

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

BOARD MEETING OF THE  
PINE HILL BOARD OF EDUCATION  
1003 Turnerville Road  
Pine Hill, NJ 08021

**MISSION STATEMENT**

*The Pine Hill School District, in partnership with parents and the community, is dedicated to educating all students in a safe, nurturing environment in order to develop productive citizens who are committed to lifelong learning. Additionally, it is the expectation of this school district that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

**I. CALL TO ORDER**

**II. SALUTE TO THE FLAG**

**III. SUNSHINE STATEMENT**

The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on April 28, 2018 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

**IV. ROLL CALL**

The following members answered roll call:

Mr. Thomas Bermingham	Absent
Ms. Christine Boyd	Present
Ms. Zipporah Daniels-Browne	Absent
Ms. Angela Cooper	Present
Ms. Lori Corry	Absent
Mr. Randy Freiling	Present *call-in
Mr. Les Gallagher	Present
Ms. Lois Parker	Present
Ms. Kimberly Reed	Absent
Ms. Sharon Young	Present

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Also present were:

Dr. Kenneth Koczur	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amu Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
Dan Schuster	Principal Bean School
Nicole Kerber	OHS Guidance
Dave Hauss	Technology

3 members of the public were in attendance.

V. A. Motioned by Ms. Parker, seconded by Ms. Young. Roll call vote. All in favor, 6-0.

### **Resolution of Removal**

**WHEREAS**, Thomas MacPherson is a school official, as defined in the School Ethics Act, with the Borough of Pine Hill School District; and

**WHEREAS**, by decision dated March 27, 2018, and mailed March 28, 2018, the School Ethics Commission (Commission) found that Thomas MacPherson violated N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26, and N.J.S.A.C.6A:28-31, because he failed to file his Personal/Relative and Financial disclosure Statements (Disclosure Statements) within thirty (30) days of appointment to his position as a Board member with the Borough of Pine Hill School District; and

**WHEREAS**, the Commission recommended that the Commissioner of Education (Commissioner) impose a penalty of removal, with such removal to become effective immediately upon adoption by the Commissioner of Education. However, if Respondent filed his Disclosure Statements before the Commission recommended that the Commissioner, in lieu of removal, impose a thirty (30) day suspension to become effective immediately upon adoption by the Commissioner; and

**WHEREAS**, Respondent did not file his Disclosure Statements after the issuance of the Commission's decision on March 27, 2018; and

**WHEREAS**, by decision dated May 3, 2018, and because Respondent did not file his Disclosure Statements after the issuance of the Commission's decision on March 27, 2018, the Commissioner concurred that a penalty of removal was the appropriate penalty in the above captioned matter; and

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**WHEREAS**, N.J.A.C. 6A:28-10.12(d) provides that, for a penalty of censure, suspension or removal, a Resolution shall be adopted at the Commission's next meeting following the Commissioner's decision, and the Resolution shall be read at the next public meeting of the district board or charter school board of trustees following its adoption, and shall be posted in such places as the district board or charter school board posts its public notices for (30) days;

**NOW THEREFORE BE IT RESOLVED**, that the Commission adopts this Resolution stating that Thomas MacPherson is hereby REMOVED as a school official, found to have violated N.J.S.A. 18a:12-25, N.J.S.A. 18A: 12-26 and N.J.A.C.6A:28-3.1; and

**BE IT FURTHER RESOLVED**, that the Borough of Pine Hill School District is ordered to read this Resolution at its next regularly scheduled meeting following the Commission's adoption on May 22, 2018, and to post in such places as the Borough of Pine Hill School District posts its public notices for thirty(30) days.

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Robert W. Bender, Chairperson

Motioned by Ms. Cooper, seconded by Ms. Young. Roll call vote. All in favor, 6-0.

B. Oath of Office- Damon Peoples

Mr. Freiling ends call at 6:40.

C. Motion to Caucus: Executive session moved to end of meeting after Old Business.

## **VI. PRESENTATIONS**

1. Darien Brown- OHS Student- Recipient of College Board Merit Scholarship- not available

## **VII. OPEN MEETING TO THE PUBLIC**

Motioned by Ms. Cooper seconded by Ms. Young. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments

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respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address.

NONE

**VIII. CLOSE MEETING TO THE PUBLIC** Motioned by Ms. Cooper seconded by Ms. Young. Voice vote, all in favor.

**IX. COMMITTEE REPORTS**

1. AD HOC Committee – Curriculum/Technology- None at this time.
2. AD HOC Committee – Finance- None at this time.
3. AD HOC Committee – Negotiations- None at this time.
4. AD HOC Committee – Personnel- None at this time.
5. AD HOC Committee – Policy - None at this time.
6. AD HOC Committee – Property- None at this time.
7. AD HOC Committee – Student Disciplinary Review- None at this time.
8. AD HOC Committee - Community Relations- None at this time.

**X. LIAISON REPORTS**

1. Camden County Educational Services Commission – None
2. Camden County School Boards Association – None
3. DEAC Committee – Meeting to be scheduled in August.
4. Municipal Alliance – None
5. NJ School Boards Association – None
6. Pine Hill Borough Liaison – Mr. Gallagher
7. Education Foundation - None
8. PTO – None
9. School Site Councils:
  - a. John H. Glenn Elementary School
  - b. Dr. Albert Bean Elementary School
  - c. Pine Hill Middle School
  - d. Overbrook High School

**XI. SUPERINTENDENT'S REPORT**

**Motioned by Ms. Cooper seconded by Ms. Young. Roll Call. Approved 6-0**

**A. Personnel**

The Superintendent recommends approval of the following items:

1. Leave of Absences - Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.
  - a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal,</u>	<u>Federal Family</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
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		<u>Vacation</u>	<u>Medical Leave</u>		
1422	10/15/18 - 2/18/19	S- 49		1/7/19 - 2/18/19	1/7/19 - 2/18/19

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0945	05/07/2018 - 6/20/2018	S- 26	6/13/18 - 6/20/18		6/13/18 - 6/20/18

\*ratify

2. Separation of Employment - Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Hope Augustine	Glenn	Instructional Assistant	06/30/2018	resignation
Kate Valansky	PHMS	Instructional Assistant	06/30/2018	resignation

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Sharron Riiff	District	Bus Driver	6/20/18	Resignation
Maureen Pancoast	OHS	Science Teacher	06/30/18	Resignation

3. New Hire - Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary pending negotiations.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
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Kim Nemerov	Lauren Canonica	PHMS	LTS MD Teacher	06/01/18*	A, BA		11-212-10 0-101-57-30-PHM
Nicole Steich	New Position	Bean	Gr. 3-5 MD Teacher	09/01/18	F, BA	\$53,773	11-212-10 0-101-00-2 0-BEN
Michael Rossi	Susan Altringer	Glenn	Gr. 4-5 LLD Teacher	09/01/18	E, BA+30	\$55,130	11-204-10 0-101-10-GLN
Amy Pavone	New Position	Bean	Gr. 5 Reg. Ed. Teacher	09/01/18	E, MA	\$57,187	11-120-10 0-101-00-2 0-BEN
Janette Duffy	Jennifer Fabrico	Bean	Kindergarten Teacher	09/01/18	C, MA	\$56,487	11-110-10 0-101-00-2 0-BEN
Marcy Gregg	Carol Adelson	Bean	Music Teacher	09/01/18	C, BA	\$52,373	11-120--10 0-101-00-2 0-BEN
Melissa Ryan	Amy Pavone	Bean	Paraprofessional	09/01/18	B, MA	\$28,243.50	11-190-10 0-106-00-2 0-BEN

\* ratify

b. Grades 9th-12th grade:

<b><u>Employee Name</u></b>	<b><u>Replacement of:</u></b>	<b><u>School</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>	<b><u>Step</u></b>	<b><u>Salary</u></b>	<b><u>Account No.</u></b>
Genevieve Griffith	Jeff Mack	OHS	English Teacher	09/01/18	G, MA	\$58,687	11-140-10 0-101--00-60-OHS
Christopher Prescot	Janine Burpulis (16-17)	OHS	Business Teacher	09/01/18	A, BA	\$52,373	11-301-10 0-100-00-6 0-OHS
Marybeth Jensen	Kathy Benton	OHS	School Nurse	09/01/18	B, BA+15	\$53,402	1100--213-100-00-60-OHS
Alfredo Rosario Jr.	Tom Crosby	District	Maintenance	07/01/18	4	\$39,898	11-000-26 3-100-00-0 0-OPR

\*ratify

4. Business Administrator's Contract - The motion to approve Deborah A. Piccirillo, Business Administrator's contract for the 2018-2019 submission reflecting a 3% increase to the Executive County Superintendent for review and approval.

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5. Salary Adjustment - Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Amanda Dranchak	Glenn	Kindergarten Teacher	Step 17, BA+15	\$76,542	09/01/2018

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Stephanie Evans	OHS	English Teacher	Step A, BA+15	\$51,365	09/01/2018
Pia Paolo	OHS	Math Teacher	Step L, MA+15	\$70,465	09/01/2018

6. Hourly Non-Unit Employees - The motion to approve Pine Hill Public Schools Non -Unit Hourly employees salaries for July 1, 2018 through June 30, 2019 with a \$0.40 per hour increase.

