

PINE HILL PUBLIC SCHOOLS February 20, 2018 Board Minutes

BOARD MEETING OF THE PINE HILL BOARD OF EDUCATION

February 20, 2018
6:30 PM

- Call to Order **I** The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Deborah Piccirillo, Board Secretary.
- Flag Salute **II** All those in attendance were invited to pledge allegiance to the flag. Mr. Les Gallagher to Salute the Flag.
- Open Public Meeting Act **III** The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 19, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call **IV** The following members answered roll call:
- | | |
|-----------------------------|---------|
| Mr. Thomas Bermingham | Present |
| Ms. Christine Boyd | Present |
| Ms. Zipporah Daniels-Browne | Absent |
| Ms. Angela Cooper | Present |
| Ms. Lori Corry | Present |
| Mr. Les Gallagher | Present |
| Mr. Thomas MacPherson, Jr. | Absent |
| Ms. Lois Parker | Absent |
| Ms. Kimberly Reed | Present |
| Ms. Christy Weaver | Absent |
| Ms. Sharon Young | Present |

Also present were: Dr. Kenneth Koczur:	Superintendent of Schools
Deborah Piccirillo	School Business Administrator
Amy Guerin	Board Solicitor
Heidi Daunoras	Director of Curriculum
Adam Lee	Principal OHS
Doug Endee	Asst. Principal OHS
Nicole Kerber	Supervisor of Counseling
Sheryl Smith	Athletic Director

Approx. 56 members of the public in attendance

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Motion to Caucus **V.** Motioned by Ms. Corry seconded by Mr. Bermingham at 6:34 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #02202018 authorizing legal and executive session as the issues to be discussed pertained to student matter. **(Attachment V)**

Motion to Return from Caucus **Motioned by Ms. Reed seconded by Ms. Cooper at 6:59 pm to come out of executive session. Voice vote. All in favor.**

Presentations **VI** 1. MLK Day of Service Participants
2. Student Recognition- Mr. Davis

Open Meeting to Public **VII.** Motioned by Ms. Corry seconded by Mr. Bermingham. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach the podium, please begin by stating your name and address.

NONE

Close Meeting to Public **VIII.** Motioned by Ms. Reed seconded by Ms. Boyd.

IX COMMITTEE REPORTS

Curriculum/Technology

K-5 Literature & K-5 Math to be approved this evening.

Finance

None at this time

Negotiations

Administrators and facility director to be approved this evening. PHEA meeting was postponed- rescheduled for 2/27 at 5:30.

Personnel

None at this time

Policy

None at this time

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Property

Bid for windows & doors & abatement.

Student Disciplinary Review

None at this time

Community Relations

How much they may want to budget March 1st next month.

X LIAISON REPORTS

Camden County Educational Services

Commission- None at this time

Camden County School Boards Association –Next meeting Mar. 21, 2018
Held at Runnemede Elem. School- topic 8th grade dialogue.

DEAC

None at this time

Municipal Alliance

May 4 Senior luncheon

NJ School Boards Association

Next meeting in May.

Pine Hill Borough

Liaison –Easter Egg

March 24th- looking for
basket donations.

Education Foundation

March 8th Chick Filet night.

PTO

None at this time.

Site Council –

John Glenn School – Feb. 6th met- Donation- Patient First buying a
computer cart.

Dr. Albert Bean School – Jan. went
over school wide plan

Pine Hill Middle School – Feb 15-
class trips, G&T

Overbrook High School – two STEM grants; change in grading scale;
working on submission issues

SUPERINTENDENT'S REPORT

A. PERSONNEL- The Superintendent recommends approval of the following items:

Motioned by Ms. Corry seconded by Ms. Cooper Roll Call. Ms. Reed abstained A1a,A2a,A3a,A5a,A6a,A7a. Approved 7-0

Leave of Absences

XIA1 Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
Teacher (0235)	1/22/18 - 2/9/18*		1/22/18 - 2/9/18*		1/22/18 - 2/9/18*
Teacher (0326)	Extended sick leave 2/12/18 - 3/2/18	S-14			

