

PINE HILL PUBLIC SCHOOLS APRIL 24, 2018 Board Minutes

BOARD MEETING OF THE PINE HILL BOARD OF EDUCATION

April 24, 2018
6:30 PM

- Call to Order **I** The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Deborah Piccirillo, Board Secretary.
- Flag Salute **II** All those in attendance were invited to pledge allegiance to the flag. Mr. Les Gallagher to Salute the Flag.
- Open Public Meeting Act **III** The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on December 19, 2017 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call **IV** The following members answered roll call:
- | | |
|-----------------------------|---------|
| Mr. Thomas Bermingham | Present |
| Ms. Christine Boyd | Present |
| Ms. Zipporah Daniels-Browne | Present |
| Ms. Angela Cooper | Present |
| Ms. Lori Corry | Present |
| Mr. Les Gallagher | Present |
| Mr. Thomas MacPherson, Jr. | Absent |
| Ms. Lois Parker | Present |
| Ms. Kimberly Reed | Present |
| Ms. Christy Weaver | Absent |
| Ms. Sharon Young | Present |

Also present were: Dr. Kenneth Koczur:
Deborah Piccirillo
Andrew Li
Heidi Daunoras
James Vacca
Dan Schuster
James Scott
Sheryl Smith

Superintendent of Schools
School Business Administrator
Board Solicitor
Director of Curriculum
Principal Glenn
Principal Bean
Technology
Athletic Director

No public in attendance

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Oath of Office **V.** Randy Freiling- sworn in

Motion to Caucus **VI.** Motioned by Mr. Gallagher seconded by Ms. Reed at 6:35 pm to go into executive session. Voice vote. All in favor.

Mr. Gallagher read Resolution #04242018 authorizing legal and executive session as the issues to be discussed pertained to student, personnel and legal matters. **(Attachment VI)**

Motion to Return from Caucus **Motioned by Mr. Gallagher seconded by Ms. Young at 7:06 pm to come out of executive session. Voice vote. All in favor.**

Presentations **VII** Budget Public Hearing 2018-2019

Open Meeting to Public **VII.** Motioned by Mr. Gallagher seconded by Ms. Cooper. Voice vote. All in favor.

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the board meeting is the time where any member of the public can share their thoughts directly with the board. At the same time, the board encourages members of the public to bring specific, individual issues to the attention of the administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body, topics at this time will be **agenda items only**. When you approach, please begin by stating your name and address.

NONE

Close Meeting to Public **IX.** Motioned by Ms. Reed seconded by Mr. Gallagher. Voice vote, all in favor.

X COMMITTEE REPORTS

Curriculum/Technology

None at this time.

Finance

None at this time

Negotiations

MOA has been signed by both committees.

Personnel

None at this time

Policy

Proposing to realign grading system.

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Property

House lights are dim; replacing roofing, improvements being made to gym and media center at OHS.

Student Disciplinary Review

None at this time

Community Relations

None at this time.

XI LIAISON REPORTS

Camden County Educational Services

Commission- None at this time

Camden County School Boards Association –Next meeting May 9, 2018
At Auletto's.

DEAC

None at this time

Municipal Alliance

None at this time.

NJ School Boards Association

None at this time.

Pine Hill Borough Liaison –

None at this time.

Education Foundation

None at this time.

PTO

None at this time.

Site Council –

John Glenn School

Dr. Albert Bean School

Pine Hill Middle School

Overbrook High School

XII SUPERINTENDENT'S REPORT

A. PERSONNEL- The Superintendent recommends approval of the following items:

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Motioned by Mr. Gallagher seconded by Ms. Young. Roll Call. Ms. Reed & Mr. Freiling abstained A1a,,A3a,A6a,D1a, D2a, D3a, D5, D6a, D6c. Approved 10-0

Leave of Absences

XIIA1 Be it resolved that the employees listed below be approved for a leave of absence, with/without pay in accord with the data presented.

a. Grades PreK-8th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>
0751 (School Nurse)	5/16/18 - 6/30/18	S-32			
0235 (Teacher)	4/9/18 - 4/27/18		4/9/18 - 4/27/18		4/9/18 - 4/27/18

b. Grades 9th-12th grade:

<u>Employee No.</u>	<u>Employee Leave</u>	<u>Sick, Personal, Vacation</u>	<u>Federal Family Medical Leave</u>	<u>NJ Medical Leave Act</u>	<u>Unpaid</u>

