

Pine Hill Board of Education Meeting

Tuesday, May 15, 2018 - 6:30pm

BOARD MEETING OF THE
PINE HILL BOARD OF EDUCATION
1003 Turnerville Road
Pine Hill, NJ 08021

MISSION STATEMENT

The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. SUNSHINE STATEMENT

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 28, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

IV. ROLL CALL

The following members answered roll call:

Mr. Thomas Bermingham	Absent
Ms. Christine Boyd	Present
Ms. Zipporah Daniels-Browne	Present
Ms. Angela Cooper	Present
Ms. Lori Corry	Present
Mr. Randy Freiling	Present
Mr. Les Gallagher	Absent
Ms. Lois Parker	Present
Ms. Kimberly Reed	Present
Ms. Sharon Young	Present

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Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amu Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
Kim Seifring	Director of Special Education
James Vacca	Principal Glenn School
Dan Schuster	Principal Bean School
Adam Lee	Principal Overbrook High School
Kate Klemick	Principal Pine Hill Middle School
James Scott	Technology
Jessica Denney	President PHEA

5 members of the public were in attendance.

V. Motion to Caucus:

Motioned by Ms. Reed seconded by Ms. Corry at 6:33 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #05152018 authorizing legal and executive session as the issues to be discussed pertained to student, personnel and legal matters. (Attachment V)

Motion to Return from Caucus: Motioned by Ms. Reed seconded by Ms. Young at 6:50 pm to come out of executive session. Voice vote. All in favor.

VI. PRESENTATIONS

1. Golden Apple Awards - Teacher of the Year
2. Community Garden - Judy Cochran

VII. OPEN MEETING TO THE PUBLIC

Motioned by Ms. Cooper seconded by Ms. Corry. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address.

NONE

VIII. CLOSE MEETING TO THE PUBLIC Motioned by Ms. Reed seconded by Ms. Young. Voice vote, all in favor.

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IX. COMMITTEE REPORTS

1. AD HOC Committee – Curriculum/Technology- None at this time.
2. AD HOC Committee – Finance- None at this time.
3. AD HOC Committee – Negotiations- None at this time.
4. AD HOC Committee – Personnel- None at this time.
5. AD HOC Committee – Policy - None at this time.
6. AD HOC Committee – Property- None at this time.
7. AD HOC Committee – Student Disciplinary Review- None at this time.
8. AD HOC Committee - Community Relations- None at this time.

X. LIAISON REPORTS

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association – None
3. DEAC Committee – None
4. Municipal Alliance – None
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – Mr. Gallagher
7. Education Foundation - Color Run May 29th
8. PTO – None
9. School Site Councils:
 - a. John H. Glenn Elementary School: June 1st Movie night
 - b. Dr. Albert Bean Elementary School
 - c. Pine Hill Middle School
 - d. Overbrook High School

XI. SUPERINTENDENT'S REPORT

A. Personnel

The Superintendent recommends approval of the following items:

Motioned by Ms. Cooper seconded by Ms. Corry. Roll Call. Ms. Reed & Mr. Freiling abstained A1a,A2a,A3a,D1a,D3a. Approved 8-0

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

- a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
1251	6/4/18 - 11/19/18	S- 13 1/2		09/04/18 - 11/19/18	9/4/18 - 11/19/18

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b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
N/A					

*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Marie Spencer	Glenn	Instructional Assistant	6/30/18	Retirement
Jennifer Fabrico	Bean	Kindergarten Teacher	6/30/18	Retirement

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
#1808	District	Bus Aide	5/16/18	Termination
#0965	OHS	Instructional Assistant	04/25/18*	Termination

*Ratify

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary pending negotiations.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Agnes Graham	ESY Program	Elem	Substitute Instructional Assistant	7/9/18 - 8/2/18		\$10/hr	Various

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b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Karen Balducci	ESY Program	OHS	MD Instructional Assistant	7/9/18 - 8/2/18		\$10/hr	11-212-100 -106-55-60 -OHS
Tammy Smith	ESY Program	District	Bus Driver	7/9/18 - 8/2/18		\$125/day	11-000-270 -161-55-00 -BUS
Deidra Hill	ESY Program	District	Bus Aide	7/9/18 - 8/2/18		\$8.60/hr	11-000-270 -161-55-00 -BUS
Russell Lewis	Tom Crosby	District	Working Grounds Foreman	5/16/18		\$750 prorated	