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
Maintenance (0267)	2/6/18 - 3/9/18	S-23			
PT Inst. Assist. (0965)	1/29/18 - 2/2/18*				1/29/18 - 2/2/18*

*ratify

Separation of Employment

XIA2 Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jamie Otis	PHMS	Head Baseball Coach	02/21/18	Resignation

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b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Brianna Dewitt	OHS	Twilight Art Teacher	02/01/18	Resignation

New Hire

XIA3 Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary-pending negotiations.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Paul Kelly	Kristine Mullin	PHMS	LTS- English 6th Grade	02/05/18	1 BA	\$50,336 prorated w/o benefits	11-130-100-101-57-30-PHM

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Dana Hallahan	Brianna Dewitt	OHS	Twilight Art Teacher	02/16/18*	N/A	\$27/hr	11-423-100-101-51-60-OHS

*ratify

Substitutes

XIA4 Be it resolved that the persons listed be approved as district substitutes in accord with the data presented.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Account No.</u>
Paul Kelly	Teacher	\$90/day	Various
Caroline Singleton	Teacher	\$90/day	Various
Brianna Dewitt	Teacher	\$90/day	Various

Salary Adjustment

XIA5 Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

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<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Colette Staab	Bean	Art Teacher	19, MA+15	\$92,864	Retro to 01/01/18

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Danielle Anari	OHS	Physical Education Teacher	10, MA+30	\$65,157	Retro to 01/01/18

Coaches

XIA6 Be it resolved that the coaches listed below be approved for the 2017-2018 school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Dan Pigott	PHMS	Head Baseball Coach	Spring	\$2,185	11-402-100101-51-30-PHM
Jamie Otis	PHMS	Assistant Baseball Coach	Spring	\$1,457	11-402-100101-51-30-PHM

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
N/A					

Homebound

XIA7 Be it resolved that the staff members listed below be approved as homebound instructors for the 2017-2018 school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK - 8th

<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
Kim Nemerov	PHMS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST

b. Grades 9th -12th

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<u>Name</u>	<u>School</u>	<u>Stipend</u>	<u>Account No.</u>
Valerie Gambino	OHS	\$27/hr on school grounds, \$32/hr off school grounds	11-150-100-101-51-00-BUS or 11-219-100-101-51-00-CST

Curriculum Writing

XIA8 The motion to approve the following staff for Curriculum Writing at a rate of #25/hr according to the data presented below.

Staff	Course/Content	Hours not to exceed	Total cost not to exceed	Account Number
Stephen Angiletta	Coding	20	\$500	11-000-221-110-51-60-CUR

Stipends

XIA9 The motion to approve the following staff for Stipends according to the data presented below.

b. Grades 9th -12th

Staff	Program/Activity	School	Total cost not to exceed	Account Number
Casey Brinkley	6th period Teaching	OHS	\$52.94 @90 days \$4,764.60	11-140-100-101-00-51-OHS

B. POLICY –

**Motioned by Ms. Corry seconded by Ms. Cooper. Roll Call.
Approved 7-0**

Policies

X1B1 The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
0169	2nd	Board Member Use of Social Networks	XIB1a
3437	2nd	Military Leave	XIB1b
4437	2nd	Military Leave	XIB1c
5516.01	2nd	Student Tracking Devices	XIB1d

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7425	2nd	Lead Testing of Water in Schools	XIB1e
7440	2nd	School District Security	XIB1f
7441	2nd	Electronic Surveillance in School Buildings and on School grounds	XIB1g
8507	2nd	Breakfast Offer Versus Serve	XIB1h
8630	2nd	Bus Driver Bus Aide Responsibility	XIB1i
9242	2nd	Use of Electronic Signatures	XIB1j
R5460.1	2nd	High School Transcripts	XIB1k
R7101	2nd	Educational Adequacy of Capital Projects	XIB1l
R7440	2nd	School District Security	XIB1m
R7441	2nd	Electronic Surveillance in School Buildings and on School grounds	XIB1n
R8630	2nd	Emergency School Bus Procedures	XIB1o

