Board of Education hereby establishes the maximum travel expenditure amount for the 2018-2019 school year as \$50,000.

Addendum- Facilities

XVI7 Motion to approve MJJ Construction, Acto, NJ for renovations and repairs at the Central Office, Overbrook High School. The cost \$39,483.26 Account Number: 12-000-400-450-44-00-OHS

PINE HILL PUBLIC SCHOOLS March 20, 2018 Board Minutes

Next Board Meeting **XVII** Tuesday April 24, 2018 at 6:30 pm

Motion to Adjourn **XVIII** Motioned by Ms. Reed, seconded by Mr. Gallagher to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:35 pm

Deborah A. Piccirillo, School Business Administrator

Date