*ratify

4. Coaches - Be it resolved that the coaches listed below be approved for the **2018-2019** school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
N/A					

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Frank Wilczynski	OHS	Head Football	Fall	\$7747	11-402-100-100-51-60-ATH
Ken Siano	OHS	Asst Football	Fall	\$6473	11-402-100-100-51-60-ATH
Raheem Covington	OHS	Assist Football	Fall	\$6473	11-402-100-100-51-60-ATH
Tom Wilczynski	OHS	Volunteer Football Coach	Fall	N/A	

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Lindsey Sampolski	OHS	Head Field Hockey Coach	Fall	\$6155	11-402-100-100-51-60-ATH
Valerie Gambino	OHS	Assist Field Hockey	Fall	\$4722	11-402-100-100-51-60-ATH
Misty Procopio	OHS	Volunteer Field Hockey Coach	Fall	N/A	
Jessica Tanski	OHS	Head Cheerleading Coach	Fall	\$2971	11-402-100-100-51-60-ATH
James Bellows	OHS	Head Boys Soccer Coach	Fall	\$6367	11-402-100-100-51-60-ATH
Michael Stutz	OHS	Assist Boys Soccer Coach	Fall	\$4616	11-402-100-100-51-60-ATH
Stephen Burick	OHS	Assist Boys Soccer Coach	Fall	\$4616	11-402-100-100-51-60-ATH
Alexis Banner	OHS	Head Girls Soccer Coach	Fall	\$6367	11-402-100-100-51-60-ATH
Dan Pigott	OHS	Assist Girls Soccer Coach	Fall	\$4616	11-402-100-100-51-60-ATH
John Rosser	OHS	Assist Girls Soccer Coach	Fall	\$4616	11-402-100-100-51-60-ATH
Holly Lewis	OHS	Boys Cross Country	Fall	\$4128	11-402-100-100-51-60-ATH
Michael Charboneau	OHS	Weight Room Supervisor	Fall	\$1592	11-402-100-100-51-60-ATH

B. Policy

1. **# Policies** - The motion to approve the Policies listed below in accord with the data presented.

Number	Reading	Title	Attachment
P2412	2nd	Home Instruction Due to Health Condition	XI B1a

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P5111	2nd	Eligibility of Resident/ Non Resident Pupils	XI B1b
R2412	2nd	Home Instruction Due to Health Condition	XI B1c
R2624	2nd	Grading System	XI B1d

#District/OHS

C. Finance

The Superintendent recommends approval of the following items:

1. Fundraisers - The motion to approve the fundraisers listed below in accord with the data presented.
 - a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
N/A					

*Ratify

- b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
06/04/18 - 06/08/18	OHS	Student Government	"Kiss the Seniors Goodbye" - Hershey Kiss Sale	OHS School Store	Student Government Activities
6/4/18	OHS	Softball	Panera Bread Night	Panera Bread, Cross Keys Road, Sicklerville	Equipment & Uniforms
6/5/18	OHS	Field Hockey	Rita's Celebrity Scoop	Rita's, Erial Road, Pine Hill	Equipment & Uniforms
6/11/18	OHS	Field Hockey	Panera Bread Night	Panera Bread, Cross Keys Road, Sicklerville	Equipment & Uniforms
6/18/18	OHS	Girls Basketball	Panera Bread Night	Panera Bread, Cross Keys Road, Sicklerville	Equipment & Uniforms

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D. Curriculum

The Superintendent recommends approval of the following items:

1. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2016-2017 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
5/24/18	James Vacca Fawn Mutschler	Creating Trauma Informed Schools	Children's Crisis Center, WHY Studios Philadelphia PA	\$15 per person	11-000-240-500-00 -10-GLN and 11-000-218-500-00 -10-GLN
10/18/18 & 10/19/18	Dan Schuster James Vacca	NJPSA/FEA/NJASCD Annual Conference	NJPSA/FEA/NJASCD Long Branch, New Jersey	Not to exceed \$1156.	11-000-240-500-00 -10/20-GLN/BEN