C. FINANCE – The Superintendent recommends approval of the following items:

Motioned by Ms. Corry seconded by Ms. Cooper Roll Call. Approved 7-0

Fundraisers

XIC1 The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
N/A					

*Ratify

b. Grades 9th-12th and district

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<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
2/20/18	OHS	Softball	Fan Cloth - Clothing Sale	OHS	Equipment & End of Season Party
3/12/18 - 4/18/18	OHS	Softball	Old Fashion Candy Company Candy Sale	OHS	Equipment & uniforms
March 2018	OHS	Renaissance	Colon Cancer Fundraiser	OHS	Donation to Colon Cancer Research
March 2018	District	All Students/Staff	School Spirit Day	All Buildings	Support the PHPD Police Unity Tour Team
3/23/18	OHS	Boys & Girls Track and Field	Fan Gear Order Pack	OHS	Equipment & Team Apparel
3/23/18	OHS	Boys & Girls Track and Field	Lift-A-Thon	OHS	Equipment & Team Apparel
April 2018	OHS	MD Classes	T-shirt Sale	OHS	School Wide Autism Awareness
4/14/18 & 4/15/18	OHS	Softball	Tournament T-shirt Sale	OHS	Equipment & Tournament fees

D. CURRICULUM – The Superintendent recommends approval of the following items
Motioned by Ms. Corry seconded by Ms. Cooper Ms. Reed abstained D1a, D2a, D3a, D4a, D6, D10, D11. Mr. Gallagher abstained D2a. Roll Call.
Approved 7-0

Travel(In & Out of District)/
Professional Development

XID1 Be it resolved the professional development listed below be approved for the 2017-2018 school year in accord with the data presented.

a. Grades PreK - 8th

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<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
Various	Mandi Dorrell Lisa Myers Lisle Duffey Jeff Belmonte Rachel Davis JoAnne Curley Colette Staab Melanie Kril Jennifer Koontz Christina Dooling	PHSD March 16, 2018 District In-Service Preparation Time	PHSD Pine Hill NJ	\$25/hr @ 1.5hr x presentation time per session topic	11-000-223- 500-00-30- CUR 11-000-223- 500-00-10- CUR 11-000-223- 500-00-20- CUR
2/26/18	Susan Altringer	Dealing w/ Difficult Students	Camden County College	\$149	20-231-200- 500-00-10- CUR
3/16/18	Lisa Short Maria Casciotta	Annual Yoga and Mindfulness in Schools Symposium	Rowan University Glassboro, NJ	\$358 +Travel	20-231-200- 500-00-30- CUR
3/18	Kathie Rabaca	"Makerspace Monday's" 3D Printing	Stockton University, Galloway Twp NJ	\$149	20-231-200- 500-00-30- CUR

*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
Various	Jessica Dalessandro Sharon Nadelbach Lauren Covaci David Poponi Larissa Danowitz Dan Pigott	PHSD March 16, 2018 District In-Service Preparation Time	PHSD Pine Hill NJ	\$25/hr @ 1.5hr x presentation time per session topic	11-000- 223-500- 00-60-CUR
12/5/17 - 12/7/17*	Justin Leavey	NJ Turf Assoc	Green Expo Borgata Hotel, Atlantic City NJ	\$290	11-000- 263-800- 00-00-OPR