7. Child Study Team Services and Staff - The motion to approve the Child Study Team Summer months 2018:

<u>Position</u>	<u>Name</u>	<u>Cost</u>	<u>Account No.</u>
Child Study Team			

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<b><u>Case Managers to Write IEPs</u></b>	Tom Diaz	Per IEP \$25	11-000-219-104-55-0 0-CST
	Desiree Marasa	Per IEP \$25	11-000-219-104-55-0 0-CST
	Lara Koenig	Per IEP \$25	11-000-219-104-55-0 0-CST
	Judilyn Weiserth	Per IEP \$25	11-000-219-104-55-0 0-CST
	John Chillem	Per IEP \$25	11-000-219-104-55-0 0-CST
CST Meetings	Tom Diaz	Per diem hr rate	11-000-219-104-55-0 0-CST
	Desiree Marasa	Per diem hr rate	11-000-219-104-55-0 0-CST
	Lara Koenig	Per diem hr rate	11-000-219-104-55-0 0-CST
	John Chillem	Per diem hr rate	11-000-219-104-55-0 0-CST
	Judilyn Weiserth	Per diem hr rate	11-000-219-104-55-0 0-CST
<b><u>Psychological assessments</u></b>	Desiree Marasa	\$175 per case	11-000-219-104-55-0 0-CST
	Lara Koenig	\$175 per case	11-000-219-104-55-0 0-CST
	John Chillem	\$175 per case	11-000-219-104-55-0 0-CST
<b><u>Social Assessments</u></b>	Tom Diaz	\$175 per case	11-000-219-104-55-0 0-CST
<b><u>Learning Assessments</u></b>	Judilyn Weiserth	\$175 per case	11-000-219-104-55-0 0-CST
<b><u>Speech therapists</u></b>			



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Account: 11-000-216-100-55-000-CST			
CST Meetings	Paulette Taylor	Per diem hr rate	11-000-216-100-55-000-CST
	Jennifer McCusker	Per diem hr rate	11-000-216-100-55-000-CST
	Athen Lapenna	Per diem hr rate	11-000-216-100-55-000-CST
<b><u>Speech and Language assessment</u></b>	Paulette Taylor	\$225 per case	11-000-216-100-55-000-CST
	Jennifer McCusker	\$225 per case	11-000-216-100-55-000-CST
	Athena Lapenna	\$225 per case	11-000-216-100-55-000-CST
<b><u>Eligibility Meetings for Completed Assessments</u></b>	Tom Diaz	\$50 per Mtg	11-000-219-104-55-000-CST
	Desiree Marasa	\$50 per Mtg	11-000-219-104-55-000-CST
	Judilyn Weiserth	\$50 per Mtg	11-000-219-104-55-000-CST
	Lara Koenig	\$50 per Mtg	11-000-219-104-55-000-CST
	John Chillem	\$50 per Mtg	11-000-219-104-55-000-CST
	Jennifer McCusker	\$50 per Mtg	11-000-216-100-55-000-CST
	Athena Lapenna	\$50 per Mtg	11-000-216-100-55-000-CST
	Paulette Taylor	\$50 per Mtg	11-000-216-100-55-000-CST

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Translating Services	Megan Blakelock	\$31/hr	11-000-219-100-51-00-CST
Teachers for CST meetings			
		11-120-100-101-55-10-GLN, 11-120-100-101-55-20-BEN, 11-120-100-101-55-30-PHM, 11-120-100-101-55-60-OHS	
	Michele Dunnet	\$100 Per day	
	Katie Clemency	\$100 Per day	
	Hannah Do	\$100 Per day	
	Gabrielle Foster	\$100 Per day	
	Denise Rogers	\$100 Per day	
	Jessica Delassandro	\$100 Per day	
	Amy Carmichael	\$100 Per day	
	Alexis Banner	\$100 Per day	
	Robin Nastasi	\$100 Per day	
	Nicole Moyers	\$100 Per day	
	Stephanie Evans	\$100 Per day	
	Renee Gilson	\$100 Per day	
	Nancy Sceia	\$100 Per day	
	Barbara Newell	\$100 Per day	
	Katherine Rabaca	\$100 Per day	
	Lisa Short	\$100 Per day	
	Lauren Bigos	\$100 Per day	
	Holly Lewis	\$100 Per day	
	Coreen Smith	\$100 Per day	

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	Cindy Kitz	\$100 Per day	
	Angela Pereira	\$100 Per day	

8. Project Success - Motion to approve the following staff for Project Success after school tutoring program for the 2018-2019 school year at a rate of \$27/hr payable through NCLB/ESSA Title I- Acct No. 20-231-100-100-99-(10-20-30-60)-CUR

a. Grades PreK-8th grade:

<b><u>Staff</u></b>	<b><u>School</u></b>
Kristin Kent	Glenn
Cheryl Tunstall	Glenn
Lauren Bigos	Glenn
Allison Egizi	Glenn
Megan Blakelock	Bean
Gabrielle Foster	Bean
Barbara Newell	Bean
Nancy Sceia	Bean
Thesea Ciotto	Bean
Lisa Short	PHMS
Denise Vuono	PHMS
Denise Gilmore	PHMS
Maria Casciotta	PHMS
Lisa Myers	PHMS
Angelina Irizzary	PHMS
Rachel Davis	PHMS
Katherine Rabaca	PHMS

b. Grades 9th-12th grade:

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<b><u>Staff</u></b>	<b><u>School</u></b>
Lauren Covaci	OHS
Jayne Smith	OHS
Pia Paolo	OHS
Hannah Do	OHS
Michele Dunnet	OHS
Sharon Nadelbach	OHS
Carol Faggiani	OHS
Casey Binkley	OHS
Christina Cibotti	OHS
Maria Panvini	OHS
Danielle Franchetti	OHS

9. Mentors - Be it resolved that the teacher mentoring partnerships listed below be approved for the duration of the requirement set forth by New Jersey Department of Education's Provisional Licensing Department while employed by Pine Hill Public School District in accord with the data presented.

a. Grades PreK-8th grade:

<b><u>Mentee</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Mentor</u></b>	<b><u>Start Date</u></b>
Jeanette Duffy	BEAN	Elementary Spec Ed	Barbara Newell	09/01/2018

10. Extra Curricular Advisors - Be it resolved that the Extra Curricular Advisors listed below be approved for the **2018-2019** School Year. Stipends per PHEA contract.

a. Grades PreK-8th grade:

<b><u>Staff Member</u></b>	<b><u>Building</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Account</u></b>
Theresa Ciotto	Bean	Safety Patrol Advisor	\$1,519.50	11-401-100-101-51-20-BEN
Melanie Kril	Bean	Webmaster	\$1,226	11-401-100-101-51-20-BEN
Karen Simons	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Nancy Sceia	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN

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Diane Guardiani	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Cindi Marrero	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Laura Hammond	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Heather Gorman	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Cathy Leone	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Karen Bennett	Bean	Morning Duty	\$44/hr	11-130-100-101-58-20-BEN
Tammy Hudes	Glenn	Safety Patrol Advisor	\$1,519.50	11-401-100-101-51-10-GLN
Lori Favoroso	Glenn	Webmaster	\$1,226	11-401-100-101-51-10-GLN
Joanne Brown	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Somalia Maloy	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Julie Wisniewski	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Pam Marmon	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
John Bauman	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Danielle Duda	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Cheryl Tunstall	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Lauren Bigos	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Beth Somers	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Angela Pereira	Glenn	Morning Duty	\$44/hr	11-130-100-101-58-10-GLN
Christina Dooling	PHMS	Academic Pride Co-Advisor	\$841	11-401-100-101-51-30-PHM
Amanda Natalie	PHMS	Academic Pride Co-Advisor	\$841	11-401-100-101-51-30-PHM
Rachel Davis	PHMS	Art Club	\$691	11-401-100-101-51-30-PHM
Erica Burr	PHMS	Band- Concert Director	\$1,750	11-401-100-101-51-30-PHM
Margo Ocasio	PHMS	Bowling Club Co-	\$691	11-401-100-101-51-30-PHM

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		Advisor		
Tracey Rosa	PHMS	Bowling Club Co-Advisor	\$691	11-401-100-101-51-30-PHM
Lauren Kleiner	PHMS	Drama Club Co-Advisor	\$691	11-401-100-101-51-30-PHM
Brittany Adams	PHMS	Drama Club Co-Advisor	\$691	11-401-100-101-51-30-PHM
Tracey Rosa	PHMS	Multicultural Club Advisor	\$691	11-401-100-101-51-30-PHM
Lisa Short	PHMS	National Jr. Honor Society Advisor	\$1,565	11-401-100-101-51-30-PHM
TBD	PHMS	Peer Mediation Co-Advisor	\$1,500	11-401-100-101-51-30-PHM
Donna Herron	PHMS	Newspaper Co-Advisor	\$825	11-401-100-101-51-30-PHM
Michelle Cossaboon	PHMS	Newspaper Co-Advisor	\$825	11-401-100-101-51-30-PHM
Renee Gilson	PHMS	Safety Patrol Advisor	\$1,520	11-401-100-101-51-30-PHM
Karen Fricke	PHMS	Student Government Advisor	\$1,510	11-401-100-101-51-30-PHM
Lisa Short	PHMS	Webmaster	\$1,226	11-401-100-101-51-30-PHM
Jennifer Zane	PHMS	Yearbook Co-Advisor	\$1,480	11-401-100-101-51-30-PHM
Renee Gilson	PHMS	Yearbook Co-Advisor	\$1,480	11-401-100-101-51-30-PHM
Denise Vuono	PHMS	Debate Club Co-Advisor	\$691	11-401-100-101-51-30-PHM
Jessica Hector	PHMS	Debate Club Co-Advisor	\$691	11-401-100-101-51-30-PHM
Maria Cassiotta	PHMS	Poetry Club Co-Advisor	\$695.50	11-401-100-101-51-30-PHM
Jessica Hector	PHMS	Poetry Club Co-Advisor	\$695.50	11-401-100-101-51-30-PHM
Judy Hulmes	PHMS	Dance Club	\$691	11-401-100-101-51-30-PHM

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Cochran		Co-Advisor		
Katherine Rabaca	PHMS	Dance Club Co-Advisor	\$691	11-401-100-101-51-30-PHM
Mandy Natalie	PHMS	STEAM Club Co-Advisor	\$695.50	11-401-100-101-51-30-PHM
Christina Dooling	PHMS	STEAM Club Co-Advisor	\$695.50	11-401-100-101-51-30-PHM
Rachel Davis	PHMS	Money Matters Club	\$691	11-401-100-101-51-30-PHM
Renee Gilson	PHMS	8th Grade Advisor	\$750	11-401-100-101-51-30-PHM
Mandi Dorrell	PHMS	Tolerance Club Advisor	\$750	11-401-100-101-51-30-PHM
William Fean	PHMS	Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Renee Gilson	PHMS	Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Janell Michalowski	PHMS	Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Judy Cochran	PHMS	Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Erica Burr	PHMS	Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Amanda Natalie	PHMS	Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Raheem Covington	PHMS	Substitute Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Denise Vuono	PHMS	Substitute Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Karen Fricke	PHMS	Substitute Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Matthew Torbik	PHMS	Substitute Morning Duty	\$44/hr	11-130-100-101-58-30-PHM
Renee Gilson	PHMS	Detention Proctor	\$33/hr	11-140-100-101-56-30-PHM
William Fean	PHMS	Substitute Detention Proctor	\$33/hr	11-140-100-101-56-30-PHM

b. Grades 9th-12th grade:

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<b><u>Staff Member</u></b>	<b><u>Building</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Account</u></b>
Misty Procopio	OHS	Freshman Class Advisor	\$1,503	11-401-100-101-51-60-OHS
Danielle Anari	OHS	Sophomore Class Advisor	\$1,853	11-401-100-101-51-60-OHS
Nicole Smith	OHS	Junior Class Advisor	\$2,398	11-401-100-101-51-60-OHS
Amanda Redrow	OHS	Senior Class Co-Advisor	\$1,240.50	11-401-100-101-51-60-OHS
Jennifer Kohri	OHS	Senior Class Co-Advisor	\$1,240.50	11-401-100-101-51-60-OHS
Suzanne Pomykacz	OHS	Academic Challenge Advisor	\$1,358	11-401-100-101-51-60-OHS
Alexis Banner	OHS	African American Culture Club Advisor	\$1,358	11-401-100-101-51-60-OHS
Larissa Danowitz	OHS	Art Club Advisor	\$1,358	11-401-100-101-51-60-OHS
Dan Pigott	OHS	Audio Visual Aids Advisor	\$2,344	11-401-100-101-51-60-OHS
Maura Schwartz	OHS	Choir Director	\$4,000	11-401-100-101-51-60-OHS
Stephen Angilletta	OHS	Coding Club Advisor	\$1,391	11-401-100-101-51-60-OHS
Brian Height	OHS	Concert Band Director	\$3,967	11-401-100-101-51-60-OHS
Maria Panvini	OHS	Drama Director	\$4,950	11-401-100-101-51-60-OHS
Stephanie Evans	OHS	Assistant Drama Director	\$3,350	11-401-100-101-51-60-OHS
Lauren Covaci	OHS	Interact Club Advisor	\$1,358	11-401-100-101-51-60-OHS
Brian Height	OHS	Jazz Band Director	\$2,500	11-401-100-101-51-60-OHS
Pia Paolo	OHS	Leo Club Advisor	\$1,358	11-401-100-101-51-60-OHS
Marc Lopez	OHS	LGBTQ club Advisor	\$1,450	11-401-100-101-51-60-OHS
Nicole Smith	OHS	Model UN Advisor	\$1,358	11-401-100-101-51-60-OHS



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Maura Schwartz	OHS	Musical Director for Play	\$1,707	11-401-100-101-51-60-OHS
Carmen Nieves	OHS	Multicultural Club Advisor	\$1,358	11-401-100-101-51-60-OHS
Christina Cibotti	OHS	National Honor Society Advisor	\$1,504	11-401-100-101-51-60-OHS
Sharon Nadelbach	OHS	Newspaper Advisor	\$1,500	11-401-100-101-51-60-OHS
Maura Schwartz	OHS	Pit Orchestra Conductor for Musical	\$1,707	11-401-100-101-51-60-OHS
Danielle Franchetti	OHS	Renaissance Co-Advisor	\$845.50	11-401-100-101-51-60-OHS
Jessica Dalessandro	OHS	Renaissance Co-Advisor	\$845.50	11-401-100-101-51-60-OHS
Phyllis DeRito	OHS	Science League Advisor	\$1,358	11-401-100-101-51-60-OHS
Mike Charboneau	OHS	Set Construction	\$1,660	11-401-100-101-51-60-OHS
Glenn Davis	OHS	Stage Manager	\$4,103	11-401-100-101-51-60-OHS
Casey Binkley	OHS	Student Government Co-Advisor	\$1,983.50	11-401-100-101-51-60-OHS
Tammy Mosier	OHS	Student Government Co-Advisor	\$1,983.50	11-401-100-101-51-60-OHS
Stephen Angilletta	OHS	Summer ID Cards	\$1,493	11-401-100-101-51-60-OHS
Glenn Davis	OHS	Webmaster	\$1,442	11-401-100-101-51-60-OHS
Chris Callahan	OHS	Yearbook Editor	\$2,797	11-401-100-101-51-60-OHS
Danielle Anari	OHS	Youth and Government Advisor	\$1,358	11-401-100-101-51-60-OHS
Pia Paolo	OHS	Academic Facilitator - Mathematics	\$2,189	11-401-100-100-51-60-OHS
Morgan Zielinski	OHS	Academic Facilitator-	\$2,189	11-401-100-100-51-60-OHS

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		Science		
Amanda Redrow	OHS	Academic Facilitator- Language Arts	\$2,189	11-401-100-100-51-60-OHS
Nicole Smith	OHS	Academic Facilitator- Soc. Studies/Foreign Lang.	\$2,189	11-401-100-100-51-60-OHS
Danielle Anari	OHS	Academic Facilitator- Physical Education/Special Areas	\$2,189	11-401-100-100-51-60-OHS
Jennifer Moore	OHS	Detention Proctor	\$33/hr	11-140-100-101-56-60-OHS
Lauren DeLucas	OHS	Detention Proctor	\$33/hr	11-140-100-101-56-60-OHS
Chris Callahan	OHS	Detention Proctor	\$33/hr	11-140-100-101-56-60-OHS
Coreen Smith	OHS	Detention Proctor	\$33/hr	11-140-100-101-56-60-OHS
Michele Dunnet	OHS	Detention Proctor	\$33/hr	11-140-100-101-56-60-OHS
Jessica Dalessandro	OHS	Detention Proctor	\$33/hr	11-140-100-101-56-60-OHS
Carmen Nieves	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Christina Cibotti	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Katie Clemency	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Jenn Moore	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Frank Wilczynski	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Hannah Do	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Misty Procopio	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Ken Siano	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Noel Enley	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Mike Fryer	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Stephanie	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS

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Jennetta				
Sharon Nadelbach	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Lindsey Sampolski	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Tammy Mosier	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Mark Bottino	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS
Michele Dunnet	OHS	Morning Duty	\$44/hr	11-130-100-101-58-60-OHS

11. Coaches - Be it resolved that the coaches listed below be approved for the **2018-2019** school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Jessica Jaworski	PHMS	Head Boys Soccer Coach	Fall	\$2,328.33	11-402-100-100-51-30-ATH
Erica Burr	PHMS	Head Field Hockey	Fall	\$2,328.33	11-402-100-100-51-30-ATH
Katie Bojanowski	PHMS	Assistant Field Hockey Coach	Fall	\$1,719	11-402-100-100-51-30-ATH
Gwen Ulatowski	PHMS	Head Cross Country Coach	Fall	\$2,328.33	11-402-100-100-51-30-ATH
Raheem Covington	PHMS	Head Boys Basketball Coach	Winter	\$2,328.33	11-402-100-100-51-30-ATH
Katie Bojanowski	PHMS	Head Girls Basketball Coach	Winter	\$2,328.33	11-402-100-100-51-30-ATH

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Jessica Jaworski	PHMS	Assistant Girls Basketball Coach	Winter	\$1,719	11-402-100-100-51-30-ATH
William Fean	PHMS	Asst Boys Soccer Coach	Fall	\$1,719	11-402-100-100-51-30-ATH
Alexis Banner	PHMS	Track Coach	Fall 2017*	\$2,328.33	11-402-100-100-51-30-ATH

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Russell Forchion	OHS	Asst Football	Fall	\$6,473	11-402-100-10-51-60-ATH
Alex Cortes	OHS	Asst Football	Fall	\$6,473	11-402-100-10-51-60-ATH
Melissa Perez	OHS	Girls Cross Country	Fall	\$4,367	11-402-100-10-51-60-ATH
Danielle Anari	OHS	Head Cheerleading Coach	Winter	\$3,540	11-402-100-10-51-60-ATH
John Rosser	OHS	Head Boys Basketball Coach	Winter	\$7,173	11-402-100-10-51-60-ATH
Christopher Callahan	OHS	Assistant Boys Basketball Coach	Winter	\$4,795	11-402-100-10-51-60-ATH
Ken Siano	OHS	Head Girls Basketball Coach	Winter	\$7,173	11-402-100-10-51-60-ATH
Lindsey Sampolski	OHS	Assistant Girls Basketball Coach	Winter	\$4,795	11-402-100-10-51-60-ATH
Mark Bottino	OHS	Freshman Girls Basketball Coach	Winter	\$2,356	11-402-100-10-51-60-ATH

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Stephen Burick	OHS	Head Boys Bowling Coach	Winter	\$4,164	11-402-100-10-51-60-ATH
Michael Stutz	OHS	Head Girls Bowling Coach	Winter	\$4,164	11-402-100-10-51-60-ATH
Jessica Tanski	OHS	Girls Winter Track Coach	Winter	\$3,223	11-402-100-10-51-60-ATH
Mark Maloney	OHS	Head Wrestling Coach	Winter	\$7,234	11-402-100-10-51-60-ATH
Mark Peiffer	OHS	Volunteer Wrestling Coach	Winter	N/A	
Michal Somers	OHS	Volunteer Wrestling Coach	Winter	N/A	
Jamie Otis	OHS	Asst Football Coach	Fall	\$6,473	11-402-100-10-51-60-ATH
Anthony DeGannes	OHS	Asst Football Coach (Pending sub certificate)	Fall	\$6,473	11-402-100-10-51-60-ATH
Marge Joseph	OHS	Ticket Taker	Fall/ Winter	\$48	11-402-100-100-51-60-ATH
Katie Bojanowski	OHS	Substitute Ticket Taker	Fall/ Winter	\$48	11-402-100-100-51-60-ATH
Nicole Moyers	OHS	Substitute Ticket Taker	Fall/ Winter	\$48	11-402-100-100-51-60-ATH
Angela Irizarry	OHS/P MS	Site Manager	Fall/ Winter/ Spring	\$104 per day	11-402-100-100-51-30-ATH 11-402-100-100-51-60-ATH
Misty Procopio	OHS/P MS	Site Manager	Fall/ Winer	\$104 per day	11-402-100-100-51-30-ATH 11-402-100-100-51-60-ATH
Katie	OHS/P	Site Manager	Spring	\$104	11-402-100-100-51-30-ATH

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Bojanowski	MS			per day	11-402-100-100-51-60-ATH
Glenn Davis	OHS/P MS	Site Manager	Fall	\$104 per day	11-402-100-100-51-30-ATH 11-402-100-100-51-60-ATH
Holly Lewis	OHS	Event Staff	Fall/ Winter	\$48	11-402-100-100-51-60-ATH
Misty Procopio	OHS	Event Staff	Fall/ Winter	\$48	11-402-100-100-51-60-ATH

12. Fine Arts Dept - Be it resolved that the following positions listed below be approved in accord with the data presented.