*ratify

Separation of Employment

XIIA2 Be it resolved the separation of employment of the following employee(s) be approved for the reasons listed and all resignations listed and hereby accepted on the dates listed below.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>

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b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Kathy Benton	OHS	School Nurse	07/01/2018	Retirement
Dana Hallahan	OHS	Twilight Art Teacher	04/06/18*	Resignation
Tom Crosby		Maintenance/ Grounds	5/17/18	Resignation
Anthony DiGerolamo		Daily Substitute	3/30/18*	Termination

New Hire

XIIA3 Be it resolved that the persons listed be approved for school year in accord with the data presented. Step and Salary remain the same pending approval of PHEA contract. 2017-2018 salary-pending negotiations.

a. Grades PreK-8th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Kimberly Nemerov	Kristen Mullin	PHMS	LTS- 6th Grade Language Arts	3/29/18*	1 BA	\$50,336	

b. Grades 9th-12th grade:

<u>Employee Name</u>	<u>Replacement of:</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>	<u>Account No.</u>
Nadi Walker	Open position	OHS	1:1 Inst Assist / RR Inst Assist	Upon Completion of criminal history	1	\$8,132	11-000-27-100-101-00-00-CST and 11-213-100-106-00-60-OHS
Dakota Grogan	Dale Golley	PHMS	Custodian/ Cleaner	5/1/18	1	\$28,546	11-000-262-100-00-00-OPR
Laura Cain	Dana Hallahan	OHS	Twilight Art Teacher	4/23/18		\$27/hr	11-423-100-101-51-60-OHS

*ratify

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Salary Adjustment

XIIA4 Be it resolved that the staff member listed below has shown evidence to be moved on the salary guide in accord with the data presented.

a. Grades PreK-8th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>

b. Grades 9th -12th grade:

<u>Staff Member</u>	<u>School</u>	<u>Position</u>	<u>Adjusted Step</u>	<u>Adjusted Salary</u>	<u>Effective Date</u>
Amanda Redrow	OHS	Teacher	6 MA+45	\$60,135	Retro to 4/1/18

Employee Salaries & Step Levels

XIIA5 The motion to approve the re-appointment of staff for the 2018-2019 School Year:

- PHEA members will remain at step levels and salaries for the 2018-2019 school year at the 2016-2017 step and salary guide pending PHEA negotiated contract.
- Pine Hill Principals/Supervisors Association
- Pine Hill School District Non- Unit employees **See Attachment [XII A5](#)**

Coaches

XIIA6 Be it resolved that the coaches listed below be approved for the 2017-2018 school year in accord with the data presented. Stipends remain the same pending approval of PHEA contract.

a. Grades PreK-8th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Erica Fean	PHMS	Volunteer Softball Coach	Spring	-0-	

b. Grades 9th-12th grade:

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Season</u>	<u>Stipend</u>	<u>Account No.</u>
Jamie Otis	OHS	Volunteer Baseball Coach	Spring	-0-	

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Fine Arts Dept.

XIIA7 Be it resolved that the following positions listed below be approved in accord with the data presented.

<u>Date</u>	<u>School</u>	<u>Name</u>	<u>Event</u>	<u>Position</u>	<u>Stipend or Cost</u>	<u>Account No.</u>
5/17/18 - 5/20/18	OHS	Karim Fisher; Maura Swartz; Phil Verespy and Jen Moore	Band Trip Williamsburg VA	Chaperones	\$1103	11-401-100- 800-00-60- OHS

B. POLICY –

Policies

XIIB1 The motion to approve the Policies listed below in accord with the data presented.