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3/2/18	Heidi Daunoras Kim Seifring	NJASCD Whole Child Conference	NJASCD/FEA Monroe, NJ	\$290 (\$135 ea for 3 or more) + Travel	20-231-200-500-00-10-CUR
3/7/18	Nicole Kerber	AP Coordinator Training	College Board, Philadelphia PA	Travel Only	11-000-223-500-00-60-CUR
3/7/18	Janice Pfluger Pat Blaylock	CCESC, Transportation Meeting	CCESC, Clementon NJ	Travel Only	11-000-251-592-00-00-BUS
3/9/18	Jessica Delassandro Sharon Scott Alonzo Somerville John Rosser Alexis Banner	Co-Teaching and Collaboration	Camden County College, School Services Center, Blackwood NJ	\$745 + Travel	20-231-200-500-00-60-CUR
3/13/18	Lara Koenig Judilynn Weiserth Desiree Marassa	Writing Useful IEPs	Camden County College, School Services Center, Blackwood NJ	\$447 Travel	11-000-219-592-00-00-CST
3/22/18	Aleah Braxton	Rutgers University Sounding Board and Counselor Day	Rutgers University, New Brunswick NJ	Travel Only	11-000-223-500-00-60-CUR
3/23/18	Patricia Blaylock	Education of Homeless children	Dept of Educ- Princeton NJ	Travel Only	11-000-251-592-00-00-BUS
3/24/18	Zipporah Daniels-Browne	Analyzing & Constructing Salary Guides	NJSBA- West Trenton, NJ	\$149 + mileage / tolls	11-000-230-585-00-00-BUS

*Ratify

Guest Speakers

XID2 The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
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6/5/18	Les Gallagher		Glenn/ Bean	Annual Seashell Presentation	-0-	N/A
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b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Accnt #</u>
March 2018	Lou Polino	Lifestyles Tuxedos	OHS	Tuxedos for Prom	-0-	N/A
3/08/18	Kathleen Friess	NJ Human Trafficking Task Force	OHS	Human Trafficking Presentation	-0-	N/A
Spring 2018 (Date TBD)	Crystal Nelson	Lowe's	OHS / 21st Century Scholars	Career Opportunities	-0-	N/A
Spring 2018 (Date TBD)	Danielle Flynn	TD Bank	OHS / 21st Century Scholars	Career Opportunities	-0-	N/A
Spring 2018 (Date TBD)	Nicholas Bartolome	U.S. Navy	OHS / 21st Century Scholars	Career Opportunities	-0-	N/A
Spring 2018 (Date TBD)	Lakisha Dean	Law Offices of Lakisha N. Dean	OHS / 21st Century Scholars	Career Opportunities	-0-	N/A
Spring 2018 (Date TBD)	Antwaine Hinton	U.S. Army	OHS / 21st Century Scholars	Career Opportunities	-0-	N/A
Spring 2018 (Date TBD)	Tyrone Pitts	Arline Construction	OHS / 21st Century Scholars	Career Opportunities	-0-	N/A

Field Trips

XID3 The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
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3/06/18	8th Grade Students	PHMS	John Glenn Elementary School	(A): -0- (T) : -0-	(A): N/A (T): N/A
3/15/18	Student Leaders	PHMS	Camden County College Blackwood	(A): -0- (T): \$349.56- same bus as OHS	(A): N/A (T):
6/07/18	3rd Grade	Glenn	Philadelphia Mint & Historic Philadelphia	(A): -0- (T): \$582.60	(A):N/A (T):

*Ratify

b. Grades 9th -12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
1/20/18*	All State Band	OHS	J.P. Stevens HS, Edison NJ	(A): -0- (T): \$466.08	(A): N/A (T): 11-000-270-512-00-60-BUS
TBD	MD Class	OHS	Novacare Complex, Philadelphia PA	(A): -0- (T): 58.26/hr/bus	(A): N/A (T):
3/3/18	Model United Nations	OHS	Haddonfield High School, Haddonfield NJ	(A): -0- (T): -0-	(A): N/A (T): In District Bussing
3/08/18	Juniors	OHS	Riverwinds Community Center, West deptford NJ	(A): -0- (T): -0-	(A): N/A (T): Provided by College Fair
3/09/18	Student Leaders	OHS	Camden County SURE Summit	(A): -0- (T): -0-	(A): N/A (T): Provided by Program
3/15/18	Student Leaders	OHS	Camden County College Blackwood	(A): -0- (T): \$349.56 - same bus as PHMS	(A): N/A (T):
4/21/18	All State Auditions	OHS	West Deptford High School, Deptford NJ	(A): \$320 (T): \$58.26/hr/bus	(A): 11-401-100-800-00-60-OHS (T):11-000-270-512-00-60-60-BUS
5/29/18	Honors & AP Physics Classes	OHS	Liberty Lake Day Camp, Bordentown NJ	(A): \$280.44 (T): \$349.56	(A): Students (T): Students