*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
Various	Andrew Lomonico	Classroom Management Essentials	Udemy Online	49.99	20-231-200-300-00 -60-CUR
October 18 and 19, 2018	Kim Seifring Heidi Daunoras	NJPSA/FEA/NJASCD Annual Conference	NJPSA/FEA/NJASCD Long Branch, New Jersey	Not to exceed \$1156	11-000-240-500-00 -00-CST and 11-000-221-500-00 -00-CUR

*Ratify

2. Guest Speakers - The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
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	<u>Name</u>					
N/A						

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
October 2018	Annual Flu Clinic	Rite Aid, Atco NJ	District	Annual Flu Clinic	-0-	N/A

3. Field Trips - The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
05/08/18	Elementary Bands	Glenn & Bean	Pine Hill Middle School	(A): -0- (T): \$87.39	(A): N/A (T): 11-000-270-512-00 -10-BUS 11-000-270-512-00 -20-BUS
05/10/18 *	1st Grade	Glenn	Edelman Planetarium, Rowan University	(A): -0- (T) : \$553.48	(A): N/A (T): 11-000-270-512-00 -10-BUS
6/4/18	5th Grade	Bean	Pine Hill Middle School	(A): -0- (T): \$87.39	(A): N/A (T): 11-000-270-512-00 -20-BUS
6/7/18	5th Grade (LEAD Reward)	Bean	Clementon Park	(A): \$797.50 (T): \$262.17	(A): Pine Hill Police Department (T): 11-000-270-512-00 -20-BUS

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6/7/18	5th Grade (LEAD Reward)	Glenn	Clementon Park	(A): \$1563.10 (T): \$524.34	(A): Pine Hill Police Department (T): 11-000-270-512-00 -10-BUS
6/7/18	Safety Patrol	PHMS	Clementon Park	(A): \$494.45 (T): \$262.17	(A): Pine Hill Police Department (T): 11-000-270-512-00 -30-BUS
6/8/18	5th Grade	Glenn	Pine Hill Middle School	(A): -0- (T): -0-	(A): N/A (T): Students/Teachers Walk to PHMS
6/6/18 Rain date 6/7/18	PMD Class	Glenn	Cape May Zoo, Cape May NJ	(A): \$50.00 (T): \$291.30	(A): Student Activities (T): 11-000-270-51 2-00-10-BUS
6/12/18	5th Grade	Glenn	Historic Philadelphia, PA	(A): -0- (T): 1136.07	(A): N/A (T): 11-000-270-512-00 -10-BUS
6/13/18	Safeties	Glenn	30 Strikes Bowling Alley, Lindenwold NJ	(A): -0- (T): -0-	(A): Student Activities (T): 30 strikes provides bus

*Ratify

b. Grades 9th -12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
5/29/18	Renaissance	OHS	Ocean City, NJ	(A):-0- (T): -0-	(A): N/A (T): In District Transportation
5/30/18	Rotary	OHS	Lamp Post	(A): -0-	(A): GT/PH Rotary

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(Trip previously approved 5/16/18)			Diner, Blackwood NJ	(T): In District Transportation	(T): N/A
06/1/18	Overtones	OHS	Temple University, Philadelphia PA	(A): \$50.00 (T): \$407.82	(A): 11-401-100-800-00-60-OHS (T): 11-000-270-512-00-60-BUS
06/01/18	MUN/YAG	OHS	Camden County College, Blackwood NJ	(A): -0- (T): \$58.26 per hr/ per bus	(A): N/A (T): 11-000-270-512-00-60-BUS
06/09/18	All State Mixed Rehearsal	OHS	Monroe Twp, NJ (North Jersey)	(A): -0- (T): \$291.30	(A): N/A (T): 11-000-270-512-00-60-BUS

4.(#) Systems Management Program - The motion to approve the following Systems Management Program for the 2018-2019 School year.