<u>School</u>	<u>Name</u>	<u>Event</u>	<u>Position</u>	<u>Stipend or Cost</u>	<u>Account No.</u>
OHS	Ruslan Odinstov	Spring Concert	Accompanist	\$250	11-401-100-500-00-60-OHS
OHS	Marlisa Biondi	Class portraits	Yearbook Photographer	\$250/ day	Student Account Digital Photo
OHS	John Jablonowski	Class portraits	Yearbook Photographer	\$250/ day	Student Account Digital Photo
OHS	Mike Corsey	Class portraits	Yearbook Photographer	\$250/ day	Student Account Digital Photo
OHS	Emily Little	Class portraits	Yearbook Photographer	\$250 day	Student Account Digital Photo
	Cassidy Payne	Class portraits	Student Worker	\$10/hr	Student Account Digital Photo
	Haylee Knopka	Class portraits	Student Worker	\$10/hr	Student Account Digital Photo

13. Homebound - Be it resolved that the staff members listed below be approved as homebound instructors for the **2018-2019** school year in accord with the data presented. Stipends per PHEA contract.

a. Grades PreK - 8th

<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
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Nancy Secia	Bean	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Margo Ocasio	PHMS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Lisa Short	PHMS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Renee Gilson	PHMS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Lisa Myers	PHMS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Nicole Moyers	PHMS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Holly Strobl	PHMS - ESY for student # 112675	\$34/hr (\$2,040)	11-219-100-101-51-00-CST

b. Grades 9th -12th

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Stipend</u></b>	<b><u>Account No.</u></b>
Pia Paolo	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Coreen Smith	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Alexis Banner	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Maria Parvini	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Valerie Gambino	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Jessica Dalessandro	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST
Ashley Lauer	OHS	\$34/hr	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST

14. Online Education Systems - The motion to approve the following Online Education Systems for the 2018-2019 School Year.

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Program-Vendor	Grade(s) / Course	Total Cost	Acct #(s)
Dell Equallogic Warranty Renewal Dell Systems	PK-12	\$5,670.56	11-190-100-160-00-10-TEC 11-190-100-160-00-20-TEC 11-190-100-160-00-30-TEC 11-190-100-160-00-60-TEC
Follett Hosted Service Follett School Solutions	PK-12	\$4,918.24	11-000-222-300-00-10-TEC 11-000-222-300-00-20-TEC 11-000-222-300-00-30-TEC 11-000-222-300-00-60-TEC
Genesis Student Information System Genesis Educational Services	PK-12	\$34,992.00	11-000-211-300-00-10-TEC 11-000-211-300-00-20-TEC 11-000-211-300-00-30-TEC 11-000-211-300-00-60-TEC
Comcast WAN and Internet Services Comcast	PK-12	\$59,000.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
School Messenger West Interactive Services Corp	PK-12	\$10,059.27	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Rapid Recovery Backup ACSG	PK-12	\$7,995.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Firewall Cluster Subscription ACSG	PK-12	\$13,006.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Active Directory Student Sync Level Data	PK-12	\$1,674.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
SMART Learning Suite	PK-12	\$4,752.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC



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80 Hour Time Block Upper Level Technical Support ACSG	PK-12	\$7,600.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Microsoft Licensing CDW	PK-12	\$19,589.50	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Safari Montage LOR w/IPTV SStreaming SUB	PK-12	\$3,736.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Type to Learn Sunburst Digital	PK-5	599.00	11-190-100-610-00-10-TEC
Meraki MR Enterprise License ASPIRE	PK-12	33,975.00	11-190-100-340-00-10-TEC 11-190-100-340-00-20-TEC 11-190-100-340-00-30-TEC 11-190-100-340-00-60-TEC
Accelerated Reader and STAR Renaissance Learning	K-8	29,324.40	11-190-100-610-00-10-CUR 11-190-100-610-00-20-CUR 11-190-100-610-00-30-CUR
Easy Tech Learning.com	6-8	3,500.00	11-190-100-610-00-30-TEC
IXL Site Licensing IXL Learning	K-12	28,564.00	11-190-100-610-00-10-CUR 11-190-100-610-00-20-CUR 11-190-100-610-00-30-CUR 11-190-100-610-00-60-CUR

15. **Curriculum Writing** - The motion to approve the following staff for Curriculum Writing at a rate of \$25/hr according to the data presented below.

Staff	Course/Content	Hours not to exceed	Total cost not to exceed	Account Number
Jared Caltabiano	CP Biology	15	\$375	11-000-221-110-51-30-CUR
Denise Gilmore	Math 7th Grade	15	\$375	11-000-221-110-51-30-CUR

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Lisa Short	Math 6th-8th Grade	15	\$375	11-000-221-110-51-30-CUR
Lisa Myers	ELA 6th - 8th Grade	15	\$375	11-000-221-110-51-30-CUR
Michael Stutz	Anatomy, Biology	15	\$375	11-000-221-110-51-30-CUR
Lauren Rigler	ELA 7th Grade	15	\$375	11-000-221-110-51-30-CUR
Phyllis DeRito	HR. Biology, Advanced Biology	15	\$375	11-000-221-110-51-30-CUR
Karen Fricke	Math 8th Grade	15	\$375	11-000-221-110-51-30-CUR
Christina Dooling	Math 6th -8th grade	15	\$375	11-000-221-110-51-30-CUR
Maria Panvini	Speech /Public Speaking ½ year and full year	15	\$375	11-000-221-110-51-30-CUR

16. School Outreach Programs - The motion to approve the following counseling programs for the 2018-2019 school year at no cost to the board.

The Alcove Center	Alcove Grief	PHMS
The Alcove Center	Alcove Trauma	PHMS
Camden Center for Youth Development	C.H.A.T. (Creating Healthy Attitudes for Teens)	PHMS
Camden Center for Youth Development	F.L.Y. (Financial Leadership for Youth)	PHMS
Camden Center for Youth Development	Y.A.P. (Anger Management & Healthy Coping Skills)	OHS

**B. Policy**

Pine Hill Board of Education Meeting

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1. **# Policies** - The motion to approve the Policies listed below in accord with the data presented.

<b><u>Number</u></b>	<b><u>Reading</u></b>	<b><u>Title</u></b>	<b><u>Attachment</u></b>
P1550	1st	Equal Employment/ Anti-Discrimination Practices	<a href="#">XI B1a</a>
P2431	1st	Athletic Competition	<a href="#">XI B1b</a>
P2431.8	1st	Varsity Letters for Interscholastic Extracurricular Activities	<a href="#">XI B1c</a>
P5350	1st	Student Suicide Prevention	<a href="#">XI B1d</a>
P5533	1st	Student Smoking	<a href="#">XI B1e</a>
P5535	1st	Passive Breath Alcohol Sensor Device	<a href="#">XI B1f</a>
P5561	1st	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	<a href="#">XI B1g</a>
P8462	1st	Reporting Potentially Missing or Abused Children	<a href="#">XI B1h</a>
P8561	1st	Procurement Procedures for School Nutrition Programs	<a href="#">XI B1i</a>
R1550	1st	Equal Employment/Anti-Discrimination Practices	<a href="#">XI B1j</a>
R2431.2	1st	Medical Examination Prior to Participation on School Sponsored Interscholastic or Intramural Team or Squad	<a href="#">XI B1k</a>
R5350	1st	Student Suicide Prevention	<a href="#">XI B1l</a>
R5561	1st	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	<a href="#">XI B1m</a>

**#District/OHS**

**C. Finance**

The Superintendent recommends approval of the following items:

1. **Fundraisers** - The motion to approve the fundraisers listed below in accord with the data presented.
  - a. Grades PreK - 8th
  - b.

<b><u>Date</u></b>	<b><u>School</u></b>	<b><u>Group</u></b>	<b><u>Event</u></b>	<b><u>Location</u></b>	<b><u>Purpose</u></b>
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7/30/18 - 8/2/18	Bean & Glenn	Summer Enrichment	Alex's Lemonade Stand	Bean & Glenn	Support Alex's Lemonade Stand
2018-2019SY	PHMS	Renaissance	Congrats PHMS Graduate lawn sign sale	PHMS	Raise funds for cardholder events
2018-2019SY	PHMS	Renaissance	Proud Family of a PHMS Student Bumper sticker sale	PHMS	Raise funds for cardholder events
2018-2019SY	PHMS	Renaissance	Staff spirit days on the 3 Renaissance Rallies throughout the year	PHMS	Raise funds for cardholder events
2018-2019SY	PHMS	Renaissance	Staff only candy bar sale	PHMS	Raise funds for cardholder events
10/31/18	PHMS	Renaissance	Halloween treat grams	PHMS	Raise funds for cardholder events
12/17/18 - 12/21/18	PHMS	Renaissance	Candy cane grams	PHMS	Raise funds for cardholder events
2/1/19 - 2/14/19	PHMS	Renaissance	Valentine Grams	PHMS	Raise funds for cardholder events
3/1/19 - 3/17/19	PHMS	Renaissance	St. Patty's Day Grams	PHMS	Raise funds for cardholder events

\*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
6/20/18	OHS	OMBA	Water/Gatorade Sale	OHS Graduation	Raise funds to support OMBA
2018-2019 SY	OHS	Renaissance	T-Shirt Sale	OHS	Raise funds for card holder events
8/13/18 - 8/17/18	OHS	Girls Soccer Team	Wawa Hoagie Coupon Sale	OHS	Raise funds to support team
Sept 2018	OHS	Newspaper Club	Ram Pages t shirt sale	OHS	Raise money for scholarships