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Field Experience

XID4 The motion to approve the persons listed below for field experience/ student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Spring 2018	Laurie Seifert	Nyack College	High Incidence disability	Amy Kalvitis/ Heather Gorman	Bean

b. Grades 9th - 12th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Spring 2018	Brian Hughes	Camden County College	World Language	Marc Lopez	OHS

Online Education

XID5 The motion to approve the following Online Education Systems for the 2017-2018 School Year.

Grades 9th -12th

Program-Vendor	Grade(s)	Total Cost	Acct #(s)
Houghton Mifflin Harcourt Holt Algebra I , Algebra II and Geometry	9-12	\$1,500.00	11-190-100-610-00-60-CUR

Program Purchases

XID6 The motion to approve the following program purchases portion of the funds will be used by the additional utilization of Equalization Aid.

Grades PreK - 8th

Program-Vendor	Grade(s)	Total Cost	Acct #(s)
K-5 Literacy Program materials	K-5	\$167,780.69	11-190-100-610-00-10-CUR 11-190-100-610-00-20-CUR

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Glencoe Math Program	6-8	\$58,536.70	11-190-100-610-00-30-CUR
STEAM Supplies	6-8	\$12,736.00	11-190-100-610-00-30-CUR

Co-Curricular
Teacher Coaching

XID7 The motion to approve Overbrook High School co- Curricular Teacher Coaching provided by the School Services Center at Camden County College at a cost of \$3,900.00. Account: 20-231-200-300-00-60-CUR

School Safety
Specialist

XID8 The motion to approve Ms. Heidi Daunoras as School Safety Specialist as required by P.L. 2017 c.162 for the Pine Hill School District.

After School
College Credit Course

XID9 The motion to approve Spring 2018 After School College Credit Course American Sign Language through Camden County College 21st Century Skills Program.

Counseling Services

XID10 The motion to approve The Alcove Center to provide 8 group grief counseling sessions at Pine Hill Middle School. Permission slips to be completed by parent/guardian prior to participation.

NJ Classroom

XID11 The motion to approve NJ Classroom Close Up to film at Pine Hill Middle School on June 6, 2018 to highlight the awarding of the HIPP Grant. Permission slips to be completed by parent/guardian prior to filming.

Amendment of ESSA
Consolidated Grant

XID12 The motion to approve and submit an amendment for ESSA NCLB I.

E. MISCELLANEOUS – The Superintendent recommends approval of the following items
Motioned by Ms. Corry seconded by Ms. Cooper Roll Call.
Approved 7-0

Approval of HIB Findings

X1E1 The motion to approve the Findings of the Anti-Bullying Specialists (HIB) at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.

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- Acceptance of Fire and Lockdown Drills **X1E2** The motion to approve the acceptance of Fire and Lockdown Drills At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.
- Sportsmanship Breakfast **X1E3** The motion to approve the Athletic Director and 10 team leaders to attend The Colonial Conference Sportsmanship Breakfast on March 23, 2018 at Auletto's in Deptford. Cost to board \$16.50 per person. Acct: 11-402-100-800-00-60-ATH
- SJ Baseball Coaches Assoc. Captain's Night **X1E4** The motion to approve Mr. Chuck Marciano to attend the SJ Baseball Coaches Association Captain's Night. Cost to the board \$90. Acct: 11-402-100-800-00-60-ATH
- Colonial Conference Sportsmanship Dinner **X1E5** The motion to approve the Athletic Director, 4 student athletes, and 8 parents to attend the Colonial Conference Sportsmanship dinner at Nicolosi's on May 3, 2018. Cost to board \$25 per person. Acct: 11-402-100-800-00-60-ATH
- Home Golf Course **X1E6** The motion to approve the use of Pinelands Golf Course (Buena Vista Country Club) for all practices and home matches for 2018 Golf Season. Cost to the board \$1,750. Acct: 11-402-100-500-00-60-ATH