<u>Number</u>	<u>Reading</u>	<u>Title</u>	<u>Attachment</u>
P2412	1st	Home Instruction Due to Health Condition	XII B1a
P5111	1st	Eligibility of Resident/ Non Resident Pupils	XII B1b
R2412	1st	Home Instruction Due to Health Condition	XII B1c
R2624	1st	Grading System	XII B1d

C. FINANCE – The Superintendent recommends approval of the following items:

Fundraisers

XIIC1 The motion to approve the fundraisers listed below in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>

*Ratify

b. Grades 9th-12th

<u>Date</u>	<u>School</u>	<u>Group</u>	<u>Event</u>	<u>Location</u>	<u>Purpose</u>
10/5/18	District	School Nurses	Lee National Denim Day	Entire District	Breast Cancer Research
1/18/19	OHS	Junior Class	Coach Bag Bingo	OHS	Offset the cost of Prom

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2/1/19	District	School Nurses	"Go Red Day"	Entire District	Heart Health Research/ Prevention
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D. CURRICULUM – The Superintendent recommends approval of the following items

Travel(In & Out of District)/
Professional Development

XIID1 Be it resolved the professional development listed below be approved for the 2017-2018 school year in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
4/27/18	Amanda Natalie	NASA/Steam Annual Field Trip	NJSBA	\$129	11-000-223-320-00-30-PHM
4/27/18	Christina Dooling	NASA/Steam Annual Field Trip	NJSBA	\$129	11-000-223-320-00-30-PHM
5/04/18	PHMS	LGBT Training	Iannucci Consulting	\$1500.	20-231-200-300-00-30-CUR

*Ratify

b. Grades 9th-12th and District

<u>Date</u>	<u>Staff</u>	<u>Event</u>	<u>Provider/ Location</u>	<u>Total Cost</u>	<u>Account No.</u>
4/27/18	Morgan Zielinski	NASA/Steam Annual Field Trip	NJSBA	\$129	11-000-223-320-00-60-OHS
4/27/18	Stephen Angilletta	NASA/Steam Annual Field Trip	NJSBA	\$129	11-000-223-320-00-60-OHS
5/7/18 - 5/11/18	Greg Sawyer	Annual Conference & Expo	Atlantic City, NJ	\$463	11-000-262-590-00-00-BUS
5/16/18 - 5/18/18	Kenneth Koczur	Annual Conference	NJASA/NJAPSA. Atlantic City, NJ	\$550	11-00-251-592-00-00-BUS
5/22/18	Thomas Diaz	H.I.B. Training	Strauss Esmay, Toms River, NJ	\$145	11-000-211-500-00-BUS

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5/22/18	Kenneth Koczur	H.I.B. Training	Strauss Esmay, Toms River, NJ	\$145	11-000-230-590-00-BUS
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*Ratify

Guest Speakers **XIID2** The motion to approve the guest speakers listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Acct #</u>
4/16/18	Sam Pederson	University of Pennsylvania Student Athlete	Bean/ 5th grade	Diversity and Healthy living	-0-	N/A
5/9/18	Justin DiGiacomo	Pine Hill Police Department	K-8 Students	8th Annual National Bike to School Day	-0-	N/A

b. Grades 9th - 12th

<u>Date</u>	<u>Speaker's Name</u>	<u>Organization</u>	<u>School / Group</u>	<u>Topic</u>	<u>Cost</u>	<u>Acct #</u>
5/1/18	Justin DiGiacomo	Pine Hill Police Department	OHS Students	Prom Safety - Dangers of drunk/distracted Driving	-0-	N/A

Field Trips **XIID3** The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost: Admission (A) Transportation (T)</u>	<u>Account No. Admission (A) Transportation (T)</u>
5/10/18	Art Enrichment	Bean	Philadelphia Zoo	(A): Free (T) : \$378.69 - \$250 transportation credit from Philadelphia Zoo	(A): N/A (T): 11-000-270-512-00-20-BUS

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5/23/18	1st Grade	Bean	Philadelphia Zoo	(A): \$472.00 (T): 699.12	(A):11-190-100-800-00-20-BEN (T): 11-000-270-512-00-20-BUS
5/24/18	6th Grade	PHMS	Edelman Planetarium, Rowan University	(A): Free (T): \$830.22	(A): N/A (T): 11-000-270-512-00-30-BUS
6/12/18	5th Grade	Glenn	Philadelphia, Historical Section	(A): Free (T): \$757.38	(A): N/A (T): 11-000-270-512-00-10-BUS

*Ratify

b. Grades 9th -12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation (T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
6/6/18	Spotlight Students	OHS	Palace Diner	(A): \$224.00 (T): \$131.09	(A): (T):11-000-270-512-00-60-BUS
6/9/18	Drama Club	OHS	New York City, NY	(A): \$7,000.00 (T): \$699.12 + Parking and Tolls	(A): OMBA (T): OMBA

Field Experience

XIID4 The motion to approve the persons listed below for field experience/ student teaching in accord with the data presented.