Program-Vendor	Grade(s)	Total Cost	Acct #(s)
PDQ.com Corporation	District	\$1,117.81	11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC 11-190-100-340-00-10-TEC

5.(#) Summer Enrichment - Summer Reading Book Clubs - The motion to approve the 2018 Summer Reading Book Clubs at the Pine Hill Middle School and Overbrook High School for Grades 6-12. The programs will run during July and August, dates to be determined and will service students in need of summer reading support. The total cost not to exceed \$1,500.00 including staff salary and supplies funded by ESSA Title I Federal Grant. The program will be staffed in accord with the data presented.

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<u>Staff</u>	<u>School</u>	<u>Rate</u>	<u>Account No.</u>
Mandi Dorrell	PHMS	\$27/hr @ 20hr	20-232-100-101-99-30-CUR
Stephanie Evans	OHS	\$27/hr @ 20 hr	20-232-100-101-99-60-CUR

6.(#) Summer Reading Books- The motion to approve the purchase of Summer reading books for students grades K-12.ESSA Funding

School	Amount	Account No.
Overbrook	\$5,999.95	20-232-100-600-00-60-CUR 20-231-100-600-97-60-CUR
Pine Hill Middle School	\$6,585.56	20-232-100-600-00-30-CUR 20-231-100-600-97-30-CUR
Glenn Elementary School	\$2,098.24	20-232-100-600-00-10-CUR 20-231-100-600-97-10-CUR
Dr. Albert Bean Elementary School	\$3,804.75	20-232-100-600-00-20-CUR 20-231-100-600-97-20-CUR

#District/OHS

E. Miscellaneous

The Superintendent recommends the approval of the following items:

1. (#)Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment [XI E1](#)**
2. (#)Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School. **See Attachment [X1 E2](#)**
3. (#) Football Summer Camp - The motion to approve Overbrook football staff to hold a football camp from July 16th - July 19th 9am - Noon for students grades one through eight. Camp will include students from Pine Hill, Clementon and Berlin Twp.
4. (#)Choreography - The motion to approve Spirit Fx for choreography services for fall cheerleading. August 24th and 25th, no cost to the board.

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5. (#)Cheerleading Tryouts - The motion to approve cheerleading tryouts for Overbrook students and all interested incoming 9th graders from Berlin, Clementon and Pine Hill to take place June 13th and June 14th. No cost to the board.
6. (#)American National Red Cross - The motion to approve Overbrook High School to be an authorized provider for the American National Red Cross. This will allow the Athletic Trainer to teach courses to certify teachers and coaches in First Aid/CPR and AED.
7. (#)CPR/First Aid Class - The motion to approve Dan Trinh to assist Kathy Benton with CPR and First Aid class to be held on June 18th and June 19th at a cost of \$100 per day. Line # 11-402-100-100-51-60-ATH
8. (#)All State Choir Participants - The motion to approve housing and participation fee for the All State Choir participants for the 2018-2019 school year at a cost of \$1800. Line#11-401-100-800-00-60.

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F. Items of General Interest

1. Principal's Reports
 - a. **Overbrook High School - See Attachments [XI F1a](#)**
 - b. **Pine Hill Middle School - See Attachments [XI F1b](#)**
 - c. **John H. Glenn Elementary School - See Attachments [XI F1c](#)**
 - d. **Dr. Albert Bean Elementary School - See Attachments [XI F1d](#)**
2. Athletic Report (Mrs. Sheryl Smith) - **See Attachment [XI F2](#)**
3. Child Study Team Report (Dr. Kim Seifring) - **See Attachment [XI F3](#)**
4. Curriculum and Instruction Report (Mrs. Heidi Daunoras) - **See Attachment [XI F4](#)**
5. Staff Attendance - **See Attachment [XI F5](#)**
6. Student Enrollment - **See Attachment [XI F6](#)**
7. Home Instruction - **See Attachment [XI F7](#)**
8. Nurse's Report - **See Attachment [XI F8](#)**
9. Upcoming Events -
10. Elementary Giving Table - The John Glenn School has followed Pine Hill Middle Schools lead in distributing unopened, unwanted pieces of a students lunch to students in need. The food is distributed at the end of the day for the food to be taken home where the need is greatest.
11. Receipt of Grant - Mrs. Amanda Natalie received NJEA Frederick L. Hipp Grant in the amount of \$10,000.00 to fund the project "*Our Sustainable Selves: Farming OUR Future.*"

XII. BUSINESS ADMINISTRATOR'S REPORT

Motioned by Ms. Reed seconded Ms. Corry. Roll Call Vote. Ms. Reed abstained D9, D14. Mr. Freiling abstained D10, D11,D14,D17. 8-0 motion passed.