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Sept - Nov 2018	OHS	Newspaper Club	Sell advertisements in the newspaper to local businesses	OHS	Raise money for scholarships
9/1/18 - 9/8/18	OHS	Girls Soccer	Apparel Sale	OHS	Raise money for club activities
9/9/18	OHS	Field Hockey	Car Wash	PHMS	Raise money for club activities
9/10/18	OHS	Freshman Class	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds for Homecoming Dance
9/17/18	OHS	Sophomore Class	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds for events
9/24/18	OHS	Field Hockey	Spirit Night	Panera Bread, Sicklerville NJ	Raise money for club activities
10/1/18	OHS	Unified Sports	Spirit Night	Panera Bread, Sicklerville NJ	Raise money for club activities
10/5/18	OHS	Student Government	Block Party	OHS	Raise money for club activities
10/5/18	OHS	Rambassadors	Washable Tattoo Table Set up at Block Party	OHS	Raise money for club activities
10/5/18	OHS	Girls Soccer	Tshirt and water ice sale at block party	OHS	Raise money for club activities
10/5/18	OHS	Leo Club	Popcorn, candy Sale at block party	OHS	Raise funds for scholarships

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

10/5/18	OHS	Renaissance	Glow stick sale at Homecoming Game	OHS	Raise money for student activities
10/5/18	OHS	Renaissance	T Shirt Sale	OHS	Raise funds for student activities
10/5/18	OHS	Newspaper Club	Pretzel sale at block party	OHS	Raise funds for scholarships
10/5/18	OHS	Book Club	Candy sale at block party	OHS	Raise funds for book club books
10/5/18	OHS	African American Culture Club	Soul Food Sale at block party	OHS	Raise money for club activities
10/8/18	OHS	Youth & Government	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds for conference
10/15/18	OHS	Dance/ Winter Cheer Team	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds for choreography
10/22/18	OHS	Driver Education	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds for Driver Education State Driver Program
10/26/18	OHS	Freshman Class	School Spirit Day	OHS	Raise funds for Homecoming Dance
10/29/18	OHS	Junior Class	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds for Prom
11/8/18	OHS	Softball	Spirit Night	Panera Bread, Sicklerville NJ	Raise funds to support team purchases
11/21/18	OHS	Sophomore Class	School Spirit Day	OHS	Raise funds for Cotillion

Pine Hill Board of Education Meeting

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11/26/18 - 11/30/18	OHS	African American Culture Club	Shopwithscript.com gift card sale	OHS	Raise money for club activities
11/26/18	OHS	Girls Basketball	Spirit Night	Panera Bread, Sicklerville NJ	Raise money for club activities
12/21/18	OHS	Student Government	School Spirit Day	OHS	Raise money for club activities
1/25/19	OHS	Drama Club	School Spirit Day	OHS	Raise money for club expenses
Feb. 2019	OHS	African American Culture Club	T-shirt with club logo sale	OHS	Raise money for club activities
2/22/19	OHS	Interact Club	School Spirit Day	OHS	Raise money for club activities
3/5/19	OHS	Renaissance	"Fat Tuesday"/ "Mardi Gras" Krispy Kreme Doughnut Sale	OHS	Raise money for cardholder activities
3/12/19 - 3/13/19	OHS	Girls Soccer	Bucket Sale	OHS	Raise money for club activities
3/14/19	OHS	Renaissance	Basketball Tournament	OHS	Raise money for cardholder activities
3/18/19 - 3/19/19	OHS	Girls Soccer	March Madness Bracket Sale	OHS	Raise money for club activities
3/29/19	OHS	Senior Class	School Spirit Day	OHS	Raise money for Senior Picnic
4/11/19	OHS	Renaissance	Volleyball Tournament	OHS	Raise money for cardholder events
4/19/19	OHS	Leo Club	School spirit day	OHS	Raise money for club activities
5/24/19	OHS	National Honor Society	School spirit day	OHS	Raise money for club activities

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

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**Motioned by Ms. Cooper seconded by Ms. Young. Roll Call. Approved 6-0**

**D. Curriculum**

The Superintendent recommends approval of the following items:

1. Travel (In & Out of District)/ Professional Development - Be it resolved the the professional development listed below be approved for the 2016-2017 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>

\*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
5/11/18*	Judilyn Weiserth	How the handbook helps Dyslexia	College of New Jersey	\$103.00	11-000-219-320-00-00-CSt

\*Ratify

2. Guest Speakers - The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>



Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
4/3/18, 4/10/18, 4/17/18	Philip McNalty & Ryan Brady	Comic Creators	OHS	Writing and creating comics	-0-	N/A

3. Field Trips - The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
7/10/18	ESY PMD Program	GLN	Blueberry Bills, Hammonton NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/10/18	ESY ELEM Program	BEAN	Shoprite, Williamstown NJ	(A): -0- (T) :-0-	(A): N/A (T): District Transp
7/11/18	ESY MS Program	PHMS	Home Depot, Washington Twp NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/17/18	ESY Upper MD Program	GLN	Regal Movie Theater	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/17/18	ESY PMD Program	GLN	PetSmart/ Dunkin Donuts, Berlin, NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/17/18	ESY ELEM Program	BEAN	Home Depot, Washington Twp NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp
7/18/18	ESY MS Program	PHMS	Cohanzick Zoo, Bridgeton NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
7/24/18	ESY PMD Program	GLN	Acme, Sicklerville NJ	(A): -0- (T) :-0-	(A): N/A (T): In District Transp

Pine Hill Board of Education Meeting

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7/24/18	ESY ELEM Program	BEAN	Republic Bank, Sicklerville NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
7/25/18	ESY MS Program	PHMS	Regal Cinema, Turnersville NJ	(A): \$12.00 (T): -0-	(A): Margo Ocasio Donation (T): In District Transp
7/30/18	ESY PMD Program	GLN	Trump Golf Club, Pine Hill NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
7/31/18	ESY Upper MD Program	GLN	Regal Movie Theatre, Turnersville NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
7/31/18	ESY ELEM Program	BEAN	Barnes & Noble, Deptford NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
8/1/18	Summer Enrichment	BEAN & GLN	Franklin Institute, Philadelphia PA	(A): \$1,459 (T): \$394	(A): 20-232-100-800-00(10-20)CUR (T): 20-232-100-500-00-(10-20)CUR
8/2/18	ESY PMD Program	GLN	Pine Hill Pizza, Pine Hill NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
8/8/18	ESY MS Program	PHMS	30 Strikes Bowling, Stratford NJ	(A): \$48.00 (T): -0-	(A): 11-212-100-800-55-30-PHM (T): In District Transp

\*Ratify

b. Grades 9th -12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
6/9/18*	Ryla/ Rotary	District	Wildwood	(A): -0- (T): \$640.86	(A): N/A (T): 11-000-270-512-00-60-BUS
6/19/18*	Senior Class	OHS	Glenn School	(A): -0-	(A): N/A

Pine Hill Board of Education Meeting

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			Bean School JFK Elementary Clementon Elementary	(T): \$58.26/bus/hr	(T): 11-000-270-512-00-6 0-BUS
7/12/18	ESY HS Program	OHS	Plney Hollow Farm, Williamstown NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
7/19/18	ESY HS Program	OHS	Animal Adoption Center, Lindenwold NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
7/26/18	ESY HS Program	OHS	Cedar Run Wildlife Refuge, Medford NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp
8/2/18	ESY HS Program	OHS	30 Strikes Bowling, Lindenwold NJ	(A): -0- (T): -0-	(A): N/A (T): In District Transp

\*Ratify

4. Field Experience - The motion to approve the persons listed be approved for field experience/student teaching in accord with the data presented.

Effective Dates	Name	College/University	Content Area	Cooperating Teacher/ Staff	School
10/31/18-12/14/18	Laurie Seifert	Nyack School of Education	Childhood Education	Cindi Marrero	Bean

5. School Calendar - The motion to approve the 2018-2019 school calendar. See attachment XI D5.

6. Summer School- The motion to approve the following 2018 Summer Course Programs for credit recovery. All fees are the responsibility of the student's parent/guardian.

Program	Dates
Lindenwold High School	July-Aug

Tuesday, June 26, 2018 - 6:30pm

Penns Grove Carney's Point Virtual Summer Program	July-Aug
Educere	July-Aug

7. Summer Mindfulness Camp- The motion to approve the Summer Mindfulness Camp to run at Pine Hill Middle School. The camp will focus on mindfulness and yoga servicing approximately 20 students. Program is funded by ESSA/Title 1.

Line #20-232-100-101-99-30-CUR, 20-232-100-600-00-30-CUR

**#District/OHS**

**Motioned by Ms. Cooper seconded by Ms. Young. Roll Call. Approved 6-0**

**E. Miscellaneous**

The Superintendent recommends the approval of the following items:

1. (#)Approval of the Findings of the Anti-Bullying Specialists (HIB) - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.
2. (#)Acceptance of Fire and Lockdown Drills - At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.
3. NJSIAA - The motion to approve the recommendation of the Athletic Director that the Pine Hill School District Board of Education adopt the NJSIAA membership resolution. In doing so, the Board agrees to be governed by the Constitution, by-laws, and rules and regulations of the NJSIAA, including all rules governing student-athlete eligibility.  
Annual dues \$2,150 line # **11-402-100-800-00-60-ATH**
4. Summer Team Workouts - The motion to approve summer team workouts and camps for all High School sports teams. Coaching will be on a volunteer basis. All athletes must have a current physical. Request that the coaching staff and athletes be allowed to use the facilities and equipment for the purpose of informal non-mandatory summer workouts. This request is in accordance with the NJSIAA out-of-season guidelines from the last sanctioned spring season event through the NJSIAA start date in August. (August 6th for football, all other sports August 13th)
5. Use of Protective Football Equipment - The motion to Approve use of protective football equipment for attendance at prospect camps or 7v7 (third party camps).