Grades PreK - 8th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>

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b. Grades 9th - 12th

<u>Effective Dates</u>	<u>Name</u>	<u>College/ University</u>	<u>Content Area</u>	<u>Cooperating Teacher/Staff</u>	<u>School</u>
Fall 2018	Danielle Anari	Wilmington University	School Counseling Clinical Internship	Nicole Kerber	OHS

Summer Enrichment Program

XIID5 The motion to approve the 2018 Summer Enrichment Program at the John H. Glenn and Dr. Albert Bean Elementary Schools for Grades 1-5. The program will run July 9, 2018 - August 2, 2018 and will service approximately 60 students meeting program criteria. The program will be staffed in accord with the data presented. Program is Funded through ESSA Title I.

<u>Staff</u>	<u>Position</u>	<u>Rate</u>	<u>Account</u>
Laura Hammond	Substitute	\$27/hr	20-231-100-100-00-10/20-CUR
Kristin Kent	Teacher	\$27/hr	20-231-100-100-00-10-CUR
Cindi Marrero	Teacher	\$27/hr	20-231-100-100-00-20-CUR
Debra Otis	Teacher	\$27/hr	20-231-100-100-00-10-CUR
Aubrey Schreyer	Teacher	\$27/hr	20-231-100-100-00-10-CUR
Beth Somers	Substitute	\$27/hr	20-231-100-100-00-10-CUR
Jamie Otis	Instructional Assistant	\$10/hr	20-231-100-106-00-20-CUR
Diane Guardiani	Instructional Assistant	\$10/hr	20-231-100-100-00-10-CUR
Karim Fisher	Program Supervisor	\$51.25/hr	20-231-200-100-00-10/20-CUR

Extended School Year

XIID6 The motion to approve the Extended School Year Program run by the Child Study Team to include the following programs:

a: Grades PreK - 8th

<u>Program</u>	<u>School</u>	<u>Dates</u> *All Programs run Monday - Thursday	<u>Time</u>

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Preschool (2 classes)	Glenn	7/9/18 - 8/2/18	9:00am - 11:30am
Upper MD	Glenn	7/9/18 - 8/2/18	8:30am - 1:30pm
Lower MD	Glenn	7/9/18 - 8/2/18	8:30am - 1:30pm
Upper MD	Bean	7/9/18 - 8/2/18	8:30am - 1:30pm
Lower MD	Bean	7/9/18 - 8/2/18	8:30am - 1:30pm
Middle School MD	PHMS	7/9/18 - 8/2/18	8:00am - 1:00pm

b: Grades 9th - 12th

Program	School	Dates *All Programs run Monday - Thursday	Time
High School MD (2 classes)	OHS	7/9/18 - 8/2/18	8:00am - 1:00pm

Staffing for the above programs as follows:

c: Grades PreK - 8th

<u>Position</u>	<u>Location</u>	<u>Individual</u>	<u>Dates</u>	<u>Hours</u>	<u>Rate</u>	<u>Total Cost</u>	<u>Budget line</u>
Lower MD Teacher	Bean	Karen Simons	7/9/18 - 8/2/18	8:30 – 1:30	\$156.25/day	\$2500	11-212-100-101-55-20-BEN
Lower MD Assistant	Bean	Martha Eustace	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-20-BEN
Lower MD 2:1 assistant	Bean	Debbie McEaney	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-000-217-100-55-00-CST
Lower MD 2:1 assistant	Bean	Saleemah Davis	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-000-217-100-55-00-CST
Upper MD Teacher	Bean	Christina Dooling	7/9/18 - 8/2/18	8:30 – 1:30	\$156.25/day	\$2500	11-212-100-101-55-20-BEN