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A. Information -

Anyone needing mandated training please contact the board office to have us register you.

Also, please inform us ASAP if you are planning on attending the 2018 NJSBA Annual Workshop in Atlantic City Oct.22-25. We will be submitting our registration May 18th to take advantage of the Early Bird discount.

B. Correspondence –

1. Berlin Twp. Board Minutes- March 28, 2018- See Attachment [XII B1a](#)
2. Clementon Board Minutes -March 26, 2018- See Attachment [XII B2a](#)
3. Nutri Serve Update - **See Attachment [XII B3](#)**

C. (#)Minutes – The Business Administrator recommends approval of the following items:

1st _____ 2nd _____ - Voice Vote

1. April 24, 2018- Regular Meeting Minutes **See Attachment [XII C1](#)**
2. April 24, 2018- Caucus Meeting Minutes **See Attachment [XII C2](#)**

#District/OHS

D. Finance – The Business Administrator recommends approval of the following items:

1st _____ 2nd _____ - Roll Call

1. (#)Secretary's Report - The Board Secretary certifies that no line item accounts in April 2018 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year **.See Attachment [XII D1](#)**
2. (#)Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2018. The Treasurer's Report and Secretary's Report are in agreement for the months of April. **See Attachment [XII D2](#)**
3. (#)Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. (#)Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the April Secretary's Monthly Financial Report and the April Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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5. (#)Line Item Transfers for April - **See Attachments [XII D5](#)**

6. (#)Payment of Bills for April 2018 - **See Attachment [XII D6a](#)**

a. Bill List General Accts(10-40)- April 29, 2018- \$32,383.30

7. (#)Payment of Bills for May 2018 - **See Attachment [XIID 7a](#) - [XIID 7b](#)**

a. Bill List General Accts(10-40)- May 10, 2018- \$1,263,862.07

b. Bill List Cafeteria Fund (61)- May 10, 2018- \$72,515.92

8. Out of District Placements - The motion to approve the student(s) listed be approved for Out of District Placement.

b. Grades 9th- 12th grade :

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Kingsway Secondary Program	115277	5/1/18	6/30/18		\$229.70 per diem- \$41,346 annual \$165.00 1:1 aide per diem- \$29,700 annual

9. (#)Tuition Contract Agreement - The motion to approve the 2018-2019 tuition contract with Berlin Township Board of Education for grades 9-12 for Regular Education Programs at a per pupil cost of \$15,500 based on the estimated average daily enrollment of 170 pupils plus the Resource Room fee of \$50,000 less the tuition adjustment of \$100,000. Total contract for 2018-2019- \$2,611,500.

10. (#)Tuition Contract Agreement - The motion to approve the 2018-2019 tuition contract with Clementon Board of Education for grades 9-12 for Regular Education Programs at a per pupil cost of \$15,500 based on the estimated average daily enrollment of 170 pupils plus the tuition adjustment of \$100,000. Total contract for 2018-2019- \$2,115,000.

11. (#)Tuition Contract Agreement - The motion to approve the 2018-2019 tuition contract with Clementon Board of Education for grades 9-12 for Special Education Programs: 3 students at \$26,000 for BD Program; 3 students at \$17,750 for MD program plus the Resource Room fee of \$130,000. Total contract for Special Ed. Programs is \$261,250.