Pine Hill Board of Education Meeting

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6. Marching Band - The motion to approve Marching Band practice and marching band camp to be held throughout the summer at Overbrook High School.
7. Middle School Cross-Country - The motion to approve middle school cross-country to jog to Bowen Complex and Joey Green Field Complex with Coach to complete workouts.
8. Varsity Cross-Country Pre Season - The motion to approve Varsity Boys / Girls Cross-Country team to practice 2 times during Pre-Season workouts at Lindenwold Park. Athletic transportation.
9. Varsity Cross-Country - The motion To approved Varsity Boys / Girls Cross-Country team to practice 2 times a month during the season at Lindenwold Park. Athletic Transportation
10. Dayne Day - The motion To approve a free Dayne Day , Football camp on July 21st, at Overbrook High School. The camp will be run by Ron Dayne, former Overbrook student, Heisman Award winner and NFL player. Ron will work collaboratively with Coach Frank Wilczynski and our student athletes to provide a great experience for the youth in our community.- (cancel)
11. Six Flags Wild Safari Invitational - The motion to approve the High School Cross Country team to participate in the Six Flags Wild Safari Invitational at Six Flags Great Adventure and Wild Safari, Jackson, NJ on September 29th, 2018. Cost to Board \$8 per runner. Line # **11-402-100-800-00-60-ATH**
12. Romefit LLC - The motion to approve Kieran Bibbs from Romefit LLC to run a speed/agility training session for the high school soccer team on August 17th from 8:30 - 10:30. Fees will be paid from the student activity account. \$10 per athlete in attendance.
13. On The Stage - The motion to approve the theatre department and Ms Panvini to use, On The Stage, online ticket sales for the Fall play and the Spring Musical. There is no upfront fee to use this product. Patrons will pay a small fee to use the service when they purchase tickets.
14. Fall Play - The motion to approve Arthur Miller's, The Crucible as the Fall play. The play will run from November 29th to Saturday December 1st. Cost to the Board \$550. Line # **11-401-100-500-00-60**
15. Spring Musical - The motion to approve The Wedding Singer for the Spring Musical. The musical will run from March 21st - March 23rd. Cost to Board \$1500. Line # **11-401-100-500-00-60**
16. Choreographer - The motion to approve Kimberly Suskind as the choreographer for the

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

Spring Musical. Cost to Board \$1500 **Line# 11-401-100-800-00-60-OHS**

17. Choreography - The motion to approve Spirit Fx for choreography services for fall cheerleading. August 24th and 25th. Cost to board \$1,500.

**Line #11-402-100-500-00-60-ATH**

**F. Items of General Interest**

1. Principal's Reports
  - a. **Overbrook High School -**
  - b. **Pine Hill Middle School -**
  - c. **John H. Glenn Elementary School -**
  - d. **Dr. Albert Bean Elementary School -**
2. Athletic Report (Mrs. Sheryl Smith) -
3. Child Study Team Report ( Dr. Kim Seifring) -
4. Curriculum and Instruction Report (Mrs. Heidi Daunoras) -
5. Staff Attendance -
6. Student Enrollment -
7. Home Instruction -
8. Nurse's Report -
9. Upcoming Events - 8/7/18- National Night Out
10. Thanksgiving Day Football Game - Date discussion
11. Training Meeting - NJSBA board training at Berlin Twp Board of Education, August 13, 2018 7pm-9pm.
12. Just Kids Update -

**XII. BUSINESS ADMINISTRATOR'S REPORT**

**Motioned by Ms. Cooper seconded Ms. Young. Roll Call Vote. Mr. Peoples abstained C. Ms. Cooper, Mr. Gallagher and Ms. Young abstained on self for D-19. 6-0 motion passed.**

**A. Information -**

1. Reminder to fill out the Chief School Administrator Evaluations
2. Reminder to do Self-Evaluations
3. November Board Elections Candidates - Reminder to submit Petitions to Camden County Board of Elections by July 30, 2018 at 4pm.

**B. Correspondence**

1. Berlin Twp. Board Minutes- April 26, 2018 & May 24, 2018
2. Clementon Board Minutes - March 26, 2018
3. Nutri Serve Update -

**C. (#)Minutes**

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

1. May 15, 2018- Regular Meeting Minutes
2. May 15, 2018- Caucus Meeting Minutes

**D. Finance**

1. (#)Secretary's Report - The Board Secretary certifies that no line item accounts in May 2018 has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. (#)Treasurer's Report - Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2018. The Treasurer's Report and Secretary's Report are in agreement for the months of May.
3. (#)Board Secretary- Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. (#)Board Of Education Certification - Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the May Secretary's Monthly Financial Report and the May Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. (#)Line Item Transfers for May - **See Attachments**
6. (#)Payment of Bills for May 2018 -
  - a. Bill List General Accts(10-40)- May 29, 2018- \$34,355.75
7. (#)Payment of Bills for June 2018 -
  - a. Bill List General Accts(10-40)- June 1, 2018- \$378,305.86
  - b. Bill List General Accts.(10-40)- June 15, 2018- \$553,341.21
  - c. Bill List Cafeteria Fund (61)- June 22, 2018- \$126,909.68
8. Additional Payments - The motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current and next fiscal year with Board confirmation at the next regular board meeting.
9. Board to Approve QPA -  
***Resolution Appointing Deborah A. Piccirillo, Business Administrator, as the Qualified Purchasing Agent for the 2018-2019 school year.***

Tuesday, June 26, 2018 - 6:30pm

***Pine Hill Board of Education in Accordance with the Provisions of N.J.S.A 18A:18A-1 et. seq.***

**WHEREAS**, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

**WHEREAS**, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in the contract year the bid threshold, currently \$40,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

**WHEREAS**, 18A:18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold, currently \$6,000, may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

**NOW THEREFORE BE IT RESOLVED** that the Pine Hill Board of Education pursuant to the statutes cited above hereby appoints Deborah A. Piccirillo, School Business Administrator, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for purchasing activity of the Pine Hill Board of Education, and

**BE IT FURTHER RESOLVED**, that Deborah A. Piccirillo, Business Administrator, is hereby authorized to award contracts on behalf of the Pine Hill Board of Education that are in the aggregate less than 15% of the bid threshold, currently \$6,000, without soliciting competitive quotations, and

**BE IT FURTHER RESOLVED**, that Deborah A. Piccirillo, Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contract when contract in the aggregate exceed 15% of the bid threshold, currently \$6,000, but less than the bid threshold of \$40,000.

10. Standard Operating Procedures - The motion to approve Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to thereof as of July 1, 2018 to June 30, 2019. The Business Administrator is responsible to oversee the procedures described in the document.

11. Board to Approve Procurement Goods/Services -



Tuesday, June 26, 2018 - 6:30pm

***Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2018-2019 School Year.***

**WHEREAS**, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having all rejected bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the Pine Hill Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Pine Hill Board of Education desires to authorize its purchasing agent for the 2018-2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the year,

**NOW THEREFORE BE IT RESOLVED**, that the Pine Hill Board of Education does hereby authorize the district Purchasing Agent to make any purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors as approved by the New Jersey Division of Purchase.

Vendor name	Contract #	Consortium	T Number
CDW Government, Inc	89967 89850	MRESC	
Commercial Interiors		MRESC	
Dell Computer	89967	WSCA	M-0483
Extel Communications	88737		T-2989
Frank Mazza & Sons		MRESC	
General Chemical		MRESC	
Grainger	79875		M-0002
Hewlett Packard		WSCA	M-0483

Pine Hill Board of Education Meeting

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Hillyard		MRESC	
Lake Shore Learning Mat	80991		T-0114
Laurel Lawnmower		MRESC	
Nickerson		MRESC	G1219 G2004
Northeast Electrical		MRESC	
Northeast Mechanical		MRESC	
Perma Bound	86070		G-3000
RFP Solutions		MRESC	
School Specialty	80986		T-0114
South Jersey Turf Consultants		EdData	
Supply Works		MRESC	
Verizon Wireless	82583		T-216A
WB Mason	80975		T-0114

**12. REORGANIZATION FOR THE 2018-2019 SCHOOL YEAR:**

**Board of Education - Operational Procedures**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey shall operate as a committee of the whole working committees.

Roberts Rules of Order:

Parliamentary procedures followed by conducting meetings.

Official Newspaper:

Courier Post

Pine Hill Job Descriptions

Re-adopt and approve the existing Pine Hill School District job descriptions.

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

Pine Hill Education Association

Recognize (PHEA) Pine Hill Education Association and (PHPSA) Pine Hill Principals and Supervisors Association.

Organizational Chart

Re-adopt and approve the functional organizational chart showing reporting responsibilities of the Board and Administrative Personnel. - [Org Chart](#)

**Professional Services - Appointments**

Approved, pursuant to PL 2015 Chapter 47, that the Pine Hill Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CRF, Part200.

<u>Services</u>	<u>Appointment</u>	<u>Cost</u>
Attorney	Parker McCay	as needed
Auditor	Bowman and Company	Rates vary
Architect	KD Associates FVHS Architects	as needed
Brokers of Record-Insurance	Hardenbergh Insurance Company	No Cost
Out of District Transportation Vocational Transportation	Camden County ESC	as needed
Physical Therapy	Rehab Connection	\$77/hr.
Homebound Instruction	Delta - T	\$38/hr.
LDTC Services	Delta-T	\$55/hr. \$375 per evaluation Meetings \$50-hourly
Policy Consultant Services	Strauss Esmay	\$4,040.00
School Physician	Rowan University School- Dept. of Family Medicine	\$32,472.38

Pine Hill Board of Education Meeting

Tuesday, June 26, 2018 - 6:30pm

Treasurer of School Monies	Tom Cardis	\$4,139.00
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**Extraordinary Unspecifiable Service (EUS)**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that the following Extraordinary Unspecifiable Service (EUS) Be appointed for the Pine Hill Board of Education for the 2018-2019 school year beginning July 1, 2018 and ending on June 30, 2019, the law permits insurances to be considered an EUS. The certificate of insurance is filed with the Board in accordance with N.J.A.C. 5:84-2.3

Broker of Record-Health Benefits- Brown and Brown, that the Broker of Record company annually seeks quotes for the district health benefits. The Insurance Company and the cost is as follows:

AmeriHealth \$5,650,560

Horizon Blue Cross, Blue Shield \$287,760

National Vision Admin \$32,700

**Financial Items - Operational Procedures**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that the following financial procedures and depositories of the Pine Hill Board of Education be approved for the school year 2018-2019 beginning July 1, 2018 and ending on June 30, 2019.