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Upper MD Assistant	Bean	Jamie Majeski	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-20-BEN
Middle MD Teacher	Middle	Margo Ocasio	7/9/18 - 8/2/18	8:00 – 1:00	\$156.25/day	\$2500	11-212-100-101-55-30-PHM
Middle MD Assistant	Middle	Julie Murray	7/9/18 - 8/2/18	8:00 – 1:00	\$10/hr	\$800	11-212-100-106-55-30-PHM
PSD Teacher	Glenn	Lauren Bigos	7/9/18 - 8/2/18	9:00- 11:30	\$100/day	\$1600	11-215-100-101-55-10-GLN
PSD Assistant	Glenn	Sherry Zolinas	7/9/18 - 8/2/18	9:00- 11:30	\$10/hr	\$400	11-215-100-106-55-10-GLN
PSD Teacher	Glenn	Heather Gorman	7/9/18 - 8/2/18	9:00- 11:30	\$100/day	\$1600	11-215-100-101-55-10-GLN
PSD Assistant	Glenn	Kim Tomasello	7/9/18 - 8/2/18	9:00- 11:30	\$10/hr	\$400	11-215-100-106-55-10-GLN
MD Lower Teacher	Glenn	Robin Nastasi	7/9/18 - 8/2/18	8:30 – 1:30	\$156.25/day	\$2500	11-212-100-101-55-10-GLN
MD Lower Assistant	Glenn	Deidra Hill	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-10-GLN
MD Lower Assistant	Glenn	Danielle Duda	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-10-GLN
MD Lower Assistant	Glenn	Deborah Romer	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-10-GLN
MD Upper Teacher	Glenn	Angie Pereira	7/9/18 - 8/2/18	8:30 – 1:30	\$156.25/day	\$2500	11-212-100-101-55-10-GLN

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MD Upper Assistant	Glenn	Somalia Malloy	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-10-GLN
MD Upper Assistant	Glenn	Tracy Kelly	7/9/18 - 8/2/18	8:30 – 1:30	\$10/hr	\$800	11-212-100-106-55-10-GLN
MD Upper Assistant	Glenn	Constance Harris	7/9/18 - 8/2/18	8:30- 1:30	\$10/hr	\$800	11-212-100-106-55-10-GLN

d: Grades 9th - 12th and District

<u>Position</u>	<u>Location</u>	<u>Individual</u>	<u>Dates</u>	<u>Hours</u>	<u>Rate</u>	<u>Total Cost</u>	<u>Budget line</u>
Nurse	Housed at Glenn but used for whole program	Sue Gilbert Pam Marmon Lynn Jordan Nurses will break up the assignment; if needed will go on trips	7/9/18 - 8/2/18	8:00 – 1:30	\$41.00/hr	\$3608	11-000-213-100-101-55-20-GLN 10-BEN 30-PHM 60-OHS
HS MD Teacher (#1)	OHS	Katie Clemency	7/9/18 - 8/2/18	8:00 – 1:00	\$156.25/day	\$2500	11-212-100-101-55-60-OHS
HS MD(#2) Teacher	OHS	Denise Rogers	7/9/18 - 8/2/18	8:00 – 1:00	\$156.25/day	\$2500	11-212-100-101-55-60-OHS
HS MD Assistant	OHS	Noel Enley	7/9/18 - 8/2/18	8:00 – 1:00	\$10/hr	\$800	11-212-100-106-55-60-OHS
Speech	District	Paulette Taylor	7/9/18 - 8/2/18	8:30 – 1:30	\$45/hr	\$6750	11-000-216-100-55-00-CST

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		Jennifer McCusker					
		Athena Lapenna					
Substitute Teacher	District	Saleemah Davis	7/9/18 - 8/2/18		\$156.25/day		
Substitute Teacher	District	Debbie McEneaney	7/9/18 - 8/2/18		\$156.25/day		
Substitute Teacher		Diane Griffin	7/9/18 - 8/2/18		\$156.25/day		
Bus Driver		Regina Nicoletto	7/9/18 - 8/2/18		\$125/day		11-000-270-161-55-00-BUS
Bus Driver		Judy Griffin	7/9/18 - 8/2/18		\$125/day		11-000-270-161-55-00-BUS
Bus Driver		Leighanne Beach	7/9/18 - 8/2/18		\$125/day		11-000-270-161-55-00-BUS
Bus Driver		Madge Sharp	7/9/18 - 8/2/18		\$125/day		11-000-270-161-55-00-BUS
Bus Aide		Elaine Moore	7/9/18 - 8/2/18		\$11.69/hr		11-000-270-107-55-00-BUS
Bus Aide		Diane Griffin	7/9/18 - 8/2/18		\$8.60/hr		11-000-270-107-55-00-BUS
Bus Aide		Kim Tomasello	7/9/18 - 8/2/18		\$8.60/hr		11-000-270-107-55-00-BUS