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12. (#)Transportation Contract Renewal - The motion to approve the #2014-2015 Bid #PHSRA1415 Renewal #4 with T & L Transportation, Inc., for the Athletic Events at \$285.36 per 5 hours plus \$41.51 per hour after 5 hours and School Trips at \$59.14 per hour for the 2018- 2019 school year.. This covers all away Athletic Events and all School Trips. .Consumer Price Index (CPI) for student transportation contract renewals for the 2018-2019 school year is 1.51%.
13. (#)Transportation Bid - The motion to approve the #2016-2017 Bid #PHD091617 Renewal #2 with T & L Transportation, Inc., in the amount of \$524,762.40. This covers daily to and from and all late buses for the 2018-2019 school year. Consumer Price Index(CPI) for student transportation contract renewals for the 2018-2019 school year is 1.51%.
14. Summer Enrichment Program - Transportation - The motion to approve T & L Transportation, Inc. for the 2018 Summer Enrichment Program at John H. Glenn Elementary School and Dr. Albert Bean Elementary School and two summer enrichment trips at a total cost of \$6,304 with an adjustment cost of \$197 per diem.
15. (#)Joint Transportation Agreement- The motion to approve the Joint Transportation Agreement with Monroe Township Public Schools to transport three displaced students on various bus routes for the 2017-2018 school year.Total Cost \$69,204.60 Account Number: 11-000-270-513-00-00-BUS
16. (#)Coordinated Transportation Services - The motion to approve agreement for participation in Coordinated Transportation Services with Somerset County Educational Services Commission for the purpose of transporting a student from Franklin Twp. Somerset County to Garfield School District at a rate of \$144.00 per diem x 1.51% CPI, plus administrative fees for the 2018-2019 school year.
17. (#)Shared Services Agreement - The motion to approve shared services agreement with Clementon Board of Education for the 2018-2019 school year. This includes Accounts Payable at a cost of \$19,890 annually.
18. (#)Cleaning Services - The motion to approve the 2018-2019 contract with the Pine Hill Borough and the Pine Hill School District for cleaning services.
19. (#)Food Delivery Service- The motion to approve Paul's Commodity Hauling, Inc. to haul state commodities from Safeway Cold Storage, 215 Mill Road, Vineland,NJ to Pine Hill Board of Education for the 2018-2019 school year at a cost of \$3.00 per case, with a minimum per charge school trip of \$105.00 when there are less than thirty five cases.

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20. (#) Tax Payments - The motion to approve the following 2018-2019 payment schedule of school taxes based upon the tax levy for the General Fund at \$11,700,715 and the Debt Service Fund at \$744,706 to meet this requirement:

Date Due	GENERAL PAYMENT \$11,700,715	DEBT SERVICE \$744,706	PAID CUMULATIVE	TOTAL DUE \$12,445,421
July 1, 2018	975,059.58	62,058.83	1,037,118.41	11,408,302.59
August 1, 2018	975,059.58	62,058.83	2,074,236.82	10,371,184.18
September 1, 2018	975,059.58	62,058.83	3,111,355.23	9,334,065.77
October 1, 2018	975,059.58	62,058.83	4,148,473.64	8,296,947.36
November 1, 2018	975,059.58	62,058.83	5,185,592.05	7,259,828.95
December 1, 2018	975,059.58	62,058.83	6,222,710.46	6,222,710.54
January 1, 2019	975,059.58	62,058.83	7,259,828.87	5,185,592.13
February 1, 2019	975,059.58	62,058.83	8,296,947.28	4,148,473.72
March 1, 2019	975,059.58	62,058.83	9,334,065.69	3,111,355.31
April 1, 2019	975,059.58	62,058.83	10,371,184.10	2,074,236.90
May 1, 2019	975,059.58	62,058.83	11,408,302.51	1,037,118.49
June 1, 2019	975,059.62	62,058.87	12,445,421.00	(0.00)

21.(#) Resolution for NJSBA Travel Restrictions- The motion to approve the following resolution regarding restrictions on travel reimbursement for school board members.

RESOLUTION OF THE PINE HILL BOARD OF EDUCATION REGARDING NEW JERSEY SCHOOL BOARDS ASSOCIATION CONVENTIONS/TRAINING

WHEREAS, the Pine Hill Board of Education is in support of and is committed to providing the best educational experience to all of the students in the district; and

WHEREAS, the Board believes that all its members should avail themselves of all the educational opportunities available to them to better facilitate its policy-making actions; and

WHEREAS, all members are duly elected officials and serve in a non-compensated position; and

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WHEREAS, the New Jersey School Boards Association holds an annual training workshop in Atlantic City for the betterment of its members; and