F. ITEMS OF GENERAL INTEREST

XIF1 Principal Reports

XIF1a – Overbrook High School

XIF1b – Pine Hill Middle School

XIF1c – John H. Glenn Elementary School

XIF1d – Dr. Albert Bean Elementary School

XIF2 Athletic Report

XIF3 Child Study Team Report

XIF4 Curriculum & Instruction Report

XIF5 Staff Attendance

XIF6 Student Enrollment

XIF7 Home Instruction

XIF8 Nurse's Report

XIF9 Upcoming Events- 3/8/18 - PHEF- Chick Fil A Night

3/24/18 - Pine Hill community Exploration Easter Egg Hunt

4/14/18 - PHEF - Spring Craft Show

4/28/18 - PHEF - Car Wash

5/12/18 - PHEF - Color Run

6/01/18 - PHEF - Family Soccer Night

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XIF10 IMPACT- IMPACT Program Rowan University

XII - SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Motioned by Ms. Reed seconded Ms. Young. Roll Call Vote. Ms. Corry abstained Item-C, Ms. Reed abstained D8a, D9a, D10a, D11a, D15, D16, D17, D18, D19, E1a. 7-0 motion passed.

A. INFORMATION

Reminder to complete your Ethics and anyone needing mandated training please contact the board office to have us register you for your training.

B. CORRESPONDENCE

1. Berlin Board Minutes- December 18, 2017 & January 10, 2018 Action Meeting Minutes
2. Clementon Board Minutes- December 18, 2017 & January 3, 2018 Regular Meeting Minutes
3. Nutri Serve Update

C. MINUTES

Work session Minutes

XIIC 1 January Meeting Minutes –January 16, 2018
XIIC 2 January Caucus Minutes- January 16, 2018

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D. FINANCE

- Secretary Report **XIID1** The Board Secretary certifies that no line item accounts in January 2018 have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Treasurer's Report **XIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of January.
- Board Secretary **XIID3** Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education
Certification **XIID4** Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the January Secretary's Monthly Financial Report and the January Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Line Item Transfers
January **XIID5**
- Payment of Bills for
January 2018 **XIID6a**
- a. Bill List General Accts(10-40) January 29, 2018- \$34,735.85
- Payment of Bills for
February 2018 **XIID 7a - XIID 7b**
- a. Bill List General Accts(10-40) February 15, 2018-\$1,160,409.96
- b. Bill List Cafeteria Fund (61) February 15, 2018- \$101,290.17

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Transportation

XIID8 The motion to approve the following transportation routes for the Pine Hill School District.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number/Vendor</u>	<u>Cost</u>
Gloucester Twp.	Glenn	118578	10/18/17	6/30/18	10-1420-200	\$281.20
	PHMS					\$313.12
Mt. Holly	Bean	118688	1/23/18	6/30/18	11-000-270-511-00-00-BUS	\$447.36
Newark	Glenn	118548	9/7/17	6/30/18	10-1420-200	\$309.60
Newark	St. John of God	118549	9/7/17	6/30/18	10-1420-200	\$11,803.00
Pemberton	Glenn	118629	12/11/17	6/30/18	10-1420-200	\$873.20
Vineland	PHMS	118439	9/7/17	6/30/18	10-1420-200	342.00

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number/Vendor</u>	<u>Cost</u>
Winslow	OHS	118571	10/11/17	6/30/18	11-000-270-514-00-00-BUS	\$366.60

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Student Tuition Contracts **XIID9** The motion to approve the following student(s) listed be approved for McKinney Vento and DCP & P.

Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Newark	Glenn	118548	9/11/17	6/30/18	11-000-100-561-00-00-BUS	\$12,980
Mt. Holly	Bean	118688	1/23/18	6/30/18	11-000-100-561-00-00-BUS	\$6,854
Mt. Holly	Bean	114370	1/23/18	6/30/18	11-000-100-561-00-00-BUS	\$6,854
Clementon	Bean	118374	9/7/17	6/30/18	10-1320-200	\$11,500
Clementon	Glenn	118366	9/7/17	10/11/17	10-1320-200	\$1,516.56
Clementon	Glenn	117774	9/7/17	6/30/18	10-1320-200	\$13,125
Berlin Borough	Bean	118470	9/7/17	6/30/18	10-1320-200	\$13,125
Berlin Borough	Bean	118471	9/7/17	6/30/18	10-1320-200	\$13,125
Pine Hill	Pitman	1407531925 Gr. K	10/26/17	6/30/18	11-000-100-561-00-00-BUS	\$11,840
Pine Hill	Pitman	1018495856 Gr.4-LLD	10/26/17	6/30/18	11-000-100-562-00-00-BUS	\$20,000

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Out of District Placements

XIID10 The motion to approve the student(s) listed be approved for Out of District Placement.

Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Brookfield Elem	3963624953	2/20/18	6/30/18	11-000-100-566-00-00-BUS	\$300.30 daily \$25,826
Pine Hill	Kingsway Learning Center	118684	1/18/18	6/30/18	11-000-100-566-00-00-BUS	\$288.23 daily \$27,958
Pine Hill	Brookfield Elem	118556	2/20/18	6/30/18	11-000-100-566-00-00-BUS	\$300.30 daily \$25,826

Educational Instruction

XIID11 The motion to approve the student(s) listed be approved for Educational Instruction Services.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	CASTLE/ Brookfield	115277	2/7/18	6/30/18	11-219-100-320-00-00-BUS	\$32/hr

b. Grades 9th -12th:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	ARK	117265	2/05/18	6/30/18	11-219-100-320-00-00-BUS	\$30 hour NTE \$5,700

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Tuition Rates 2018-2019

XIID12 The motion to approve the Tuition rates for the 2018-2019 school year. They are as follows:

PreK/ Kindergarten	\$8,900
Elementary 1-5	\$13,800
Middle School 6-8	\$15,975
High School 9-12	\$15,500
Preschool Disabled Half Day	\$11,000
Learning Language/Disabled	\$19,000
Multiple Disability	\$17,750
Behavioral Disabilities	\$26,000

Memorandum of Agreement Pine Hill Principals & Supervisors

XIID13 The motion to approve the Supervisor Contract for July 1, 2017 through June 30, 2020. The Agreement is for 2.8% annual increase for each year with no changes in current contract language.

Facility Director's Salary

XIID14 The motion to approve Greg Sawyer's, Facility Director's Salary for the 2017-2018 school year for \$53,456 an increase of 2.8% and additional amount of \$3,544 for achieving his Certified Educational Facilities Manager (CEFM)

Early Child Program Aid

XIID15 The motion to approve submitting the ECPA 18-19 plan.

Buddy Bench PHM

XIID16 Board to accept the donation of a Buddy Bench for the Pine Hill Middle School from "Spread the Love Foundation."