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Substitute Bus Aide		Lucille Myers	7/9/18 - 8/2/18		\$11.17/hr		11-000-270-107-55-00-BUS
Substitute Bus Aide		Erica Iannaco	7/9/18 - 8/2/18		\$9.51/hr		11-000-270-107-55-00-BUS

E. MISCELLANEOUS – The Superintendent recommends approval of the following items

- Approval of HIB Findings **XIIE1** The motion to approve the Findings of the Anti-Bullying Specialists (HIB) at Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.
- Acceptance of Fire and Lockdown Drills **XIIE2** The motion to approve the acceptance of Fire and Lockdown Drills At Dr. Albert Bean Elementary School, John H. Glenn Elementary School, Pine Hill Middle School and Overbrook High School.
- Suicide Prevention **XIIE3** The motion to accept a Suicide Prevention Sign donated by Spread the Love Foundation to be displayed along fence at Overbrook High School.
- Colonial Conference Awards Dinner **XIIE4** The motion to approve student/ parent attendance at the Colonial Conference, Scholar Athlete and Sportsmanship Awards dinner to be held at Nicolosi's in Deptford on May 3, 2018. 2 students will be recognized as Overbrook Scholar Athletes and 2 students will be recognized as Overbrook Sportsmanship award winners. Cost to board \$350. Line #11-402-100-800-00-60-ATH
- NJSIAA Scholar Athlete Luncheon **XIIE5** The motion to approve student/ parent/coach attendance at the NJSIAA scholar athlete luncheon on May 20th, at Pine Manor in Edison NJ. A student will be receiving a \$500 scholarship as Overbrooks Scholar Athlete Award Winner. Cost to board \$200. Line # 11-402-100-800-00-60-ATH
- SD Gameday **XIIE6** The motion to approve the use of SD Gameday to supply athletic trainers if a current substitute trainer is unavailable. SD Gameday's trainers are certified by the Board of Certification for Athletic Trainers and are licensed through the NJ Board of Medicine. Rate \$45/hr.

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BOE Meeting Date Change **IXIIE7** The motion to approve the change of the June Board Meeting to June 26, 2018 at 6:30pm due to conflict with middle school promotion ceremony.

F. ITEMS OF GENERAL INTEREST

XIIF1 Principal Reports

XIIF1a – Overbrook High School

XIIF1b – Pine Hill Middle School

XIIF1c – John H. Glenn Elementary School

XIIF1d – Dr. Albert Bean Elementary School

XIIF2 Athletic Report

XIIF3 Child Study Team Report

XIIF4 Curriculum & Instruction Report

XIIF5 Staff Attendance

XIIF6 Student Enrollment

XIIF7 Home Instruction

XIIF8 Nurse's Report

XIIF9 Upcoming Events-

4/28/18 – Rupp Foundation- Rupp Run/Walk

5/12/18 - PHEF – Color Run

XIIF10 Giving Table

XIII - SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Motioned by Mr. Gallagher seconded Ms. Young. Roll Call Vote. Ms. Boyd, Ms. Corry & Mr. Freiling abstained C1, C2. Ms. Browne abstained D13, Ms. Reed & Mr. Freiling abstained D9a, D10a, E4. 10-0 motion passed.

A. INFORMATION- Anyone needing mandated training please contact the board office to have us registered you for your training. Also, please inform us ASAP if you are planning on attending the 2018 NJSBA Annual Workshop in Atlantic City Oct.22-25.

B. CORRESPONDENCE

1. Berlin Board Minutes- February 22, 2018 Action Meeting Minutes
2. Clementon Board Minutes- February 26, 2018

C. MINUTES

Work session Minutes **XIIIC 1** Regular Meeting Minutes –March 20, 2018
XIIIC 2 Caucus Minutes- March 20, 2018

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D. FINANCE

- Secretary Report **XIIID1** The Board Secretary certifies that no line item accounts in March 2018 have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Treasurer's Report **XIIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of March.
- Board Secretary **XIIID3** Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education
Certification **XIIID4** Pursuant of N.J.A.C. 6A:23A-6.10 (c)4, the Pine Hill Board of Education certifies that after review of the March Secretary's Monthly Financial Report and the March Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Line Item Transfers
March **XIIID5**
- Payment of Bills for
March 2018 **XIIID6a**
- a. Bill List General Accts(10-40) March 23, 2018- \$452,975.15
- Payment of Bills for
April 2018 **XIIID 7a - XIIID 7b- XIIID 7c**
- a. Bill List General Accts(10-40) April 2, 2018- \$1,654,930.59
- b. Bill List General Fund (10-40) April19, 2018- \$837,836.49
- c. Bill List Cafeteria Fund (61) April 19, 2018- \$82,933.64