Depository of Fund:

Beneficial Bank and Audubon Savings

Signatures on Accounts:

President, Vice President, Board Secretary,  
Treasurer, Superintendent of Schools, Principals (Student Activities)

Tax Shelter Annuity Companies:

Omni - Plan Administrator  
AXA Investments  
American General  
Lincoln Investment Planning Inc.  
Fidelity Investments  
Midland National

Chart of Accounts:

Pine Hill Board of Education Meeting

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GAPP (Generally Accepted Accounting Principles)

Payment of Bills Between Board Meetings:

Time Sensitive items: i.e. utilities, bonds, professional development, etc.

**District Officers - Appointments**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that the following financial procedures and depositories of the Pine Hill Board of Education be approved for the school year 2018-2019 beginning July 1, 2018 and ending on June 30, 2019.

Affirmative Action Officers:

Ms. Patricia Israel - Overbrook High School  
Ms. Holly Lewis - Overbrook High School  
Mr. Thomas Diaz - Pine Hill Middle School  
Ms. Julie Sara - Dr. Albert Bean  
Ms. Julie Wisnewski- John H. Glenn

Public Agency Compliance Officer:

Ms. Deborah A. Piccirillo

Custodian of School Records:

Ms. Deborah A. Piccirillo

Right to Know Officer:

Mr. Greg Sawyer

Asbestos Management and PEOSHA Officer/Coordinator:

Mr. Greg Sawyer

Integrated Pest Management Coordinator:

Mr. Greg Sawyer

Indoor Air Quality Designee:

Mr. Greg Sawyer

504 Officer:

Mrs. Nicole Kerber

Title IX:

Ms. Sheryl Smith

Tuesday, June 26, 2018 - 6:30pm

Homeless Liaison:

Mrs. Patricia Blaylock

Board Secretary:

Ms. Deborah A. Piccirillo

School Safety Officer

Heidi Daunoras

Harassment, Intimidation and Bullying Committee:

Mr. Thomas Diaz - District

Ms. Aleah Braxton - Overbrook High School

Ms. Brittany Adams - Pine Hill Middle School

Ms. Dana DeGrande - Dr. Albert Bean

Fawn Mutschler- John H. Glenn

**Curriculum and Policies**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that all current curriculum (as per attachment) and all current policies and administrative regulations emanating from these policies be adopted for the Pine Hill Board of Education be approved for the school year 2018-2019.

Re-adoption of District Policy -

Readopt district policies for the 2018-2019 school year as listed on Straussesmay.com - **See Attachment XIID - [Reorg1](#)**

Re-adoption of District Regulations -

Readopt district regulations for the 2018-2019 school year as listed on Straussesmay.com - **See Attachment XIID - [Reorg2](#)**

Textbook List -

Approve the following textbooks for the 2018-2019 School Year.

**See Attachment XIID - [Reorg3](#)**

Curriculum - Adopt District Curriculum. **See Attachment XII- [Reorg4](#)**

**13. Transfer of Current Year Surplus to Capital Reserve & Maintenance Reserve - not to exceed \$750,000**

***Resolution Transfer of Current Year Surplus to Reserve***

Pine Hill Board of Education Meeting

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**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Pine Hill Board of Education wished to transfer unanticipated excess current year revenue or unexpected appropriations from the general fund into a Capital Reserve and Maintenance Reserve account at year end, and

**WHEREAS**, the Pine Hill Board of Education has determined that (an amount not to exceed) \$750,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Pine Hill Board of Education that it hereby authorizes the district's School Business Administrator to make transfer consistent with all applicable laws and regulations.

14. IDEA Grant Funding- The motion to approve the submission of the IDEA Grant for the 18-19 school year.

<b><u>IDEA Basic</u></b>	\$431,831
<b><u>IDEA Pre-School</u></b>	\$15,349

15. ESSA Consolidated Grant-The motion to approve the submission of the Every Student Succeeds Act (ESSA) Grant for the 18-19 school year.

<b><u>Title I Basic</u></b>	\$554,389
<b><u>Title II-A</u></b>	\$53,541
<b><u>Title III</u></b>	\$4,383

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<b>Title IV Part A</b>	\$33,290
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16. Educational Instruction(#) - The motion to approve the student(s) listed be approved for Educational instruction Services.

Grades 9-12:

District Fiscally Responsible	Program/School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
*Pine Hill BOE	ARK	114715	9/1/17	6/30/18	11-219-100-320-00-00-CST	Not to exceed \$20,000
*Pine Hill BOE	ARK	111962	5/23/18	6/26/18	11-219-100-320-00-00-CST	\$1,200

\*Ratify

17. ESY and Out of District Placements, Student Services for 2018-2019 - The motion to approve the following students for the ESY(Extended School Year) and OOD (Out of District) programs for the 2018-2019 school year.

PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Archbishop Damiano(211 days)	117206	7/2/18	6/30/19	11-000-100-566-00-00-BUS	\$52,365.98
Pine Hill	Archbishop Damiano 1:1 Aide	117206	7/2/18	6/30/19	11-000-100-566-00-00-BUS	\$38,000
Pine Hill	Archway-Upper(215 days)	117497	7/2/18	6/30/19	11-000-100-566-00-00-BUS	\$48,207.30
Pine Hill	Archway-Upper(180 days)	111947	9/6/18	6/30/19	11-000-100-566-00-00-BUS	\$40,359.60
Pine Hill	Archway(215 days)	114122	7/2/18	6/30/19	11-000-100-566-00-00-BUS	\$48,207.30



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					US	
Pine Hill	GCSSSD Incl OO County Fee	114666	9/1/18	6/30/19	11-000-100- 565-00-00-B US	\$41,700
Pine Hill	GCSSSD 1:1 aide	114666	9/1/18	6/30/19	11-000-100- 565-00-00-B US	\$40,760
Pine Hill	GCSSSD ESY	114666	7/1/18	8/31/18	11-000-100- 565-00-00-B US	\$4,235
Pine Hill	GCSSSD Incl ESY 1:1 Aide	114666	7/1/18	8/31/18	11-000-100- 565-00-00-B US	\$3,480
Pine Hill	GCSSSD Incl OO County Fee	112851	9/1/18	6/30/19	11-000-100- 565-00-00-B US	\$41,700
Pine Hill	GCSSSD 1:1 aide	112851	9/1/18	6/30/19	11-000-100- 565-00-00-B US	\$40,760
Pine Hill	GCSSSD Incl ESY	112851	7/1/18	8/31/18	11-000-100- 565-00-00-B US	\$4,235
Pine Hill	GCSSSD Incl ESY 1:1 Aide	112851	7/1/18	8/31/18	11-000-100- 565-00-00-B US	\$3,480
Pine Hill	Brookfield Elem(200 days)	118556	7/9/18	6/30/19	11-000-100- 566-00-00-B US	\$57,600.00
Pine Hill	Brookfield Elem(180 days)	118520	9/6/18	6/30/19	11-000-100- 566-00-00-B US	\$51,840.00
Pine Hill	Brookfield Elem(180 days)	112601	9/6/18	6/30/19	11-000-100- 566-00-00-B US	\$51,840.00
Pine Hill	Hollydell (214 days)	117775	7/1/18	6/30/19	11-000-100- 566-00-00-B US	\$89,205.90

Pine Hill Board of Education Meeting

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Pine Hill	Kingsway Learning Center(209 days)	113772	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$67,067.70
Pine Hill	Bayada Nursing 1:1 nurse	113772	7/1/18	6/30/19	11-000-217-300-00-00-C ST	\$75,000
Pine Hill	Kingsway Learning Center(209 days)	115465	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$67,067.7
Pine Hill	Kingsway Learning Center 1:1 Aide	115465	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$40,000
Pine Hill	Kingsway Learning Center(209 days)	118684	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$67,067.70
Pine Hill	Yale-North II Campus(210 days)	118137	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$56,168.70
Pine Hill	Professional Medical Staffing 1:1 Nursing	113914	9/1/18	6/30/19	11-000-217-300-00-00-B US	LPN 1:1- \$37.00 per hour NTE \$61,000

Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Archway(180 days)	112812	9/6/18	6/30/19	11-000-100-566-00-00-B US	\$40,359.60
Pine Hill	Bancroft(212 days)	118746	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$70,523.92
Pine Hill	Bancroft 1:1 Aide	118746	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$37,000

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Pine Hill (State Responsible)	Bancroft(212 days)	117223	7/1/18	6/30/19	11-000-100-566-600-00-BUS	\$70,523.92
Pine Hill (State Responsible)	Bancroft- 1:1 Aide	117223	7/1/18	6/30/19	11-000-100-566-60-00-BUS	\$37,000
Pine Hill	GCSSSD Emem.-Incl. OO County Fee	110763	9/1/18	8/31/18	11-000-100-565-00-00-BUS	\$41,700.00
Pine Hill	GCSSSD - ESY	110763	7/1/18	8/31/18	11-000-100-565-00-00-BUS	\$4,235.00
Pine Hill	GCSSSD -Incl. OO County Fee	114726	9/1/18	6/30/19	11-000-100-565-00-00-BUS	\$41,700.00
Pine Hill	GCSSSD-ESY	114726	7/1/18	8/31/18	11-000-100-565-00-00-BUS	\$4,235.00
Pine Hill	GCSSSD -Incl. OO County Fee	111632	9/1/18	6/30/19	11-000-100-565-00-00-BUS	\$41,700.00
Pine Hill	GCSSSD -Incl. OO County Fee	118590	7/1/18	6/30/19	11-000-100-565-00-00-BUS	\$41,700.00
Pine Hill	GCSSSD - 1:1 Aide	118590	7/1/18	6/30/19	11-000-100-565-00-00-BUS	\$40,760.00
Pine Hill	Black Horse Pike Reg @ Timbercreek(204 days)	110650	7/1/18	6/30/19	11-219-100-320-00-00-CST	\$30,000.00
Pine Hill	Brookfield Academy(180 days)	111409	9/6/18	6/30/19	11-000-100-566-00-00-BUS	\$53,888.04
Pine Hill	Garfield Park Academy(200	118627	7/1/18	6/30/19	11-000-100-566-00-00-B	\$63,048.00

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	days)				US	
Pine Hill	Kingsway(209 days)	118768	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$53,085.90
Pine Hill	Pineland Learning Center(210 days)	118010	7/9/18	6/30/19	11-000-100-566-00-00-B US	62,370.00
Pine Hill	Yale- Cherry Hill(180 days)	110012	9/1/18	6/30/19	11-000-100-566-00-00-B US	\$51,012.00
Pine Hill	Yale- North II Campus(180 days)	111577	9/1/18	6/30/19	11-000-100-566-00-00-B US	\$48,144.60
Pine Hill	Yale- Southeast II(210 days)	113296	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$69,272.70
Pine Hill	Yale- Cherry Hill(210 days)	113763	7/1/18	6/30/19	11-000-100-566-00-00-B US	\$59,514.00

18. Archway Just Kids Program- The motion to approve the contract with Archway Just Kids Program at the Dr. Albert Bean Elementary and John Glenn Elementary Schools for the 2018-2019 School Year.