Target Field Trip Grant-Bean

XIID17 The motion to accept the Target Field Trip Grant for the Bean School of \$700 to be used for admission fees. Revenue Account: 20-1900-010 Expenditure: 20-010-100-800-00-20-BEN

Target Field Trip Grant-PHMS

XIID18 The motion to accept the Target Field Trip Grant for the Pine Hill Middle School of \$700 to be used for admission fees. Revenue Account 20-1900-004 Expenditure: 20-004-100-800-00-30-PHM

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Susan Marie Rupp
Donation-Bean

XIID19 The motion to accept the Susan Marie Rupp Foundation Library donation for the Bean School of \$500 to be used for library supplies. Revenue Account: 20-1900-011 Expenditure: 20-011-100-00-00-20-BEN

E. FACILITIES

Use of Facilities

XIIE1 The motion to approve the facilities in accord with the data presented.

a. Grades PreK-8th grade:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
2/13/18, 2/15/18, 2/20/18, 2/22/18	Glenn	PH Rams Baseball Registration	N/C

b. Overbrook High School Grades 9-12:

<u>Dates of Use</u>	<u>Building</u>	<u>Purpose</u>	<u>Fee</u>
1/26/18 & 1/27/18	OHS	Revised previously approved: Beyond the Stars Dance Completion Adjusted Times & Fees-Less Hours of Usage	\$6,045.00
2/18/18	OHS	PHPD- Physical Fitness Training	N/C

Motion for Bid

XIIE2 The motion to approve going out to bid for Window Replacement and Door Replacement at Overbrook High School. Account Number: 12-000-400-450-00-00-OHS

Motion for Bid

XIIE3 The motion to approve going out to bid for as needed abatement services at Bean and Overbrook High School. Account Number: 12-000-400-450-00-00-OHS-BEN

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

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Open Floor to Public

XIII. Motioned by Ms. Corry, seconded by Ms. Cooper to open the floor statements for public.

- Margaret Joseph, Atco, NJ, retired teacher currently a sub, stated what a fine district Pine Hill is; we have a wonderful staff- please try and settle the contract.
- Mrs. Staab said she does great things for her school and gives up time with her parents to be with the school and volunteer and display her student's work. She said she is one of many who do not feel respected by the Board and please settle the contract.

Close Floor to Public

XIII. There being no further statements, it was motioned by Ms. Reed seconded by Ms. Young to close the floor. Voice vote. All in favor.

XV. OLD BUSINESS- none at this time.

XVI. NEW BUSINESS- Dr. Kozcur asked Athletic Director, Ms. Smith, to speak about the possibility of changing from Colonial Conference to Tri County, which is a smaller group and could benefit us due to our size. Our teams can be more competitive. Tri County has opening for one more small school. Board will vote next month.

Motioned by Ms. Reed, seconded by Ms. Young. Ms. Reed abstained XVI1a, XVI2a, XVI3a, XVI5, all others in favor(7-0).

Addendum- New Hire

XVI1 Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary pending negotiations.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Danielle Duda	Sharon Crosley	Glenn	Developmental Support Assistant	02/20/18	DSA 14	\$19,297 prorated	11-212-100-106-00-10-GLN

Field Experience

XVI2 The motion to approve the persons listed be approved for field experience/ student teaching in accord with the data presented.

a. Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
N/A					

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b. Grades 9th - 12th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Spring 2018	Keira Reed	Camden County College	Special Education	Michele Dunnet Katie Clemency	OHS

*ratify

Out of District Placements

XVI3 The motion to approve the student(s) listed be approved for Out of District Placement.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/ School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Cherry Hill Public Schools	113344	01/29/18	6/30/18	11-000-100-561-00-00-BUS	\$13, 273 prorated

Travel(In & Out) PD

XVI4 Be it resolved the the professional development listed below be approved for the 2016-2017 school year in accord with the data presented.

b. Grades 9th - 12th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
TBD	Jennifer Kohri	AP Mentoring	College Board	\$149	11-000-223-500-00-60-CUR

Submission of Grant

XVI5 Approval to submit Frederick L. Hipp Foundation Grant for Coffee Cart Business Project at Pine Hill Middle School pending insurance company approval.

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Next Board Meeting

XVII Tuesday March 20, 2018 at 6:30 pm

Motion to Adjourn

XVIII Motioned by Ms. Corry, seconded by Ms. Reed to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:06 pm

Deborah A. Piccirillo, School Business Administrator

Date