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2018-2019 School Budget **XIIID8** The board to approve the Adoption of the 2018-2019 School Year Budget:

	Budget Local	Local Tax Levy
General Fund	\$36,607,516	\$11,700,715
Special Revenue	\$ 1,111,698	
Debt Service	\$ 1,426,550	\$ 744,706

And Be it Resolved, to approve the 2018-2019 School District Budget.

Resolved, that taxes should be raised from the Borough of Pine Hill in the amount of \$11,700,715 for the General Fund for the 2018-2019 school year.

Whereas, the district needs to appropriate money from the excess surplus for the 2018-2019 budget in the amount of \$788,930 and

Whereas, the District needs to appropriate money from the excess surplus for the 2018-2019 budget for the Capital Reserve in the amount of \$350,000 and

Whereas, the district makes the following assurances: 1) No other line item balances are or will be available 2.) No other emergency reserves or maintenance reserves are available for transfer 3). The transfer is for the purposes to ensure health and safety of students and staff 4). Any unbudgeted or under budgeted revenue or excess under budgeted, unreserved, undesignated fund balance has been utilized, and

Now, therefore, be it resolved that the Pine Hill School District shall appropriate excess surplus in the amount of \$788,930 and to be used for the 2018-2019 school year and Capital Reserves in the amount of \$350,000 for the purpose of High School Renovations.

Out of District Placements **XIIID9** The motion to approve the student(s) listed be approved for Out of District Placement.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Archway Upper Campus	114122	4/18/18	6/30/18	11-000-100-566-00-00-BUS	\$214.00 per diem \$38,700

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b. Grades 9th- 12th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill	Bancroft	118746	4/9/18	6/30/18	11-000-100-566-00-00-BUS	\$322.43 per diem \$161.00 1:1 aide \$58,038 School \$25,980 1:1 aide

Educational Instruction

XIIID10 The motion to approve the student(s) listed be approved for Educational Instruction Services.

a. Grades PreK-8th grade:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill BOE	ARK	118625	04/13/18	06/30/18	11-150-100-320-00-00-BUS	\$30 per hour
Pine Hill BOE	ARK	112622	4/19/18	06/30/18	11-150-100-320-00-00-BUS	\$30 per hour

b. Overbrook High School Grades 9-12:

<u>District Fiscally Responsible</u>	<u>Program/School</u>	<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Account Number</u>	<u>Bd. Appr Rates</u>
Pine Hill BOE	ARK	108928	2/22/18	6/30/18	11-150-100-320-00-00-BUS	\$30 per hour
Pine Hill BOE	ARK	118345	4/18/18	6/30/18	11-219-100-320-00-00-CST	\$30 per hour
Pine Hill BOE	ARK	117355	3/29/18	6/30/18	11-219-100-320-00-00-CST	\$30 per hour

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Technology Agreement

XIIID11 The motion to approve the Contract with Transource Services Corp., Phoenix, AZ for IT services for the 2018-2019 school year. The contract includes an assigned technician on-site for five days a week for 12 months. The contract also allows for desktop support which includes network engineers. Total cost of contract is \$57,300 NJ State Contract 89982. Account Number: 11-000-252-340-00-00-TEC

Special Services

XIIID12 The motion to approve the 2018-2019 General Services Contract with Camden County Education Services Commission. The administration fee for 2018-2019 will remain the same at 5%.

Resolution-School Lunch

XIIID13 As it pertains to New Jersey State Board of Education permitting private schools for students with disabilities to continue providing meals to students and not collect copayments from parents and guardians for the 2018-2019 school year.