WHEREAS, all school board members are required to attend state- mandated training; and

WHEREAS, the new Jersey State Accountability Regulations were implemented in 2007, prohibiting travel expense reimbursement for all those within a 50- mile radius of the workshop location currently held in Atlantic City; and

WHEREAS, all school board members within this 50- mile radius must pay for their own hotel costs, meals, and other expenses; and

WHEREAS, they are paying for the privilege of serving their constituents; and

WHEREAS, the New Jersey School Boards Association is actively seeking to repeal this restriction, and has worked on it with the Department of Education and its Commissioner; and therefore, be it now

RESOLVED that the New Jersey State Legislators remove this restriction on its school board members, and allow them to attend all school board activities without personal payment to better educate themselves; and further

RESOLVED that a copy of this resolution be forwarded to all 4th District Legislators, the Senate President, House Speaker, the Lieutenant Governor, and the Governor of the State of New Jersey.

#District/OHS

E. Facilities

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.

a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
N/A			

b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
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5/20/18	OHS	N.I.C.E. Inc – Radha Krishna Musical Play	Est. \$2,245.00
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2. (#)Disposal of Property- Motion for the disposition of three treadmills in the Dance Room at Overbrook High School.
3. (#)Disposal of Property- Motion for the disposition of nineteen(19) boxes of library books from Overbrook High School to be donated to Vietnam Vets.
4. (#)Media Center Furniture-Motion to approve the purchase of media furniture for Overbrook High School. Education Services Commission of NJ contract 17/18-16
Account Number: 12-000-300-730-45-00-OHS
 - Interior Concepts In c/o Nickerson Corp \$63,073.57
 - Nickerson - Mooreco \$16,791.87
 - KI- \$14,522.00
5. (#)Window Bid -Motion to approve Panoramic Window and Door, Stockton, NJ for replacing the Media Center Windows, Lobby Main Entrance and Exterior Doors at the Media Center at Overbrook High School. Base bid \$258,000 and Alternate Bid GC-2A Integral Blinds and Security Film \$30,000. Pending legal review of bid documents. Account Number: 12-000-400-450-46-00-OHS

#District/OHS

XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Boyd, seconded by Ms. Reed to open the floor to statements for public.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address. NONE

XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Ms. Parker seconded by Ms. Young to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- NONE

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XVI. NEW BUSINESS- Motioned by Ms. Corry, seconded by Ms. Reed. Ms. Reed& Mr. Freiling abstained 1,2b,3a,4,5,6,7. Roll call vote, all in favor. Motion passed (6-0).

ADDENDUM:

1. Settlement -

BE IT RESOLVED that the Board of Education approves the release and settlement agreement, without any admission of any liability, negotiated by counsel to resolve the litigation brought by student #109815., by her parent and guardian S.B., and authorizes the appropriate officials to execute the same.

2. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary pending negotiations.

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
John Chillem	David Poponi	CST	School Psychologist	09/01/18	3 MA+30	55,026	

3. Homebound - Be it resolved that the staff members listed below be approved as homebound instructors for the 2017-2018 school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK - 8th

<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
Angela Pereira	Glenn/ PHMS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-B US or 11-219-100-101-51-00-C ST

4. Philadelphia Zoo Unless Grant-The board to accept the Philadelphia Zoo Unless Grant for the Bean School. The amount of this grant is \$1,250. Account Numbers: Rev 20-1900-006 Exp: 20-008-100-600-00-00-20-BEN

5. Frederick L. Hipp Foundation Grant-The board to approve the \$10,000 NJEA Frederick L. Hipp Foundation Grant for the Community Garden at Pine Hill Middle School.

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6. NJEA Coffee Cart Grant-The board to approve the \$3,000 NJEA Coffee Cart Grant for Pine Hill Middle School.

7. GCIT Student-The board to approve Out of County tuition and transportation for student #111914 to attend Gloucester County Institute of technology dance program.

XVII. NEXT BOARD MEETING - Meeting Tuesday, June 26, 2018 at 6:30pm

XVIII. Motion to Adjourn: Motioned by Ms. Reed, seconded by Ms. Corry to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:50 pm.

Deborah A. Piccirillo, School Business Administrator

Date