19. NJSBA Workshop - The motion to approve the following board members and staff to attend the 2018 workshop being held in Atlantic City, NJ from October 22-25, 2018. The hotel stay is \$112 per night. Group registration fee for the program, which includes up to 20 team members, is \$1500.00. Unforeseen fees/ expenses which qualify for reimbursement in accordance with board policy will be allowed for payment reimbursement.

Kenneth P. Koczur	\$336 + program fee
Deborah Piccirillo	\$336 + program fee
Greg Sawyer	\$336 + program fee
Zipporah Daniels-Browne	\$224 + program fee

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Les Gallagher	\$336 + program fee
Sharon Young	\$336 + program fee
Angela Cooper	\$224 + program fee
Heidi Daunoras	Program fee

20. (#) Food Service Management Company RFP Award -The motion to approve the Food Service Management Company RFP for a Cost Reimbursable Contract for the period 7/1/2018 through 6/30/2019 to the following vendor: Nutri-serve, management fee totaling \$49,500 with a guaranteed profit of \$25,500.

21. Meal Pricing - The motion to ratify the meal cost for the 18-19 school year as follows:

**Breakfast:**

**Full Price:**

**High School Students – Grades 9-12                      \$1.15**

**Middle School Students – Grade 6-8                      \$1.05**

**Elementary School Students-Grades PK-5                      \$1.05**

**Reduced Price:**

**All Students-Grades PK-12    \$0.30**

**Adult Prices: \$1.55**

**Lunch:**

**Full Price:**

**High School Students – Grades 9-12                      \$2.75**

**2<sup>nd</sup> Entree - HS    \$2.05**

**Middle School Students – Grade 6-8                      \$2.45**

**Elementary School Students-Grades PK-5                      \$2.45**

**2<sup>nd</sup> Entrée – MS & Elem    \$1.75**

**Reduced Price:**

**All Students-Grades PK-12    \$0.40**

**Adult Prices: \$3.85**

22. (#) Lunch Program Software- The motion to approve Lunchtime Cafeteria Data Management System for the 2018-2019 school year at a total cost, including all equipment of \$36,034.00. Food Service Account: 60-310-910-600-00-00-000

23. (#) Physical Therapy & Occupational Therapy- The motion to approve Rehab Connection for the Extended School Year and the 2018-2019 School Year at a rate of \$75.00 per hour for

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Occupational Therapy services rendered and \$77.00 per hour for Physical Therapy services rendered.

24.(#) Homeless/Residential Investigations- The motion to approve Reese Investigations, LLC Blackwood, NJ This company will investigate residency concerns at a cost of \$450 per case if the investigation exceeds 8 hours the hourly rate will be \$45 plus mileage and miscellaneous expenses. Account Number: 11-000-211-300-00-00-BUS

25.(#) School Physician- The motion to approve Rowan University School of Osteopathic Medicine- Department of Family Medicine as the School Physician for the period July 1,2018 through June 30, 2019 for an annual rate of \$32,472.38.

26.(#) Auditory Evaluations- The motion to approve Cooper Hospital/University medical Center to complete Central Auditory Processing Evaluations for student #117974 at a rate of \$305.73 per evaluation.

27.(#) SAIF Membership Renewal- The motion to renew membership with SAIF for a three year term for insurance services.

28. (#) Joint Purchasing Resolution and Agreement- The motion to enter into a Joint Purchasing Agreement with Somerdale School District for the 2018-2019 school year.

29. (#) Award RFP for Educational Substitute Staffing- The motion to approve ESS Support Services, LLC (d/b/a Source for Teachers) to provide substitute services for the 2018-2019 school year..

30. (#) District Copier Lease- The motion to approve a new copier lease with Ricoh for a 4 year term from 8/1/18 through 7/31/22.

31. (#) Print Management Software - The motion to approve Papercut MF, US Communities/State Contract 4400003732, Software for the purpose of print and copy management. Cost: \$15,130.50

**E. Facilities**

1. Use of Facilities - The motion to approve the facilities in accord with the data presented.

a. Grades PreK-8th grade:

<b><u>Dates of Use</u></b>	<b><u>Building</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>
6/14/18	MS	Lotus Parent/Child Night	NC

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7/9-8/2/18 M-TH	BEAN	Twilight REAL Center Summer Program	NC
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Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
6/5/18	HS	TRI-M-ITS Inductions & OMBA Banquet	NC
6/15/18	HS	Date Change from 5/20/18 Previously approved Radha Krishma Musical Play – NICE Inc.	\$3,060.00
8/7/18	HS	PHPD – National Night Out	NC

2.(#) Disposal of Property- Motion for the disposition of the following items from Overbrook High School:

- 29 TI-34 Calculators, 61 TI-83 Calculators, 4 TI-86 calculators
- 65 Triumph Learning HSPA Coach Books
- 6- 2001 Barron's SAT Prep
- AED Trainer; audiometer, screens, 5 pair wooden crutches, stretcher, cot, litter
- 17 Telex headphones
- 72 boxes of Library books
- Three Everlast treadmills

3. Change Order No. 3- The motion to approve the Change Order No. 3 to the single overall contract of MJJ Construction for the renovations at Albert Bean School in the amount of \$3,552.12 for install and replacement fiber optic cable. Account Number 12-203-400-450-40-00-BEN

4.(#) Camera Security Project- The motion to approve the following vendors for a district wide camera security project:

Sonitrol, Advantage Security, Wilmington, DE, through the Hunterdon ESC CO-OP Pricing Award #HCESC-TECH-17-01 for the purposes of camera security upgrades, total cost of project \$212,317.05

Account number: 12-000-266-730-10/20/30/60/-BEN/GLN/PHM/OHS

Coastal Communications, Pennsauken NJ, through the Somerdale Jointure for the purpose of installation of school cabling district wide, total cost of project \$39,735.05.

Account number: 12-000-266-730-10/20/30/60/-BEN/GLN/PHM/OHS

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5. (#) Window Bid - Motion to approve Pro Architectural LLC, Garfield, NJ for replacing the Office Administration Windows (Base Bid) and Classrooms Windows opposite side of Admin Windows, (Alternate Bid) at Overbrook High School. Base bid \$92,213 and Alternate Bid GC-3 Classroom Windows \$43,291. Pending legal review of bid documents. Account Number: 12-000-400-450-46-00-OHS

6. (#) Administration OHS and Nursing Offices Bean and OHS Furniture - Motion to approve the purchase of Administration Office and Nursing Offices furniture for Overbrook High School and Bean School. Education Services Commission of NJ contract 17/18-16

Account Number: 12-000-300-730-00-00-(BEN/OHS) and

11-000-213-600-00(20/60)(BEN/OHS)

- Interior Concepts In c/o Nickerson Corp \$74,0000
- KI- \$19,500

**#-OHS/District**

**XIII. OPEN MEETING TO THE PUBLIC- Motioned by Ms. Cooper, seconded by Ms. Young to open the floor to statements for public.**

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach, please begin by stating your name and address.

Bea Figueroa not happy with food service.

**XIV. CLOSE MEETING TO THE PUBLIC- There being no further statements, it was motioned by Ms. Cooper seconded by Ms. Young to close the floor. Voice vote. All in favor.**

**XV. OLD BUSINESS- NONE**

**V. C. Motion to Caucus:** Executive session moved to end of meeting after Old Business. Motioned by Ms. Parker seconded by Ms. Young at 7:25 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #06262018 authorizing legal and executive session as the issues to be discussed pertained to student, personnel and legal matters. (Attachment V)



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Motion to Return from Caucus: Motioned by Ms. Parker seconded by Ms. Young at 7:40 pm to come out of executive session. Voice vote. All in favor.

**XVI. NEW BUSINESS- Motioned by Ms. Cooper, seconded by Ms. Young. Mr. Peoples abstained XVI-3, Ms. Parker abstained XVI-2. Roll call vote, all in favor. Motion passed ( 6-0).**

1. Motion for the Board to change the Thanksgiving football game to the Saturday before Thanksgiving Day.
2. Motion to approve Lois Parker to attend the NJSBA Workshop in Atlantic City,NJ from October 22-25, 2018 at a cost of \$336 for the hotel plus the program fee.
3. Motion to approve Damon Peoples to attend the NJSBA Workshop in Atlantic City,NJ from October 22-25, 2018 at a cost of \$336 for the hotel plus the program fee.
4. Motion to allow Dr. Koczur to inform the parents of the eight residency issues discussed in executive session this evening that they will be removed from the rolls of Pine Hill School District and they must enroll their children in their new district of residency.

**XVII. NEXT BOARD MEETING** - Meeting Tuesday, August 21, 2018 at 6:30pm

**XVIII. Motion to Adjourn: Motioned by Ms. Parker, seconded by Ms. Young to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:43 pm.**

\_\_\_\_\_  
Deborah A. Piccirillo, School Business Administrator

\_\_\_\_\_  
Date