Be It Resolved that the Pine Hill Board of Education does not require the private school for handicapped to charge students for reduced and/ or paid meals provided as part of their educational program in compliance with the New Jersey Department of Agriculture’s Child Nutrition Program regulations. Schools currently contracted with Pine Hill Board of Education include the following:

Abilities Center	Archbishop Damiano	Archway
Bancroft	Brookfield Academy	Brookfield Elementary
Bankbridge(GCSSSD)	Burlington County Special Services(BCSSSD)	Creative Achievement
Durand Academy	Hampton	High Point
Hollydell	Garfield Park Academy	Kingsway Learning Center
LARC	Pinelands	Princeton House
REAL Center	YALE	YCS Fort Lee

Food Service RFP

XIIID14 The motion to approve the district to go out for RFP for Food Services Management Company.

MOA with PHEA

XIIID15 The motion to approve the PHEA Contract for July 1, 2017 through June 30, 2020.

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E. FACILITIES

Use of Facilities

XIIIE1 The motion to approve the facilities in accord with the data presented.

<u>Dates of Use</u>	<u>Building</u>	<u>Group/Purpose</u>	<u>Fee</u>
<u>4/28/18</u>	<u>HS</u>	<u>Making Strides 5K & 1 Mile Health Walk-Susan Marie Rupp Foundation</u>	<u>NC</u>

Gymnasium Replacement & Rehab Roofing

XIIIE2 The motion to approve Weatherproofing Technologies, Flemington, NJ Educational Services Commission of New Jersey (ESCNJ) Contract No. AEPEIFB-017-F for the Overbrook High School- Rehabilitation of the Gymnasium Roof totaling \$174,291.07 Account Number: 12-000-400-450-47-00-OHS

HVAC Repair & Replace

XIIIE3 The motion to approve Northeast Mechanical Williamstown, NJ State Contract 6894 PKG #27 for the Central Offices at Overbrook High School. The cost of the contract not to exceed \$160,000.Account Number: 11-000-261-420-00-00-OHS

HVAC Repair & Upgrade

XIIIE4 The motion to approve Northeast Mechanical Williamstown, NJ State Contract 6894 PKG #27 for Bean School to repair and replace A/C controls at a cost of \$33,155.65. Account Number: 11-000-261-420-00-00-BEN

Carpeting-OHS

XIIIE5 The motion to approve Frank Mazza & Son Hammonton, NJ State contract A81751 for carpeting removal and replacement in Media Center, Nursing, Central Offices, and Guidance Office.\$43,505.24 Account Number: 12-000-400-450-(44)-(45)-00-OHS

Media Center Renovations

XIIIE6 The motion to approve MJJ Construction, Atco, NJ to demo existing partition walls in media center. \$21,237 Account Number: 12-000-400-450-45-000-OHS

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The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public

XIV. Motioned by Ms. Reed, seconded by Mr. Freiling to open the floor to statements for public.

None

Close Floor to Public

XV. There being no further statements, it was motioned by Ms. Reed seconded by Ms. Freiling to close the floor. Voice vote. All in favor.

XVI. OLD BUSINESS- Motion by Ms. Corry, seconded by Mr. Gallagher Employee # 0370 will return to work beginning April 30, 2018 as discussed in caucus. Roll call vote. All in favor.

XVII. NEW BUSINESS-

Motioned by Mr. Gallagher, seconded by Ms. Cooper. Roll call vote, all in favor. Motion passed (10-0).

Addendum- Field Trips

XVII1 The motion to approve the following field trips listed be approved in accord with the data presented.

a. Grades PreK - 8th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>

*Ratify

b. Grades 9th -12th

<u>Date</u>	<u>Staff/Group</u>	<u>School</u>	<u>Location</u>	<u>Cost:</u> <u>Admission (A)</u> <u>Transportation</u> <u>(T)</u>	<u>Account No.</u> <u>Admission (A)</u> <u>Transportation (T)</u>
5/16/18	RYLA/ Interact	OHS	Lamp Post Diner, Blackwood	(A): -0- (T): -0-	(A): Rotary of GT/PH (T): In- House

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Professional Services **XVII2** The motion to approve Fraytak, Veisz, Hopkins, Duthie PC for architectural fees and services in connection with window and exterior door replacement at Overbrook High School at a cost of \$27,000.00. Account # 12-000-400-334-46-00-OHS

Next Board Meeting **XVIII** Tuesday May 15, 2018 at 6:30 pm

Motion to Adjourn **XVIV** Motioned by Ms. Reed, seconded by Ms. Corry to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:13 pm

Deborah A. Piccirillo, School Business Administrator

Date